

AGENDA

REGULAR MEETING
BOROUGH COUNCIL
MALVERN BOROUGH

July 18, 2023
7:30 PM

Virtual Meeting Participation Option

This evening's meeting of Malvern Borough Council allows for a virtual meeting option via Zoom. The information on how to participate virtually via telephone or video conferencing is provided below.

Borough Council Meeting Dial-In Information: 1-877-853-5247 (toll-free)

Meeting link: <https://us02web.zoom.us/j/84197019623>

When prompted, enter the following meeting ID, followed by the “#” symbol: 841 9701 9623. You will be placed in the waiting room and admitted by the host.

To unmute if using audio via telephone, please enter *6.

Malvern Borough is not liable for any computer security problems that participants may experience.

PRESIDING: Amy Finkbiner, Ph.D., President

INVOCATION: Zeyn B. Uzman, Mayor

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:
Council President Finkbiner
Council Vice-President Bones
Council Member Frederick
Council Member Niemiec
Council Member Phillips
Council Member Riccetti
Mayor Uzman

1. ANNOUNCEMENTS

- a. Anyone present who is recording the meeting is asked to announce so at this time, in accordance with Resolution No. 840.
- b. As a courtesy, if you are participating via Zoom, please turn your camera on while speaking.
- c. Borough Council met with its legal counsel in Executive Session on this evening, Tuesday, July 18, 2023 to discuss legal matters related to the Borough.
- d. Please check out the Borough's website calendar regularly for all up and coming events located throughout the Community.

2. APPROVAL OF AGENDA:

MOTION: To approve the agenda for the July 18, 2023 meeting of Borough Council as presented.

3. MINUTES & REPORTS

a. APPROVAL OF MINUTES

MOTION: To approve the minutes of the regular meeting held on Tuesday, June 20, 2023 as presented.

b. APPROVAL OF REPORTS

MOTION: To approve the Treasurer's Report, the Sub-Committee Reports for Finance and Administration, Public Safety, and Public Works, the Chief of Police Report, the Code Enforcement Department Reports, the Superintendent of Public Works Report, the Assistant Manager's Report, and the Manager's Report for the month of June 2023, as submitted.

c. BOROUGH COUNCIL SUB-COMMITTEE REPORTS

- Finance & Administration
- Public Safety
- Public Works

The Finance & Administration Sub-Committee met on Wednesday, July 12, 2023 to discuss the following:

- Failing air conditioning unit located on South side of Malvern Public Library
- 2024 Budget Matters – Succession Planning
- Bi-Annual Budget Analysis for Year 2023
- Home Rule Charter Amendment Discussion regarding Mayor's Attendance

The Public Works Sub-Committee met on Friday, June 30, 2023 to discuss Randolph Woods Nature Preserve with the Borough Engineer. A presentation will be forthcoming at a Borough Council meeting to inform the public.

The Public Safety Sub-Committee has not met since the last Borough Council meeting and is scheduled to meet on Monday, July 24, 2023.

4. SPECIAL BUSINESS

a. PATRICK McGUIGAN DEDICATION PRESENTION

Mr. Henry Briggs, a former Council Member, will give a presentation this evening requesting a formal dedication for Mr. Patrick McGuigan to be installed at Borough Hall (McGuigan Hall).

Borough Council will discuss accordingly and may consider authorizing the proposed dedication this evening. The presentation will be placed on the Borough website the following day.

5. UNFINISHED BUSINESS

a. AUTHORIZE TO ADVERTISE PARKING SIGNAGE ORDINANCE AMENDMENT RELATED TO SOUTH BROAD STREET

MOTION: To authorize advertisement of the proposed ordinance amending Chapter 200 of the Code of Ordinances of the Borough of Malvern, Pennsylvania, entitled "Vehicles and Traffic" at Article III, Parking Regulations, to limit parking at certain times on a part of South Broad Street, as presented.

The Public Safety Sub-Committee discussed a complaint and suggestion received from a local resident at their June 5, 2023 meeting regarding installing parking signage on Broad Street, near Rubino Park, limiting two (2) parking spots to parking for two (2) hours at a time.

Borough Council directed the Solicitor to prepare an Ordinance Amendment to address accordingly at their June 20, 2023 for review this evening to potentially authorize for

advertisement. The ordinance amendment proposes amending Chapter 200 of the Code of Ordinances of the Borough of Malvern, Pennsylvania, entitled "Vehicles and Traffic" at Article III, Parking Regulations, to limit parking at certain times on a part of South Broad Street.

b. AUTHORIZE TO ADVERTISE PARK & RECREATION COMMITTEE ALTERNATE MEMBER ORDINANCE AMENDMENT

MOTION: To authorize advertisement of the proposed ordinance amendment amending Chapter 25, Section 25-29, of the Code of Ordinances of the Borough of Malvern, Pennsylvania, being the Administrative Code, providing for an alternate member for the Parks and Recreation Committee, as presented.

The Parks & Recreation Commission recommended unanimously at their June 7, 2023 meeting to create an alternate member for appointment to the Parks and Recreation Committee. An ordinance amending the Administrative Code pursuant to Section 25-29(J) is required.

Borough Council directed the Solicitor to prepare an Ordinance Amendment to address accordingly at their June 20, 2023 for review this evening to potentially authorize for advertisement. The ordinance amendment proposes amending Chapter 25, Section 25-29, of the Code of Ordinances of the Borough of Malvern, Pennsylvania, being the Administrative Code, providing for an alternate member for the Parks and Recreation Committee.

c. ZONING HEARING BOARD

There are no new applications before the Zoning Hearing Board.

6. NEW BUSINESS

a. FAILING AIR CONDITIONING UNIT LOCATED AT MALVERN PUBLIC LIBRARY

The Finance & Administration Sub-Committee discussed the failing air conditioning unit located at the South side of Malvern Public Library. The air conditioning unit has been repaired temporarily, however needs to be replaced with the next three (3) months.

Three (3) quotes are in the process of being obtained, one (1) of which is a COSTARS Vendor quote totaling \$27,289 recommended by the Superintendent of Public Works to move forward with the work accordingly. COSTARS Vendors are exempt from the public bidding process by virtue of being in the Pennsylvania Department of General Services Cooperative Purchasing Program. Borough Council will further discuss and may consider authorizing this work to be completed this evening.

7. PUBLIC FORUM

Citizens/taxpayers are invited to bring before Borough Council any item not on the agenda.

8. BOROUGH COUNCIL APPOINTMENT

Borough Council will appoint one of the nominated candidates pursuant to the Borough's Home Rule Charter. The individual appointed to fill the vacancy will be entitled to hold the office until a successor is elected at the November 7, 2023 municipal general election. The notice of vacancy was published in the June 9, 2023 edition of the Daily Local News, as required, as well as on the Borough website.

9. ADJOURNMENT

REGULAR MEETING

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MALVERN BOROUGH
1 East First Avenue
Malvern, PA 19355

June 20, 2023
7:30 PM

PRESIDING: President Finkbiner

INVOCATION: Mayor Uzman

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

PRESENT

Council President Finkbiner
Council Vice President Bones
Council Member Frederick
Council Member Phillips
Council Member Niemiec
Council Member Riccetti
Zeyn B. Uzman, Mayor

ABSENT:

1. **ANNOUNCEMENTS**

President Finkbiner asked in accordance with Resolution No. 840 if any member of the audience was recording the meeting. Mr. Richard Breuer recorded the meeting.

President Finkbiner requested as a courtesy, if you are participating via ZOOM, please turn on your camera while speaking.

President Finkbiner announced that the Malvern Post Office renewed its lease for five (5) years until September, 2028.

President Finkbiner announced that the Borough Administration Office is closed in honor of Independence Day on Monday, July 3, 2023, and Tuesday, July 4, 2023. The Library and Borough Building is closed on Tuesday, July 4, 2023, in honor of Independence Day.

President Finkbiner announced that the Borough Council meeting scheduled for Wednesday, July 5, 2023, at 7:30PM is cancelled due to Independence Day.

President Finkbiner announced that the Malvern Fire Company Carnival is scheduled from Tuesday, July 11, 2023, thru Saturday, July 15, 2023. Please refer to the Borough website for further information.

2. **APPROVAL OF AGENDA**

A motion was made by Council Member Phillips, seconded by Council Vice President Bones, carried by a vote of 6-0, to approve the agenda for the June 20, 2023, meeting as presented.

