

AGENDA

REGULAR MEETING
BOROUGH COUNCIL
MALVERN BOROUGH

January 16, 2024
7:30 PM

Virtual Meeting Participation Option

This evening's meeting of Malvern Borough Council allows for a virtual meeting option via Zoom. The information on how to participate virtually via telephone or video conferencing is provided below.

Borough Council Meeting Dial-In Information: 1-877-853-5247 (toll-free)

Meeting link: <https://us02web.zoom.us/j/84197019623>

When prompted, enter the following meeting ID, followed by the “#” symbol: 841 9701 9623. You will be placed in the waiting room and admitted by the host.

To unmute if using audio via telephone, please enter *6.

Malvern Borough is not liable for any computer security problems that participants may experience.

PRESIDING: Brendan Phillips, President

INVOCATION: Zeyn B. Uzman, Mayor

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:
Council President Phillips
Council Vice-President Bones
Council Member Finkbiner, Ph.D.
Council Member Frederick
Council Member Niemiec
Council Member Riccetti
Council Member Warner, Ph.D.
Mayor Uzman

1. ANNOUNCEMENTS

- a. Anyone present who is recording the meeting is asked to announce so at this time, in accordance with Resolution No. 840.
- b. As a courtesy, if you are participating via Zoom, please turn your camera on while speaking.
- c. Please check out the Borough's website calendar regularly for all up and coming events located throughout the Community.
- d. Borough Council met with its legal counsel in Executive Session on Tuesday, January 16, 2024, to discuss the collective bargaining agreement.
- e. The Public Works Superintendent position is open for application submission(s) due by January 31, 2024. An advertisement has been placed in the daily local and information posted on the Borough website.

2. APPROVAL OF AGENDA:

- a. **MOTION:** To approve the agenda for the January 16, 2024 meeting of Borough Council as presented.

3. MINUTES & REPORTS

- a. APPROVAL OF MINUTES

MOTION: To approve the minutes of the organizational meeting and regular meeting held on Tuesday, January 2, 2024 as presented.

- b. APPROVAL OF REPORTS

MOTION: To approve the Treasurer's Report, the Sub-Committee Reports for Finance and Administration, Public Safety, and Public Works, the Chief of Police Report, the Code Enforcement Department Reports, the Superintendent of Public Works Report, the Assistant Manager's Report, and the Manager's Report for the month of December 2023, as submitted.

- c. BOROUGH COUNCIL SUB-COMMITTEE REPORTS

- Finance & Administration
- Public Safety
- Public Works

The Finance & Administration, Public Safety, and Public Works Sub-Committee(s) have not met since the last Borough Council meeting.

4. SPECIAL BUSINESS

- a. OLD LINCOLN HIGHWAY CAPITAL IMPROVEMENT INFRASTRUCTURE PROJECT

The Borough Engineer will provide a status update regarding the bid results received. Borough Council will discuss how best to move forward and may authorize further direction.

- b. DARK SKIES PRESENTATION

Malvern Borough Planning Commission Vice-Chair Mongeau will present the Dark Skies presentation on behalf of the Planning Commission. Borough Council will discuss how best to move forward and may take action.

- c. MALVERN BOROUGH POLICE DEPARTMENT COLLECTIVE BARGAINING AGREEMENT

MOTION: To authorize and accept the proposed Malvern Borough Police Department collective bargaining agreement as presented.

Council President Phillips and Council Member Frederick will present and summarize the Police Department collective bargaining agreement to Borough Council and the Community. The contract proposes a three (3) year renewal with standard cost of living raises of 4% for Year 2024, 3.25% for Year 2025, and 3.25% for Year 2026.

- d. ENGAGEMENT OF THE COHEN LAW GROUP TO PERFORM CABLE FRANCHISE RENEWAL SERVICES THROUGH VERIZON

MOTION: To authorize the Cohen Law Group to perform the cable franchise renewal service through Verizon as presented.

The Cohen Law Group is proposed to assist in a franchise fee audit and cable franchise renewal negotiations with Verizon. This engagement is made pursuant to the Proposal to Perform Cable Franchise Renewal Services ("Proposal") submitted to the Chester County Consortium (the "Consortium") on November 30, 2023. The Proposal includes the scope of services for this project as well as the cost of services on a flat fee basis. The flat fee includes all expenses.

e. APPOINTMENT OF FULL-TIME POLICE OFFICER – ERIK DRESDEN

MOTION: To appoint Erik Dresden as a full-time officer with the Malvern Police Department effective February 9, 2024.

Erik Dresden is currently a sworn part-time police officer with Malvern Police Department. He is the recommended candidate to fill the full-time police officer position open with the Malvern Police Department.

5. UNFINISHED BUSINESS

a. ZONING AND SUBDIVISION AND LAND DEVELOPMENT ORDINANCES TASK FORCE APPOINTMENTS

Borough Council will discuss five (5) appointments to the Zoning and Subdivision & Land Development Ordinances Task Force. A constant contact invite was sent to the Community on Tuesday, January 9, 2024 inviting the Community to apply, as well as this information being posted on the Borough website.

The first Task Force meeting is scheduled for Thursday, January 18, 2024 at 2:30PM located at Borough Hall in the Main Meeting room, as well as offered via ZOOM. The meeting was advertised in the Daily Local on Sunday, January 14, 2024.

Tom Comitta of Tom Comitta Associates, Inc. (TCA) will be available for questions regarding this process during the discussion. TCA is the appointed professional services provider by Malvern Borough.

b. 2023 YEAR END REPORT

The Borough Manager will summarize 2023's year-end financials and accomplishments.

c. VALLEY VIEW ROAD AND MINER STREET – PARKING MODIFICATION ORDINANCE AMENDMENT DISCUSSION

The Mayor and Police Chief proposed no parking on both sides of Miner Street, from Old Lincoln Highway north to Valley View Road at the January 2, 2024 Borough Council meeting. Additionally, parking restrictions may be considered for up to 50 feet from the intersection of Valley View Road and Miner Street because cars parked within that area create potential visual obstructions. Finally, consideration of restrictions to traffic flow may be considered and specifically to create one-way restrictions for Valley View Road and Miner Street such that all vehicles must enter going right when entering the circle and follow it around north on Miner Street and back south on Valley View Road as a one way only.

The Public Safety Sub-Committee is in support of the potential ordinance amendment proposed.

Borough Council directed that temporary no-parking signage be posted to better understand the resident's feedback on this matter at their January 2, 2024 meeting. Borough staff has kept a log of all responses received to date.

Borough Council will discuss the responses received and next steps, including potentially authorizing for advertisement of the proposed ordinance.

d. COMPOSTING PROGRAM REPORT

Assistant Borough Manager Badman will give a report on the current status of the Borough's composting program.

e. ZONING HEARING BOARD

There are no new applications before the Zoning Hearing Board.

6. NEW BUSINESS

7. PUBLIC FORUM

Citizens/taxpayers are invited to bring before Borough Council any item not on the agenda.

8. ADJOURNMENT

ORGANIZATIONAL MEETING

Page 1

MALVERN BOROUGH
1 East First Avenue
Malvern, PA 19355

January 2, 2024
7:30 PM

PRESIDING: Mayor Uzman

In accordance with Resolution No. 840, if any member of the audience is recording the meeting please state such.

ROLL CALL

PRESENT

Council Member Finkbiner, Ph.D.
Council Member Bones
Council Member Frederick
Council Member Phillips
Council Member Niemiec
Council Member Riccetti
Council Member Warner, Ph.D.
Zeyn B. Uzman, Mayor

ABSENT:

1. NOMINATION – PRESIDENT OF COUNCIL

Mayor Uzman presided over the meeting. He called for nominations of President of Council.

Council Member Bones nominated Brendan Phillips for President of Council. He thanked Council Member Finkbiner, Ph.D. for serving as President this past term.

Council Member Frederick inquired if Council Member Phillips will be transparent to Borough Council and the Community.

Council Member Phillips responded yes.

A motion was made by Council Member Bones, seconded by Council Member Niemiec, carried by a vote of 7-0, to nominate Brendan Phillips as President of Council.

2. NOMINATION - VICE PRESIDENT OF COUNCIL

Mayor Uzman called for nominations of Vice President of Council.

Council Member Niemiec nominated Council Member Bones. Council Member Finkbiner, Ph.D. thanked Council Member Bones for serving as Vice President this past term.

Council Member Frederick inquired if Council Member Bones will be transparent to Borough Council and the Community.

Council Member Bones responded yes.

A motion was made by Council Member Niemiec, seconded by Council President Phillips, carried by a vote of 6-1, to nominate Joe Bones as Vice President of Council. Council Member Frederick was not in favor.

ORGANIZATIONAL MEETING

Page 2

3. SUB-COMMITTEE DISCUSSION

The following Borough Council members are the Sub-Committee members:

Finance & Administration Sub-Committee:

Council President Phillips
Council Member Finkbiner, Ph.D.
Council Member Warner, Ph.D.

Public Safety Sub-Committee:

Council President Phillips
Council Member Finkbiner, Ph.D.
Council Member Frederick

Public Works Sub-Committee:

Council Vice President Bones
Council Member Riccetti
Council Member Niemiec

4. ADJOURNMENT

All business having been discussed, a motion was made by Council Member Finkbiner, Ph.D., seconded by Council Vice President Bones, and carried by a vote of 7-0, to adjourn the meeting at 7:51 PM.

Respectfully submitted,
Tiffany M. Loomis
Borough Manager/Secretary

REGULAR MEETING

Page 1

MALVERN BOROUGH
1 East First Avenue
Malvern, PA 19355

January 2, 2024
7:30 PM

PRESIDING: President Phillips

INVOCATION: Mayor Uzman

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

PRESENT

Council President Phillips
Council Vice President Bones
Council Member Finkbiner, Ph.D.
Council Member Frederick
Council Member Niemiec
Council Member Riccetti
Council Member Warner, Ph.D.
Zeyn B. Uzman, Mayor

ABSENT:

1. ANNOUNCEMENTS

Council President Phillips asked in accordance with Resolution No. 840 if any member of the audience was recording the meeting.

Council President Phillips requested as a courtesy, if you are participating via ZOOM, please turn on your camera while speaking.

Council President Phillips wished everyone a Happy New Year!

2. APPROVAL OF AGENDA

A motion was made by Council Member Riccetti, seconded by Council Vice President Bones, carried by a vote of 7-0, to approve the agenda for the January 2, 2024, meeting as amended, moving Malvern Prep Preliminary & Final Contingent Approval for Student Life Center to the beginning of special business.

