

AGENDA

REGULAR MEETING
BOROUGH COUNCIL
MALVERN BOROUGH

February 20, 2024
7:30 PM

Virtual Meeting Participation Option

This evening's meeting of Malvern Borough Council allows for a virtual meeting option via Zoom. The information on how to participate virtually via telephone or video conferencing is provided below.

Borough Council Meeting Dial-In Information: 1-877-853-5247 (toll-free)

Meeting link: <https://us02web.zoom.us/j/84197019623>

When prompted, enter the following meeting ID, followed by the “#” symbol: 841 9701 9623. You will be placed in the waiting room and admitted by the host.

To unmute if using audio via telephone, please enter *6.

Malvern Borough is not liable for any computer security problems that participants may experience.

PRESIDING: Brendan Phillips, President

INVOCATION: Zeyn B. Uzman, Mayor

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:
Council President Phillips
Council Vice President Bones
Council Member Finkbiner, Ph.D.
Council Member Frederick
Council Member Niemiec
Council Member Riccetti
Council Member Warner, Ph.D.
Mayor Uzman

1. ANNOUNCEMENTS

- a. Anyone present who is recording the meeting is asked to announce so at this time, in accordance with Resolution No. 840.
- b. As a courtesy, if you are participating via Zoom, please turn your camera on while speaking.
- c. Please check out the Borough's website calendar regularly for all up and coming events located throughout the Community.
- d. Come join the Environmental Advisory Council and CRC Watersheds to help restore native habitat on Saturday, February 24, 2024 from 9AM to 11:30AM at Quann Park. All are invited to participate. This event is rain or shine. To ensure we have tools for all participants, please email Lynn Meza at lynn@crcwatersheds.org if you plan to participate
- e. Assistant Manager Badman obtained a \$5,000 grant which was obtained through the Borough's Insurance Liability Provider to install a handicap accessibility ramp located in front of the main entrance of Borough Hall.

2. APPROVAL OF AGENDA:

- a. **MOTION:** To approve the agenda for the February 20, 2024 meeting of Borough Council as presented.

3. PEGGY GUSZ CRIME VICTIM CENTER AWARD – CORPORAL STEPHEN WALKER

Mayor Uzman will present the Peggy Gusz Crime Victim Center Award to Corporal Stephen Walker.

A Crime Victim Center Advocate nominated Corporal Walker after she worked with him and was present during an interview that Corporal Walker conducted on a victim of a sexual assault. The advocate stated Corporal Walker showed compassion, concern, patience and professionalism.

4. MINUTES & REPORTS

a. APPROVAL OF MINUTES

MOTION: To approve the minutes of the organizational meeting and regular meeting held on Tuesday, February 6, 2024 as presented.

b. APPROVAL OF REPORTS

MOTION: To approve the Treasurer's Report, the Sub-Committee Reports for Finance and Administration, Public Safety, and Public Works, the Chief of Police Report, the Code Enforcement Department Reports, the Superintendent of Public Works Report, the Assistant Manager's Report, and the Manager's Report for the month of January 2024, as submitted.

c. BOROUGH COUNCIL SUB-COMMITTEE REPORTS

- Finance & Administration
- Public Safety
- Public Works

The Finance & Administration and Public Safety Sub-Committee(s) have not met since the last Borough Council meeting.

The Public Works Sub-Committee is scheduled to meet on Tuesday, February 20, 2024 and will give a status report at the meeting.

5. SPECIAL BUSINESS

a. RESOLUTION NO. 856 PROPOSING TO AUTHORIZE A GRANT APPLICATION SUBMISSION FOR INSTALLATION OF A TRAIL CONNECTION BETWEEN MALVERN PREPARATORY SCHOOL & PAOLI BATTLEFIELD

MOTION: To authorize Resolution No. 856 as presented.

The Chester County Commissioners have established a grant program to be utilized by municipalities in Chester County. The grant funding may be used for the improvement or acquisition of municipal recreation. Malvern Borough is proposing a connect trail between Malvern Preparatory School and the Paoli Battlefield.

The Borough Engineer will present the proposed plans this evening. The grant application is due by no later than Thursday, February 29, 2024.

b. OLD LINCOLN HIGHWAY CAPITAL IMPROVEMENT INFRASTRUCTURE PROJECT

MOTION: To authorize the rejection of all bids received and reviewed at the January 16, 2024 meeting as recommended by the Borough Engineer.

The Borough Engineer will review the option to reconstruct the roadway with Borough Council this evening. Borough Council may authorize direction on how best to proceed.

c. SPRING ON KING MALVERN BUSINESS PROFESSIONAL ASSOCIATION (MBPA) EVENT

MOTION: To authorize the MBPA, Dressler Estate Cider, Locust Lane Beer, and Anthony's Restaurant to utilize the municipal lot for a beer/ wine garden, adjacent to Wolfe's Brass, for the "SPRING ON KING" event scheduled for Saturday, May 4, 2024, pursuant to the Borough Solicitor's conditions and approval by the Pennsylvania Liquor Control Board.

The MBPA is hosting the "SPRING ON KING" event on Saturday, May 4, 2024 and is requesting approval to have alcoholic drinks available for purchase in the municipal lot adjacent to Wolfe's Brass. The providers will be Dressler Estate Cider, Locust Lane Beer, and Anthony's Restaurant. Additionally, Borough Council will be discussing how to address the Malvern Borough Police detail associated with this event.

d. DISCUSSION OF OPENING SUB-COMMITTEE MEETINGS TO THE PUBLIC

Borough Council will discuss and consider opening the Sub-Committee meetings to the public. Borough Council may decide to take further action regarding this matter.

6. UNFINISHED BUSINESS

a. ZONING HEARING BOARD

There are no new applications before the Zoning Hearing Board.

7. NEW BUSINESS

a. AMERICAN RESCUE PLAN ACT FUNDING RELEASE FOR MALVERN KING STREET REVITALIZATION, INC (MKSR, INC.)

MOTION: To authorize the release of \$82,050 of the American Rescue Plan Act funding to MKSR, Inc. as presented.

The Main Street Revitalization Task Force presented their findings to Borough Council at the October 17, 2023 Borough Council meeting. Borough Council authorized the Borough Solicitor to assist with the creation of the non-profit organization that is currently requesting the remaining funds, MKSR, Inc. The funds will support a Main Street Manager position as outlined in the October 17, 2023 presentation to Borough Council totaling \$82,050.

The mission of MKSR, Inc. is to lead the revitalization of Malvern's Main Street into a vibrant, thriving hub of community life. Through strategic collaboration with local businesses, residents, and the borough, we are dedicated to revitalizing the core of our town. By preserving our historical heritage and fostering a welcoming atmosphere, we aim to create a dynamic destination for commerce, culture, and connection that will inspire both residents and visitors to embrace the essence of Malvern.

8. PUBLIC FORUM

Citizens/taxpayers are invited to bring before Borough Council any item not on the agenda.

9. ADJOURNMENT

REGULAR MEETING

Page 1

MALVERN BOROUGH
1 East First Avenue
Malvern, PA 19355

February 6, 2024
7:30 PM

PRESIDING: President Phillips

INVOCATION: Mayor Uzman

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

PRESENT

Council President Phillips
Council Vice President Bones
Council Member Finkbiner, Ph.D. via ZOOM
Council Member Frederick
Council Member Niemiec via ZOOM
Council Member Riccetti
Council Member Warner, Ph.D.
Zeyn B. Uzman, Mayor

ABSENT:

1. ANNOUNCEMENTS

Council President Phillips asked in accordance with Resolution No. 840 if any member of the audience was recording the meeting. Mr. Hugo Schmitt and Mr. Richard Breuer recorded the meeting.

Council President Phillips requested as a courtesy, if you are participating via ZOOM, please turn on your camera while speaking.

Council President Phillips announced that the Malvern Business Professional Association King Street Wine & Chocolate Stroll is scheduled for Saturday, February 10, 2024 from 2PM to 4PM. Please access their website for further information.

Council President Phillips announced that the History Center is open to the public at Borough Hall on the second floor on Saturday, February 17, 2024 from 2PM to 4PM.

Council President Phillips announced that the Borough Office is closed on Monday, February 19, 2024 in recognition of President's Day.

Council President Phillips requested the Community to check out the Borough's website calendar regularly for all up and coming events located throughout the Community.

Council President Phillips announces his resignation from the Parks & Recreation Committee after many years of dedicated service. Please consider applying to the Vacancy with a term ending January 1, 2025.

REGULAR MEETING

Page 2

Council President Phillips announced and congratulated Assistant Manager Badman was awarded the prestigious Phyllis Lieberman Woman's Trailblazer Scholarship in the amount of \$1,500 to defray the costs of participation in any professional association that promotes women's leadership in local government for educational advancement.

Council Member Finkbiner announced that Great Valley School District is redistricting and invited the Community to attend the meetings.

2. APPROVAL OF AGENDA

A motion was made by Council Vice President Bones, seconded by Council Member Riccetti, carried by a vote of 7-0, to approve the agenda for the February 6, 2024, meeting as amended, moving the Oath of Office for Officer Erik Dresden to item #3.

3. OATH OF OFFICE – OFFICER ERIK DRESDEN

Erik Dresden accepted the full-time police officer position open with the Malvern Police Department and was sworn in by Mayor Uzman.

Police Chief Marcelli gave an introduction and outlined Officer Dresden's accomplishments as a seasoned Police Officer.

4. MINUTES & REPORTS

a. APPROVAL OF MINUTES

A motion was made by Council Vice President Bones, seconded by Council Member Riccetti, and carried by a vote of 6-0, Council Member Warner abstained due to being absent, to approve the minutes from the Tuesday, January 16, 2024, as amended.

Council Member Frederick mentioned that she attended the January 16, 2024 via ZOOM and Mayor Uzman mentioned that Officer Erik Dresden's pay rate annually is \$75,000.

b. BOROUGH COUNCIL SUB-COMMITTEE REPORTS

The Finance & Administration met on Monday, January 22, 2024 and discussed the following matters as presented by Council Member Finkbiner:

- Re-Organize: Recognize New Member (Council President Phillips) & Appoint Chair
- Sub-Committee Meeting(s) being Opened to the Public
- Next Request RTKL Website Software
- Work from Home Policy
- Composting Program

The Public Works Sub-Committee met on Monday, January 22, 2024 and discussed the following matters as presented by Council Vice-President Bones;

- 2024 Paving Program
- Malvern Post Office
- Old Lincoln Highway Infrastructure Capital Improvement Project

- Jennings Lane Pipe Repair
- North Warren Avenue Project
- Trail Connection for Malvern Prep & Paoli Battlefield
- Sanitary Sewer Ejector Station
- Everett's Alley
- King Street Planting Project

The Public Safety Sub-Committee met on Monday, January 29, 2024 and discussed the following matters as presented by Council President Phillips:

- 202 E. King Street
- Miner Street & Valley View Road Proposed Ordinance Amendment
- Old Lincoln Highway Infrastructure Improvement Project
- Crosswalk Traffic Studies
- Broad Street Parking Issue adjacent to Rubino Park

4. SPECIAL BUSINESS

a. INFLOW AND INFILTRATION EVALUATION OF SEWER SYSTEM

The Borough, as part of the Year 2024, approved budget totaling \$150,000 per line item #20.429.073, is performing the flushing and televising of all the sewer lines located in Malvern Borough. USG has provided a quote totaling \$157,720 and is an approved Costars contractor with set rates based upon the state contract. The proposal is an estimate based upon what they believe will be the time necessary to complete the work.