3. **MINUTES & REPORTS**

APPROVAL OF MINUTES

A motion was made by Council Member Phillips, seconded by Council Member Niemiec, and carried by a vote of 6-0, to approve the minutes from the Tuesday, June 6, 2023, as presented.

APPROVAL OF REPORTS

A motion was made by Council Vice President Bones, seconded by Council Member Riccetti, and carried by a vote of 6-0, to approve the Treasurer's Report, the Sub-Committee Reports for Finance and Administration, Public Safety, Public Works, the Chief of Police Report, the Code Enforcement Department Reports, the Superintendent of Public Works Report, the Assistant Manager's Report, and the Manager's Report for the month of May 2023, as submitted.

BOROUGH COUNCIL SUB-COMMITTEE REPORTS

The Finance & Administration Sub-Committee has not met since the last Borough Council meeting and is scheduled to meet on Wednesday, June 28, 2023.

The Public Works Sub-Committee met on June 19, 2023, and discussed the following:

- Road Paving Status Update
- Old Lincoln Highway Project
- Jennings Lane Stormwater Project
- North Warren Avenue Project
- Randolph Woods Nature Preserve
- Paoli Battlefield Malvern Prep Trail Connection
- Everett's Alley

The Public Safety Sub-Committee has not met since the last Borough Council meeting and is scheduled to meet on Monday, July 10, 2023.

4. **SPECIAL BUSINESS**

ZONING PERMIT FEE - WAIVER REQUEST

President Finkbiner explained that the property owner located at 165 Church Street has requested for the Zoning Permit fee be waived to install a walkway at the property through a non-profit organization completing work at the property.

A motion was made by Council Vice President Bones, seconded by Council Member Niemiec, and carried by a vote of 6-0, to approve the zoning permit fee be waived for 165 Church Street totaling seventy-five dollars, \$75.00, requiring that the permit be filed for all work completed by the non-profit entity completing the work.

PRELIMINARY/ FINAL LAND DEVELOPMENT APPROVAL FOR SYNTHETIC TURF FIELDS LOCATED AT MALVERN PREPARATORY SCHOOL – RESOLUTION NO. 846

Council President Finkbiner introduced Mr. Justin Massie, on behalf of Malvern Preparatory School to present and explain the improvements proposed. The improvements consist of converting two

grass athletic fields to synthetic turf, new bleachers and dugouts, a new parking facility, new walkways, and two underground stormwater basins. The plan proposed is pursuant to the Malvern Borough Subdivision & Land Development Ordinance of 2006 for the development of certain property in the Borough of Malvern, Chester County, Pennsylvania, in the I1- Institutional District.

The Plan has been reviewed by the Borough Engineer and the Planning Commission. The Planning Commission recommended that the Plan be approved as a preliminary/final plan conditioned upon compliance with the comments contained in the Borough Engineer's review letter dated May 25, 2023, including the revised, requested waivers referenced in the Applicant's April 14, 2023, letter at their June 1, 2023 meeting unanimously.

A motion was made by Council Member Phillips, seconded by Council Vice President Bones and carried by a vote of 6-0, to approve Resolution No. 846 as presented this evening.

MALVERN PUBLIC LIBRARY BOARD APPOINTMENT

Council President Finkbinder explained that Dr. Helise Bichefsky has been a member of the Friends of the Malvern Public Library since the group began several years ago. She attends meetings regularly and has made several important suggestions that improved the effectiveness of the Friends. She regularly works the book sale. Her participation has helped coordinate the programs of the MPL with those of Malvern Borough Parks and Recreation Committee. The Board and Staff of the library are very appreciative of her contribution and have recommended her appointment to the Malvern Public Library Board of Trustees.

A motion was made by Council Member Riccetti, seconded by Council Member Phillips and carried by a vote of 6-0, to appoint Dr. Helise Bichefsky, DO to the Malvern Public Library Board of Trustees.

5. UNFINISHED BUSINESS

41st BIRD TOWN PENNSYLVANIA DESIGNATION

Council President Finkbinder introduced Ms. Heidi Shiver of Bird Town Pennsylvania will be presenting this evening to commemorate Malvern Borough's acceptance into the program including the locations of the signage located throughout Malvern Borough. The presentation will be placed on the Borough website the following day.

The Environmental Advisory Council recommended unanimously the signage be placed at the main entrances located in Malvern Borough at both ends of Warren Avenue and King Street.

Borough Council discussed the locations of the signage of which will be installed this week. The presentation given this evening will be posted on Malvern Borough's website the following day.

Mr. John Buckley requested that more than four (4) signs be installed. Borough Council is in favor for more signage to be installed over time.

Borough Council directed the Environmental Advisory Council to identify additional locations for signage installation.

209 OLD LINCOLN HIGHWAY STATUS UPDATE REGARDING SALE OF PROPERTY

Council President Finkbinder explained that Borough Council Directed the Borough Manager at their May 16, 2023, meeting, to provide a comprehensive status update including supporting documentation to analyze when is best to sell the property located at 209 Old Lincoln Highway. The Borough Manager will present this information to Borough Council, and they will discuss how best to move forward.

Borough Manager Loomis explained that the Phase 2 study was located, the fair market value of the property in question is strong, however will not always remain such due to fluctuating markets, and the appraiser found strong comparable sales to substantiate the recent appraisal sent to Borough Council's attention.

Borough Manager Loomis further explained that Chester County is interested in working with Malvern Borough to create affordable housing, potentially off Old Lincoln Highway, and has interest in purchasing the property.

Mayor Uzman spoke to the structural integrity of the wall located at 209 Old Lincoln Highway.

Mr. Danny Fruchter inquired about affordable housing and confirmed that this objective is part of the Comprehensive Plan for the Borough that was recently revised.

Mr. John Buckley commented on the Borough's options, as well as potential parking issues.

Ms. Cathy Raymond commented on how many units would be potentially installed by Chester County.

Borough Council directed the Borough Manager to find out more about Chester County's potential plans and report back. The Borough Council discussed the information at hand and will consider selling the property in the Fall of this year, as well as having the Malvern Borough Planning Commission discuss this matter in September on one of their agendas.

BOROUGH COUNCIL VACANCY NOMINATIONS

Council President Finkbinder had the Borough Solicitor explain Borough Council will take nominations this evening. A replacement will be selected at the July 18, 2023, meeting. The person appointed to fill the vacancy will be entitled to hold the office until a successor is elected at the November 7, 2023, municipal general election.

Borough Council received nominations for Mr. Hugo Schmitt, Dr. Zoe Warner, Ph.D., Ms. Tiffanie Quinn, Mrs. Cathy Raymond, Esq., Mr. Adam Grimes, and Mr. John Buckley.

All nominations and/or applicants interviewed with Borough Council with the exception of Adam Grimes because he was not in attendance.

All nominees/ applicants were asked if they would run in the Fall in the special election, as well as what issues/ positive attributes in their opinion are present in Malvern Borough by Borough Council.

Dr. Dave Knies, Ph.D. commented that the process went far better this time around than the last time this matter was in question.

Borough Council directed Borough Manager Loomis to reach out to Mr. Adam Grimes and confirm if he has accepted the nomination.

Mr. John Buckley nominated himself and is running on the ballot in the Fall. He spoke to various issues within Malvern Borough.

A motion was made by Council Vice President Bones, seconded by Council Member Phillips and carried by a vote of 6-0, to formally close the nomination and interview process.

ZONING HEARING BOARD

Council President Finkbinder explained that there are no new applications before the Zoning Hearing Board.

A break was authorized and agreed upon by Borough Council at 9:45PM for ten (10) minutes. The Borough Council meeting reconvened at 9:55PM.

6. NEW BUSINESS

KING STREET CROSSWALK STUDIES

Council President Finkbinder explained that McMahon and Associated quoted \$6,200 to perform two (2) crosswalk studies located at King Street and Bridge Street, as well as King Street and Channing Avenue. The Public Safety Sub-Committee suggested at their Monday, June 5, 2023 meeting that Borough Council approve the studies and be completed for the Health, Safety, and Welfare of the Malvern Borough Community.

Police Chief Marcelli spoke to providing numbers to the Borough's Traffic Engineer in previous studies and moving forward.

Dr. Zoe Warner, Ph.D. commented on green solutions.

Mr. John Buckley commented on vehicle drivers consistently running stop signs and requiring a stop light at Bridge and King Street.

Ms. Tiffanie Quinn commented on safety at the intersections, as well as sight distance.

Mr. Hugo Schmitt commented on safety and sight distant issues as well.