3. MINUTES & REPORTS

a. APPROVAL OF MINUTES

A motion was made by Council Member Niemiec, seconded by Council Member Riccetti, and carried by a vote of 7-0, to approve the minutes from the Tuesday, December 19, 2023, as presented.

b. BOROUGH COUNCIL SUB-COMMITTEE REPORTS

The Finance & Administration, Public Safety, and Public Works Sub-Committee(s) have not met since the last Borough Council meeting held on Tuesday, December 19, 2023.

4. SPECIAL BUSINESS

a. MALVERN PREP PRELIMINARY & FINAL CONTINGENT APPROVAL FOR STUDENT LIFE CENTER – RESOLUTION NO. 855

Council President Phillips explained the applicant is proposing to construct an additional structure to the parcel 2-7-34, 418 S. Warren Avenue, Malvern, Pennsylvania, known as Malvern Prep, near the athletic fields, known as the Student Life Center. The Applicant has submitted a plan to construct a two-story 10,915 square foot (footprint) building (total area - 23,555 square feet. The Borough Engineer has noted that fifteen (15) parking spaces were previously approved.) The plan proposed is pursuant to the Malvern Borough Subdivision & Land Development Ordinance of 2006 (“Land Development Ordinance”) for the development of certain property (“Property”) in the Borough of Malvern (“Borough”), Chester County, Pennsylvania, in the II- Institutional District.

The Malvern Borough Planning Commission recommended preliminary/ final contingent approval at their December 21, 2023 meeting contingent upon the Borough Engineer’s December 16, 2023 review letter and the waivers referenced in the Applicant’s December 4, 2023, letter.

Mr. Justin Massie, P.E., the Applicants Engineer presented the final plans for the proposed student life center.

Mr. Kevin Cunningham, a consultant for the Applicant, explained that the use of the locker rooms is a re-allocation of the current locker room space.

Mr. John Buckley commented on building a safe walking path to Malvern Prep off Warren Avenue.

A motion was made by Council Member Finkbiner, Ph.D., seconded by Council Vice President Bones, and carried by a vote of 7-0, to approve Resolution No. 855 as presented, including list of waivers requested.

b. SCHEDULE OF FEES – RESOLUTION NO. 854

Council President Phillips explained the proposed fee schedule is the same as Year 2023 for all fees imposed by Malvern Borough. The Borough Engineer and Traffic Engineer’s fees have increased. All other professional service fees are the same as Year 2023.

Mr. John Buckley commented on when building inspections occur.

A motion was made by Council Vice President Bones, seconded by Council Member Warner, Ph.D., and carried by a vote of 7-0, to adopt Resolution No. 854, establishing fees for services for Malvern Borough for Year 2024.

REGULAR MEETING

Page 3

c. CITIZEN COMMITTEE APPOINTMENT CONSIDERATIONS

A motion was made by Council Vice President Bones, seconded by Council Member Frederick, and carried by a vote of 7-0, to reappoint Cythina Ercole and Jessica Anderson to the Park and Recreation Committee for a (five) 5 year term to expire on January 1, 2029.

A motion was made by Council Vice President Bones, seconded by Council Member Niemiec., and carried by a vote of 7-0, to reappoint Helise Bichefsky, DO and Eric Beauregard to the Environmental Advisory Council as member(s) for a three (3) year term to expire on January 1, 2027.

A motion was made by Council Vice President Bones, seconded by Council Member Warner, Ph.D., and carried by a vote of 7-0, to appoint Christine Hafer to the Environmental Advisory Council as an alternate member for a three (3) year term to expire on January 1, 2027.

Mr. John Buckley asked about open spots on the Environmental Advisory Council.

Council President Phillips explained due to his increased responsibilities that pertain to Borough Council he is not seeking reappointment to the Environmental Advisory Council. There is one (1) vacancy open resident to apply for with a term ending January 1, 2027.

A motion was made by Council Member Frederick, seconded by Council Member Niemiec, and carried by a vote of 7-0, to reappoint the Jon Hoppe to the Historical Commission for a five (5) year term to expire on January 1, 2029.

Mrs. Linda Burton is not seeking reappointment to the Shade Tree Commission. There is one (1) vacancy open to apply for with a term ending January 1, 2029.

A motion was made by Council Member Finkbiner, Ph.D., seconded by Council Vice President Bones, and carried by a vote of 7-0, to reappoint Kas Jaunzemis, member and Lloyd Stackhouse, alternate member to the Zoning Hearing Board for a three (3) year term to expire on January 1, 2027.

d. APPOINTMENT OF IT PROFESSIONAL SERVICE PROVIDER FOR MALVERN BOROUGH

Council President Phillips explained that the Borough's current IT provider has given notice and is no longer providing services as of February 1, 2024. The Borough made a request for proposal(s) and received five (5) including All Covered, APEX, CompNet Inc., We-R Technology, and Penn Systems Group. Borough Council will discuss how best to move forward and may make a motion to appoint an IT Professional Service Provider this evening.

Borough Council discussed the strengths of each IT service provider and their pricing. They also discussed that the proper security clearances of each employee of the IT service provider be in place to have to move forward quickly with this process.

Mayor Uzman is in favor of APEX.

A motion was made by Council Member Frederick, seconded by Council Vice President Bones, and carried by a vote of 6-1, to appoint APEX as Malvern Borough's IT service provider. Council Member Warner, Ph.D. was not in favor.

REGULAR MEETING

Page 4

5. UNFINISHED BUSINESS

a. CRAFT & MERCANTILE EVENT

Christy Campli presented on behalf of Craft and Mercantile requesting to hold the Night Market event on Friday, September 20, 2024.

Borough Council is in support of the event.

The Mayor inquired if MBPD detail services would be provided in-kind this year. Borough Manager Loomis will follow up with Borough Council and the Mayor as to what was done the past two (2) times the event was held.

A motion was made by Council Member Niemiec, seconded by Council Member Riccetti, and carried by a vote of 7-0, to authorize the Craft & Mercantile Night Market event to occur on Friday, September 20, 2024.

b. MALVERN LIBRARY LIGHTING PROJECT – AWARD CONTRACT

Council President Phillips explained the Malvern Public Library received a grant through Keystone Grants for Public Library facilities to upgrade their lighting system. The lighting upgrade is part of the overall library renovation planned. The contract requires that the lighting be publically bid and has been advertised accordingly. The bids were due and received December 20, 2023. The Borough received four (4) proposals. JT Electrical, LLC is the lowest qualified bidder totaling \$38,300.00.

Mr. John Buckley commented on the Borough's bidding process and the Library's overall renovation.

A motion was made by Council Vice President Bones, seconded by Council Member Niemiec, and carried by a vote of 7-0, to authorize JT Electrical LLC to complete the work as presented, including work order change(s) as necessary.

c. ZONING HEARING BOARD

There are no new Zoning Hearing Board applications before the Zoning Hearing Board.

6. NEW BUSINESS

VALLEY VIEW ROAD AND MINER STREET – PARKING MODIFICATION ORDINANCE AMENDMENT

The Mayor and Police Chief will address the current parking issues that are occurring on Valley View Road and Miner Street creating health, safety, and welfare issues.

No parking is proposed on both sides of Miner Street, from Old Lincoln Highway north to Valley View Road. Additionally, parking restrictions may be considered for up to 50 feet from the intersection of Valley View Road and Miner Street because cars parked within that area create potential visual obstructions. Finally, consideration of restrictions to traffic flow may be considered

REGULAR MEETING

Page 5

and specifically to create one-way restrictions for Valley View Road and Miner Street such that all vehicles must enter going right when entering the circle and follow it around north on Miner Street and back south on Valley View Road as a one way only.

The Public Safety Sub-Committee is in support of the potential ordinance amendment proposed.

The Borough Manager explained Ira Dutter, the Public Works Superintendent, is in support of the proposed parking changes.

Borough Council requested that the Borough Engineer perform a site line and emergency vehicle analysis in preparation to discuss at the next Borough Council meeting on January 16, 2024. In the interim temporary “No Parking”, signage will be installed to see how operationally the proposal works, as well as get resident feedback.

Mr. John Buckley commented on the placement of the no parking signage.

Mr. Scott Whiteman has been a resident of Miner Street for 40 years and explained that the proposed change will be fifty-fifty (50/50) regarding residents accepting the parking change. He explained that the street is not wide enough to have two-way traffic currently.

7. PUBLIC FORUM

Mr. Hugo Schmitt requested that the Sub-Committee membership be reviewed again.

Council Member Finkbiner, Ph.D. re-iterated the members accordingly.

Council Member Warner, Ph.D. requested that a Constant Contact reminder be sent out by the Administration reminding the Community to pick up their dog waste.

Borough Manager Loomis confirmed the constant contact reminder would be sent this week.

Mr. John Buckley commented on dog and deer waste, complimented the Administration, and stormwater issues on his property.

Mayor Uzman commented on Second Avenue and the Gables Subdivision.

8. ADJOURNMENT

All business having been discussed, a motion was made by Council Vice President Bones, seconded by Council Member Frederick, and carried by a vote of 7-0, to adjourn the meeting at 9:24 PM.