The Borough Engineer recommended to set a “do not exceed amount” in this evening’s consideration to move forward with this project. He explained that by flushing and videoing the entire system a comprehensive map of the system will be provided as part of USG’s service.

A motion was made by Council Vice President Bones, seconded by Council Member Warner, and carried by a vote of 7-0, to approve the USG proposal for cleaning and televising of the Borough’s sanitary sewer system for an estimate to not exceed \$157,720 in services provided.

b. ST. PATRICK ROMAN CATHOLIC CHURCH ESCROW RELEASE

The Borough Engineer reviewed the project status and site conditions for the St. Patrick Parish recommending a partial release of escrow funds totaling \$34,163.50.

The release encompasses all improvements detailed on the construction cost breakdown including but not limited to stormwater improvements, landscaping, preparation of as-built plans, and setting of lot pins / monuments. Construction of these improvements were inspected by EB Walsh and found to be acceptable.

Mr. John Buckley inquired as to the location of the sidewalks that were inspected.

Borough Engineer Daley, P.E. clarified the sidewalks inspected at located between Woodland and Channing Avenue(s).

A motion was made by Council Member Riccetti, seconded by Council Vice President Bones, and

REGULAR MEETING

Page 4

carried by a vote of 7-0, to authorize an escrow release in the amount of \$34,163.50 as presented.

c. AUTHORIZATION TO APPOINT A BOROUGH COUNCIL MEMBER TO CO-SIGN FOR BANK TRANSACTIONS

Borough Council discussed appointing Council President Phillips to co-sign for bank transactions. Council Vice President Bones is able to sign on behalf of the Borough also.

A motion was made by Council Vice President Bones, seconded by Council Member Riccetti, and carried by a vote of 7-0, to authorize Council President Phillips to co-sign for bank transactions on behalf of the Borough removing Council Member Finkbiner as a co-signer.

d. CITIZEN COMMITTEE APPOINTMENT CONSIDERATION

Council Vice-President Bones explained that Linda Burton is an asset to the Shade Tree Commission and has decided to stay on as a member versus being the Chair.

A motion was made by Council Member Frederick, seconded by Council Vice President Bones, and carried by a vote of 7-0, to reappoint Linda Burton to the Shade Tree Commission for a five (5) year term to expire on January 1, 2029.

5. UNFINISHED BUSINESS

a. ZONING AND SUBDIVISION AND LAND DEVELOPMENT ORDINANCES TASK FORCE APPOINTMENTS

Borough Council discussed five (5) appointments to the Zoning and Subdivision & Land Development Ordinances Task Force.

Council President Phillips explained that there were a wealth of applicants that applied for the Task Force position(s).

Council Member Frederick expressed that it is important to have a Historical Commission member on the Task Force.

A motion was made by Council Vice President Bones, seconded by Council Member Warner, and carried by a vote of 7-0, to appoint Dr. Zoe Warner, Ph.D., Dr. Dave Knies, Ph.D., Mr. Eric Rea, Mr. Dan Kunze, and Mr. Phil Harrison to the Task Force.

b. VALLEY VIEW ROAD AND MINER STREET – AUTHORIZE ADVERTISEMENT OF PARKING MODIFICATION ORDINANCE ADMENDMENT

The Mayor and Police Chief proposed no parking on both sides of Miner Street, from Old Lincoln Highway north to Valley View Road at the January 2 and January 16, 2024 Borough Council meetings. Additionally, parking restrictions may be considered for up to 50 feet from the intersection of Valley View Road and Miner Street because cars parked within that area create potential visual obstructions. Finally, consideration of restrictions to traffic flow may be considered and specifically to create one-way restrictions for Valley View Road and Miner Street such that all vehicles must enter going right when entering the circle and follow it around north on Miner Street and back south on Valley View Road as a one way only.

REGULAR MEETING

Page 5

The Public Safety Sub-Committee is in support of the potential ordinance amendment proposed.

Borough Council directed that temporary no-parking signage be posted to better understand the residents' feedback on this matter at their January 2, 2024 meeting. Borough staff has kept a log of all responses received to date, as well as distributed a diagram to the Valley View Road and Miner Street residents, sent a Constant Contact notification, and posted on the Borough website.

Council Vice President Bones thanked Council Member Finkbinder for her diagram that was provided to the Community.

Mr. Mike Morrone requested that parking be allowed on the West side.

Mr. John Buckley suggested that all on-street parking be re-located to assist EMS vehicles to access this area safely.

Borough Council would like to provide parking where possible.

Borough Solicitor Yaw advised the proposed ordinance be tabled and that the Borough Engineer mark where parking spots can safely be placed.

Borough Council is in agreement with this approach and will address this matter at a future Borough Council meeting.

c. ZONING HEARING BOARD

There are no new Zoning Hearing Board applications before the Zoning Hearing Board.

6. NEW BUSINESS

7. PUBLIC FORUM

Mr. John Buckley commented on Ira Dutter's retirement.

Mrs. Jennifer Chomko commented on Borough Council transparency and submitted a Right-to-Know request for processing.

Borough Manager Loomis gave several updates that will be located on the Borough website the following day.

8. ADJOURNMENT

All business having been discussed, a motion was made by Council Vice President Bones, seconded by Council Member Riccetti, and carried by a vote of 7-0, to adjourn the meeting at 8:31 PM.

Respectfully submitted,
Tiffany M. Loomis
Borough Manager/Secretary

	Treasurer Report January 2024			February 20, 2024
GENERAL FUND:				
January 1, 2024 Opening Cash Balance		\$	1,364,915.50	
2024 General Fund Budget		\$	4,475,248.00	
Year-to-Date - Revenues		\$	148,410.34	
Year-to-Date - Expenditures		\$	424,488.87	
January 1, 2024 Opening Cash Balance				\$ 1,364,915.57
January Revenues				* 148,410.34
Total Revenues and Opening Cash Balance				\$ 1,513,325.91
January Expenses				** 424,488.87
January 31, 2024 Closing Cash Balance				\$ 1,088,837.04
800,000 Special MM Acct.	National Bank of Malvern	\$	1,088,837.04	
PLIGT CLASS I				
January Opening Cash Value		\$	500,000.00	\$ 808,473.63
Deposits				\$ 2,616.16
Interest				
January Closing Balance	PLGHIT PRIME TERM 100K	Interest		\$ 811,089.79
1ST RESOURCE BANK				
Opening Cash Balance				\$ 249,616.74
Interest				\$ 627.44
Total Revnes				\$ 250,244.18
January Transfer to CD				
Closing Cash balnace				\$ 250,244.18
	1st Resource Bank CD	\$	205,000.00	
MERIDIAN BANK CHECKING				
January 1, 2024 Opening Cash balance				\$ 68,422.03
January Revenues				\$ 173.86
January 31, 2024 Closing Cash Balance				\$ 68,595.89
Total Revenues and Opening Cash Balance				\$ 68,595.89
January Expenses				* \$ -
January 31, 2024 Closing Cash Balance				\$ 68,595.89
		\$	68,595.89	
CAPITAL RESERVE FUND:				
January 1, 2024 Opening Cash Balance		\$	1,734,155.86	
2024 Capital Reserve Budget		\$	3,113,750.00	
Year-to-Date - Revenues		\$	1,491.91	
Year-to-Date - Expenditures		\$	-	
January 1, 2024 Opening Cash Balance				\$ 1,734,155.86
January Revenues				1,491.91
Total Revenues and Opening Cash Balance				1,735,647.77
January Expenses				
January 31, 2024 Closing Cash Balance				\$ 1,735,647.77
	National Bank of Malvern	\$	1,735,647.77	
SEWER PAYROLL SEPTEMBER	\$	25,823.60		
**	\$	25,823.60		
LIQUID FUEL FUND:				
January 1 2024 Opening Cash Balance		\$	185,968.90	
2024 Liquid Fuels Budget		\$	90,000.00	
Year-to-Date Revenues		\$	157.51	
Year-to-Date Expenditures		\$	-	
January 1, 2024 Opening Cash Balance				\$ 185,968.90
January Revenues				157.51
Total Revenues and Opening Cash Balance				186,126.41
January Expenses				* -
January 31, 2024 Closing Cash Balance				\$ 186,126.41
	Savings Account	\$	186,126.41	

SEWER FUND:			
January 1, 2024 Opening Cash Balance		\$	2,159,665.49
2024 Sewer Budget		\$	1,056,405.00
Year-to-Date - Revenues		\$	10,301.51
Year-to-Date - Expenditures		\$	106,752.83
January 1, 2024 Opening Cash Balance			\$ 2,159,665.49
January Revenue			10,301.51
Total Revenues and Opening Cash Balance			\$ 2,169,967.00
January Expenses			106,752.83
January 31, 2024 Closing Cash Balance			\$ 2,063,214.17
500,000.00 in MM Acct.	National Bank of Malvern	\$	2,063,214.17
<u>SUMMARY ALL FUNDS JANUARY 2024</u>			
January 1, 2024 Opening Cash Balance		\$	6,571,218.22
2024 All Budgets		\$	9,491,480.00
Year-to-Date - Revenues All Funds		\$	163,778.73
Year-to-Date - Expenditures All Funds		\$	531,241.70
January 1, 2024 Opening Cash Balance			\$ 6,571,218.22
January Revenues	All Funds		163,778.73
Total Revenues and Opening Cash Balances All Funds			\$ 6,734,996.95
January Expenses			531,241.70
January 31, 2024 Closing Cash Balance			\$ 6,203,755.25
		\$	<u>6,203,755.25</u>
<u>SIDEWALK FEE-IN-LIEU ACCOUNT:</u>			
January 1, 2024 Opening Cash Balance			\$ 33,462.09
Revenue			85.02
Total Revenues and Opening Cash Balance			\$ 33,547.11
Expenses			
January 31, 2024 Closing Cash Balance			\$ 33,547.11
<u>ARPA 2022 ACCOUNT</u>			
January 1, 2024 Opening Cash Balance			\$ 947,647.12
Revenue			\$ 1,605.30
Total Revenues and Opening Cash Balance			\$ 949,252.42
Expenses			
January 31, 2024 Closing Cash Balance			\$ 949,252.42
<u>CONTINGENCY FUNDS:</u>			
	General Fund Contingencies		\$ 317,758.34
	National Bank of Malvern	Interest	\$807.42
		TOTAL	\$ 318,565.76
	Sewer Fund Contingencies		\$ 443,121.35
	National Bank of Malvern	Interest	\$1,125.96
			\$ 444,247.31
	National Bk of Malvern CD	6 Month	\$ 204,612.60
	6 Months	interest	
January 10, 2024 rolled over to 10 month CD	National Bk of Malvern CD	total	\$ 204,612.60
	6-Aug-24 National Bk of Malvern CD	12 Month	\$ 200,000.00
	22-Sep-24 1First Resource Bank CD	15 Month	\$ 205,000.00
TOTAL IN ALL ACCOUNTS			
			\$ 8,558,980.45
	Respectfully Submitted by,		
	Mary Lou Whitcomb		
	Borough Treasurer		

February 20, 2024

To the President and Members
Malvern Borough Council
Malvern, PA 19355

Dear Council Members:

We, the undersigned members of the Finance and Administration Committee, submit the following report for the month of January.

