1. CALL TO ORDER

<u>PRESENT</u>: David Knies, Commissioner Mark Niemiec, Commissioner Chris Mongeau, Commissioner Carroll Sinquett, Commissioner Zoe Warner, Commissioner <u>ABSENT</u>: Geoff Rubino, Commissioner

<u>Staff & Professionals Present</u>: Neil Lovekin, Asst. Borough Manager/Secretary

2. ELECTION OF OFFICERS

Dave Knies called for nominations for Chair of the Planning Commission. Chris Mongeau nominated Carroll Sinquett. No other nominations were made.

A motion was made by Chris Mongeau, seconded by Mark Niemiec, and carried by a vote of 5-0, to close nominations. Dave Knies called for a vote on the nomination.

Carroll Sinquett received the following votes from the Commission for Chair:

Dave Knies	Yea
Mark Niemiec	Yea
Chris Mongeau	Yea
Carroll Sinquett	Abstained
Zoe Warner	Yea

By a majority vote of the Commission, Carroll Sinquett was elected Chair of the Planning Commission.

Dave Knies called for nominations for Vice–Chair of the Planning Commission. Dave Knies nominated Zoe Warner. No other nominations were made.

A motion was made by Chris Mongeau, seconded by Carroll Sinquett and carried by a vote of 5-0, to close nominations. Dave Knies called for a vote on the nomination.

Zoe Warner received the following votes from the Commission:

Dave Knies	Yea
Mark Niemiec	Yea
Chris Mongeau	Yea
Carroll Sinquett	Yea
Zoe Warner	Abstained

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By a majority vote of the Commission, Zoe Warner was elected Vice-Chair of the Planning Commission.

With no objection, Carroll Sinquett stated Neil Lovekin will remain as the Secretary for the Planning Commission.

3. <u>APPROVAL OF MINUTES</u>

A motion was made by Carroll Sinquett, seconded by Mark Niemiec, and carried by a vote of 5-0, to approve the minutes of the meeting held on Thursday, November 21, 2019 as submitted.

4. UNFINISHED BUSINESS

Carroll Sinquett stated there were no items for discussion.

5. <u>NEW BUSINESS</u>

Carroll Sinquett stated there were no items for discussion.

6. ZONING HEARING APPLICATIONS

Neil Lovekin stated there are no new applications for the Zoning Hearing Board.

7. BOROUGH COUNCIL UPDATE

Carroll Sinquett said that the next meeting of the Borough Council is scheduled for Monday, January 6, 2020.

8. PUBLIC COMMENT

Carroll Sinquett informed all present that copies of the agenda are available at the front entrance. Citizens/taxpayers were advised that Public Comment is the time to offer comments on any item on the agenda to bring any issues/concerns before the Planning Commission.

No member of the audience had any comments for the Planning Commission.

9. ADJOURNMENT

All business having been discussed, a motion was made by Carroll Sinquett, seconded by Mark Niemiec, and carried by a vote of 5-0 to adjourn the meeting at 8:05 p.m.

Respectfully submitted,

Neil G. Lovekin Assistant Borough Manager/Secretary