Respectfully submitted,
Tiffany M. Loomis
Borough Manager/Secretary

TREASURER REPORT DECEMBER 2023			January 16, 2024
GENERAL FUND:			
January 1, 2023 Opening Cash Balance		\$ 2,511,038.11	
2023 General Fund Budget		\$ 5,522,967.00	
Year-to-Date - Revenues		\$ 6,484,838.76	
Year-to-Date - Expenditures		\$ 7,379,003.66	
December 1, 2023 Opening Cash Balance			\$ 2,546,170.28
December Revenues			* 296,131.58
Total Revenues and Opening Cash Balance			\$ 2,842,301.86
December Expenses			** 1,225,428.65
December 31, 2023 Closing Cash Balance			\$ 1,616,873.21
800,000 Special MM Acct.	National Bank of Malvern	\$ 1,616,873.21	
PLIGT CLASS I			
December Opening Cash Value		\$ 500,000.00	\$ 805,854.63
Deposits			\$ 2,619.00
Interest	PLGHIT PRIME TERM 100K		
December Closing Balance	PLGHIT PRIME TERM 100K	Interest	\$ 808,473.63
1ST RESOURCE BANK			
Opening Cash Balance			\$ 249,018.31
Interest			\$ 598.43
Total Revnes			\$ 249,616.74
December Transfer to CD			
Closing Cash balnace			\$ 249,616.74
	1st Resource Bank CD	\$ 205,000.00	
MERIDIAN BANK CHECKING			
January 1, 2023 Opening Cash balance			\$ 68,248.13
December Revenues			\$ 173.90
December 31, 2023 Closing Cash Balance			\$ 68,422.03
Total Revenues and Opening Cash Balance			\$ 68,422.03
December Expenses			* \$ -
December 31, 2023 Closing Cash Balance			\$ 68,422.03
		\$ 68,248.13	
CAPITAL RESERVE FUND:			
January 1, 2023 Opening Cash Balance		\$ 895,171.74	
2023 Capital Reserve Budget		\$ 3,128,307.00	
Year-to-Date - Revenues		\$ 1,438,765.35	
Year-to-Date - Expenditures		\$ 569,745.36	
December 1, 2023 Opening Cash Balance			\$ 993,603.74
December Revenues			770,916.67
Total Revenues and Opening Cash Balance			1,764,520.41
December Expenses			328.75
December 31, 2023 Closing Cash Balance			\$ 1,764,191.66
	National Bank of Malvern	\$ 1,764,191.66	
SEWER PAYROLL SEPTEMBER	\$ 31,654.28		
**	\$ 31,654.28		
LIQUID FUEL FUND:			
January 1 2023 Opening Cash Balance		\$ 216,973.45	
2023 Liquid Fuels Budget		\$ 180,000.00	
Year-to-Date Revenues		\$ 134,755.54	
Year-to-Date Expenditures		\$ 165,760.05	
December 1, 2023 Opening Cash Balance			\$ 210,076.62
December Revenues			175.09
Total Revenues and Opening Cash Balance			210,251.71
December Expenses			* 24,282.77
December 31, 2023 Closing Cash Balance			\$ 185,968.94
	Savings Account	\$ 185,968.94	

SEWER FUND:			
January 1, 2023 Opening Cash Balance		\$	2,014,819.89
2023 Sewer Budget		\$	1,056,405.00
Year-to-Date - Revenues		\$	1,177,610.77
Year-to-Date - Expenditures		\$	1,029,089.44
December 1, 2023 Opening Cash Balance			\$ 2,269,045.56
December Revenue			27,508.27
Total Revenues and Opening Cash Balance			\$ 2,296,553.83
December Expenses			133,212.61
December 31, 2023 Closing Cash Balance			\$ 2,163,341.22
500,000.00 in MM Acct.	National Bank of Malvern	\$	2,163,341.22
SUMMARY ALL FUNDS December 2023			
January 1, 2023 Opening Cash Balance		\$	6,672,736.61
2023 All Budgets		\$	9,887,679.00
Year-to-Date - Revenues All Funds		\$	9,542,778.32
Year-to-Date - Expenditures All Funds		\$	9,358,627.43
December 1, 2023 Opening Cash Balance			\$ 7,142,017.27
December Revenues	All Funds		1,098,122.94
Total Revenues and Opening Cash Balances All Funds			\$ 8,240,140.21
December Expenses			1,383,252.78
December 31, 2023 Closing Cash Balance			\$ 6,856,887.43
		\$	6,856,887.43
SIDEWALK FEE-IN-LIEU ACCOUNT:			
December 1, 2023 Opening Cash Balance			\$ 33,377.05
Revenue			85.04
Total Revenues and Opening Cash Balance			\$ 33,462.09
Expenses			
December 31, 2023 Closing Cash Balance			\$ 33,462.09
ARPA 2022 ACCOUNT			
December 1, 2023 Opening Cash Balance			\$ 946,040.15
Revenue			\$ 1,606.97
Total Revenues and Opening Cash Balance			\$ 947,647.12
Expenses			
December 31, 2023 Closing Cash Balance			\$ 947,647.12
CONTINGENCY FUNDS:			
	General Fund Contingencies		\$ 316,950.77
	National Bank of Malvern	Interest	\$807.57
		TOTAL	\$ 317,758.34
	Sewer Fund Contingencies		\$ 441,995.17
	National Bank of Malvern	Interest	\$1,126.18
			\$ 443,121.35
	National Bk of Malvern CD	6 Month	\$ 200,000.00
	6 Months	interest	\$ 4,612.60
December 10, 2023 rolled over to 10 month CD	National Bk of Malvern CD	total	\$ 204,612.60
6-Aug-23	National Bk of Malvern CD	12 Month	\$ 200,000.00
22-Sep-23	1First Resource Bank CD	15 Month	\$ 205,000.00
TOTAL IN ALL ACCOUNTS			
			\$ 9,208,488.93
	Respectfully Submitted by,		
	Mary Lou Whitcomb		
	Borough Treasurer		

January 16, 2024

To the President and Members
Malvern Borough Council
Malvern, PA 19355

Dear Council Members:

We, the undersigned members of the Finance and Administration Committee, submit the following report for the month of December.

Bills to be paid from the General Fund for Finance and Administration in the amount of \$ 79,833.53. Bills to be paid for Tax Collection in the amount of \$ 18,671.41 Bills to be paid for Capital Reserve Fund in the amount of \$ 328.75, have been examined and approved for payment.

Respectfully submitted,

Amy Finkbiner, Ph.D.

Joe Bones

Zoe Warner

January 16, 2024

To the President and Members
Malvern Borough Council
Malvern, PA 19355

Dear Council Members:

We, the undersigned members of the Public Safety Committee, submit
The following report for the month of December.

Bills to be paid from the General Fund for Police in the amount of
\$ 204,210.91 for Code Enforcement in the amount of \$ 15,886.85 and
for Malvern Fire Company in the amount of \$ 2,308.13 have been
Examined and approved for payment.

Respectfully submitted,

Lynne D. Frederick

Brendan Phillips, Chair

Angela Riccetti

January 16, 2024

To the President and Members
Malvern Borough Council
Malvern, PA 19355

Dear Council Members:

We, the undersigned members of the Public Works Committee, submit the following report for the month of December.

Bills to be paid from the General Fund for Highways in the amount of \$ 51,694.03. For Trash & Recyclables in the amount \$9,815.73 for Park and Recreation in the amount of \$ 8,395.95, have been examined and approved for payment. Bills to be paid from the Sewer Fund in the amount of \$ 132,928.81, have been examined and approved for payment.

Respectfully submitted,

Joseph Bones, Chair

Mark Niemiec

Angela Riccetti

Malvern Borough Accounts Payable

Report Date 01/12/24

Expenditure Budget Status Report GL Period 2312

PAGE 1

Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
01		GENERAL FUND						
01400	000	BORO COUNCIL & MAYOR COMPENSATION	9,600.00	2,100.00	8,000.00		1,600.00	17
	001	SALARY - SECRETARY/MANAGER	80,080.00	9,240.00	83,160.00		-3,080.00	-4
	002	SALARY - TREASURER/ADMIN. ASST.	54,844.00	6,328.81	55,904.46		-1,060.46	-2
	003	ASSISTANT MANAGER	54,060.00	6,238.08	56,142.76		-2,082.76	-4
	021	SALARY & WAGES - CLERKS	11,700.00	1,350.00	10,950.32		749.68	6
	033	TELEPHONE & COMMUNICATIONS	7,875.00	1,090.12	13,621.95		-5,746.95	-73
			218,159.00	26,347.01	227,779.49	0.00	-9,620.49	-4
01401	000	REAL ESTATE TAX REFUNDS	6,500.00		5,814.94		685.06	11
			6,500.00	0.00	5,814.94	0.00	685.06	11
01402	020	MATERIALS & SUPPLIES	5,000.00	498.05	4,579.96		420.04	8
	021	CONFERENCES, SEMINARS, MEETINGS	9,500.00		4,806.26		4,693.74	49
	022	DUES & MEMBERSHIPS	4,200.00	150.00	4,705.33		-505.33	-12
	023	OFFICE EQUIP. MAINTENANCE & EXPENSE	25,000.00	1,460.91	33,216.94		-8,216.94	-33
	024	GENERAL EXPENSE	24,750.00	681.19	21,330.98		3,419.02	14
	025	ADVERTISING & PRINTING	12,000.00	591.38	7,727.58		4,272.42	36
	030	AUDITING SERVICES	15,000.00		39,500.00		-24,500.00	-163
			95,450.00	3,381.53	115,867.05	0.00	-20,417.05	-21
01403	012	COMMISSIONS-EARNED INC. TAX COLL.	25,000.00	18,171.41	30,437.41		-5,437.41	-22
	013	EIT TAX COLLECTION STUDY GROUP EXP	500.00	500.00	500.00			
	014	GENERAL EXPENSE	500.00		66.66		433.34	87
			26,000.00	18,671.41	31,004.07	0.00	-5,004.07	-19
01404	000	LEGAL SERVICES	145,000.00	25,157.00	274,091.94		-129,091.94	-89
	002	LEGAL SERVICES-RIGHT-TO-KNOW	65,000.00	4,403.00	58,708.72		6,291.28	10
			210,000.00	29,560.00	332,800.66	0.00	-122,800.66	-58
01406	200	WORKERS COMPENSATION	12,300.00		11,588.99		711.01	6
	220	INCOME PROTECTION INSURANCE	3,085.00	193.27	2,251.45		833.55	27
	221	GROUP LIFE INSURANCE	1,729.00	102.06	1,224.72		504.28	29
	222	HOSPITALIZATION INSURANCE	67,388.00	5,276.45	61,337.90		6,050.10	9
	223	DENTAL CARE INSURANCE	4,055.00		3,835.80		219.20	5
	224	SOCIAL SECURITY TAX- BOROUGH	37,841.00	3,048.80	26,373.43		11,467.57	30
			126,398.00	8,620.58	106,612.29	0.00	19,785.71	16
01407	021	OFFICE SUPPLIES	8,000.00		5,378.76		2,621.24	33
	022	COMPUTER SUPPLIES	5,900.00		4,758.60		1,141.40	19
	025	REPAIRS AND MAINTENANCE	13,100.00	1,042.62	13,695.03		-595.03	-5
	026	SMALL TOOLS AND MINER EQUIPMENT	3,000.00		635.90		2,364.10	79
			30,000.00	1,042.62	24,468.29	0.00	5,531.71	18