Bills to be paid from the General Fund for Finance and Administration in the amount of \$ 63,607.32. Bills to be paid for Tax Collection in the amount of \$ -0.00. Bills to be paid for Capital Reserve Fund in the amount of \$ -0.00, have been examined and approved for payment.

Respectfully submitted,

Amy Finkbiner, Ph.D., Chair

Brendan Phillips

Zoe Warner, Ph.D.

February 20, 2024

To the President and Members
Malvern Borough Council
Malvern, PA 19355

Dear Council Members:

We, the undersigned members of the Public Safety Committee, submit
The following report for the month of January.

Bills to be paid from the General Fund for Police in the amount of
\$ 177,238.28 for Code Enforcement in the amount of \$ 11,507.75 and
for Malvern Fire Company in the amount of \$ 353.82 have been
Examined and approved for payment.

Respectfully submitted,

Brendan Phillips, Chair

Amy Finkbiner, Ph.D.

Lynne D. Frederick

February 20, 2024

To the President and Members
Malvern Borough Council
Malvern, PA 19355

Dear Council Members:

We, the undersigned members of the Public Works Committee, submit the following report for the month of January.

Bills to be paid from the General Fund for Highways in the amount of \$ 104,254.15. For Trash & Recyclables in the amount \$30,912.70 for Park and Recreation in the amount of \$ 6,346.81, have been examined and approved for payment. Bills to be paid from the Sewer Fund in the amount of \$ 106,752.83, have been examined and approved for payment.

Respectfully submitted,

Joseph Bones, Chair

Mark Niemiec

Angela Riccetti

Malvern Borough Accounts Payable

Report Date 02/14/24

Expenditure Budget Status Report GL Period 2401

PAGE 1

Acct #	Sub #	Description	Original Budget	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
01		GENERAL FUND							
01400	000	BORO COUNCIL & MAYOR COMPENSATION	8,400.00	8,400.00				8,400.00	100
	001	SALARY - SECRETARY/MANAGER	83,283.00	83,283.00	9,609.60	9,609.60		73,673.40	89
	002	SALARY - TREASURER/ADMIN. ASST.	57,038.00	57,038.00	6,580.80	6,580.80		50,457.20	89
	003	ASSISTANT MANAGER	56,222.00	56,222.00	6,487.21	6,487.21		49,734.79	89
	021	SALARY & WAGES - CLERKS	12,168.00	12,168.00	979.88	979.88		11,188.12	92
	033	TELEPHONE & COMMUNICATIONS	15,500.00	15,500.00	865.00	865.00		14,635.00	94
			232,611.00	232,611.00	24,522.49	24,522.49	0.00	208,088.51	89
01401	000	REAL ESTATE TAX REFUNDS	6,500.00	6,500.00				6,500.00	100
			6,500.00	6,500.00	0.00	0.00	0.00	6,500.00	100
01402	020	MATERIALS & SUPPLIES	5,000.00	5,000.00	477.46	477.46		4,522.54	91
	021	CONFERENCES, SEMINARS, MEETINGS	5,000.00	5,000.00				5,000.00	100
	022	DUES & MEMBERSHIPS	4,555.00	4,555.00	1,914.08	1,914.08		2,640.92	58
	023	OFFICE EQUIP. MAINTENANCE & EXPENSE	32,000.00	32,000.00	2,861.90	2,861.90		29,138.10	91
	024	GENERAL EXPENSE	32,500.00	32,500.00	2,850.61	2,850.61		29,649.39	91
	025	ADVERTISING & PRINTING	8,000.00	8,000.00				8,000.00	100
	030	AUDITING SERVICES	34,500.00	34,500.00	5,500.00	5,500.00		29,000.00	84
			121,555.00	121,555.00	13,604.05	13,604.05	0.00	107,950.95	89
01403	012	COMMISSIONS-EARNED INC. TAX COLL.	20,000.00	20,000.00				20,000.00	100
	013	EIT TAX COLLECTION STUDY GROUP EXP	500.00	500.00				500.00	100
	014	GENERAL EXPENSE	150.00	150.00				150.00	100
			20,650.00	20,650.00	0.00	0.00	0.00	20,650.00	100
01404	000	LEGAL SERVICES	175,000.00	175,000.00	700.00	700.00		174,300.00	100
	002	LEGAL SERVICES-RIGHT-TO-KNOW	45,000.00	45,000.00				45,000.00	100
			220,000.00	220,000.00	700.00	700.00	0.00	219,300.00	100
01406	200	WORKERS COMPENSATION	13,161.00	13,161.00	2,803.43	2,803.43		10,357.57	79
	220	INCOME PROTECTION INSURANCE	3,239.00	3,239.00	193.27	193.27		3,045.73	94
	221	GROUP LIFE INSURANCE	1,850.00	1,850.00	102.06	102.06		1,747.94	95
	222	HOSPITALIZATION INSURANCE	72,105.00	72,105.00	5,047.81	5,047.81		67,057.19	93
	223	DENTAL CARE INSURANCE	4,339.00	4,339.00	1,931.94	1,931.94		2,407.06	56
	224	SOCIAL SECURITY TAX- BOROUGH	39,733.00	39,733.00	2,631.04	2,631.04		37,101.96	93
			134,427.00	134,427.00	12,709.55	12,709.55	0.00	121,717.45	91
01407	021	OFFICE SUPPLIES	8,000.00	8,000.00	441.19	441.19		7,558.81	95
	022	COMPUTER SUPPLIES	9,000.00	9,000.00				9,000.00	100
	025	REPAIRS AND MAINTENANCE	18,000.00	18,000.00	275.43	275.43		17,724.57	99
	026	SMALL TOOLS AND MINER EQUIPMENT	5,000.00	5,000.00				5,000.00	100
			40,000.00	40,000.00	716.62	716.62	0.00	39,283.38	98

Malvern Borough Accounts Payable

Report Date 02/14/24

Expenditure Budget Status Report
GL Period 2401

PAGE 2

Acct #	Sub #	Description	Original Budget	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
01		GENERAL FUND							
01408	000	ENGINEERING SERVICES	40,000.00	40,000.00				40,000.00	100
			40,000.00	40,000.00	0.00	0.00	0.00	40,000.00	100
01409	020	MATERIALS & SUPPLIES	10,000.00	10,000.00				10,000.00	100
	021	UTILITIES	35,000.00	35,000.00	2,416.67	2,416.67		32,583.33	93
	022	GENERAL EXPENSE	2,500.00	2,500.00				2,500.00	100
	023	MAINTENANCE & REPAIRS	65,000.00	65,000.00	8,362.94	8,362.94		56,637.06	87
	024	ALARM SYSTEM EXPENSE	588.00	588.00				588.00	100
			113,088.00	113,088.00	10,779.61	10,779.61	0.00	102,308.39	90
01410	010	SALARY - CHIEF OF POLICE	147,744.00	147,744.00	11,364.80	11,364.80		136,379.20	92
	011	SALARY & WAGES - PATROLMEN	666,393.00	666,393.00	49,225.11	49,225.11		617,167.89	93
	012	SALARY & WAGES - CLERICAL	78,545.00	78,545.00	5,449.60	5,449.60		73,095.40	93
	015	SALARY & WAGES-PART TIME PATROLMEN	94,000.00	94,000.00	10,336.00	10,336.00		83,664.00	89
	018	SALARY & WAGES -OVERTIME	76,000.00	76,000.00	8,659.94	8,659.94		67,340.06	89
	019	MAINTENANCE - OFFICE EQUIPMENT	5,000.00	5,000.00	494.76	494.76		4,505.24	90
	020	MATERIALS & SUPPLIES	4,000.00	4,000.00	102.47	102.47		3,897.53	97
	021	UNIFORMS	16,000.00	16,000.00				16,000.00	100
	022	AMMUNITION	5,000.00	5,000.00				5,000.00	100
	023	TRAINING - EDUCATION	9,000.00	9,000.00				9,000.00	100
	024	ADVERTISING & PRINTING	5,000.00	5,000.00				5,000.00	100
	025	TELEPHONE & COMMUNICATIONS	10,000.00	10,000.00	881.47	881.47		9,118.53	91
	026	VEHICLE MAINTENANCE & REPAIRS	19,400.00	19,400.00	399.95	399.95		19,000.05	98
	027	MAINTENANCE - TRAFFIC SIGNALS	2,000.00	2,000.00				2,000.00	100
	029	GAS & OIL	17,000.00	17,000.00	1,069.91	1,069.91		15,930.09	94
	030	TIRES	2,000.00	2,000.00				2,000.00	100
	031	ENERGY - TRAFFIC LIGHTS	2,500.00	2,500.00	167.31	167.31		2,332.69	93
	032	GENERAL EXPENSE	29,000.00	29,000.00	2,455.13	2,455.13		26,544.87	92
	033	GENERAL EXPENSE- OTHER	1,000.00	1,000.00				1,000.00	100
	042	DUES & MEMBERSHIPS	8,000.00	8,000.00	145.00	145.00		7,855.00	98
	043	BODY AND DASH BOARD CAMERAS	25,000.00	25,000.00				25,000.00	100
	070	CAPITAL EXPENDITURES	78,000.00	78,000.00	56,963.01	56,963.01		21,036.99	27
	071	IT NETWORKING SERVICES & EXPENSES	38,000.00	38,000.00				38,000.00	100
	072	COMPUTER HARDWARE	18,000.00	18,000.00				18,000.00	100
	200	WORKERS COMPENSATION	14,000.00	14,000.00	2,803.44	2,803.44		11,196.56	80
	220	INCOME PROTECTION SERVICES	6,500.00	6,500.00	543.85	543.85		5,956.15	92
	221	GROUP LIFE INSURANCE	4,000.00	4,000.00	302.40	302.40		3,697.60	92
	222	HOSPITALIZATION INSURANCE	190,000.00	190,000.00	14,930.59	14,930.59		175,069.41	92
	223	DENTAL CARE INSURANCE	15,000.00	15,000.00	4,496.40	4,496.40		10,503.60	70
	224	SOCIAL SECURITY TAX BOROUGH	80,000.00	80,000.00	6,447.14	6,447.14		73,552.86	92
	228	POLICE PROFESSIONAL LIABILITY INSUR	18,000.00	18,000.00				18,000.00	100
	320	UNIFORMED PENSION PLAN	67,137.00	67,137.00				67,137.00	100
			1,751,219.00	1,751,219.00	177,238.28	177,238.28	0.00	1,573,980.72	90
01411	020	CONTRIBUTION VOLUNTEER FIRE COMPANY	152,088.00	152,088.00				152,088.00	100