A motion was made by Council Vice President Bones, seconded by Council Member Niemiec and carried by a vote of 6-0, to authorize the King Street Crosswalk studies as presented.

MALVERN PLANNING COMMISSION 2022 ANNUAL REPORT & ACTION PLAN RECOMMENDATION TO BOROUGH COUNCIL

Dr. Zoe Warner, PH.D., presented the Planning Commission 2022 Annual Report and an Action Plan Recommendation to Borough Council this evening for consideration. The report will be posted on the Borough website in the near future.

Borough Manger Loomis confirmed that all remaining Year 2022 reports will be presented in August to Borough Council due to the reports not yet being prepared/ submitted.

CHESTER RIDLEY CRUM WATERSHEDS ASSOCIATION DONATION REQUEST

Council President Finkbiner explained that the Environmental Advisory Council recommended unanimously at their May 25, 2023, meeting for Borough Council to donate \$500 to the Chester Ridley Crum Watersheds Association per their request and to include this Civic Organization in the Year 2024 Budget as a standing annual donation thereafter.

Borough Council discussed such, as well as the Malvern Borough logo to be included on their t-shirts that are circulated annually.

A motion was made by Council Vice President Bones, seconded by Council Member Phillips and carried by a vote of 6-0, to authorize a \$500 to the Chester Ridley Crum Watersheds Association and to include this Civic Organization in the Year 2024 Budget as a standing annual donation thereafter.

RUBINO PARK – PARKING SIGNAGE INSTALLATION DISCUSSION

Council Member Phillips explained the Public Safety Sub-Committee discussed a complaint and suggestion received from a local resident at their June 5, 2023, meeting regarding installing parking signage on Broad Street, near Rubino Park, limiting two (2) parking spots to parking for two (2) hours at a time. An Ordinance Amendment is required to implement such, and Borough Council discussed how best to move forward.

A motion was made by Council Vice President Bones, seconded by Council Member Frederick and carried by a vote of 6-0, to authorize the Solicitor to prepare this ordinance accordingly.

PARK & RECREATION COMMITTEE ALTERNATE MEMBER DISCUSSION

Council President Finkbiner explained that the Parks & Recreation Commission recommended unanimously at their June 7, 2023, meeting to create an alternate member for appointment to the Parks and Recreation Committee. An ordinance amending the Administrative Code pursuant to Section 25-29(J) is required.

A motion was made by Council Vice President Bones, seconded by Council Member Phillips and carried by a vote of 6-0, to authorize the Solicitor to prepare this ordinance accordingly.

7. PUBLIC FORUM

Mr. Hugo Schmitt addressed that there are conflicts with various events scheduled on the Borough calendar. Staff will look into this matter and coordinate moving forward.

Borough Council discussed creating a priority list of all projects and potentially an action plan moving forward. Additionally, they discussed having meetings with all volunteer groups to properly inform one other of Malvern Borough on-goings.

Dr. Dave Knies, Ph.D. is in support of this concept and action plan.

Ms. Barbara Rutz read a statement regarding saving Randolph Woods Nature Preserve regarding the PAC that was in favor of having a bike park.

Ms. Tiffanie Quinn is in agreement with the statement that was read.

Borough Assistant Manager Badman gave an update on the Stormwater Management grant that has been recently discussed regarding the Malvern Borough's Stormwater Master Plan.

Borough Council agreed to properly prepare for this grant and submit next year for the second round of grant funding.

8. **ADJOURNMENT**

All business having been discussed, a motion was made by Council Vice President Bones, seconded by Council Member Phillips, and carried by a vote of 6-0, to adjourn the meeting at 10:53PM.

Respectfully submitted,
Tiffany M. Loomis
Borough Manager/Secretary

Malvern Borough Accounts Payable

Report Date 07/11/23

Expenditure Budget Status Report GL Period 2306

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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
01		GENERAL FUND						
01400	000	BORO COUNCIL & MAYOR COMPENSATION	9,600.00	2,000.00	4,100.00		5,500.00	57
	001	SALARY - SECRETARY/MANAGER	80,080.00	9,240.00	43,120.00		36,960.00	46
	002	SALARY - TREASURER/ADMIN. ASST.	54,844.00	6,328.80	28,479.61		26,364.39	48
	003	ASSISTANT MANAGER	54,060.00	6,238.08	29,111.08		24,948.92	46
	021	SALARY & WAGES - CLERKS	11,700.00	1,350.00	5,100.32		6,599.68	56
	033	TELEPHONE & COMMUNICATIONS	7,875.00	956.42	6,733.21		1,141.79	15
			218,159.00	26,113.30	116,644.22	0.00	101,514.78	47
01401	000	REAL ESTATE TAX REFUNDS	6,500.00		5,598.47		901.53	14
			6,500.00	0.00	5,598.47	0.00	901.53	14
01402	020	MATERIALS & SUPPLIES	5,000.00	350.92	2,594.19		2,405.81	48
	021	CONFERENCES, SEMINARS, MEETINGS	9,500.00	88.00	3,783.81		5,716.19	60
	022	DUES & MEMBERSHIPS	4,200.00	10.60	3,975.33		224.67	5
	023	OFFICE EQUIP. MAINTENANCE & EXPENSE	25,000.00		22,104.41		2,895.59	12
	024	GENERAL EXPENSE	24,750.00	2,247.73	14,831.43		9,918.57	40
	025	ADVERTISING & PRINTING	12,000.00		3,727.41		8,272.59	69
	030	AUDITING SERVICES	15,000.00		5,500.00		9,500.00	63
			95,450.00	2,697.25	56,516.58	0.00	38,933.42	41
01403	012	COMMISSIONS-EARNED INC. TAX COLL.	25,000.00		11,376.35		13,623.65	55
	013	EIT TAX COLLECTION STUDY GROUP EXP	500.00				500.00	100
	014	GENERAL EXPENSE	500.00		66.66		433.34	87
			26,000.00	0.00	11,443.01	0.00	14,556.99	56
01404	000	LEGAL SERVICES	145,000.00	-273.10	84,499.81		60,500.19	42
	002	LEGAL SERVICES-RIGHT-TO-KNOW	65,000.00	-1.00	34,388.72		30,611.28	47
			210,000.00	-274.10	118,888.53	0.00	91,111.47	43
01406	200	WORKERS COMPENSATION	12,300.00		5,593.12		6,706.88	55
	220	INCOME PROTECTION INSURANCE	3,085.00		1,091.83		1,993.17	65
	221	GROUP LIFE INSURANCE	1,729.00		612.36		1,116.64	65
	222	HOSPITALIZATION INSURANCE	67,388.00	-4,423.20	30,896.16		36,491.84	54
	223	DENTAL CARE INSURANCE	4,055.00		3,835.80		219.20	5
	224	SOCIAL SECURITY TAX- BOROUGH	37,841.00	3,254.95	13,335.03		24,505.97	65
			126,398.00	-1,168.25	55,364.30	0.00	71,033.70	56
01407	021	OFFICE SUPPLIES	8,000.00		1,897.90		6,102.10	76
	022	COMPUTER SUPPLIES	5,900.00		70.77		5,829.23	99
	025	REPAIRS AND MAINTENANCE	13,100.00	570.12	7,194.26		5,905.74	45
	026	SMALL TOOLS AND MINER EQUIPMENT	3,000.00	189.22	617.90		2,382.10	79
			30,000.00	759.34	9,780.83	0.00	20,219.17	67