Malvern Borough Accounts Payable

Report Date 01/12/24

Expenditure Budget Status Report
GL Period 2312

PAGE 2

Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
01		GENERAL FUND						
01408	000	ENGINEERING SERVICES	71,500.00		12,945.43		58,554.57	82
			71,500.00	0.00	12,945.43	0.00	58,554.57	82
01409	020	MATERIALS & SUPPLIES	10,000.00	153.88	8,810.85		1,189.15	12
	021	UTILITIES	45,500.00	5,473.63	29,836.17		15,663.83	34
	022	GENERAL EXPENSE	3,500.00	242.00	571.72		2,928.28	84
	023	MAINTENANCE & REPAIRS	55,000.00	4,568.28	71,815.52		-16,815.52	-31
	024	ALARM SYSTEM EXPENSE	560.00	444.00	1,004.04		-444.04	-79
			114,560.00	10,881.79	112,038.30	0.00	2,521.70	2
01410	010	SALARY - CHIEF OF POLICE	142,061.00	21,856.00	152,445.60		-10,384.60	-7
	011	SALARY & WAGES - PATROLMEN	631,169.00	84,446.08	623,243.55		7,925.45	1
	012	SALARY & WAGES - CLERICAL	68,120.00	7,860.00	68,120.00			
	015	SALARY & WAGES-PART TIME PATROLMEN	95,000.00	12,751.00	80,140.30		14,859.70	16
	018	SALARY & WAGES -OVERTIME	75,000.00	13,284.00	68,726.78		6,273.22	8
	019	MAINTENANCE - OFFICE EQUIPMENT	8,000.00		2,272.71		5,727.29	72
	020	MATERIALS & SUPPLIES	4,000.00	57.17	1,768.81		2,231.19	56
	021	UNIFORMS	11,000.00	4,275.80	11,254.83		-254.83	-2
	022	AMMUNITION	7,000.00	4,570.96	6,579.72		420.28	6
	023	TRAINING - EDUCATION	9,000.00	1,224.78	6,816.75		2,183.25	24
	024	ADVERTISING & PRINTING	5,000.00	631.70	5,049.29		-49.29	-1
	025	TELEPHONE & COMMUNICATIONS	7,000.00	2,093.99	11,730.55		-4,730.55	-68
	026	VEHICLE MAINTENANCE & REPAIRS	21,000.00	5,803.80	22,778.87		-1,778.87	-9
	027	MAINTENANCE - TRAFFIC SIGNALS	4,000.00	105.00	735.00		3,265.00	82
	029	GAS & OIL	16,500.00	1,571.29	15,405.39		1,094.61	7
	030	TIRES	3,000.00		326.41		2,673.59	89
	031	ENERGY - TRAFFIC LIGHTS	2,000.00	498.06	2,226.83		-226.83	-11
	032	GENERAL EXPENSE	26,000.00	6,410.17	35,418.01		-9,418.01	-36
	033	GENERAL EXPENSE- OTHER			933.68		-933.68	
	042	DUES & MEMBERSHIPS	20,000.00		20,604.02		-604.02	-3
	070	CAPITAL EXPENDITURES	72,500.00	5,775.00	62,473.62		10,026.38	14
	071	IT NETWORKING SERVICES & EXPENSES	21,125.00		6,557.12		14,567.88	69
	072	COMPUTER HARDWARE	13,100.00	5,251.58	5,251.58		7,848.42	60
	200	WORKERS COMPENSATION	11,840.00		11,588.99		251.01	2
	220	INCOME PROTECTION SERVICES	6,500.00	543.85	6,353.16		146.84	2
	221	GROUP LIFE INSURANCE	3,500.00	302.40	3,628.80		-128.80	-4
	222	HOSPITALIZATION INSURANCE	144,900.00	14,247.10	175,685.74		-30,785.74	-21
	223	DENTAL CARE INSURANCE	9,000.00		9,214.86		-214.86	-2
	224	SOCIAL SECURITY TAX BOROUGH	72,000.00	10,651.18	75,244.58		-3,244.58	-5
	228	POLICE PROFESSIONAL LIABILITY INSUR	18,002.00		16,937.18		1,064.82	6
			1,527,317.00	204,210.91	1,509,512.73	0.00	17,804.27	1
01411	020	CONTRIBUTION VOLUNTEER FIRE COMPANY	132,250.00	-30,813.23	99,187.50		33,062.50	25
	021	COST OF FIRE HYDRANTS	22,000.00		21,756.81		243.19	1
	022	VOL. FIRE CO. - WATER CONSUMPTION	4,000.00	180.13	2,336.33		1,663.67	42

Malvern Borough Accounts Payable

Report Date 01/12/24

Expenditure Budget Status Report
GL Period 2312

PAGE 3

Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
01		GENERAL FUND						
01411	023	STATE WORKERS INS. FD. (SWIF)	46,574.00	2,128.00	29,917.00		16,657.00	36
	099	FOREIGN FIRE INS. MFC	33,000.00	30,813.23	30,813.23		2,186.77	7
			237,824.00	2,308.13	184,010.87	0.00	53,813.13	23
01414	010	SALARIS & WAGES - CODE ENFORCEMENT	136,888.00	15,258.96	139,364.83		-2,476.83	-2
	020	GENERAL EXPENSE	4,000.00		4,047.94		-47.94	-1
	021	CONTRIBUTION TO PLANNING COMMISSION	2,500.00		472.50		2,027.50	81
	022	CONTRIBUTION TO ZONING BOARD	6,500.00		276.00		6,224.00	96
	023	CONTRIBUTION TO HISTORICAL COMMISS.	3,000.00	111.01	3,046.16		-46.16	-2
	024	CONTR. TO THE ENVIORNMENTAL ADV CO	1,000.00	516.88	1,249.95		-249.95	-25
	029	DONATION ACCOUNT			418.86		-418.86	
	221	REFUNDS- ZONING HEARINGS	500.00		750.00		-250.00	-50
			154,388.00	15,886.85	149,626.24	0.00	4,761.76	3
01415	000	EMERGENCY MANAGEMENT COORDINATOR	500.00		261.30		238.70	48
			500.00	0.00	261.30	0.00	238.70	48
01427	020	CONTRACTED SERVICES	268,750.00		117,325.29		151,424.71	56
	021	LANDFILL FEES & EXPENSES	106,250.00	9,815.73	87,286.84		18,963.16	18
			375,000.00	9,815.73	204,612.13	0.00	170,387.87	45
01430	010	SALARIES & WAGES - HIGHWAYS	242,919.00	28,028.86	251,086.92		-8,167.92	-3
	018	SALRIES & WAGES-OVERTIME	50,000.00	1,441.01	4,255.08		45,744.92	92
	020	MATERIALS & SUPPLIES	12,500.00	331.57	7,283.87		5,216.13	42
	021	UTILITIES	14,300.00	1,518.82	6,310.56		7,989.44	56
	022	GENERAL EXPENSE	15,000.00	1,133.92	15,591.60		-591.60	-4
	023	EQUIPMENT RENTALS	4,000.00		729.32		3,270.68	82
	024	TELEPHONE & COMMUNICATIONS	7,500.00	660.82	7,331.35		168.65	2
	025	VEHICLE MAINTENANCE & REPAIRS	12,000.00	319.85	7,196.64		4,803.36	40
	026	GAS, OIL & TIRES	15,000.00	1,047.53	11,161.32		3,838.68	26
	027	MINOR EQUIPMENT PURCHASES	2,500.00		374.64		2,125.36	85
	200	WORKERS COMPENSATION	11,840.00		11,588.99		251.01	2
	220	INCOME PROTECTION INSURANCE	2,771.00	197.70	2,252.78		518.22	19
	221	GROUP LIFE INSURANCE	1,729.00	108.88	1,306.56		422.44	24
	222	HOSPITALIZATION INSURANCE	94,201.00	8,229.05	94,606.55		-405.55	-0
	223	DENTAL CARE INSURANCE	4,127.00		3,977.59		149.41	4
	224	SOCIAL SECURITY TAX - BOROUGH	24,434.00	2,693.22	23,348.14		1,085.86	4
			514,821.00	45,711.23	448,401.91	0.00	66,419.09	13
01432	020	SNOW & ICE REMOVAL	35,000.00		2,117.00		32,883.00	94
			35,000.00	0.00	2,117.00	0.00	32,883.00	94

Malvern Borough Accounts Payable

Report Date 01/12/24

Expenditure Budget Status Report
GL Period 2312

PAGE 4

Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
01		GENERAL FUND						
01433	020	STREET SIGNS & MARKINGS	10,000.00	730.00	7,911.52		2,088.48	21
			10,000.00	730.00	7,911.52	0.00	2,088.48	21
01434	020	STREET LIGHTING	30,000.00	4,798.45	24,380.89		5,619.11	19
			30,000.00	4,798.45	24,380.89	0.00	5,619.11	19
01436	020	MAINT. & REPAIRS - SEWERS & DRAINS	3,000.00		500.00		2,500.00	83
	053	STORMWATER FEES	2,000.00		2,000.00			
			5,000.00	0.00	2,500.00	0.00	2,500.00	50
01437	020	REPAIRS TO TOOLS & MACHINERY	2,000.00	250.00	2,927.33		-927.33	-46
			2,000.00	250.00	2,927.33	0.00	-927.33	-46
01438	020	MAINTENANCE & REPAIRS - STREETS	10,000.00	204.35	2,963.96		7,036.04	70
			10,000.00	204.35	2,963.96	0.00	7,036.04	70
01439	070	CAPITAL EXPENDITURES	59,570.00		33,534.00		26,036.00	44
			59,570.00	0.00	33,534.00	0.00	26,036.00	44
01452	020	RECREATIONAL PROGRAMS	15,000.00	192.54	14,650.95		349.05	2
	021	MAINTENANCE & REPAIRS	10,000.00	727.61	11,096.42		-1,096.42	-11
			25,000.00	920.15	25,747.37	0.00	-747.37	-3
01454	010	SALARIES & WAGES - PARKS & REC.	55,867.00	6,446.16	54,567.13		1,299.87	2
	020	MATERIALS & SUPPLIES	6,500.00	441.90	6,793.87		-293.87	-5
	021	GENERAL EXPENSE	6,500.00	464.17	7,193.71		-693.71	-11
			68,867.00	7,352.23	68,554.71	0.00	312.29	0
01455	020	SHADE TREE MAINTENANCE	17,250.00	123.57	6,088.27		11,161.73	65
			17,250.00	123.57	6,088.27	0.00	11,161.73	65
01456	020	CONTRIBUTION TO LIBRARY	12,180.00		12,180.00			
			12,180.00	0.00	12,180.00	0.00	0.00	0
01483	020	NON-UNIFORMED PENSION FUND	29,120.00		26,238.84		2,881.16	10
			29,120.00	0.00	26,238.84	0.00	2,881.16	10