Malvern Borough Accounts Payable

Report Date 02/14/24

Expenditure Budget Status Report
GL Period 2401

PAGE 3

Acct #	Sub #	Description	Original Budget	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
01		GENERAL FUND							
01411	021	COST OF FIRE HYDRANTS	23,000.00	23,000.00				23,000.00	100
	022	VOL. FIRE CO. - WATER CONSUMPTION	3,000.00	3,000.00	353.82	353.82		2,646.18	88
	023	STATE WORKERS INS. FD. (SWIF)	44,855.00	44,855.00				44,855.00	100
	099	FOREIGN FIRE INS. MFC	36,300.00	36,300.00				36,300.00	100
			259,243.00	259,243.00	353.82	353.82	0.00	258,889.18	100
01414	010	SALARIS & WAGES - CODE ENFORCEMENT	147,468.00	147,468.00	11,224.69	11,224.69		136,243.31	92
	011	3RD PARTY INSPECTIONS	15,000.00	15,000.00				15,000.00	100
	020	GENERAL EXPENSE	6,500.00	6,500.00				6,500.00	100
	021	CONTRIBUTION TO PLANNING COMMISSION	2,500.00	2,500.00				2,500.00	100
	022	CONTRIBUTION TO ZONING BOARD	3,000.00	3,000.00				3,000.00	100
	023	CONTRIBUTION TO HISTORICAL COMMISS.	3,000.00	3,000.00	283.06	283.06		2,716.94	91
	024	CONTR. TO THE ENVIORNMENTAL ADV CO	1,000.00	1,000.00				1,000.00	100
	029	DONATION ACCOUNT	500.00	500.00				500.00	100
	221	REFUNDS- ZONING HEARINGS	750.00	750.00				750.00	100
			179,718.00	179,718.00	11,507.75	11,507.75	0.00	168,210.25	94
01415	000	EMERGENCY MANAGEMENT COORDINATOR	1,000.00	1,000.00				1,000.00	100
			1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100
01427	020	CONTRACTED SERVICES	201,886.00	201,886.00	24,227.33	24,227.33		177,658.67	88
	021	LANDFILL FEES & EXPENSES	85,000.00	85,000.00	6,685.37	6,685.37		78,314.63	92
			286,886.00	286,886.00	30,912.70	30,912.70	0.00	255,973.30	89
01430	010	SALARIES & WAGES - HIGHWAYS	252,635.00	252,635.00	19,433.94	19,433.94		233,201.06	92
	011	PUBLIC WORKS SAFETY EQUIPMENT	6,500.00	6,500.00				6,500.00	100
	018	SALRIES & WAGES-OVERTIME	30,000.00	30,000.00	8,439.35	8,439.35		21,560.65	72
	020	MATERIALS & SUPPLIES	8,000.00	8,000.00	514.07	514.07		7,485.93	94
	021	UTILITIES	10,000.00	10,000.00	666.02	666.02		9,333.98	93
	022	GENERAL EXPENSE	15,000.00	15,000.00	1,072.89	1,072.89		13,927.11	93
	023	EQUIPMENT RENTALS	4,000.00	4,000.00				4,000.00	100
	024	TELEPHONE & COMMUNICATIONS	7,500.00	7,500.00	730.79	730.79		6,769.21	90
	025	VEHICLE MAINTENANCE & REPAIRS	12,000.00	12,000.00	172.14	172.14		11,827.86	99
	026	GAS, OIL & TIRES	15,000.00	15,000.00	713.27	713.27		14,286.73	95
	027	MINOR EQUIPMENT PURCHASES	2,500.00	2,500.00				2,500.00	100
	200	WORKERS COMPENSATION	12,432.00	12,432.00	2,803.44	2,803.44		9,628.56	78
	220	INCOME PROTECTION INSURANCE	2,910.00	2,910.00	197.70	197.70		2,712.30	93
	221	GROUP LIFE INSURANCE	1,815.00	1,815.00	108.88	108.88		1,706.12	94
	222	HOSPITALIZATION INSURANCE	98,911.00	98,911.00	8,612.59	8,612.59		90,298.41	91
	223	DENTAL CARE INSURANCE	4,333.00	4,333.00	1,765.51	1,765.51		2,567.49	59
	224	SOCIAL SECURITY TAX - BOROUGH	25,656.00	25,656.00	2,433.47	2,433.47		23,222.53	91
			509,192.00	509,192.00	47,664.06	47,664.06	0.00	461,527.94	91

Malvern Borough Accounts Payable

Report Date 02/14/24

Expenditure Budget Status Report
GL Period 2401

PAGE 4

Acct #	Sub #	Description	Original Budget	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
01		GENERAL FUND							
01432	020	SNOW & ICE REMOVAL	20,000.00	20,000.00	762.50	762.50		19,237.50	96
			20,000.00	20,000.00	762.50	762.50	0.00	19,237.50	96
01433	020	STREET SIGNS & MARKINGS	10,500.00	10,500.00				10,500.00	100
			10,500.00	10,500.00	0.00	0.00	0.00	10,500.00	100
01434	020	STREET LIGHTING	30,000.00	30,000.00	3,192.77	3,192.77		26,807.23	89
			30,000.00	30,000.00	3,192.77	3,192.77	0.00	26,807.23	89
01436	020	MAINT. & REPAIRS - SEWERS & DRAINS	3,000.00	3,000.00				3,000.00	100
	053	STORMWATER FEES	2,000.00	2,000.00				2,000.00	100
			5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100
01437	020	REPAIRS TO TOOLS & MACHINERY	4,000.00	4,000.00	250.00	250.00		3,750.00	94
			4,000.00	4,000.00	250.00	250.00	0.00	3,750.00	94
01438	020	MAINTENANCE & REPAIRS - STREETS	30,000.00	30,000.00				30,000.00	100
			30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	100
01439	070	CAPITAL EXPENDITURES	70,000.00	70,000.00	52,384.82	52,384.82		17,615.18	25
			70,000.00	70,000.00	52,384.82	52,384.82	0.00	17,615.18	25
01452	020	RECREATIONAL PROGRAMS	15,000.00	15,000.00	279.16	279.16		14,720.84	98
	021	MAINTENANCE & REPAIRS	10,500.00	10,500.00	1,465.00	1,465.00		9,035.00	86
			25,500.00	25,500.00	1,744.16	1,744.16	0.00	23,755.84	93
01454	010	SALARIES & WAGES - PARKS & REC.	58,102.00	58,102.00	4,513.33	4,513.33		53,588.67	92
	020	MATERIALS & SUPPLIES	6,825.00	6,825.00				6,825.00	100
	021	GENERAL EXPENSE	7,875.00	7,875.00	89.32	89.32		7,785.68	99
			72,802.00	72,802.00	4,602.65	4,602.65	0.00	68,199.35	94
01455	020	SHADE TREE MAINTENANCE	17,250.00	17,250.00				17,250.00	100
			17,250.00	17,250.00	0.00	0.00	0.00	17,250.00	100
01456	020	CONTRIBUTION TO LIBRARY	12,180.00	12,180.00				12,180.00	100
			12,180.00	12,180.00	0.00	0.00	0.00	12,180.00	100

Malvern Borough Accounts Payable

Report Date 02/14/24

Expenditure Budget Status Report
GL Period 2401

PAGE 5

Acct #	Sub #	Description	Original Budget	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
01		GENERAL FUND							
01483	020	NON-UNIFORMED PENSION FUND	23,653.00	23,653.00				23,653.00	100
			23,653.00	23,653.00	0.00	0.00	0.00	23,653.00	100
01486	026	CASUALTY - GENERAL LIABILITY	11,000.00	11,000.00				11,000.00	100
	027	AUTOMOBILE LIABILITY INSURANCE	4,153.00	4,153.00				4,153.00	100
	029	PUBLIC OFFICIALS LIABILITY INS.	7,389.00	7,389.00				7,389.00	100
	030	INLAND MARINE INSURANCE	9,383.00	9,383.00				9,383.00	100
	032	COMMERCIAL PROPERTY INSURANCE	2,490.00	2,490.00				2,490.00	100
	033	PROFESSIONAL DEVELOPMENT	10,000.00	10,000.00				10,000.00	100
	034	STAFF OUTREACH	5,000.00	5,000.00	75.00	75.00		4,925.00	99
			49,415.00	49,415.00	75.00	75.00	0.00	49,340.00	100
01489	010	MILITARY & CIVIC CONTRIBUTIONS	45,500.00	45,500.00	500.00	500.00		45,000.00	99
			45,500.00	45,500.00	500.00	500.00	0.00	45,000.00	99
01492	011	TRANSFER TO CAPITAL RESERVE FUND	158,359.00	158,359.00				158,359.00	100
			158,359.00	158,359.00	0.00	0.00	0.00	158,359.00	100
01	*****	GENERAL FUND	4,490,248.00	4,490,248.00	394,220.83	394,220.83	0.00	4,096,027.17	91