Malvern Borough Accounts Payable

Report Date 07/11/23

Expenditure Budget Status Report GL Period 2306

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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
01		GENERAL FUND						
01408	000	ENGINEERING SERVICES	71,500.00		8,145.68		63,354.32	89
			71,500.00	0.00	8,145.68	0.00	63,354.32	89
01409	020	MATERIALS & SUPPLIES	10,000.00	224.02	7,861.94		2,138.06	21
	021	UTILITIES	45,500.00		10,234.36		35,265.64	78
	022	GENERAL EXPENSE	3,500.00		329.72		3,170.28	91
	023	MAINTENANCE & REPAIRS	55,000.00		33,865.82		21,134.18	38
	024	ALARM SYSTEM EXPENSE	560.00		560.04		-0.04	
			114,560.00	224.02	52,851.88	0.00	61,708.12	54
01410	010	SALARY - CHIEF OF POLICE	142,061.00	16,392.00	75,949.60		66,111.40	47
	011	SALARY & WAGES - PATROLMEN	631,169.00	70,245.48	303,295.71		327,873.29	52
	012	SALARY & WAGES - CLERICAL	68,120.00	7,860.00	34,060.00		34,060.00	50
	015	SALARY & WAGES-PART TIME PATROLMEN	95,000.00	12,157.30	40,244.80		54,755.20	58
	018	SALARY & WAGES -OVERTIME	75,000.00	8,458.90	34,438.42		40,561.58	54
	019	MAINTENANCE - OFFICE EQUIPMENT	8,000.00		1,101.69		6,898.31	86
	020	MATERIALS & SUPPLIES	4,000.00		763.09		3,236.91	81
	021	UNIFORMS	11,000.00	100.00	4,720.50		6,279.50	57
	022	AMMUNITION	7,000.00		2,008.76		4,991.24	71
	023	TRAINING - EDUCATION	9,000.00	875.00	1,507.00		7,493.00	83
	024	ADVERTISING & PRINTING	5,000.00	3,032.02	3,588.05		1,411.95	28
	025	TELEPHONE & COMMUNICATIONS	7,000.00	771.13	4,798.86		2,201.14	31
	026	VEHICLE MAINTENANCE & REPAIRS	21,000.00	70.20	6,718.19		14,281.81	68
	027	MAINTENANCE - TRAFFIC SIGNALS	4,000.00		525.00		3,475.00	87
	029	GAS & OIL	16,500.00		6,357.39		10,142.61	62
	030	TIRES	3,000.00		144.85		2,855.15	95
	031	ENERGY - TRAFFIC LIGHTS	2,000.00		885.66		1,114.34	56
	032	GENERAL EXPENSE	26,000.00	161.88	12,544.56		13,455.44	52
	033	GENERAL EXPENSE- OTHER		67.00	67.00		-67.00	
	042	DUES & MEMBERSHIPS	20,000.00		20,604.02		-604.02	-3
	070	CAPITAL EXPENDITURES	72,500.00		39,182.00		33,318.00	46
	071	IT NETWORKING SERVICES & EXPENSES	21,125.00		3,578.29		17,546.71	83
	072	COMPUTER HARDWARE	13,100.00				13,100.00	100
	200	WORKERS COMPENSATION	11,840.00		5,593.12		6,246.88	53
	220	INCOME PROTECTION SERVICES	6,500.00		3,090.06		3,409.94	53
	221	GROUP LIFE INSURANCE	3,500.00		1,814.40		1,685.60	48
	222	HOSPITALIZATION INSURANCE	144,900.00	-14,199.86	91,363.14		53,536.86	37
	223	DENTAL CARE INSURANCE	9,000.00		9,214.86		-214.86	-2
	224	SOCIAL SECURITY TAX BOROUGH	72,000.00	8,725.18	36,979.97		35,020.03	49
	228	POLICE PROFESSIONAL LIABILITY INSUR	18,002.00		12,716.18		5,285.82	29
			1,527,317.00	114,716.23	757,855.17	0.00	769,461.83	50
01411	020	CONTRIBUTION VOLUNTEER FIRE COMPANY	132,250.00		33,062.50		99,187.50	75
	021	COST OF FIRE HYDRANTS	22,000.00		8,586.52		13,413.48	61
	022	VOL. FIRE CO. - WATER CONSUMPTION	4,000.00		627.10		3,372.90	84

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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
01		GENERAL FUND						
01411	023	STATE WORKERS INS. FD. (SWIF)	46,574.00		17,149.00		29,425.00	63
	099	FOREIGN FIRE INS. MFC	33,000.00				33,000.00	100
			237,824.00	0.00	59,425.12	0.00	178,398.88	75
01414	010	SALARIS & WAGES - CODE ENFORCEMENT	136,888.00	18,160.56	68,010.38		68,877.62	50
	020	GENERAL EXPENSE	4,000.00		4,047.94		-47.94	-1
	021	CONTRIBUTION TO PLANNING COMMISSION	2,500.00		262.50		2,237.50	90
	022	CONTRIBUTION TO ZONING BOARD	6,500.00		276.00		6,224.00	96
	023	CONTRIBUTION TO HISTORICAL COMMISS.	3,000.00		1,834.16		1,165.84	39
	024	CONTR. TO THE ENVIORNMENTAL ADV CO	1,000.00		356.89		643.11	64
	029	DONATION ACCOUNT			418.86		-418.86	
	221	REFUNDS- ZONING HEARINGS	500.00		750.00		-250.00	-50
			154,388.00	18,160.56	75,956.73	0.00	78,431.27	51
01415	000	EMERGENCY MANAGEMENT COORDINATOR	500.00		261.30		238.70	48
			500.00	0.00	261.30	0.00	238.70	48
01427	020	CONTRACTED SERVICES	268,750.00		117,325.29		151,424.71	56
	021	LANDFILL FEES & EXPENSES	106,250.00	6,650.94	43,749.35		62,500.65	59
			375,000.00	6,650.94	161,074.64	0.00	213,925.36	57
01430	010	SALARIES & WAGES - HIGHWAYS	242,919.00	28,028.87	129,628.47		113,290.53	47
	018	SALRIES & WAGES-OVERTIME	50,000.00	830.78	2,253.72		47,746.28	96
	020	MATERIALS & SUPPLIES	12,500.00	166.61	3,089.32		9,410.68	75
	021	UTILITIES	14,300.00		2,544.32		11,755.68	82
	022	GENERAL EXPENSE	15,000.00	975.20	6,821.03		8,178.97	55
	023	EQUIPMENT RENTALS	4,000.00		318.60		3,681.40	92
	024	TELEPHONE & COMMUNICATIONS	7,500.00	613.87	3,730.27		3,769.73	50
	025	VEHICLE MAINTENANCE & REPAIRS	12,000.00		3,594.55		8,405.45	70
	026	GAS, OIL & TIRES	15,000.00		4,467.12		10,532.88	70
	027	MINOR EQUIPMENT PURCHASES	2,500.00		374.64		2,125.36	85
	200	WORKERS COMPENSATION	11,840.00		5,593.12		6,246.88	53
	220	INCOME PROTECTION INSURANCE	2,771.00		1,066.58		1,704.42	62
	221	GROUP LIFE INSURANCE	1,729.00		653.28		1,075.72	62
	222	HOSPITALIZATION INSURANCE	94,201.00	-7,258.36	45,010.98		49,190.02	52
	223	DENTAL CARE INSURANCE	4,127.00		3,977.59		149.41	4
	224	SOCIAL SECURITY TAX - BOROUGH	24,434.00	2,648.38	12,012.45		12,421.55	51
			514,821.00	26,005.35	225,136.04	0.00	289,684.96	56
01432	020	SNOW & ICE REMOVAL	35,000.00		2,117.00		32,883.00	94
			35,000.00	0.00	2,117.00	0.00	32,883.00	94

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01		GENERAL FUND						
01433	020	STREET SIGNS & MARKINGS	10,000.00		6,128.52		3,871.48	39
			10,000.00	0.00	6,128.52	0.00	3,871.48	39
01434	020	STREET LIGHTING	30,000.00		10,413.81		19,586.19	65
			30,000.00	0.00	10,413.81	0.00	19,586.19	65
01436	020	MAINT. & REPAIRS - SEWERS & DRAINS	3,000.00		500.00		2,500.00	83
	053	STORMWATER FEES	2,000.00		2,000.00			
			5,000.00	0.00	2,500.00	0.00	2,500.00	50
01437	020	REPAIRS TO TOOLS & MACHINERY	2,000.00	281.15	2,023.59		-23.59	-1
			2,000.00	281.15	2,023.59	0.00	-23.59	-1
01438	020	MAINTENANCE & REPAIRS - STREETS	10,000.00		272.80		9,727.20	97
			10,000.00	0.00	272.80	0.00	9,727.20	97
01439	070	CAPITAL EXPENDITURES	59,570.00	-25,000.00	23,903.00		35,667.00	60
			59,570.00	-25,000.00	23,903.00	0.00	35,667.00	60
01452	020	RECREATIONAL PROGRAMS	15,000.00	580.97	5,333.70		9,666.30	64
	021	MAINTENANCE & REPAIRS	10,000.00		2,416.78		7,583.22	76
			25,000.00	580.97	7,750.48	0.00	17,249.52	69
01454	010	SALARIES & WAGES - PARKS & REC.	55,867.00	6,559.48	28,782.47		27,084.53	49
	020	MATERIALS & SUPPLIES	6,500.00		5,438.69		1,061.31	16
	021	GENERAL EXPENSE	6,500.00	-185.50	3,803.41		2,696.59	42
			68,867.00	6,373.98	38,024.57	0.00	30,842.43	45
01455	020	SHADE TREE MAINTENANCE	17,250.00		1,560.00		15,690.00	91
			17,250.00	0.00	1,560.00	0.00	15,690.00	91
01456	020	CONTRIBUTION TO LIBRARY	12,180.00				12,180.00	100
			12,180.00	0.00	0.00	0.00	12,180.00	100
01483	020	NON-UNIFORMED PENSION FUND	29,120.00				29,120.00	100
			29,120.00	0.00	0.00	0.00	29,120.00	100