Malvern Borough Accounts Payable

Report Date 01/12/24

Expenditure Budget Status Report
GL Period 2312

PAGE 5

Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
01		GENERAL FUND						
01486	026	CASUALTY - GENERAL LIABILITY	12,967.00		11,848.25		1,118.75	9
	027	AUTOMOBILE LIABILITY INSURANCE	3,763.00		3,774.78		-11.78	-0
	029	PUBLIC OFFICIALS LIABILITY INS.	6,776.00		6,716.70		59.30	1
	030	INLAND MARINE INSURANCE	8,559.00		8,530.21		28.79	0
	032	COMMERCIAL PROPERTY INSURANCE	2,200.00		2,263.53		-63.53	-3
			34,265.00	0.00	33,133.47	0.00	1,131.53	3
01489	010	MILITARY & CIVIC CONTRIBUTIONS	43,500.00		43,500.00			
			43,500.00	0.00	43,500.00	0.00	0.00	0
01492	011	TRANSFER TO CAPITAL RESERVE FUND	1,427,799.00	769,819.00	1,427,799.00			
			1,427,799.00	769,819.00	1,427,799.00	0.00	0.00	0
01	*****	GENERAL FUND	5,517,968.00	1,160,635.54	5,185,332.06	0.00	332,635.94	6

Malvern Borough Accounts Payable

Report Date 01/12/24

Expenditure Budget Status Report
GL Period 2312

PAGE 6

Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
08		SEWER FUND						
08429	010	SALARIES & WAGES - SEWER OP & MAINT	154,585.00	17,836.56	160,179.27		-5,594.27	-4
	020	MATERIALS & SUPPLIES	2,500.00		4,183.89		-1,683.89	-67
	021	UTILITIES	35,000.00	4,991.33	24,810.41		10,189.59	29
	022	MAINTENANCE & REPAIRS	25,000.00	29,166.25	46,145.54		-21,145.54	-85
	023	VEHICLE MAINTENANCE & REPAIRS	2,500.00		1,101.21		1,398.79	56
	024	GAS & OIL	4,000.00	290.97	2,852.89		1,147.11	29
	026	SEWAGE DISPOSAL VARIOUS	520,000.00	44,002.00	385,719.31		134,280.69	26
	027	MATERIALS & SUPPLIES	3,000.00				3,000.00	100
	028	GENERAL EXPENSE	15,000.00		19,628.95		-4,628.95	-31
	029	ENGINEERING	12,000.00		1,697.65		10,302.35	86
	030	TELEPHONE & COMMUNICATIONS	6,000.00	376.80	6,992.36		-992.36	-17
	031	ALARM SYSTEM EXPENSE	2,000.00				2,000.00	100
	101	SALARIES & WAGES - SEWER ADMIN.	99,303.00	11,608.56	102,573.00		-3,270.00	-3
			880,888.00	108,272.47	755,884.48	0.00	125,003.52	14
08430	070	CAPITAL EXPENDITURES	15,000.00		90.12		14,909.88	99
			15,000.00	0.00	90.12	0.00	14,909.88	99
08484	010	AUTOMOBILE INSURANCE	2,280.00		2,518.76		-238.76	-11
	200	WORKMEN'S COMPENSATION	11,840.00		11,588.99		251.01	2
			14,120.00	0.00	14,107.75	0.00	12.25	0
08486	011	CASUALTY - GENERAL LIABILITY	9,352.00		8,557.07		794.93	9
	013	SOCIAL SECURITY TAX -SEWER - BORO	19,944.00	2,209.16	19,674.41		269.59	1
	014	COMMERICAL PROPERTY INSURANCE	6,685.00		7,489.15		-804.15	-12
	015	PUBLIC OFFICIALS LIABILITY INS.	4,312.00		4,412.87		-100.87	-2
	016	DENTAL CARE INSURANCE	5,959.00		4,197.00		1,762.00	30
	017	INCOME PROTECTION INSURANCE	3,904.00	260.65	3,009.95		894.05	23
	019	HOSPITALIZATON & PRESCRIPTION INS.	93,937.00	5,677.76	81,319.91		12,617.09	13
	020	GROUP LIFE INSURANCE	2,305.00	140.62	1,687.44		617.56	27
			146,398.00	8,288.19	130,347.80	0.00	16,050.20	11
08	*****	SEWER FUND	1,056,406.00	116,560.66	900,430.15	0.00	155,975.85	15

Malvern Borough Accounts Payable

Report Date 01/12/24

Expenditure Budget Status Report
GL Period 2312

PAGE 7

Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
20		SEWER CAPITAL RESERVE						
20429	072	REPAIR OF SEWER LATERALS	7,000.00	8,525.40	8,525.40		-1,525.40	-22
	073	REPAIR JOINTS FOR I & I	75,000.00				75,000.00	100
	074	UPGRADE WET WELL PUMP ST.#2 RUTHLAN	35,000.00	1,844.75	8,616.79		26,383.21	75
	076	CONSTRUCTION FUND-VFSA & TT	50,000.00	5,998.00	5,998.00		44,002.00	88
	077	EJECTOR STATION #1 UPGRADE MONUMENT	15,000.00		4,100.00		10,900.00	73
			182,000.00	16,368.15	27,240.19	0.00	154,759.81	85
20	*****	SEWER CAPITAL RESERVE	182,000.00	16,368.15	27,240.19	0.00	154,759.81	85
30		CAPITAL RESERVE FUND						
30400	001	ZONING ORDINANCE AMENDMENTS UPDATE	100,000.00				100,000.00	100
	002	GENERAL CODE REFORMAT OF CODE ORDIN	17,050.00		14,209.01		2,840.99	17
	004	REVIALIZATION & COMPREHENSIVE PLAN	20,000.00		4,511.20		15,488.80	77
			137,050.00	0.00	18,720.21	0.00	118,329.79	86
30409	000	MUNICIPAL BUILDING RENOV.			27,289.00		-27,289.00	
	002	MUNICIPAL SECURITY CAMERA SYSTEM	52,623.00		52,623.00			
			52,623.00	0.00	79,912.00	0.00	-27,289.00	-52
30410	002	POLICE BODY & CAR CAMERAS	15,000.00		14,590.29		409.71	3
			15,000.00	0.00	14,590.29	0.00	409.71	3
30430	001	TRAFFIC ANALYSIS ENGINEER STUDIES	30,000.00	328.75	4,855.96		25,144.04	84
			30,000.00	328.75	4,855.96	0.00	25,144.04	84
30434	001	STREET LIGHTING	70,000.00				70,000.00	100
			70,000.00	0.00	0.00	0.00	70,000.00	100
30435	006	RANDOLPH WOODS DEV./M-W GREENWAY TR	250,000.00		41,292.00		208,708.00	84
	012	SIDEWALK IMPROVEMENTS	150,000.00		1,500.00		148,500.00	99
			400,000.00	0.00	42,792.00	0.00	357,208.00	89
30437	002	BRIDGE STREET REPAIRS	130,500.00				130,500.00	100
			130,500.00	0.00	0.00	0.00	130,500.00	100
30439	001	OLD LINCOLN HIGHWAY IMPROVEMENTS	650,000.00		12,769.50		637,230.50	98
	002	TRAFFIC SAFETY IMPROVEMENTS	100,000.00		3,850.63		96,149.37	96
	070	PAVING BOROUGH STREETS	315,000.00		215,494.02		99,505.98	32

Malvern Borough Accounts Payable

Report Date 01/12/24

Expenditure Budget Status Report
GL Period 2312

PAGE 8

Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
			1,065,000.00	0.00	232,114.15	0.00	832,885.85	78
30445	001	Parking Facility Improvements			1,594.39		-1,594.39	
			0.00	0.00	1,594.39	0.00	-1,594.39	0
30446	001	STREAMBANK STABILIZATION	844,150.00		12,168.00		831,982.00	99
	002	Drainage Improvements	50,000.00		13,069.00		36,931.00	74
			894,150.00	0.00	25,237.00	0.00	868,913.00	97
30454	001	Park Improvements	25,000.00		11,865.00		13,135.00	53
	002	QUAN PARK IMPROVEMENTS	326,334.00		95,283.05		231,050.95	71
	003	PUMP TRACK	201,500.00		1,489.00		200,011.00	99
			552,834.00	0.00	108,637.05	0.00	444,196.95	80
30455	001	KING STREET- SHADE TREE PLAN	25,000.00		9,115.26		15,884.74	64
			25,000.00	0.00	9,115.26	0.00	15,884.74	64
30459	000	SIGNAGE THROUGHOUT THE BOROUGH	50,000.00		103.78		49,896.22	100
	001	Trail Construction	100,000.00				100,000.00	100
			150,000.00	0.00	103.78	0.00	149,896.22	100
30471	000	DEBT SERVICE PRINCIPAL	32,000.00		32,000.00			
			32,000.00	0.00	32,000.00	0.00	0.00	0
30472	000	DEBT SERVICE INTEREST	484.00		40.32		443.68	92
			484.00	0.00	40.32	0.00	443.68	92
30480	8932	GENERAL EXPENSE	5,000.00				5,000.00	100
			5,000.00	0.00	0.00	0.00	5,000.00	100
30	*****	CAPITAL RESERVE FUND	3,559,641.00	328.75	569,712.41	0.00	2,989,928.59	84

Malvern Borough Accounts Payable

Report Date 01/12/24

Expenditure Budget Status Report
GL Period 2312

PAGE 9

Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
35		HIGHWAY AID FUND						
35438	020	MAINTENANCE & REPAIRS - STREETS			25,000.00		-25,000.00	
			0.00	0.00	25,000.00	0.00	-25,000.00	0
35492	000	TRANSFER TO GENERAL FUND	50,000.00	24,282.77	104,169.20		-54,169.20	-108
			50,000.00	24,282.77	104,169.20	0.00	-54,169.20	-108
35	*****	HIGHWAY AID FUND	50,000.00	24,282.77	129,169.20	0.00	-79,169.20	-158
			10,366,015.00	1,318,175.87	6,811,884.01	0.00	3,554,130.99	34

Legend:
Expenditure Budget Status Report Previewing to your screen
Starting at Fund 01400
MARPO3 run by Tiffany Loomis 12 : 23 PM

