Borough of Malvern
Codes and Zoning
Effective: January 18, 2017

ZONING HEARING BOARD
APPLICATION
Revision: January 18, 2017

ZONING HEARING BOARD
APPLICATION

Initialed Instructions and Application must be submitted to:
Malvern Borough Administration
1 East First Avenue, Suite 3, Malvern, PA 19355
(Mon-Fri; 9:00AM – 12:00PM, 1:00PM – 5:00PM)

I.   APPLICANT INFORMATION

Applicant Name: _____

First   Last   MI

Contact Information: _____   _____

Business Phone   Home or Mobile (Circle)

_____

Email

Mailing Address For Notices (If different):_____

Street

_____

City   Zip Code

Applicant's Attorney's Name: _____

First   Last

Applicant's Attorney's Address: _____

Street

_____

City   Zip Code

II.   PROPERTY INFORMATION

Property Location: _____

Street   City   Zip Code

Tax Parcel (Folio) Number *(If known)*: _____

Applicant's Initials: _____

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Property Description: *(Example: 2.5 acres, located at 2525 Borough Road, with 3-story residence, adjacent to cemetery, Tax Parcel (Folio Number 15-2 89.1)*

_____

_____

_____

Property Owner's Name: _____

First   Last   MI

Property's Zoning Classification: _____

Property's Buildings and/or Other Structures Present: _____

_____

Property's Current Use: _____

_____

III.   REASON FOR HEARING

Check all that apply:

_____**Variance**   _____ **Appeal from a determination of the Zoning Officer or Engineer**
                                       (Attach a copy of determination being appealed)

_____ **Special Exception**   _____ **Other relief as may be granted by the Board**

Indicate by specific section(s) of the Borough Zoning Ordinance (From the Borough Code) that applicant believes would allow the Board to approve the applicant's request.

_____

_____

_____

Applicant's Initials: _____

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If the applicant is appealing a determination of the Zoning Officer, attach a copy of the zoning officer's determination and explain the reasons that the applicant believes the Zoning Officer's determination is incorrect with reference to any applicable section(s) of the Borough Zoning Ordinance (from the Borough Code).

_____

_____

_____

_____

_____

What additions to or improvements in the property does the applicant intend to make under this application, if any?

(_Describe as completely as possible, and attach a survey or plot plan of the property indicating size of the lot, size of the buildings or other structures now erected and size and location of those to be erected together with all other required plan details. If the plan submitted with this application does not meet requirements, additional plans may be submitted prior to the scheduled hearing or a continuance may be necessary._)

_____

_____

_____

_____

_____

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If applicant is changing the use of the property, describe the nature of the proposed use and explain why the use should be permitted, listing any sections of the Borough Zoning Ordinance (from the Borough Code) that it believes to be related to its proposal.

_____

_____

_____

_____

IV.   SIGNATURES

Signature of the person completing the application.

Applicant Signature: _____   **Date:** _____

OR

Attorney for Application Signature: _____   **Date:** _____

REMINDER: Did you remember to initial all pages of the application…?