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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
01		GENERAL FUND						
01486	026	CASUALTY - GENERAL LIABILITY	12,967.00		11,848.25		1,118.75	9
	027	AUTOMOBILE LIABILITY INSURANCE	3,763.00		3,774.78		-11.78	-0
	029	PUBLIC OFFICIALS LIABILITY INS.	6,776.00		6,716.70		59.30	1
	030	INLAND MARINE INSURANCE	8,559.00		8,530.21		28.79	0
	032	COMMERCIAL PROPERTY INSURANCE	2,200.00		2,263.53		-63.53	-3
			34,265.00	0.00	33,133.47	0.00	1,131.53	3
01489	010	MILITARY & CIVIC CONTRIBUTIONS	43,500.00		5,000.00		38,500.00	89
			43,500.00	0.00	5,000.00	0.00	38,500.00	89
01492	011	TRANSFER TO CAPITAL RESERVE FUND	1,427,799.00		657,980.00		769,819.00	54
			1,427,799.00	0.00	657,980.00	0.00	769,819.00	54
01	*****	GENERAL FUND	5,517,968.00	176,120.74	2,505,749.74	0.00	3,012,218.26	55

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08		SEWER FUND						
08429	010	SALARIES & WAGES - SEWER OP & MAINT	154,585.00	12,287.66	82,887.49		71,697.51	46
	020	MATERIALS & SUPPLIES	2,500.00		1,965.07		534.93	21
	021	UTILITIES	35,000.00		12,457.04		22,542.96	64
	022	MAINTENANCE & REPAIRS	25,000.00		2,944.07		22,055.93	88
	023	VEHICLE MAINTENANCE & REPAIRS	2,500.00		142.95		2,357.05	94
	024	GAS & OIL	4,000.00		1,177.33		2,822.67	71
	026	SEWAGE DISPOSAL VARIOUS	520,000.00		210,447.08		309,552.92	60
	027	MATERIALS & SUPPLIES	3,000.00				3,000.00	100
	028	GENERAL EXPENSE	15,000.00		14,453.71		546.29	4
	029	ENGINEERING	12,000.00		884.50		11,115.50	93
	030	TELEPHONE & COMMUNICATIONS	6,000.00		4,515.36		1,484.64	25
	031	ALARM SYSTEM EXPENSE	2,000.00				2,000.00	100
	101	SALARIES & WAGES - SEWER ADMIN.	99,303.00	7,739.04	52,269.27		47,033.73	47
			880,888.00	20,026.70	384,143.87	0.00	496,744.13	56
08430	070	CAPITAL EXPENDITURES	15,000.00		90.12		14,909.88	99
			15,000.00	0.00	90.12	0.00	14,909.88	99
08484	010	AUTOMOBILE INSURANCE	2,280.00		2,518.76		-238.76	-11
	200	WORKMEN'S COMPENSATION	11,840.00		5,593.12		6,246.88	53
			14,120.00	0.00	8,111.88	0.00	6,008.12	43
08486	011	CASUALTY - GENERAL LIABILITY	9,352.00		8,557.07		794.93	9
	013	SOCIAL SECURITY TAX -SEWER - BORO	19,944.00	1,499.05	10,112.08		9,831.92	49
	014	COMMERCIAL PROPERTY INSURANCE	6,685.00		7,489.15		-804.15	-12
	015	PUBLIC OFFICIALS LIABILITY INS.	4,312.00		4,412.87		-100.87	-2
	016	DENTAL CARE INSURANCE	5,959.00		4,197.00		1,762.00	30
	017	INCOME PROTECTION INSURANCE	3,904.00		1,446.05		2,457.95	63
	019	HOSPITALIZATON & PRESCRIPTION INS.	93,937.00	-7,698.14	46,755.20		47,181.80	50
	020	GROUP LIFE INSURANCE	2,305.00		843.72		1,461.28	63
			146,398.00	-6,199.09	83,813.14	0.00	62,584.86	43
08	*****	SEWER FUND	1,056,406.00	13,827.61	476,159.01	0.00	580,246.99	55

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20		SEWER CAPITAL RESERVE						
20429	072	REPAIR OF SEWER LATERALS	7,000.00				7,000.00	100
	073	REPAIR JOINTS FOR I & I	75,000.00				75,000.00	100
	074	UPGRADE WET WELL PUMP ST.#2 RUTHLAN	35,000.00				35,000.00	100
	076	CONSTRUCTION FUND-VFSA & TT	50,000.00				50,000.00	100
	077	REPLACE PUMP AT STATION #1 POWELTON	15,000.00				15,000.00	100
			182,000.00	0.00	0.00	0.00	182,000.00	100
20	*****	SEWER CAPITAL RESERVE	182,000.00	0.00	0.00	0.00	182,000.00	100
30		CAPITAL RESERVE FUND						
30400	001	ZONING ORDINANCE AMENDMENTS UPDATE	100,000.00				100,000.00	100
	002	GENERAL CODE REFORMAT OF CODE ORDIN	17,050.00		9,300.00		7,750.00	46
	004	REVIALIZATION & COMPREHENSIVE PLAN	20,000.00		4,511.20		15,488.80	77
			137,050.00	0.00	13,811.20	0.00	123,238.80	90
30409	002	MUNICIPAL BUILDING FENCING & LIGHTI	52,623.00		52,623.00			
			52,623.00	0.00	52,623.00	0.00	0.00	0
30410	002	POLICE BODY & CAR CAMERAS	15,000.00		14,590.29		409.71	3
			15,000.00	0.00	14,590.29	0.00	409.71	3
30430	001	TRAFFIC ANALYSIS ENGINEER STUDIES	30,000.00		277.50		29,722.50	99
			30,000.00	0.00	277.50	0.00	29,722.50	99
30434	001	STREET LIGHTING	70,000.00				70,000.00	100
			70,000.00	0.00	0.00	0.00	70,000.00	100
30435	006	RANDOLPH WOODS DEV./M-W GREENWAY TR	250,000.00		7,595.00		242,405.00	97
	012	SIDEWALK IMPROVEMENTS	150,000.00				150,000.00	100
			400,000.00	0.00	7,595.00	0.00	392,405.00	98
30437	002	BRIDGE STREET REPAIRS	130,500.00				130,500.00	100
			130,500.00	0.00	0.00	0.00	130,500.00	100
30439	001	OLD LINCOLN HIGHWAY IMPROVEMENTS	650,000.00		1,342.00		648,658.00	100
	002	TRAFFIC SAFETY IMPROVEMENTS	100,000.00				100,000.00	100
	070	PAVING BOROUGH STREETS	315,000.00		9,651.50		305,348.50	97
			1,065,000.00	0.00	10,993.50	0.00	1,054,006.50	99

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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
30		CAPITAL RESERVE FUND						
30445	001	Parking Facility Improvements			1,594.39		-1,594.39	
			0.00	0.00	1,594.39	0.00	-1,594.39	0
30446	001	STREAMBANK STABILIZATION	844,150.00		3,417.00		840,733.00	100
	002	Drainage Improvements	50,000.00		4,820.50		45,179.50	90
			894,150.00	0.00	8,237.50	0.00	885,912.50	99
30454	001	Park Improvements	25,000.00		10,865.00		14,135.00	57
	002	QUAN PARK IMPROVEMENTS	326,334.00		94,389.05		231,944.95	71
	003	PUMP TRACK	201,500.00		1,489.00		200,011.00	99
			552,834.00	0.00	106,743.05	0.00	446,090.95	81
30455	001	KING STREET- SHADE TREE PLAN	25,000.00		671.00		24,329.00	97
			25,000.00	0.00	671.00	0.00	24,329.00	97
30459	000	SIGNAGE THROUGHOUT THE BOROUGH	50,000.00	103.78	103.78		49,896.22	100
	001	Trail Construction	100,000.00				100,000.00	100
			150,000.00	103.78	103.78	0.00	149,896.22	100
30471	000	DEBT SERVICE PRINCIPAL	32,000.00		32,000.00			
			32,000.00	0.00	32,000.00	0.00	0.00	0
30472	000	DEBT SERVICE INTEREST	484.00		40.32		443.68	92
			484.00	0.00	40.32	0.00	443.68	92
30480	8932	GENERAL EXPENSE	5,000.00				5,000.00	100
			5,000.00	0.00	0.00	0.00	5,000.00	100
30	*****	CAPITAL RESERVE FUND	3,559,641.00	103.78	249,280.53	0.00	3,310,360.47	93