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
01		GENERAL FUND					
01301	000	REAL ESTATE TAXES (CURRENT)	1,185,244.00	21,067.62	1,169,912.21	15,331.79	99
	001	REAL ESTATE TAXES (PRIOR YEARS)			597.53	-597.53	
	002	REAL ESTATE TAXES (DELINQUENT)	8,000.00	714.14	13,156.76	-5,156.76	165
	003	INTERIM REAL ESTATE TAXES	3,500.00	1,495.52	5,314.32	-1,814.32	152
			1,196,744.00	23,277.28	1,188,980.82	7,763.18	99
01310	000	PER CAPITA TAX (CURRENT)	11,500.00		19,250.01	-7,750.01	167
	001	PER CAPITA TAX (PRIOR YEARS)	3,000.00	220.00	1,056.00	1,944.00	35
	010	REAL ESTATE TRANSFER TAX	184,000.00	11,020.10	335,370.38	-151,370.38	182
	020	EARNED INCOME TAX (CURRENT)	1,600,000.00	111,044.39	1,981,739.26	-381,739.26	124
	021	EARNED INCOME TAX (PRIOR YEARS)	500,000.00		604,866.38	-104,866.38	121
	051	LOCAL SERVICE TAX (CURRENT)	75,000.00	2,484.11	96,201.56	-21,201.56	128
	052	LOCAL SERVICE TAX (PRIOR)	50,000.00		53,996.17	-3,996.17	108
			2,423,500.00	124,768.60	3,092,479.76	-668,979.76	128
01320	001	BUILDING PERMITS & REGISTRATION	35,000.00	11,026.00	46,326.06	-11,326.06	132
	002	PLUMBING PERMITS & REGISTRATIONS	3,000.00	1,887.70	4,678.70	-1,678.70	156
	003	STREET PERMITS	3,000.00		2,000.00	1,000.00	67
	004	ZONING & SUBDIVISION PERMITS	5,000.00	75.00	5,025.00	-25.00	101
	006	FRANCHISE FEE - COMCAST	82,000.00		76,864.79	5,135.21	94
	007	HOUSING & PROPERTY MAINTENANCE FEES	38,000.00	250.00	40,175.00	-2,175.00	106
	071	INSPECTION FEES	10,000.00	625.00	8,375.00	1,625.00	84
			176,000.00	13,863.70	183,444.55	-7,444.55	104
01321	033	PARKING PERMITS	2,000.00	96.00	1,972.00	28.00	99
			2,000.00	96.00	1,972.00	28.00	99
01330	000	VIOLATIONS OF ORDINANCES	3,000.00	175.00	4,845.19	-1,845.19	162
	001	MOTOR VEHICLE CODE VIOL./ CRIMINAL	15,000.00	3,102.10	20,884.54	-5,884.54	139
	002	FALSE ALARM PENALTIES	1,000.00	25.00	618.90	381.10	62
			19,000.00	3,302.10	26,348.63	-7,348.63	139
01341	000	EARNINGS ON INVESTMENTS	12,000.00	9,444.67	101,684.67	-89,684.67	847
			12,000.00	9,444.67	101,684.67	-89,684.67	847
01342	000	RENTS OF PROPERTY	78,750.00	6,494.59	77,261.68	1,488.32	98
			78,750.00	6,494.59	77,261.68	1,488.32	98
01354	000	STATE CONTRIBUTIONS TO PENSION FUND	25,000.00		26,238.84	-1,238.84	105
			25,000.00	0.00	26,238.84	-1,238.84	105

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
01		GENERAL FUND					
01355	001	GRANTS FROM STATE/COUNTY GOVERNMENT	1,228,626.00		62,076.37	1,166,549.63	5
	002	GRANTS FROM COUNTY FOR SPECIAL PROJ			767,454.87	-767,454.87	
	003	PURTA	3,541.00		3,504.08	36.92	99
	004	FOREIGN FIRE INS-MFC	30,450.00	30,813.23	30,813.23	-363.23	101
	006	DONATION GRANTS	5,000.00		3,300.00	1,700.00	100
	041	BEVERAGE LICENSES (LIQUOR LICENSE)	600.00		600.00		100
			1,268,217.00	30,813.23	867,748.55	400,468.45	68
01362	000	POLICE SPECIAL DUTY	10,000.00	4,800.00	22,537.50	-12,537.50	225
			10,000.00	4,800.00	22,537.50	-12,537.50	225
01364	030	SANITATION SERVICES RECYCLE REBATE	1,426.00		737.24	688.76	52
			1,426.00	0.00	737.24	688.76	52
01379	000	MISCELLANEOUS INCOME	35,000.00	158.28	24,649.78	10,350.22	70
	002	PD AUTO. PROT. DEVICE ALARM REGIST.	3,000.00	200.00	2,133.89	866.11	71
	003	PD COPIES OF ACCIDENT/MISC. REPORTS	400.00	60.00	690.00	-290.00	173
	004	MISCELLANEOUS TAX CERTIFICATION & D	4,500.00	110.00	4,200.00	300.00	93
	005	LIBRARY RENOVATIONS	12,180.00		12,180.00		100
			55,080.00	528.28	43,853.67	11,226.33	80
01391	001	SALE OF PICK-UP TRUCK	20,000.00		25,800.01	-5,800.01	129
			20,000.00	0.00	25,800.01	-5,800.01	129
01392	001	HIGHWAY AID FUND	180,000.00	24,282.77	104,169.20	75,830.80	58
			180,000.00	24,282.77	104,169.20	75,830.80	58
01395	000	REFUNDS	3,500.00	185.05	44,770.56	-41,270.56	1279
			3,500.00	185.05	44,770.56	-41,270.56	1279
01	*****	GENERAL FUND	5,471,217.00	241,856.27	5,808,027.68	-336,810.68	106

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
08		SEWER FUND					
08341	000	EARNINGS FROM INVESTMENTS	9,000.00	4,103.68	42,401.71	-33,401.71	471
			9,000.00	4,103.68	42,401.71	-33,401.71	471
08364	010	SEWER RENTS	1,018,180.00	24,146.97	998,453.32	19,726.68	98
	011	TAPPING & SEWER CONNECTION FEES	5,717.00		5,170.90	546.10	91
	012	OTHER INCOME - PENALTIES & INTEREST	40,000.00	100.00	42,075.00	-2,075.00	105
			1,063,897.00	24,246.97	1,045,699.22	18,197.78	98
08	*****	SEWER FUND	1,072,897.00	28,350.65	1,088,100.93	-15,203.93	101

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
30		CAPITAL RESERVE FUND					
30340	000	EARNINGS FROM INVESTMENTS	2,500.00	1,097.67	10,933.33	-8,433.33	437
			2,500.00	1,097.67	10,933.33	-8,433.33	437
30392	001	TRANSFER FROM GENERAL FUND	1,427,799.00	769,819.00	1,427,799.00		100
			1,427,799.00	769,819.00	1,427,799.00	0.00	100
30	*****	CAPITAL RESERVE FUND	1,430,299.00	770,916.67	1,438,732.33	-8,433.33	101
35		HIGHWAY AID FUND					
35341	000	EARNINGS FROM INVESTMENTS	1,000.00	175.09	2,628.89	-1,628.89	263
			1,000.00	175.09	2,628.89	-1,628.89	263
35355	005	STATE MOTOR LICENSE FUND GRANT	84,646.00		95,535.80	-10,889.80	113
			84,646.00	0.00	95,535.80	-10,889.80	113
35	*****	HIGHWAY AID FUND	85,646.00	175.09	98,164.69	-12,518.69	115
			8,060,059.00	1,041,298.68	8,433,025.63	-372,966.63	105

Louis M. Marcelli
Chief of Police

MALVERN BOROUGH POLICE DEPARTMENT



Date: January 3, 2024
To: Mayor Uzman
Members of Borough Council
From: Louis M. Marcelli, Chief of Police
Subject: MONTHLY REPORT –December 2023

During the month of December 2023, Members of the Police Department received 277 calls for service. Of the 277 calls, there was 1- Part I Crime and 1-Part II Crimes. The Members of the Department made 2 Criminal arrest for the month.

Traffic Enforcement:

Traffic Citations –6; Warnings –4; Parking Tickets – 1 and Ordinances – 0.

Alarms:

There were 1 police, 5 fire alarms and 0 EMS alarm.

EMS, Medical and Ambulance:

There was a total of 19 calls.

Accidents:

There were 2 property, 1 hit and run, 0 vehicle versus pedestrian, and 2 reportable crash for the month.

Assistance to Malvern Police Department:

The Police Department received assistance from other Departments on 6 occasions.

1 East First Avenue, Suite 1, Malvern, PA 19355
Police Radio: 610-647-1440 | Office: 610-647-0261 | Fax: 610-647-6166
Email: police@malvern.org

Louis M. Marcelli
Chief of Police

MALVERN BOROUGH POLICE DEPARTMENT



Assistance to Other Departments:

Members of the Department responded to assist other Departments on 17 occasions for miscellaneous police related issues.

House Checks:

There were 13 house checks for the month.

Fingerprinting:

No fingerprints were requested.

Training:

December 8- Officer Bury completed Baton Training and was recertified

December 12- Officer Dresden completed Baton Training and was recertified

December 13- Officers Daniels and Garcia completed Baton Training and were recertified

December 20- Officer Hughes completed Baton Training and was recertified.

cc: Tiffany Loomis
Borough Manager

1 East First Avenue, Suite 1, Malvern, PA 19355
Police Radio: 610-647-1440 | Office: 610-647-0261 | Fax: 610-647-6166
Email: police@malvern.org

PUBLIC WORKS SUPERINTENDENT REPORT

December 2023

STREET DEPT:

Trash containers on King Street and all Public Parks are cleaned out weekly on Monday, Wednesday and Friday. Doggie Bags dispenser are filled.

Cleaned storm drains

16 Mark outs were received from Pa One Call and completed.

Repaired various street signs.

Repaired various Pot Holes.

Street sweeper was run thru out Borough.

Repaired various street lights.

Removed Christmas Banners on light poles.

Installed No Parking signs on North side of Second Ave between Warren Ave & Channing Ave.

Worked at Borough Hall moving items for painters.

SEWER DEPT:

Pump stations were checked daily.

Pumped 14,147.600 gallons to Valley Forge Sewer Authority.

Replaced sewer pump # 2 at station # 2.

Cleaned out wet well at pump stations.

SHOP:

Service and inspection on Police vehicles.

Installed salt spreader on trucks.

Serviced all trucks.