Malvern Borough Accounts Payable

Report Date 02/14/24

Expenditure Budget Status Report
GL Period 2401

PAGE 6

Acct #	Sub #	Description	Original Budget	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
08		SEWER FUND							
08429	010	SALARIES & WAGES - SEWER OP & MAINT	160,768.00	160,768.00	12,367.05	12,367.05		148,400.95	92
	020	MATERIALS & SUPPLIES	4,200.00	4,200.00				4,200.00	100
	021	UTILITIES	25,000.00	25,000.00	2,382.30	2,382.30		22,617.70	91
	022	MAINTENANCE & REPAIRS	15,000.00	15,000.00	569.20	569.20		14,430.80	96
	023	VEHICLE MAINTENANCE & REPAIRS	5,000.00	5,000.00				5,000.00	100
	024	GAS & OIL	6,000.00	6,000.00	198.14	198.14		5,801.86	97
	026	SEWAGE DISPOSAL VARIOUS	450,000.00	450,000.00	66,708.25	66,708.25		383,291.75	85
	027	MATERIALS & SUPPLIES	3,000.00	3,000.00				3,000.00	100
	028	GENERAL EXPENSE	10,500.00	10,500.00				10,500.00	100
	029	ENGINEERING	10,000.00	10,000.00				10,000.00	100
	030	TELEPHONE & COMMUNICATIONS	6,300.00	6,300.00				6,300.00	100
	031	ALARM SYSTEM EXPENSE	2,100.00	2,100.00				2,100.00	100
	101	SALARIES & WAGES - SEWER ADMIN.	104,627.00	104,627.00	11,647.89	11,647.89		92,979.11	89
			802,495.00	802,495.00	93,872.83	93,872.83	0.00	708,622.17	88
08430	070	CAPITAL EXPENDITURES	15,000.00	15,000.00				15,000.00	100
			15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	100
08484	010	AUTOMOBILE INSURANCE	2,771.00	2,771.00				2,771.00	100
	200	WORKMEN'S COMPENSATION	12,054.00	12,054.00	2,803.44	2,803.44		9,250.56	77
			14,825.00	14,825.00	2,803.44	2,803.44	0.00	12,021.56	81
08486	011	CASUALTY - GENERAL LIABILITY	11,000.00	11,000.00				11,000.00	100
	013	SOCIAL SECURITY TAX -SEWER - BORO	20,941.00	20,941.00	1,808.66	1,808.66		19,132.34	91
	014	COMMERICAL PROPERTY INSURANCE	7,863.00	7,863.00				7,863.00	100
	015	PUBLIC OFFICIALS LIABILITY INS.	4,854.00	4,854.00				4,854.00	100
	016	DENTAL CARE INSURANCE	6,257.00	6,257.00	2,131.85	2,131.85		4,125.15	66
	017	INCOME PROTECTION INSURANCE	4,099.00	4,099.00	260.65	260.65		3,838.35	94
	019	HOSPITALIZATON & PRESCRIPTION INS.	98,634.00	98,634.00	5,734.78	5,734.78		92,899.22	94
	020	GROUP LIFE INSURANCE	2,420.00	2,420.00	140.62	140.62		2,279.38	94
			156,068.00	156,068.00	10,076.56	10,076.56	0.00	145,991.44	94
08492	013	TRANSFER TO SEWER CAPITAL RESERVE	114,094.00	114,094.00				114,094.00	100
			114,094.00	114,094.00	0.00	0.00	0.00	114,094.00	100
08	*****	SEWER FUND	1,102,482.00	1,102,482.00	106,752.83	106,752.83	0.00	995,729.17	90

Malvern Borough Accounts Payable

Report Date 02/14/24

Expenditure Budget Status Report
GL Period 2401

PAGE 7

Acct #	Sub #	Description	Original Budget	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
20		SEWER CAPITAL RESERVE							
20429	072	REPAIR OF SEWER LATERALS	120,000.00	120,000.00				120,000.00	100
	073	REPAIR JOINTS FOR I & I	150,000.00	150,000.00				150,000.00	100
	074	UPGRADE WET WELL PUMP ST.#2 RUTHLAN	25,000.00	25,000.00				25,000.00	100
	076	CONSTRUCTION FUND-VFSA & TT	50,000.00	50,000.00				50,000.00	100
	077	EJECTOR STATION #1 UPGRADE MONUMENT	410,000.00	410,000.00				410,000.00	100
			755,000.00	755,000.00	0.00	0.00	0.00	755,000.00	100
20	*****	SEWER CAPITAL RESERVE	755,000.00	755,000.00	0.00	0.00	0.00	755,000.00	100
30		CAPITAL RESERVE FUND							
30400	001	ZONING ORDINANCE AMENDMENTS UPDATE	120,000.00	120,000.00				120,000.00	100
	002	GENERAL CODE REFORMAT OF CODE ORDIN	5,000.00	5,000.00				5,000.00	100
	005	MAIN STREET TASK FORCE	25,000.00	25,000.00				25,000.00	100
	006	PROFESSIONAL SERV. FOR PUBLIC WORKS	20,000.00	20,000.00				20,000.00	100
	007	MICROSOFT 365-UPGRADE IT SYS. CLOUD	15,000.00	15,000.00				15,000.00	100
			185,000.00	185,000.00	0.00	0.00	0.00	185,000.00	100
30402	026	DOCUMENT IMAGING	15,000.00	15,000.00				15,000.00	100
			15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	100
30409	000	MUNICIPAL BUILDING RENOV.	117,000.00	117,000.00				117,000.00	100
			117,000.00	117,000.00	0.00	0.00	0.00	117,000.00	100
30430	001	TRAFFIC ANALYSIS ENGINEER STUDIES	30,000.00	30,000.00				30,000.00	100
			30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	100
30435	003	MUTIMODAL PEDESTRIAN-DCED GRANT	75,000.00	75,000.00				75,000.00	100
	006	RANDOLPH WOODS DEV./M-W GREENWAY TR	100,000.00	100,000.00				100,000.00	100
	007	RANDOLPH WOODS DEVELOPMENT-PHASE 1A	125,200.00	125,200.00				125,200.00	100
	008	OPEN SPACE ACQUISITION	100,000.00	100,000.00				100,000.00	100
	012	SIDEWALK IMPROVEMENTS	50,000.00	50,000.00				50,000.00	100
			450,200.00	450,200.00	0.00	0.00	0.00	450,200.00	100
30437	002	BRIDGE STREET REPAIRS	130,500.00	130,500.00				130,500.00	100
			130,500.00	130,500.00	0.00	0.00	0.00	130,500.00	100
30439	001	OLD LINCOLN HIGHWAY IMPROVEMENTS	646,350.00	646,350.00				646,350.00	100
	002	TRAFFIC SAFETY IMPROVEMENTS	50,000.00	50,000.00				50,000.00	100
	070	PAVING BOROUGH STREETS	350,000.00	350,000.00				350,000.00	100

Malvern Borough Accounts Payable

Report Date 02/14/24

Expenditure Budget Status Report
GL Period 2401

PAGE 8

Acct #	Sub #	Description	Original Budget	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
			1,046,350.00	1,046,350.00	0.00	0.00	0.00	1,046,350.00	100
30445	001	Parking Facility Improvements	5,000.00	5,000.00				5,000.00	100
			5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100
30446	001	STREAMBANK STABILIZATION	844,150.00	844,150.00				844,150.00	100
	002	Drainage Improvements	75,000.00	75,000.00				75,000.00	100
			919,150.00	919,150.00	0.00	0.00	0.00	919,150.00	100
30454	001	Park Improvements	30,550.00	30,550.00				30,550.00	100
	003	PUMP TRACK	25,000.00	25,000.00				25,000.00	100
			55,550.00	55,550.00	0.00	0.00	0.00	55,550.00	100
30455	001	KING STREET- SHADE TREE PLAN	25,000.00	25,000.00				25,000.00	100
			25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	100
30459	000	SIGNAGE THROUGHOUT THE BOROUGH	25,000.00	25,000.00				25,000.00	100
	001	Trail Construction	100,000.00	100,000.00				100,000.00	100
			125,000.00	125,000.00	0.00	0.00	0.00	125,000.00	100
30480	8932	GENERAL EXPENSE	10,000.00	10,000.00				10,000.00	100
			10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	100
30	*****	CAPITAL RESERVE FUND	3,113,750.00	3,113,750.00	0.00	0.00	0.00	3,113,750.00	100

Malvern Borough Accounts Payable

Report Date 02/14/24

Expenditure Budget Status Report
GL Period 2401

PAGE 9

Acct #	Sub #	Description	Original Budget	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
35		HIGHWAY AID FUND							
35492	000	TRANSFER TO GENERAL FUND	30,000.00	30,000.00				30,000.00	100
			30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	100
35	*****	HIGHWAY AID FUND	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	100
			9,491,480.00	9,491,480.00	500,973.66	500,973.66	0.00	8,990,506.34	95

Legend:
Expenditure Budget Status Report Previewing to your screen
Starting at Fund 01400
MARPO3 run by Tiffany Loomis 1 : 37 PM

Acct #	Sub #	Description	Original Budget	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
01		GENERAL FUND						
01301	002	REAL ESTATE TAXES (DELINQUENT)	10,000.00	10,000.00	298.10	298.10	9,701.90	3
			10,000.00	10,000.00	298.10	298.10	9,701.90	3
01310	001	PER CAPITA TAX (PRIOR YEARS)	1,000.00	1,000.00	187.00	187.00	813.00	19
	010	REAL ESTATE TRANSFER TAX	250,000.00	250,000.00	21,030.80	21,030.80	228,969.20	8
	021	EARNED INCOME TAX (PRIOR YEARS)	500,000.00	500,000.00	71,111.15	71,111.15	428,888.85	14
	052	LOCAL SERVICE TAX (PRIOR)	55,000.00	55,000.00	8,388.69	8,388.69	46,611.31	15
			806,000.00	806,000.00	100,717.64	100,717.64	705,282.36	12
01320	001	BUILDING PERMITS & REGISTRATION	35,000.00	35,000.00	2,745.40	2,745.40	32,254.60	8
	002	PLUMBING PERMITS & REGISTRATIONS	3,000.00	3,000.00	642.00	642.00	2,358.00	21
	004	ZONING & SUBDIVISION PERMITS	5,000.00	5,000.00	225.00	225.00	4,775.00	5
	007	HOUSING & PROPERTY MAINTENANCE FEES	40,000.00	40,000.00	475.00	475.00	39,525.00	1
	071	INSPECTION FEES	8,000.00	8,000.00	750.00	750.00	7,250.00	9
			91,000.00	91,000.00	4,837.40	4,837.40	86,162.60	5
01321	033	PARKING PERMITS	2,000.00	2,000.00	60.00	60.00	1,940.00	3
			2,000.00	2,000.00	60.00	60.00	1,940.00	3
01330	000	VIOLATIONS OF ORDINANCES	4,000.00	4,000.00	394.45	394.45	3,605.55	10
	001	MOTOR VEHICLE CODE VIOL./ CRIMINAL			2,120.97	2,120.97	-2,120.97	
			4,000.00	4,000.00	2,515.42	2,515.42	1,484.58	63
01341	000	EARNINGS ON INVESTMENTS	50,000.00	50,000.00	8,888.87	8,888.87	41,111.13	18
			50,000.00	50,000.00	8,888.87	8,888.87	41,111.13	18
01342	000	RENTS OF PROPERTY	78,750.00	78,750.00	6,494.59	6,494.59	72,255.41	8
			78,750.00	78,750.00	6,494.59	6,494.59	72,255.41	8
01362	001	GRANTS	6,200.00	6,200.00	1,955.73	1,955.73	4,244.27	32
			6,200.00	6,200.00	1,955.73	1,955.73	4,244.27	32
01379	002	PD AUTO. PROT. DEVICE ALARM REGIST.	3,000.00	3,000.00	1,400.00	1,400.00	1,600.00	47
	003	PD COPIES OF ACCIDENT/MISC. REPORTS	550.00	550.00	15.00	15.00	535.00	3
	004	MISCELLANEOUS TAX CERTIFICATION & D	4,500.00	4,500.00	75.00	75.00	4,425.00	2
			8,050.00	8,050.00	1,490.00	1,490.00	6,560.00	19
01	*****	GENERAL FUND	1,056,000.00	1,056,000.00	127,257.75	127,257.75	928,742.25	12