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35		HIGHWAY AID FUND						
35438	020	MAINTENANCE & REPAIRS - STREETS		25,000.00	25,000.00		-25,000.00	
			0.00	25,000.00	25,000.00	0.00	-25,000.00	0
35492	000	TRANSFER TO GENERAL FUND	50,000.00				50,000.00	100
			50,000.00	0.00	0.00	0.00	50,000.00	100
35	*****	HIGHWAY AID FUND	50,000.00	25,000.00	25,000.00	0.00	25,000.00	50
			10,366,015.00	215,052.13	3,256,189.28	0.00	7,109,825.72	69

Legend:

Expenditure Budget Status Report Previewing to your screen
Starting at Fund 01400
MARPO3 run by Tiffany Loomis 9 : 30 AM

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
01		GENERAL FUND					
01301	000	REAL ESTATE TAXES (CURRENT)	1,185,244.00	32,013.27	1,116,256.41	68,987.59	94
	001	REAL ESTATE TAXES (PRIOR YEARS)			597.53	-597.53	
	002	REAL ESTATE TAXES (DELINQUENT)	8,000.00	1,825.05	8,562.58	-562.58	107
	003	INTERIM REAL ESTATE TAXES	3,500.00	870.66	1,715.62	1,784.38	49
			1,196,744.00	34,708.98	1,127,132.14	69,611.86	94
01310	000	PER CAPITA TAX (CURRENT)	11,500.00	3,591.50	13,461.00	-1,961.00	117
	001	PER CAPITA TAX (PRIOR YEARS)	3,000.00		836.00	2,164.00	28
	010	REAL ESTATE TRANSFER TAX	184,000.00	25,058.60	211,635.32	-27,635.32	115
	020	EARNED INCOME TAX (CURRENT)	1,600,000.00	171,876.05	816,119.54	783,880.46	51
	021	EARNED INCOME TAX (PRIOR YEARS)	500,000.00		588,966.38	-88,966.38	118
	051	LOCAL SERVICE TAX (CURRENT)	75,000.00	2,533.06	19,833.06	55,166.94	26
	052	LOCAL SERVICE TAX (PRIOR)	50,000.00		53,996.17	-3,996.17	108
			2,423,500.00	203,059.21	1,704,847.47	718,652.53	70
01320	001	BUILDING PERMITS & REGISTRATION	35,000.00	305.50	26,406.76	8,593.24	76
	002	PLUMBING PERMITS & REGISTRATIONS	3,000.00	253.50	2,339.50	660.50	78
	003	STREET PERMITS	3,000.00	500.00	1,650.00	1,350.00	55
	004	ZONING & SUBDIVISION PERMITS	5,000.00		3,025.00	1,975.00	61
	006	FRANCHISE FEE - COMCAST	82,000.00		39,321.88	42,678.12	48
	007	HOUSING & PROPERTY MAINTENANCE FEES	38,000.00	14,000.00	37,350.00	650.00	98
	071	INSPECTION FEES	10,000.00	600.00	4,225.00	5,775.00	42
			176,000.00	15,659.00	114,318.14	61,681.86	65
01321	033	PARKING PERMITS	2,000.00	35.00	1,657.00	343.00	83
			2,000.00	35.00	1,657.00	343.00	83
01330	000	VIOLATIONS OF ORDINANCES	3,000.00	175.00	1,998.03	1,001.97	67
	001	MOTOR VEHICLE CODE VIOL./ CRIMINAL	15,000.00	624.89	7,211.62	7,788.38	48
	002	FALSE ALARM PENALTIES	1,000.00		150.90	849.10	15
			19,000.00	799.89	9,360.55	9,639.45	49
01341	000	EARNINGS ON INVESTMENTS	12,000.00	6,525.60	45,435.92	-33,435.92	379
			12,000.00	6,525.60	45,435.92	-33,435.92	379
01342	000	RENTS OF PROPERTY	78,750.00	6,467.25	38,503.50	40,246.50	49
			78,750.00	6,467.25	38,503.50	40,246.50	49
01355	002	GRANTS FROM COUNTY FOR SPECIAL PROJ			31,104.87	-31,104.87	
			0.00	0.00	31,104.87	-31,104.87	0

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
01		GENERAL FUND					
01362	000	POLICE SPECIAL DUTY	10,000.00	6,337.50	8,937.50	1,062.50	89
			10,000.00	6,337.50	8,937.50	1,062.50	89
01364	030	SANITATION SERVICES RECYCLE REBATE	1,426.00	737.24	737.24	688.76	52
			1,426.00	737.24	737.24	688.76	52
01379	000	MISCELLANEOUS INCOME	35,000.00	265.99	18,777.21	16,222.79	54
	002	PD AUTO. PROT. DEVICE ALARM REGIST.	3,000.00	15.00	1,700.89	1,299.11	57
	003	PD COPIES OF ACCIDENT/MISC. REPORTS	400.00		255.00	145.00	64
	004	MISCELLANEOUS TAX CERTIFICATION & D	4,500.00	155.00	3,150.00	1,350.00	70
			42,900.00	435.99	23,883.10	19,016.90	56
01395	000	REFUNDS	3,500.00		42,508.30	-39,008.30	1215
			3,500.00	0.00	42,508.30	-39,008.30	1215
01	*****	GENERAL FUND	3,965,820.00	274,765.66	3,148,425.73	817,394.27	79

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
08		SEWER FUND					
08341	000	EARNINGS FROM INVESTMENTS	9,000.00	3,576.94	19,466.45	-10,466.45	216
			9,000.00	3,576.94	19,466.45	-10,466.45	216
08364	010	SEWER RENTS	1,018,180.00	40,628.92	483,942.83	534,237.17	48
	011	TAPPING & SEWER CONNECTION FEES	5,717.00	2,585.45	5,170.90	546.10	91
	012	OTHER INCOME - PENALTIES & INTEREST	40,000.00	125.00	450.00	39,550.00	1
			1,063,897.00	43,339.37	489,563.73	574,333.27	46
08	*****	SEWER FUND	1,072,897.00	46,916.31	509,030.18	563,866.82	47

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
30		CAPITAL RESERVE FUND					
30340	000	EARNINGS FROM INVESTMENTS	2,500.00	1,085.23	5,153.57	-2,653.57	206
			2,500.00	1,085.23	5,153.57	-2,653.57	206
30392	001	TRANSFER FROM GENERAL FUND	1,427,799.00		657,980.00	769,819.00	46
			1,427,799.00	0.00	657,980.00	769,819.00	46
30	*****	CAPITAL RESERVE FUND	1,430,299.00	1,085.23	663,133.57	767,165.43	46
35		HIGHWAY AID FUND					
35341	000	EARNINGS FROM INVESTMENTS	1,000.00	246.84	1,392.90	-392.90	139
			1,000.00	246.84	1,392.90	-392.90	139
35355	005	STATE MOTOR LICENSE FUND GRANT	84,646.00		95,535.80	-10,889.80	113
			84,646.00	0.00	95,535.80	-10,889.80	113
35	*****	HIGHWAY AID FUND	85,646.00	246.84	96,928.70	-11,282.70	113
			6,554,662.00	323,014.04	4,417,518.18	2,137,143.82	67

Louis M. Marcelli
Chief of Police

MALVERN BOROUGH POLICE DEPARTMENT



Date: July 10, 2023
To: Mayor Uzman
Members of Borough Council
From: Louis M. Marcelli, Chief of Police
Subject: MONTHLY REPORT – June 2023

During the month of June 2023, Members of the Police Department received 323 calls for service. Of the 323 calls, there was 4- Part I Crime and 4-Part II Crimes. The Members of the Department made 1 Criminal arrest for the month.

Traffic Enforcement:

Traffic Citations – 19; Warnings –18; Parking Tickets – 46 and Ordinances – 0.

