

Malvern Historical Commission  
Minutes  
January 8, 2019

ATTENDANCE

Lynne Frederick, chair  
Barbara Rutz, vice chair  
Catherine Raymond, treasurer  
Kelly Schmitt, secretary  
Barbara Stergiades, member - ABSENT  
Zeyn Uzman, member  
Vacant, member

Lynne called the meeting to order at 7:41pm.

- I. Opening Remarks
  - A. Reorganization discussion. Kel nominated the same board as last year, after some discussion. Zeyn seconded. Motion passed.
- II. Public Comment
  - A. None
- III. Approve Minutes from December 11th meeting
  - A. Zeyn motioned and Cathy seconded. Passed.
- IV. Reports
  - A. Financial report
    1. Please see attached.
    2. Cathy also handed out information about our MunicPay account. Do we want to continue using this? We should leave this account as-is, even if it's inactive at this time. Persons can use the malvern.org website to purchase items at a distance.
    3. Zeyn motioned, Lynne approved. Motion passed
  - B. History Center Committee (Kelly, Lynne, Zeyn)
    1. We have photos to put away. We will need to schedule a time to put them away.
  - C. Ordinance Properties Committee (Barb, Lynne, Cathy)
    1. Barb R is still working on the property at hand, but we're much closer.
  - D. Electronic communications report
    1. Facebook: 1,023 likes. 1,039 follows.
    2. Google photos: Kel is working on identifying all of the photos from both Legacy Boxes, and is still on the first box.
    3. Malvern.org email: The emailer looking for a restoration carpenter is waiting for more information. Barb R is to reach out to her contact this week.
    4. Yahoo email: nothing
- V. New Business
  - A. Rodent problem in the History Center
    1. The borough manager reached out to Lynne to say there is evidence of a rodent problem in our office. Lynne is holding onto the candy for safekeeping.

- B. Borough Broadcaster
  - 1. Town Tour planning dates and blurb. Kel will work off of the blurb that Cathy is writing for the Town Tour brochure, which is due on 1/11.
  - 2. Our commission vacancy.
- VI. Old Business
  - A. Town Tour and Walk event
    - 1. Targeting persons to come to the meeting, using the emails collected from the 2014 walking tour, which Lynne share with Kel via email.
    - 2. Lynne will ask the borough manager to invite the council and commissions to our planning sessions and to help with the tour. Kel to speak with the PBPF.
    - 3. The next town tour planning meeting is our next meeting on January 22.
  - B. Preservation awards at Borough Council
    - 1. The borough manager asked if we'd like to do a Borough Council meeting. We choose as a February date and the borough manager will let us know which date.
    - 2. Anyone who does not show will be invited to our (the historical commission's) second meeting in March, which is a public town tour planning session.
    - 3. The third option is to pick up their award at Borough Hall.
    - 4. Anyone who does not show to either the to-be-determined Borough Council meeting or to our March 26th meeting or who has not stopped by the Borough's Admin office prior to March 27th will have their plaque delivered by hand. Cathy has offered to deliver the Pete's Auto Award should that become necessary.

VII. Adjournment

Zeyn motioned to adjourn at 8:33pm. Kel seconded.

Next meeting: January 22, 2019 - public meeting for the August town tour and walk

Respectfully submitted,  
Kel Schmitt  
Secretary

**MALVERN HISTORICAL COMMISSION  
FINANCIAL REPORT  
JANUARY 2019**

**BANK ACCOUNT--National Bank of Malvern:**

Balance as of November 21, 2018:		\$ 4,568.61
Deposit (made December 6, 2018):		75.00*
Interest (paid December 21, 2018):	+	\$ <u>1.89</u>

**TOTAL as of January 8, 2018:** **\$ 4,645.50**

**BOROUGH BUDGET CONTRIBUTION**

--(value as of last report): **\$ 649.31**

**DEBITS since last Financial Report:**

**12/19/2018**

Reimbursement--Zeyn Uzman \$ 148.36  
(easels)

**12/19/2018**

Reimbursement--Lynne Frederick + \$ 15.85  
(tent weights).

**Total new debits:** - \$ 164.21

**Unused portion of Borough Budget Contribution  
as of December 11, 2018 (16.2% of \$3,000.00 unused)** **\$ 485.10**

**New Borough Budget Contribution starts 1/1/2019:** + \$3,000.00

**TOTAL PURCHASING POWER at the start of 2019:  
(both accounts total)** **\$7,645.50**

\* This is the \$75.00 for "book purchase" that was referred to in the December 2018 Financial Report.