Respectfully submitted,
Ira Dutter, Jr.
Superintendent of Public Works

ARPA COMMITTEE RECOMMENDATIONS & EXPENDITURE STATUS AS OF DECEMBER 31, 2023

CATEGORY	TOTAL AMOUNT DESIGNATED TO BE RELEASED	TRANSACTIONS	REMAINING BALANCE	NOTES
<p><u>Borough Hall Renovations including but not limited to:</u> Fence in Police Rear Access - COMPLETED Lighting of Police Area - COMPLETED Upgrade 3 Police Cars w/ Charging Capabilities - COMPLETED Charging Station for Police Cars - COMPLETED Sound System Upgrade - COMPLETED LED Lighting for all Borough Buildings - COMPLETED</p>		<p>\$3,000 - Upgrade 3 Police Cars w/ Charging Capabilities - 5/17/2022 (\$2,775 processed for payment in August 2022 for electrical work to be completed)</p> <p>\$13,200 - Fence in Police Rear Access/ Lighting & Camera including electrical work 6/7/2022 (\$4,081.20 & \$2,453.34 processed for payment in August 2022 for electrical work)</p> <p>(Fence Purchase & Installation totaling \$8,122.13 - A deposit of \$4,061.07 was paid July 11, 2022. The remaining balance is paid upon the work being completed - WORK TO BE COMPLETED IN OCTOBER/ NOVEMBER) THE REMAINDER TO BE PAID FROM WORKERS COMPENSTATION INSURANCE GRANT & BUILDING MAINTENANCE IN THE GENERAL FUND.</p> <p>\$1,277.15 paid 9/28 for Light Pole to Stairs.</p> <p>A deposit of \$1,196 was paid in July for the Sound System. The Sound System has been installed and the invoice will be received shortly totaling \$23,449 - Sound System approved by Borough Council on 6/21/2022</p>		
<p>Upgrade Sound System - COMPLETED</p>	\$ 40,000.00		\$ 707.24	NONE
<p><u>Library Renovations including but not limited to:</u> Carpet Tiles Painting the Library Foyer Renovations Shared Bathroom Renovations AC System to be repaired</p>		<p>Borough Council approved COSTAR flooring quotes totaling \$37,670.47 at their October 3, 2023 meeting. Funds will be released when work is completed.</p>		
	\$ 40,000.00		\$ 2,329.53	NONE
<p><u>Economic Revitalization including but not limited to:</u> Main Street Manager for King Street Potential WIFI Hot Spots Craft & Mercantile Event - Scheduled for 9/16/22 - COMPLETED Craft & Mercantile Event - Scheduled for 9/15/23 - PENDING</p>		<p>\$5,000 - Craft & Mercantile Event - 4/5/2022 \$6,000 - MBPA for Lighting Installation - 10/18/2022 \$3,000 - POLICE DETAIL for SURFIN' USA event scheduled for 5/6/2023 ESTIMATE = 5 Hours w/ 6 Police Officers \$5,550 - Craft& Mercantile Event - 9/15/2023</p> <p>\$5,000 - Derck & Edson - Grant Preparation- Authorized by Borough Council on 11/8</p>		<p>\$400 deducted from spending account total due to Composting Program costing an additional \$800. Split additional cost between two (2) remaining available categories.</p> <p>WORKING ON MAIN STREET MANAGER INITIATIVE</p>
	\$ 106,600.00		\$ 82,050.00	
<p><u>Public Works Capital Improvement Program including but no limited to:</u> Stormwater Issues - ON GOING 2022 Road Program - COMPLETED</p>		<p>\$25,000 - 2022 Road Program - 6/7/2022 - PAID IN AUGUST 2022 POST OFFICE STORMWATER PIPE - \$9,500 - INVOICES RECEIVED & PAID WORK COMPLETED ON OCTOBER 11, 2022</p> <p>Borough Council authorized \$72,100 on September 19, 2023 to be spent towards the Jennings Lane Storm Sewer Capital Improvement Project</p>		<p>\$400 deducted from spending account total due to Composting Program costing an additional \$800. Split additional cost between two (2) remaining available categories.</p> <p>COMPLETED</p>
	\$ 106,600.00		\$ -	
<p>Quann Park - COMPLETED</p>	\$ 20,000.00	<p>\$20,000 - Park Improvements for DCNR Grant Match - 4/19/2022 PAID IN AUGUST 2022</p>	\$ -	COMPLETED
<p>Composting Program - Originally \$10k was budgeted for this item. \$800 additional funds were needed. \$400 each was deducted from Storwater and Economic Revitalization to balance the funds that are allowed to spent.</p>	\$ 10,800.00	<p>Borough Council approved the composting pilot program at their January 3, 2023 meeting - \$10,800 Authorized from ARPA Funds</p>	\$ 5,400.00	COMPLETED
<p>Malvern Fire Company - Purchase of EMS Gear COMPLETED</p>	\$ 36,883.00	<p>\$36,883 - EMS GEAR - 10/19/2022</p>	\$ -	COMPLETED

RTKL LOG

Case #	Request Date	Date Received	Requestor	Records Requested	Borough Responder	Response Date	Extension
RTK-2023-055	9/27/2023	10/2/2023	Joseph Catuzzi	<p>All communications (including e-mails and letters) and documents exchanged with the Borough's insurance carrier (the "insurer") regarding the "stormwater capital improvement project" at the Malvern Post Office (the "Project") as that Project is referenced in the Borough's 2023 Summer Newsletter. 1 This request includes, but is not limited to, any claim(s) submitted by the Borough to the Insurer relating to the Project and responses given to the Borough. 2. A copy of the insurance policy pursuant to which the Borough received \$41,984.74 as referenced on page 1 of the Borough's 2023 Summer Newsletter. 3. A copy of all communications regarding the Project, including communications with third parties, hired by the Borough to perform the Project. 4. A copy of all documents the Borough relied upon in writing that the "flooding" at the Malvern Borough Post Office "was occurring due to failing stormwater infrastructure" in its 2023 Summer Newsletter. 5. A copy of all documents reflecting the bidding process for the Project. 6. Copies of any bonds, letters of credit, other security provided to the Borough by any contractors hired to perform work on the Project. 7. All communications among Borough employees between January 1, 2020 to the present relating to the Malvern Post Office (including flooding at the Malvern Post Office), the renewal of the lease for the Malvern Post Office, work to be performed to alleviate flooding at the Malvern Post Office, stormwater management infrastructure at the Malvern Post Office, and the Project.</p> <p style="text-align: center;">RESPONSE DUE 11/8/2023</p>	Tiffany Loomis	11/8/2023 In Process	Yes
RTK-2023-067	12/14/2023	12/14/2023	Lauren Shission	<p>All records regarding contracts, bid proposals and any and all information relating to insurance (casualty, liability, worker's compensation, etc.) regarding Highway Materials Inc. for roadway maintenance, construction, or supply of asphalt from 1950-1980.</p> <p style="text-align: center;">RESPONSE DUE 1/19/2024</p>	Tiffany Loomis	In Process	Yes
RTK-2023-068	12/17/2023	12/18/2023	Fred Mannis	<p>Journal Entries for Year 2023 Legal Expenses</p> <p style="text-align: center;">RESPONSE DUE 1/24/2024</p>	Tiffany Loomis	In Process	Yes
RTK-2023-069	12/20/2023	12/20/2023	Danny Fruchter	<p>To accept the resignation agreement as submitted and executed by Officer Capuano. Officer Capuano has resigned from his position of employment by Malvern Borough as of January 31, 2024. Please provide a complete copy of the agreement referred to in section 4d of the agenda.</p> <p style="text-align: center;">RESPONSE DUE 1/26/2024</p>	Corinne Badman	1/8/2024	Yes
RTK-2023-070	12/31/2023	1/2/2024	Danny Fruchter	<p>The Declaration page(s) from all of the Borough's liability policies in force during 2022.</p> <p style="text-align: center;">RESPONSE DUE 2/8/2024</p>	Tiffany Loomis	In Process	Yes
RTK-2024-001	1/1/2024	1/2/2024	Danny Fruchter	<p>All requests for 'Comp' time from Chief Lou Marcelli and any documents that support (time sheets, Mayor's memos, etc) or deny those requests for the years 2022 and 2023.</p> <p style="text-align: center;">RESPONSE DUE 2/7/2024</p>	Corinne Badman	In Process	Yes
RTK-2024-002	12/26/2023 1/2/2024	12/26/2023 - RTKL 1/2/2024 - ACT 22	Danny Fruchter	<p>Interaction between Police Chief, Officer Daniels, and Danny S. Fruchter outside polling location at 146 Channing Avenue, Malvern, PA</p> <p style="text-align: center;">RESPONSE DUE 2/1/2024</p>	Corinne Badman	In Process	Yes
RTK-2024-003	1/2/2024	1/2/2024	Danny Fruchter	<p>All emails from Lynne Frederick to Joe Bones in 2023.</p> <p style="text-align: center;">RESPONSE DUE 2/8/2024</p>	Tiffany Loomis	In Process	Yes
RTK-2024-004	1/4/2024	1/4/2024	Peter Papadopoulos	<p>All files and records regarding 551 Sugartown Road</p> <p style="text-align: center;">FILES REVIEWED IN PERSON</p>	Corinne Badman	1/4/2024	No
RTK-2024-005	1/8/2024	1/8/2024	Vicent D'Annunzio	<p>Architectuals plans for 525 Monument Avenue, 530 Highland Avenue, 60 Crest Avenue, and 604 Highland Avenue. Main Sanitary Sewer Depth in street at 626 Monument Avenue.</p> <p style="text-align: center;">RESPONSE DUE 1/16/2024</p>	Tiffany Loomis	In Process	No
RTK-2024-006	1/8/2024	1/8/2024	Vicent D'Annunzio	<p>Property taxes for Year 2023 for 147 Prospect/ Monument Avenue, 60 Crest Avenue, 112 Monument Avenue, 112 & 525 Monument Avenue, 530 Highland Avenue, 15 & 17 Griffith Avenue, and 145 & 155 Griffith Avenue</p> <p style="text-align: center;">RESPONSE DUE 1/16/2024</p>	Tiffany Loomis	In Process	No