Alarms:

There were 4 police, 3 fire alarms and 0 EMS alarm.

EMS, Medical and Ambulance:

There was a total of 12 calls.

Accidents:

There were 5 property, 1 hit and run, 0 vehicle versus pedestrian, and 0 reportable crash for the month.

Assistance to Malvern Police Department:

The Police Department received assistance from other Departments on 6 occasions.

1 East First Avenue, Suite 1, Malvern, PA 19355
Police Radio: 610-647-1440 | Office: 610-647-0261 | Fax: 610-647-6166
Email: police@malvern.org

Louis M. Marcelli
Chief of Police

MALVERN BOROUGH POLICE DEPARTMENT



Assistance to Other Departments:

Members of the Department responded to assist other Departments on 12 occasions for miscellaneous police related issues.

House Checks:

There were 14 house checks for the month.

Fingerprinting:

1 individual were printed for employment purposes.

Training:

June 1st Officers Capuano, Dresden, Keating, Koenig and Rose attended Range Tactical Training at the Chester County Public Training Center.

June 5th and 6th- Officer Capuano attended ARIDE (Advanced Roadside Impaired Driving Enforcement) course.

June 8th- Chief Marcelli and Officers Bury, Daniels, Dougherty, Garcia, Hughes, Martin and Wilson attended Range Tactical Training at the Chester County Public Training Center.

June 8th, 9th, 12th & 13th – Officer Sian attended the National Child Passenger Safety Technician Certification Training which also included car seat check/installation event hosted by the instructors at West Goshen Police Department.

Throughout the month of June, the online Police One training courses for Traffic Stops and Officer Safety and Male and Female Domestic Violence were completed by the following officers: Wilson, Bury, Keating, Dougherty, and Capuano.

cc: Tiffany Loomis
Borough Manager

1 East First Avenue, Suite 1, Malvern, PA 19355
Police Radio: 610-647-1440 | Office: 610-647-0261 | Fax: 610-647-6166
Email: police@malvern.org

PUBLIC WORKS SUPERINTENDENT REPORT

June 2023

STREET DEPT:

Trash containers on King Street and all Public Parks are cleaned out weekly on Monday, Wednesday and Friday. Doggie Bags dispenser are filled.

Cleaned storm drains

22 Mark outs were received from Pa One Call and completed.

Repaired various street signs.

Repaired various Pot Holes.

Street sweeper was run thru out Borough.

Repaired various street lights.

Cut grass at all parks and Paoli Battlefield.

Watered flowers on King Street poles every Monday, Wednesday and Friday.

Painted parking lines on West King Street,

Painted crosswalk at Powelton & King Street.

Repaired fence at Battlefield.

SEWER DEPT:

Pump stations were checked daily.

Pumped 9,212,700 gallons to Valley Forge Sewer Authority.

Cleaned out wet well at pump stations.

Replaced transfer switch for emergency generator at Ejector Station # 1.

SHOP:

Service and inspection on Police.

Service on lawn equipment.

Respectfully submitted,
Ira Dutter, Jr.
Superintendent of Public Works

ARPA COMMITTEE RECOMMENDATIONS & EXPENDITURE STATUS AS OF JUNE 30, 2023

CATEGORY	TOTAL AMOUNT DESIGNATED TO BE RELEASED	TRANSACTIONS	REMAINING BALANCE	NOTES
<p><u>Borough Hall Renovations including but not limited to:</u> Fence in Police Rear Access - COMPLETED Lighting of Police Area - COMPLETED Upgrade 3 Police Cars w/ Charging Capabilities - COMPLETED Charging Station for Police Cars - COMPLETED Sound System Upgrade - COMPLETED LED Lighting for all Borough Buildings - COMPLETED Upgrade Sound System - COMPLETED</p>	\$ 40,000.00	<p>\$3,000 - Upgrade 3 Police Cars w/ Charging Capabilities - 5/17/2022 (\$2,775 processed for payment in August 2022 for electrical work to be completed)</p> <p>\$13,200 - Fence in Police Rear Access/ Lighting & Camera including electrical work 6/7/2022 (\$4,081.20 & \$2,453.34 processed for payment in August 2022 for electrical work)</p> <p>(Fence Purchase & Installation totaling \$8,122.13 - A deposit of \$4,061.07 was paid July 11, 2022. The remaining balance is paid upon the work being completed - WORK TO BE COMPLETED IN OCTOBER/ NOVEMBER) THE REMAINDER TO BE PAID FROM WORKERS COMPENSTATION INSURANCE GRANT & BUILDING MAINTENANCE IN THE GENERAL FUND.</p> <p>\$1,277.15 paid 9/28 for Light Pole to Stairs.</p> <p>A deposit of \$1,196 was paid in July for the Sound System. The Sound System has been installed and the invoice will be received shortly totaling \$23,449 - Sound System approved by Borough Council on 6/21/2022</p>	\$ 707.24	NONE
<p><u>Library Renovations including but not limited to:</u> Carpet Tiles Painting the Library Foyer Renovations Shared Bathroom Renovations AC System to be repaired</p>	\$ 40,000.00	NONE	\$ 40,000.00	NONE
<p><u>Economic Revitalization including but not limited to:</u> Main Street Manager for King Street Potential WIFI Hot Spots Craft & Mercantile Event - Scheduled for 9/16/22 - COMPLETED Craft & Mercantile Event - Scheduled for 9/15/23 - PENDING</p>	\$ 106,600.00	<p>\$5,000 - Craft & Mercantile Event - 4/5/2022 \$6,000 - MBPA for Lighting Installation - 10/18/2022 \$3,000 - POLICE DETAIL for SURFIN' USA event scheduled for 5/6/2023 ESTIMATE = 5 Hours w/ 6 Police Officers \$5,550 - Craft& Mercantile Event scheduled for 9/15/2023</p>	\$ 87,050.00	<p align="center">WORKING ON MAIN STREET MANAGER INITIATIVE</p> <p>\$400 deducted from spending account total due to Composting Program costing an additional \$800. Split additional cost between two (2) remaining available categories.</p>
<p><u>Public Works Capital Improvement Program including but no limited to:</u> Stormwater Issues - ON GOING 2022 Road Program - COMPLETED</p>	\$ 106,600.00	<p>\$25,000 - 2022 Road Program - 6/7/2022 - PAID IN AUGUST 2022 POST OFFICE STORMWATER PIPE - \$9,500 - INVOICES RECEIVED & PAID WORK COMPLETED ON OCTOBER 11, 2022</p>	\$ 72,100.00	<p>\$400 deducted from spending account total due to Composting Program costing an additional \$800. Split additional cost between two (2) remaining available categories.</p>
<p>Quann Park - COMPLETED</p>	\$ 20,000.00	<p>\$20,000 - Park Improvements for DCNR Grant Match - 4/19/2022 PAID IN AUGUST 2022</p>	\$ 20,000.00	COMPLETED
<p>Composting Program - Originally \$10k was budgeted for this item. \$800 additional funds were needed. \$400 each was deducted from Stormwater and Economic Revitalization to balance the funds that are allowed to spent.</p>	\$ 10,800.00	<p>Borough Council approved the composting pilot program at their January 3, 2023 meeting - \$10,800 Authorized from ARPA Funds \$900 paid as of May 10, 2023</p>	\$ 900.00	COMPLETED
<p>Malvern Fire Company - Purchase of EMS Gear COMPLETED</p>	\$ 36,883.00	<p>\$36,883 - EMS GEAR - 10/19/2022</p>	\$ -	COMPLETED