Acct #	Sub #	Description	Original Budget	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
08		SEWER FUND						
08341	000	EARNINGS FROM INVESTMENTS	30,000.00	30,000.00	4,037.40	4,037.40	25,962.60	14
			30,000.00	30,000.00	4,037.40	4,037.40	25,962.60	13
08364	010	SEWER RENTS	1,018,180.00	1,018,180.00	7,315.07	7,315.07	1,010,864.93	1
	012	OTHER INCOME - PENALTIES & INTEREST	48,586.00	48,586.00	75.00	75.00	48,511.00	0
			1,066,766.00	1,066,766.00	7,390.07	7,390.07	1,059,375.93	1
08	*****	SEWER FUND	1,096,766.00	1,096,766.00	11,427.47	11,427.47	1,085,338.53	1
30		CAPITAL RESERVE FUND						
30340	000	EARNINGS FROM INVESTMENTS	10,000.00	10,000.00	1,491.91	1,491.91	8,508.09	15
			10,000.00	10,000.00	1,491.91	1,491.91	8,508.09	15
30	*****	CAPITAL RESERVE FUND	10,000.00	10,000.00	1,491.91	1,491.91	8,508.09	15

Acct #	Sub #	Description	Original Budget	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
35		HIGHWAY AID FUND						
35341	000	EARNINGS FROM INVESTMENTS	2,000.00	2,000.00	157.51	157.51	1,842.49	8
			2,000.00	2,000.00	157.51	157.51	1,842.49	8
35	*****	HIGHWAY AID FUND	2,000.00	2,000.00	157.51	157.51	1,842.49	8
			2,164,766.00	2,164,766.00	140,334.64	140,334.64	2,024,431.36	6

Louis M. Marcelli
Chief of Police

MALVERN BOROUGH POLICE DEPARTMENT



Assistance to Other Departments:

Members of the Department responded to assist other Departments on 10 occasions for miscellaneous police related issues.

House Checks:

There were 13 house checks for the month.

Fingerprinting:

No fingerprints were requested.

Training:

January 8 -16th –Corporal Walker attended Defensive Tactics Instructor Training

January 17th- Officer Keating completed the annual ACT 180 training.-

January 22nd- Officer Daniels received Baton Training instructed by Corporal Walker

January 22nd- Corporal Walker completed the annual ACT 180 training

January 23rd- Corporal Dougherty, Officer Keating and Office Martin received baton training
Instructed by Corporal Walker

January 25th- Officer Wilson and Officer Bury received baton training instructed by Corporal Walker

cc: Tiffany Loomis
Borough Manager

1 East First Avenue, Suite 1, Malvern, PA 19355
Police Radio: 610-647-1440 | Office: 610-647-0261 | Fax: 610-647-6166
Email: police@malvern.org

Louis M. Marcelli
Chief of Police

MALVERN BOROUGH POLICE DEPARTMENT



Date: February 1, 2024
To: Mayor Uzman
Members of Borough Council
From: Louis M. Marcelli, Chief of Police
Subject: MONTHLY REPORT –January 2024

During the month of January, 2024, Members of the Police Department received 267 calls for service. Of the 277 calls, there was 1- Part I Crime and 1-Part II Crimes. The Members of the Department made 1 Criminal arrest for the month.

Traffic Enforcement:

Traffic Citations –7; Warnings –2; Parking Tickets – 9 and Ordinances – 0.

Alarms:

There were 3 police, 4 fire alarms and 1 EMS alarm.

EMS, Medical and Ambulance:

There was a total of 13 calls.

Accidents:

There were 2 property, 4 hit and run, 1 vehicle versus pedestrian, and 1 reportable crash for the month.

Assistance to Malvern Police Department:

The Police Department received assistance from other Departments on 0 occasions.

1 East First Avenue, Suite 1, Malvern, PA 19355
Police Radio: 610-647-1440 | Office: 610-647-0261 | Fax: 610-647-6166
Email: police@malvern.org

PUBLIC WORKS SUPERINTENDENT REPORT

January 2024

STREET DEPT:

Trash containers on King Street and all Public Parks are cleaned out weekly on Monday, Wednesday and Friday. Doggie Bags dispenser are filled.

Cleaned storm drains

11 Mark outs were received from Pa One Call and completed.

Repaired various street signs.

Repaired various Pot Holes.

Salted & Plowed roads and cleaned sidewalk during snow storm.

Installed pictures in hall & meeting room after painting was completed.

Repaired various street lights.

Sealed up window in attic that was leaking in air & water.

Installed lights & decorations in Burke Park for Park & Recreation committee.

Installed temporary no parking signs on Miner Street & Valley View Road.

SEWER DEPT:

Pump stations were checked daily.

Pumped 17,128.800 gallons to Valley Forge Sewer Authority.

Replace battery in all emergency generators t pump stations.

Cleaned out wet well at pump stations.

SHOP:

Service and inspection on Police vehicles.

Installed salt spreader on trucks.

Serviced all trucks.

Received new truck for street dept.

Respectfully submitted,
Ira Dutter, Jr.
Superintendent of Public Works

ARPA COMMITTEE RECOMMENDATIONS & EXPENDITURE STATUS AS OF FEBRUARY 15, 2024

CATEGORY	TOTAL AMOUNT DESIGNATED TO BE RELEASED	TRANSACTIONS	REMAINING BALANCE	NOTES	MONIES SPENT TO DATE
<p>Borough Hall Renovations including but not limited to: Fence in Police Rear Access - COMPLETED Lighting of Police Area - COMPLETED Upgrade 3 Police Cars w/ Charging Capabilities - COMPLETED Charging Station for Police Cars - COMPLETED Sound System Upgrade - COMPLETED LED Lighting for all Borough Buildings - COMPLETED Upgrade Sound System - COMPLETED</p>	\$ 40,000.00	<p>\$3,000 - Upgrade 3 Police Cars w/ Charging Capabilities - 5/17/2022 (\$2,775 processed for payment in August 2022 for electrical work to be completed)</p> <p>\$13,200 - Fence in Police Rear Access/ Lighting & Camera including electrical work 6/7/2022 (\$4,081.20 & \$2,453.34 processed for payment in August 2022 for electrical work)</p> <p>(Fence Purchase & Installation totaling \$8,122.13 - A deposit of \$4,061.07 was paid July 11, 2022. The remaining balance is paid upon the work being completed - WORK TO BE COMPLETED IN OCTOBER/ NOVEMBER) THE REMAINDER TO BE PAID FROM WORKERS COMPENSTATION INSURANCE GRANT & BUILDING MAINTENANCE IN THE GENERAL FUND.</p> <p>\$1,277.15 paid 9/28 for Light Pole to Stairs.</p> <p>A deposit of \$1,196 was paid in July for the Sound System. The Sound System has been installed and the invoice will be received shortly totaling \$23,449 - Sound System approved by Borough Council on 6/21/2022</p>	\$ 707.24	NONE	\$ 39,292.76
<p>Library Renovations including but not limited to: Carpet Tiles Painting the Library Foyer Renovations Shared Bathroom Renovations AC System to be repaired</p>	\$ 40,000.00	<p>Borough Council approved COSTAR flooring quotes totaling \$37,670.47 at their October 3, 2023 meeting. Funds will be released when work is completed. \$12,532.24 paid on 2/15/2024</p>	\$ 27,467.76	NONE	\$ 12,532.24
<p>Economic Revitalization including but not limited to: Main Street Manager for King Street Potential WIFI Hot Spots Craft & Mercantile Event - Scheduled for 9/16/22 - COMPLETED Craft & Mercantile Event - Scheduled for 9/15/23 - PENDING</p>	\$ 106,600.00	<p>\$5,000 - Craft & Mercantile Event - 4/5/2022 \$6,000 - MBPA for Lighting Installation - 10/18/2022 \$3,000 - POLICE DETAIL for SURFIN' USA event scheduled for 5/6/2023 ESTIMATE = 5 Hours w/ 6 Police Officers \$5,550 - Craft & Mercantile Event - 9/15/2023 \$5,000 - Derck & Edson - Grant Preparation- Authorized by Borough Council on 11/8</p>	\$ 82,050.00	<p>\$400 deducted from spending account total due to Composting Program costing an additional \$800. Split additional cost between two (2) remaining available categories.</p> <p>WORKING ON MAIN STREET MANAGER INITIATIVE</p>	\$ 24,550.00
<p>Public Works Capital Improvement Program including but no limited to: Stormwater Issues - ON GOING 2022 Road Program - COMPLETED</p>	\$ 106,600.00	<p>\$25,000 - 2022 Road Program - 6/7/2022 - PAID IN AUGUST 2022 POST OFFICE STORMWATER PIPE - \$9,500 - INVOICES RECEIVED & PAID WORK COMPLETED ON OCTOBER 11, 2022</p> <p>Borough Council authorized \$72,100 on September 19, 2023 to be spent towards the Jennings Lane Storm Sewer Capital Improvement Project. Jurich, Inc. paid on 2/15/2024. \$72,100 of the invoice due was paid from ARPA funds.</p>	\$ -	<p>\$400 deducted from spending account total due to Composting Program costing an additional \$800. Split additional cost between two (2) remaining available categories.</p> <p>COMPLETED</p>	\$ 106,600.00
<p>Quann Park - COMPLETED</p>	\$ 20,000.00	<p>\$20,000 - Park Improvements for DCNR Grant Match - 4/19/2022 PAID IN AUGUST 2022</p>	\$ -	COMPLETED	\$ 20,000.00
<p>Composting Program - Originally \$10k was budgeted for this item. \$800 additional funds were needed. \$400 each was deducted from Stormwater and Economic Revitalization to balance the funds that are allowed to spent.</p>	\$ 10,800.00	<p>Borough Council approved the composting pilot program at their January 3, 2023 meeting - \$10,800 Authorized from ARPA Funds</p>	\$ 4,500.00	Service Contract ends March 31, 2024	\$ 6,300.00
<p>Malvern Fire Company - Purchase of EMS Gear COMPLETED</p>	\$ 36,883.00	<p>\$36,883 - EMS GEAR - 10/19/2022</p>	\$ -	COMPLETED	\$ 36,883.00
GRANT TOTAL OF FUNDS TO BE SPENT	\$ 360,883.00	GRAND TOTAL REMAINING TO BE SPENT	\$ 114,725.00		\$ 333,208.00