RTKL LOG

Case #	Request Date	Date Received	Requestor	Records Requested	Borough Responder	Response	
						Date	Extension
				<p>1) All reports of the Finance & Administration Committee/Subcommittee, Public Safety Committee/Subcommittee, and Public Works Committee/Subcommittee as approved by Borough Council from April 19, 2022 through the present date.</p> <p>2) All written materials provided to members of the Finance & Administration Committee/Subcommittee, Public Safety Committee/Subcommittee, and Public Works Committee/Subcommittee with respect to matters coming before those committees/subcommittees from January 1, 2021 through the present date.</p> <p>3) All written communications to or from members of the Finance & Administration Committee/Subcommittee, Public Safety Committee/Subcommittee, and Public Works Committee/Subcommittee with respect to matters coming before those committees/subcommittees from January 1, 2021 through the present date.</p> <p>4) The following documents, with respect to any litigation matter in which the Borough was a party at any time from January 1, 2016 to the present date. For 2 the purposes of this request, "litigation matter" shall mean any case in any court or any administrative or quasi-judicial body. (a) All papers filed as of record with the court or administrative or quasi-judicial body.</p>			
RTK-2023-033	5/11/2023	5/11/2023	Richard Breuer	(b) All papers whereby the matter was settled or terminated.	Tiffany Loomis	6/15/2023	YES
RTK-2023-034	6/19/2023	6/19/2023	David Cohen	Conditional Use Permit and Site Plan for 207 Pennsylvania Avenue	Corinne Badman	6/20/2023	No
RTK-2023-035	6/26/2023	6/26/2026	Matthew Cyronak	All records and documents related to the planning, design and construction of the T-ball field adjacent to the tennis courts located on the Paoli Memorial Association (PMA) grounds are requested. This includes, but is not limited to, emails, minutes, and other written communication exchanged between the PMA, Malvern Borough, Chester Valley Little League, and the Tidewater Homeowners Association. The request covers the period from the planning of the T-ball field (circa 1998-1999) to the present.	Tiffany Loomis	7/5/2023	YES

BOROUGH OF MALVERN,
CHESTER COUNTY, PENNSYLVANIA

ORDINANCE NO. 2023-XXX

**AN ORDINANCE AMENDING CHAPTER 200 OF THE CODE OF
ORDINANCES OF THE BOROUGH OF MALVERN, PENNSYLVANIA,
ENTITLED "VEHICLES AND TRAFFIC" AT ARTICLE III, PARKING
REGULATIONS, TO LIMIT PARKING AT CERTAIN TIMES ON A
PART OF SOUTH BROAD STREET.**

WHEREAS, the Borough of Malvern (“Borough”) is a municipality in the Commonwealth of Pennsylvania organized and governed according to its Home Rule Charter; and

WHEREAS, Article I, Section 103, of the Borough’s Home Rule Charter grants the Borough any power or function not denied it by the Constitution of the Commonwealth of Pennsylvania, by the Pennsylvania General Assembly, or by its own Home Rule Charter; and

WHEREAS, the Pennsylvania General Assembly has granted unto boroughs certain powers as enumerated under the Borough Code, 8 Pa. C. S. A. Section 101, et seq.; and

WHEREAS, the Borough Code authorizes Borough Council to regulate, among other things, the following: (1) streets [Section 1202 (12)]; (2) parking [Section 1202(31)(iii)]; (3) the general regulation of nuisances and protections for health, safety, and general welfare of the public [Sections 1202 (4) and 1202(5)]; and (4) such other authority generally granted under the Borough Code, 8 Pa.C.S.A. Section 101, et seq.; and

WHEREAS, the Borough has been granted broad powers under its Home Rule Charter at Article I, Section 103.B, and under the Borough Code at Section 1202, 8 Pa. C.S.A. Section 1202, generally, to act for the benefit of the public welfare; and

WHEREAS, in order to provide for a comprehensive and consistent means of regulation of traffic, parking, and use of streets within the Borough, Borough Council has provided for a comprehensive and consistent means of regulation of traffic, parking, and use of the streets which has been enacted by ordinances under Chapter 200, Vehicles and Traffic, of the Code of Ordinances of the Borough of Malvern, Pennsylvania (the “Malvern Borough Code”); and

WHEREAS, Borough Council has determined that regulations of traffic, parking, and street usage are matters that require frequent revision to address changes in traffic patterns, parking patterns, street usage, development, and other natural reoccurring circumstances; and

WHEREAS, Borough Council, in order to protect the health, safety, and welfare of the citizens of the Borough and of the public generally, desires to amend the Malvern Borough Code at Chapter 200, Vehicles and Traffic, Article III, Parking Regulations, by amending section 200-25, *Parking time limited in certain locations, certain days and hours*, and to specifically to limit parking at certain times on the west side of South Broad Street from the intersection of Old Lincoln Highway along the property boundary for Borough-owned property located at UPI No.2-4-95 and being more commonly known as “Rubino Park”; and

WHEREAS, Article III, Section 301.A(8) of the Borough’s Home Rule Charter requires that amendments to ordinances to promote, benefit, and protect the health, safety, and welfare of the citizens shall be by ordinance; and

WHEREAS, Borough Council has determined that the adoption of this Ordinance is necessary to further promote, benefit, and protect the public’s health, safety, and welfare.

NOW THEREFORE, IT IS HEREBY ORDAINED AND ENACTED BY THE BOROUGH AS FOLLOWS:

Section 1. Chapter 200, Vehicles and Traffic, Article III, Parking Regulations, Section 200-25, *Parking time limited in certain locations, certain days and hours*, of the Malvern Borough Code is hereby amended to add the following street and location:

Section 200-25, Parking time limited in certain locations, certain days and hours.

Name of Street	Side	Days	Hours	Parking time limit	Location
South Broad Street	West	Every day	6:00 a.m. to 8:00 p.m.	2 hours	from intersection of Old Lincoln Highway along Boundary of Parcel UPI No. 2-4-95

Section 2. Severability. If any sentence, clause, section, or part of this Ordinance is for any reason found to be unconstitutional, illegal, or invalid, such unconstitutionality, illegality, or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections, or parts hereof. It is hereby declared the intent of Borough Council that

this Ordinance would have been adopted had such unconstitutional, illegal, or invalid sentence, clause, section, or part thereof not been included therein.

Section 3. Repealer. All ordinances or parts of ordinances conflicting with any provision(s) of this Ordinance are hereby repealed insofar as the same affects this Ordinance.

Section 4. Effective Date. This Ordinance shall become effective upon enactment as provided by law and Article III, Section 304, of the Borough’s Home Rule Charter.

ORDAINED by Borough Council

this ____ day of _____, 2023

Amy Finkbiner, PhD, President

APPROVED by the Mayor

this ____ day of _____, 2023

Zeyn Uzman, Mayor

ENACTED,

this ____ day of _____, 2023

Tiffany M/ Loomis,
Secretary/ Borough Manager

**BOROUGH OF MALVERN
CHESTER COUNTY, PENNSYLVANIA**

ORDINANCE NO. 2023-

AN ORDINANCE OF THE BOROUGH OF MALVERN, CHESTER COUNTY, PENNSYLVANIA, AMENDING CHAPTER 25, SECTION 25-29, OF THE CODE OF ORDINANCES OF THE BOROUGH OF MALVERN, PENNSYLVANIA, BEING THE ADMINISTRATIVE CODE, PROVIDING FOR AN ALTERNATE MEMBER FOR THE PARKS AND RECREATION COMMITTEE.

WHEREAS, the Borough of Malvern (the “Borough”) is a borough located within the Commonwealth of Pennsylvania governed by its duly enacted Home Rule Charter, as amended; and

WHEREAS, the Borough has established a Parks and Recreation Committee to provide support and guidance to Borough Council; and

WHEREAS, Borough Council deems it to be in the best interests of the Borough to provide for an alternate member for the Parks and Recreation Committee.

NOW, THEREFORE, IT IS HEREBY ORDAINED AND ENACTED BY THE BOROUGH OF MALVERN AS FOLLOWS:

Section 1. Amendment to Section 25-29. Chapter 25, Section 25-29. J (1) of the Code of Ordinances of the Borough of Malvern, Pennsylvania, being the **Administrative Code, Advisory commissions and committees**, is hereby deleted in its entirety and amended to state the following:

- (1) (a) The Parks and Recreation Committee shall consist of nine (9) members and one (1) alternate member. The members shall be residents of the Borough; serve without compensation; and be appointed by the Borough Council to five-year terms.
- (b) Borough Council shall appoint one (1) alternate member of the Parks and Recreation Committee. The alternate member shall be a resident of the Borough and serve without compensation. The term of office for the initial alternate member shall expire December 31, 2027, and, upon expiration of the initial term, the alternate member shall be appointed to serve for a term of five (5) years. When seated, an alternate member shall be entitled to participate in all proceedings and discussions of the Parks and Recreation Committee to the same and full extent as provided by law for the Parks and Recreation Committee members, including, specifically, the right to cast a vote as a voting member during the proceedings.

Section 2. This Ordinance shall become effective five (5) days from enactment.

PASSED by Borough Council,

this ____ day of _____, 2023

Amy Finkbiner, PhD, President

APPROVED by the Mayor,

this ____ day of _____, 2023

Zeyn B. Uzman, Mayor

ENACTED,

this ____ day of _____, 2023

Tiffany M. Loomis,
Borough Manager/Secretary