RTKL LOG

Case #	Request Date	Date Received	Requestor	Records Requested	Borough Responder	Response Date	Extension
RTK-2023-055	9/27/2023	10/2/2023	Joseph Catuzzi	All communications (including e-mails and letters) and documents exchanged with the Borough's insurance carrier (the "Insurer") regarding the "stormwater capital improvement project" at the Malvern Post Office (the "Project") as that Project is referenced in the Borough's 2023 Summer Newsletter. 1 This request includes, but is not limited to, any claim(s) submitted by the Borough to the Insurer relating to the Project and responses given to the Borough. 2. A copy of the insurance policy pursuant to which the Borough received \$41,984.74 as referenced on page 1 of the Borough's 2023 Summer Newsletter. 3. A copy of all communications regarding the Project, including communications with third parties, hired by the Borough to perform the Project. 4. A copy of all documents the Borough relied upon in writing that the "flooding" at the Malvern Borough Post Office "was occurring due to failing stormwater infrastructure" in its 2023 Summer Newsletter. 5. A copy of all documents reflecting the bidding process for the Project. 6. Copies of any bonds, letters of credit, other security provided to the Borough by any contractors hired to perform work on the Project. 7. All communications among Borough employees between January 1, 2020 to the present relating to the Malvern Post Office (including flooding at the Malvern Post Office), the renewal of the lease for the Malvern Post Office, work to be performed to alleviate flooding at the Malvern Post Office, stormwater management infrastructure at the Malvern Post Office, and the Project. RESPONSE DUE 11/8/2023 - PARTIALLY COMPLETED	Tiffany Loomis	11/8/2023 In Process	Yes
RTK-2023-067	12/14/2023	12/14/2023	Lauren Shission	All records regarding contracts, bid proposals and any and all information relating to insurance (casualty, liability, worker's compensation, etc.) regarding Highway Materials Inc. for roadway maintenance, construction, or supply of asphalt from 1950-1980. RESPONSE DUE 1/19/2024 - COMPLETED	Tiffany Loomis	1/18/2024	Yes
RTK-2023-068	12/17/2023	12/18/2023	Fred Mannis	Journal Entries for Year 2023 Legal Expenses RESPONSE DUE 1/24/2024 - COMPLETED	Tiffany Loomis	1/18/2024	Yes
RTK-2023-069	12/20/2023	12/20/2023	Danny Fruchter	To accept the resignation agreement as submitted and executed by Officer Capuano. Officer Capuano has resigned from his position of employment by Malvern Borough as of January 31, 2024. Please provide a complete copy of the agreement referred to in section 4d of the agenda. RESPONSE DUE 1/26/2024 - COMPLETED	Corinne Badman	1/8/2024	Yes
RTK-2023-070	12/31/2023	1/2/2024	Danny Fruchter	The Declaration page(s) from all of the Borough's liability policies in force during 2022. RESPONSE DUE 2/8/2024	Tiffany Loomis	1/25/2024	Yes
RTK-2024-001	1/1/2024	1/2/2024	Danny Fruchter	All requests for 'Comp' time from Chief Lou Marcelli and any documents that support (time sheets, Mayor's memos, etc) or deny those requests for the years 2022 and 2023. RESPONSE DUE 2/7/2024 - COMPLETED	Corinne Badman	1/17/2024	Yes
RTK-2024-002	12/26/2023 1/2/2024	12/26/2023 - RTKL 1/2/2024 - ACT 22	Danny Fruchter	Interaction between Police Chief, Officer Daniels, and Danny S. Fruchter outside polling location at 146 Channing Avenue, Malvern, PA RESPONSE DUE 2/1/2024 - COMPLETED 1/26/2024	Corinne Badman	1/26/2024	Yes
RTK-2024-003	1/2/2024	1/2/2024	Danny Fruchter	All emails from Lynne Frederick to Joe Bones in 2023. RESPONSE DUE 2/8/2024	Tiffany Loomis	2/8/2024	Yes
RTK-2024-004	1/4/2024	1/4/2024	Peter Papadopoulos	All files and records regarding 551 Sugartown Road FILES REVIEWED IN PERSON - COMPLETED	Corinne Badman	1/4/2024	No
RTK-2024-005	1/8/2024	1/8/2024	Vicent D'Annunzio	Architectual plans for 525 Monument Avenue, 530 Highland Avenue, 60 Crest Avenue, and 604 Highland Avenue. Main Sanitary Sewer Depth in street at 626 Monument Avenue. RESPONSE DUE 2/15/2024 - COMPLETED: FILES REVIEWED IN PERSON	Tiffany Loomis	1/24/2024	Yes
RTK-2024-006	1/8/2024	1/8/2024	Vicent D'Annunzio	Property taxes for Year 2023 for 147 Prospect/ Monument Avenue, 60 Crest Avenue, 112 Monument Avenue, 112 & 525 Monument Avenue, 530 Highland Avenue, 15 & 17 Griffith Avenue, and 145 & 155 Griffith Avenue RESPONSE DUE 2/15/2024 - COMPLETED	Tiffany Loomis	1/18/2024	Yes
RTK-2024-007	1/12/2024	1/12/2024	Cathy Kerr	Old Lincoln Highway bid tabulation - COMPLETED	Tiffany Loomis	1/12/2024	No
RTK-2024-008	1/5/2024	1/16/2024	Cathy Kerr	Old Lincoln Highway bid tabulation - COMPLETED	Tiffany Loomis	1/16/2024	No
RTK-2024-009	1/16/2024	1/17/2024	Danny Fruchter	MBPD Expenditures for Year 2023 - COMPLETED	Tiffany Loomis	1/16/2024	No
RTK-2024-010	1/22/2024	1/22/2024	Joseph A. Lorusso	Painting Contracts awarded to the Library and Borough Hall in Years 2023 & 2024., including all emails regarding such and minutes approving such contracts. RESPONSE DUE 2/28/2024	Tiffany Loomis	2/1/2024	Yes
RTK-2024-011	1/22/2024	1/22/2024	Daniela Garza	Records or permits regarding Roof Replacements or repairs for 33 Daisy Lane RESPONSE DUE 1/29/2024 - COMPLETED	Tiffany Loomis	1/24/2024	No

RTKL LOG

Case #	Request Date	Date Received	Requestor	Records Requested	Borough Responder	Response	
						Date	Extension
RTK-2024-012	1/29/2024	1/29/2024	Danny Fruchter	<p>All documents setting forth the terms of Louis Marcelli's employment with the Borough, including but not limited to duties, compensation, work schedule, vacation, holiday, sick, and compensatory time and pay, for the period of his employment.</p> <p>The Borough's Employee Handbook as in effect since January 1, 2014, including, without limitation, all versions, amendments, supplements to date.</p> <p>Documents setting forth Mr. Marcelli's actual gross annual compensation for each year of his Borough employment for 2021, 2022, and 2023.</p> <p>Documents showing any annual breakdown of Mr. Marcelli's compensation (e.g., regular, sick, vacation, holiday, overtime, compensatory pay) for the years 2021, 2022 and 2023. If reports showing the annual breakdown of compensation do not exist, please provide documents showing compensation breakdown for any shorter periods.</p> <p>Documents regarding any submission to or action by the Civil Service Commission with respect to Mr. Marcelli's employment.</p> <p style="text-align: center;">RESPONSE DUE 3/6/2024</p>	Tiffany Loomis	In Process	Yes
RTK-2024-013	1/29/2024	1/29/2024	Andrew Holman	<p>1. All current, in-force collective bargaining agreement(s) (CBAs) between Malvern Borough and the following employee or labor organization(s): Malvern Police Officers Association (as those terms are defined in the Public Employee Relations Act, Public School Code, or Police and Firemen Collective Bargaining Act or Act 111). If available, I request signed copies of the responsive documents.</p> <p>2. Any and all memoranda of understanding (MOUs), side agreements, or any other agreements between Malvern Borough and Malvern Police Officers Association concerning terms and conditions of employment that remain in force. If available, I request signed copies of the responsive documents.</p> <p style="text-align: center;">RESPONSE DUE 3/6/2024</p>	Tiffany Loomis	In Process	Yes
RTK-2024-014	2/5/2024	2/5/2024	Danny Fruchter	<p>1. 2023 W-2 IRS forms for all currently employed full-time Police officers.</p> <p>2. The W-2's for the first two years after hiring for each currently serving full-time Police Officer.</p> <p>3. 2023 W-2 for Lou Marcelli.</p> <p style="text-align: center;">RESPONSE DUE 3/13/2024</p>	Tiffany Loomis	In Process	Yes
RTK-2024-015	2/5/2024	2/5/2024	Joseph A. Lorusso	Reconciled Financial Report for Year 2023 for Line Item #01-404-000	Tiffany Loomis	2/5/2024	No
RTK-2024-016	2/6/2024	2/6/2024	Jennifer Chomko	<p>Any and all correspondence between Lynne Frederick and Joe Bones from 9/22/2023 to the present</p> <p style="text-align: center;">RESPONSE DUE 3/14/2024</p>	Tiffany Loomis	In Process	Yes
RTK-2024-017	2/7/2024	2/7/2024	Danny Fruchter	<p>At the Feb 6, 2024 Borough Council meeting, during Public Comment, Jennifer Chomko presented an RTK request which was logged and accepted by the Borough Manger. Please send me a copy of Mrs. Chomko's RTK request.</p> <p style="text-align: center;">RESPONSE DUE 2/14/2024</p>	Tiffany Loomis	2/13/2024	No
RTK-2024-018	2/12/2024	2/13/2024	William Johnny	<p>I am writing to request access to all open residential code violation records. in Malvern Borough from January 1, 2024, to the current date for private research purposes. The information is sought for private understanding and analysis. If possible, kindly provide the records in an electronic format, such as PDF, and advise on any associate fees or procedures for obtaining this information. Thank you for your assistance, and I appreciate your prompt attention to this request. RESPONSE DUE 2/21/2024</p>	Corinne Badman	In Process	No
RTK-2024-019	2/14/2024	2/14/2024	Joseph Lorusso	<p>Credit card statements from October 2023 to date.</p> <p style="text-align: center;">RESPONSE DUE 2/21/2024</p>	Tiffany Loomis	In Process	No

RESOLUTION NO. 856

**BOROUGH OF MALVERN
CHESTER COUNTY, PENNSYLVANIA**

**A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MALVERN
CHESTER COUNTY, PENNSYLVANIA, AUTHORIZING
THE BOROUGH MANAGER TO FILE AN APPLICATION FOR CHESTER COUNTY
MUNICIPAL GRANT PROGRAM ASSISTANCE**

WHEREAS, The Commissioners of Chester County have established a Municipal Grant Program to be utilized by the municipalities of Chester County; and

WHEREAS, the grants may be used by the municipality for the improvement or acquisition of municipal recreation land; and

WHEREAS, the Borough of Malvern, Chester County, Pennsylvania desires to participate in the Municipal Grant Program to improve municipal recreation land.

NOW THEREFORE, BE IT RESOLVED, by Borough Council of the Borough of Malvern, Chester County, Pennsylvania, as follows:

1. That the Borough of Malvern, Chester County, Pennsylvania hereby approves the filing of an application for Chester County Municipal Grant Program assistance for the purpose of improving municipal recreation land.
2. That Tiffany M. Loomis, Borough Manager, is hereby authorized and directed to execute and file the appropriate forms with the Chester County Department of Parks and Preservation.

RESOLVED this 20th day of **February, 2024** by Borough Council.

Passed by Borough Council
this 20th day of **February, 2024**

Brendan Phillips, President

Approved by the Mayor,
this 20th day of **February, 2024**

Zeyn B. Uzman, Mayor

Enacted, this 20th day of **February, 2024**

Tiffany M. Loomis, Secretary

MALVERN BOROUGH OLD LINCOLN HIGHWAY IMPROVEMENT PROJECT

BID RESULTS

BID OPENING: January 11, 2024 - 10:00am

Description	Unit	Quantity	Jurich, Inc.	Ply-Mar Construction Co., Inc.	G&B Construction	MOR Construction	Construction Masters Services, LLC	MECO Constructors, Inc.	Road-Con Inc
BID TOTAL			\$1,418,760.00	\$1,471,878.00	\$1,508,933.04	\$1,547,741.25	\$1,556,983.25	\$1,628,989.00	\$1,686,028.00
BASE BID									
1 MOBILIZATION	LS	1	\$82,000.00	\$155,000.00	\$31,000.00	\$15,000.00	\$117,700.00	\$83,000.00	\$85,000.00
2 MAINTENANCE AND PROTECTION OF TRAFFIC	LS	1	\$156,200.00	\$96,000.00	\$12,000.00	\$75,000.00	\$188,850.00	\$162,000.00	\$206,000.00
3 CLEARING & GRUBBING (BUSH & TREE BRANCHES)	LS	1	\$6,300.00	\$5,000.00	\$10,000.00	\$15,000.00	\$3,900.00	\$27,500.00	\$50,000.00
4 CONSTRUCTION OF BENTONITE PLUG IN THE SANITARY SEWER TRENCH	EA	2	\$7,000.00	\$50,000.00	\$25,000.00	\$17,000.00	\$21,600.00	\$24,000.00	\$24,000.00
5 6" SCHEDULE 40 PVC (INCLUDING TRENCH RESTORATION)	LF	150	\$18,600.00	\$11,250.00	\$42,750.00	\$11,250.00	\$42,577.50	\$67,500.00	\$15,000.00
6 GROUND WATER COLLECTION SYSTEM INSTALLED UNDER STORM SEWER SYSTEM	LF	135	\$8,910.00	\$12,150.00	\$31,050.00	\$16,875.00	\$28,923.75	\$40,500.00	\$21,600.00
7 CONNECTION OF 6" SCH. 40 PVC DRAIN TO EXISTING 24" CMP	EA	1	\$385.00	\$4,000.00	\$700.00	\$1,500.00	\$2,840.00	\$1,950.00	\$1,625.00
8 STANDARD INLET BOX	EA	6	\$25,800.00	\$18,000.00	\$22,200.00	\$39,000.00	\$33,000.00	\$13,500.00	\$38,400.00
9 8" TYPE M INLET TOP AND GRATE	EA	6	\$4,350.00	\$6,000.00	\$4,200.00	\$21,000.00	\$4,560.00	\$11,400.00	\$9,450.00
10 18" HDPE STORM PIPE (INCLUDING TRENCH RESTORATION)	LF	41	\$9,225.00	\$16,400.00	\$10,250.00	\$9,225.00	\$10,455.00	\$12,915.00	\$8,610.00
11 24" HDPE STORM PIPE (INCLUDING TRENCH RESTORATION)	LF	359	\$41,285.00	\$46,670.00	\$89,750.00	\$98,725.00	\$49,901.00	\$93,340.00	\$76,108.00
12 24" CURED-IN-PLACE PIPE LINING	LF	306	\$65,790.00	\$93,024.00	\$82,926.00	\$74,970.00	\$63,954.00	\$61,200.00	\$68,850.00
13 15" CURED-IN-PLACE PIPE LINING	LF	57	\$12,882.00	\$17,100.00	\$14,022.00	\$21,375.00	\$10,317.00	\$11,400.00	\$11,115.00
14 FILL EXISTING 18" STORM SEWER WITH FLOWABLE FILL	LS	1	\$8,500.00	\$28,000.00	\$12,500.00	\$17,000.00	\$19,775.00	\$8,900.00	\$11,000.00
15 UTILITY ADJUSTMENTS	LS	1	\$1,500.00	\$3,000.00	\$2,500.00	\$10,000.00	\$3,800.00	\$2,800.00	\$5,800.00
16 INCIDENTAL WORK	LS	1	\$29,000.00	\$1,000.00	\$2,000.00	\$25,000.00	\$8,300.00	\$7,770.00	\$75,000.00
17 REMOVAL OF EXISTING CURB	LF	15	\$930.00	\$1,500.00	\$300.00	\$1,500.00	\$880.50	\$1,125.00	\$750.00
18 REMOVAL OF EXISTING CONCRETE SIDEWALK	SF	116	\$928.00	\$1,160.00	\$580.00	\$1,160.00	\$1,032.40	\$1,392.00	\$1,740.00
19 STAND. CURB CONSTRUCTION INCLUDING ROAD RESTORATION	LF	8	\$1,160.00	\$800.00	\$840.00	\$2,400.00	\$2,451.60	\$2,880.00	\$4,000.00
20 DEPRESSED CURB CONSTRUCTION INCLUDING ROAD RESTORATION	LF	7	\$1,155.00	\$700.00	\$805.00	\$2,100.00	\$2,145.15	\$2,940.00	\$3,500.00
21 STANDARD CONCRETE SIDEWALK INCLUDING CURB RAMP	SF	82	\$2,214.00	\$1,230.00	\$2,050.00	\$6,150.00	\$2,193.50	\$3,116.00	\$3,280.00
22 DETECTABLE WALKING SURFACE (2'x4')	SF	8	\$184.00	\$200.00	\$480.00	\$680.00	\$660.40	\$680.00	\$480.00
23 PERMEATION GROUTING (7 FEET DEEP, MINIMUM) EXCLUDING GROUT MATERIAL	EA	124	\$576,600.00	\$511,500.00	\$630,292.00	\$545,600.00	\$511,872.00	\$545,600.00	\$545,600.00
24 ROADWAY MILLING, 1-1/2" DEPTH	SY	3116	\$17,917.00	\$20,254.00	\$17,449.60	\$21,812.00	\$13,398.80	\$18,696.00	\$17,449.60

	Description	Unit	Quantity	Jurich, Inc.	Ply-Mar Construction Co., Inc.	G&B Construction	MOR Construction	Construction Masters Services, LLC	MECO Constructors, Inc.	Road-Con Inc
	BID TOTAL			\$1,418,760.00	\$1,471,878.00	\$1,508,933.04	\$1,547,741.25	\$1,556,983.25	\$1,628,989.00	\$1,686,028.00
	BASE BID									
25	DELIVER AND PLACE SUPERPAVE ASPHALT MIXTURE DESIGN, WMA WEARING COURSE, PG 64-22, 0.3 TO <3 MILLION ESALS, 9.5 MM MIX, 1-1/2" DEPTH, SRL-H (WEARING COURSE MATERIAL TO BE PURCHASED BY MALVERN BOROUGH VIA THE PENNSYLVANIA COSTARS PROGRAM)	SY	3116	\$12,464.00	\$22,591.00	\$19,132.24	\$46,740.00	\$26,486.00	\$12,464.00	\$19,630.80
26	SWEEP AND TACK COAT	SY	3116	\$3,116.00	\$4,674.00	\$2,181.20	\$5,453.00	\$8,880.60	\$3,116.00	\$1,869.60
27	4" DEPTH BASE REPAIR, SUPERPAVE ASPHALT MIXTURE DESIGN, WMA BASE COURSE, PG 64-22, 0.3 TO <3 MILLION ESALS, 25 MM MIX, (BASE COURSE MATERIAL TO BE PURCHASED BY MALVERN BOROUGH VIA THE PENNSYLVANIA COSTARS PROGRAM)	SY	500	\$20,500.00	\$21,500.00	\$20,000.00	\$62,500.00	\$22,000.00	\$24,500.00	\$13,750.00
28	LEVELING COURSE, 9.5 MM (LEVELING COURSE MATERIAL TO BE PURCHASED BY MALVERN BOROUGH VIA THE PENNSYLVANIA COSTARS PROGRAM)	SY	1000	\$8,000.00	\$4,000.00	\$7,000.00	\$12,000.00	\$4,500.00	\$3,000.00	\$4,700.00
29	ASPHALT JOINT SEAL AT CURBS, PAVEMENT SEAMS AND ALL UTILITIES	LS	1	\$1,750.00	\$2,000.00	\$4,200.00	\$1.25	\$2,215.00	\$1,000.00	\$1,500.00
30	SHOULDER PARKING RESTORATION (8" 3A	SF	605	\$4,840.00	\$1,815.00	\$6,050.00	\$27,225.00	\$2,208.25	\$7,260.00	\$3,630.00
31	LAWN RESTORATION (INCLUDING TOPSOIL,	LS	1	\$11,000.00	\$6,000.00	\$8,500.00	\$10,000.00	\$21,300.00	\$13,000.00	\$6,000.00
32	GROUT MATERIAL FOR PERMEATION	CY	345	\$267,375.00	\$293,940.00	\$355,005.00	\$296,700.00	\$294,630.00	\$294,285.00	\$313,950.00
33	REMOVAL OF 24" CMP STORM SEWER	LF	364	\$9,100.00	\$10,920.00	\$38,220.00	\$27,300.00	\$25,370.80	\$60,060.00	\$30,940.00
34	REMOVAL OF STORM SEWER INLETS	EA	3	\$1,800.00	\$4,500.00	\$3,000.00	\$10,500.00	\$4,305.00	\$4,200.00	\$5,700.00
	TOTAL COMBINED BID			\$1,418,760.00	\$1,471,878.00	\$1,508,933.04	\$1,547,741.25	\$1,556,983.25	\$1,628,989.00	\$1,686,028.00