MALVERN BOROUGH OLD LINCOLN HIGHWAY IMPROVEMENT PROJECT

BID RESULTS

BID OPENING: January 11, 2024 - 10:00am

Description	Unit	Quantity	Jurich, Inc.	Ply-Mar Construction Co., Inc.	G&B Construction	MOR Construction	Construction Masters Services, LLC	MECO Constructors, Inc.	Road-Con Inc
BID TOTAL			\$1,418,760.00	\$1,471,878.00	\$1,508,933.04	\$1,547,741.25	\$1,556,983.25	\$1,628,989.00	\$1,686,028.00
BASE BID									
1 MOBILIZATION	LS	1	\$82,000.00	\$155,000.00	\$31,000.00	\$15,000.00	\$117,700.00	\$83,000.00	\$85,000.00
2 MAINTENANCE AND PROTECTION OF TRAFFIC	LS	1	\$156,200.00	\$96,000.00	\$12,000.00	\$75,000.00	\$188,850.00	\$162,000.00	\$206,000.00
3 CLEARING & GRUBBING (BUSH & TREE BRANCHES)	LS	1	\$6,300.00	\$5,000.00	\$10,000.00	\$15,000.00	\$3,900.00	\$27,500.00	\$50,000.00
4 CONSTRUCTION OF BENTONITE PLUG IN THE SANITARY SEWER TRENCH	EA	2	\$7,000.00	\$50,000.00	\$25,000.00	\$17,000.00	\$21,600.00	\$24,000.00	\$24,000.00
5 6" SCHEDULE 40 PVC (INCLUDING TRENCH RESTORATION)	LF	150	\$18,600.00	\$11,250.00	\$42,750.00	\$11,250.00	\$42,577.50	\$67,500.00	\$15,000.00
6 GROUND WATER COLLECTION SYSTEM INSTALLED UNDER STORM SEWER SYSTEM	LF	135	\$8,910.00	\$12,150.00	\$31,050.00	\$16,875.00	\$28,923.75	\$40,500.00	\$21,600.00
7 CONNECTION OF 6" SCH. 40 PVC DRAIN TO EXISTING 24" CMP	EA	1	\$385.00	\$4,000.00	\$700.00	\$1,500.00	\$2,840.00	\$1,950.00	\$1,625.00
8 STANDARD INLET BOX	EA	6	\$25,800.00	\$18,000.00	\$22,200.00	\$39,000.00	\$33,000.00	\$13,500.00	\$38,400.00
9 8" TYPE M INLET TOP AND GRATE	EA	6	\$4,350.00	\$6,000.00	\$4,200.00	\$21,000.00	\$4,560.00	\$11,400.00	\$9,450.00
10 18" HDPE STORM PIPE (INCLUDING TRENCH RESTORATION)	LF	41	\$9,225.00	\$16,400.00	\$10,250.00	\$9,225.00	\$10,455.00	\$12,915.00	\$8,610.00
11 24" HDPE STORM PIPE (INCLUDING TRENCH RESTORATION)	LF	359	\$41,285.00	\$46,670.00	\$89,750.00	\$98,725.00	\$49,901.00	\$93,340.00	\$76,108.00
12 24" CURED-IN-PLACE PIPE LINING	LF	306	\$65,790.00	\$93,024.00	\$82,926.00	\$74,970.00	\$63,954.00	\$61,200.00	\$68,850.00
13 15" CURED-IN-PLACE PIPE LINING	LF	57	\$12,882.00	\$17,100.00	\$14,022.00	\$21,375.00	\$10,317.00	\$11,400.00	\$11,115.00
14 FILL EXISTING 18" STORM SEWER WITH FLOWABLE FILL	LS	1	\$8,500.00	\$28,000.00	\$12,500.00	\$17,000.00	\$19,775.00	\$8,900.00	\$11,000.00
15 UTILITY ADJUSTMENTS	LS	1	\$1,500.00	\$3,000.00	\$2,500.00	\$10,000.00	\$3,800.00	\$2,800.00	\$5,800.00
16 INCIDENTAL WORK	LS	1	\$29,000.00	\$1,000.00	\$2,000.00	\$25,000.00	\$8,300.00	\$7,770.00	\$75,000.00
17 REMOVAL OF EXISTING CURB	LF	15	\$930.00	\$1,500.00	\$300.00	\$1,500.00	\$880.50	\$1,125.00	\$750.00
18 REMOVAL OF EXISTING CONCRETE SIDEWALK	SF	116	\$928.00	\$1,160.00	\$580.00	\$1,160.00	\$1,032.40	\$1,392.00	\$1,740.00
19 STAND. CURB CONSTRUCTION INCLUDING ROAD RESTORATION	LF	8	\$1,160.00	\$800.00	\$840.00	\$2,400.00	\$2,451.60	\$2,880.00	\$4,000.00
20 DEPRESSED CURB CONSTRUCTION INCLUDING ROAD RESTORATION	LF	7	\$1,155.00	\$700.00	\$805.00	\$2,100.00	\$2,145.15	\$2,940.00	\$3,500.00
21 STANDARD CONCRETE SIDEWALK INCLUDING CURB RAMP	SF	82	\$2,214.00	\$1,230.00	\$2,050.00	\$6,150.00	\$2,193.50	\$3,116.00	\$3,280.00
22 DETECTABLE WALKING SURFACE (2'x4')	SF	8	\$184.00	\$200.00	\$480.00	\$680.00	\$660.40	\$680.00	\$480.00
23 PERMEATION GROUTING (7 FEET DEEP, MINIMUM) EXCLUDING GROUT MATERIAL	EA	124	\$576,600.00	\$511,500.00	\$630,292.00	\$545,600.00	\$511,872.00	\$545,600.00	\$545,600.00
24 ROADWAY MILLING, 1-1/2" DEPTH	SY	3116	\$17,917.00	\$20,254.00	\$17,449.60	\$21,812.00	\$13,398.80	\$18,696.00	\$17,449.60

	Description	Unit	Quantity	Jurich, Inc.	Ply-Mar Construction Co., Inc.	G&B Construction	MOR Construction	Construction Masters Services, LLC	MECO Constructors, Inc.	Road-Con Inc
	BID TOTAL			\$1,418,760.00	\$1,471,878.00	\$1,508,933.04	\$1,547,741.25	\$1,556,983.25	\$1,628,989.00	\$1,686,028.00
	BASE BID									
25	DELIVER AND PLACE SUPERPAVE ASPHALT MIXTURE DESIGN, WMA WEARING COURSE, PG 64-22, 0.3 TO <3 MILLION ESALS, 9.5 MM MIX, 1-1/2" DEPTH, SRL-H (WEARING COURSE MATERIAL TO BE PURCHASED BY MALVERN BOROUGH VIA THE PENNSYLVANIA COSTARS PROGRAM)	SY	3116	\$12,464.00	\$22,591.00	\$19,132.24	\$46,740.00	\$26,486.00	\$12,464.00	\$19,630.80
26	SWEEP AND TACK COAT	SY	3116	\$3,116.00	\$4,674.00	\$2,181.20	\$5,453.00	\$8,880.60	\$3,116.00	\$1,869.60
27	4" DEPTH BASE REPAIR, SUPERPAVE ASPHALT MIXTURE DESIGN, WMA BASE COURSE, PG 64-22, 0.3 TO <3 MILLION ESALS, 25 MM MIX, (BASE COURSE MATERIAL TO BE PURCHASED BY MALVERN BOROUGH VIA THE PENNSYLVANIA COSTARS PROGRAM)	SY	500	\$20,500.00	\$21,500.00	\$20,000.00	\$62,500.00	\$22,000.00	\$24,500.00	\$13,750.00
28	LEVELING COURSE, 9.5 MM (LEVELING COURSE MATERIAL TO BE PURCHASED BY MALVERN BOROUGH VIA THE PENNSYLVANIA COSTARS PROGRAM)	SY	1000	\$8,000.00	\$4,000.00	\$7,000.00	\$12,000.00	\$4,500.00	\$3,000.00	\$4,700.00
29	ASPHALT JOINT SEAL AT CURBS, PAVEMENT SEAMS AND ALL UTILITIES	LS	1	\$1,750.00	\$2,000.00	\$4,200.00	\$1.25	\$2,215.00	\$1,000.00	\$1,500.00
30	SHOULDER PARKING RESTORATION (8" 3A	SF	605	\$4,840.00	\$1,815.00	\$6,050.00	\$27,225.00	\$2,208.25	\$7,260.00	\$3,630.00
31	LAWN RESTORATION (INCLUDING TOPSOIL,	LS	1	\$11,000.00	\$6,000.00	\$8,500.00	\$10,000.00	\$21,300.00	\$13,000.00	\$6,000.00
32	GROUT MATERIAL FOR PERMEATION	CY	345	\$267,375.00	\$293,940.00	\$355,005.00	\$296,700.00	\$294,630.00	\$294,285.00	\$313,950.00
33	REMOVAL OF 24" CMP STORM SEWER	LF	364	\$9,100.00	\$10,920.00	\$38,220.00	\$27,300.00	\$25,370.80	\$60,060.00	\$30,940.00
34	REMOVAL OF STORM SEWER INLETS	EA	3	\$1,800.00	\$4,500.00	\$3,000.00	\$10,500.00	\$4,305.00	\$4,200.00	\$5,700.00
	TOTAL COMBINED BID			\$1,418,760.00	\$1,471,878.00	\$1,508,933.04	\$1,547,741.25	\$1,556,983.25	\$1,628,989.00	\$1,686,028.00

OLD LINCOLN HIGHWAY BID ANALYSIS WORKSHEET

JANUARY 11, 2024

	Description	Jurich, Inc. Bid (apparent low bidder)	EBWA Project Estimate	Differences
	MOBILIZATION & MPT			
#0-1	MOBILIZATION	\$82,000.00	\$20,000.00	
#0-2	MAINTENANCE AND PROTECTION OF TRAFFIC	\$156,200.00	\$30,000.00	
	SECTION TOTAL	\$238,200.00	\$50,000.00	\$188,200.00
	BENTONITE PLUG & UNDERDRAIN CONSTRUCTION			
#0-4	CONSTRUCTION OF BENTONITE PLUG IN THE SANITARY SEWER TRENCH	\$7,000.00		
#0-5	6" SCHEDULE 40 PVC (INCLUDING TRENCH RESTORATION)	\$18,600.00		
#0-6	GROUND WATER COLLECTION SYSTEM INSTALLED UNDER STORM SEWER SYSTEM	\$8,910.00		
#0-7	CONNECTION OF 6" SCH. 40 PVC DRAIN TO EXISTING 24" CMP	\$385.00		
	SECTION TOTAL	\$34,895.00	\$77,369.60	-\$42,474.60
	STORM SEWER			
#0-8	STANDARD INLET BOX	\$25,800.00		
#0-9	8" TYPE M INLET TOP AND GRATE	\$4,350.00		
#0-10	18" HDPE STORM PIPE (INCLUDING TRENCH RESTORATION)	\$9,225.00		
#0-11	24" HDPE STORM PIPE (INCLUDING TRENCH RESTORATION)	\$41,285.00		
#0-12	24" CURED-IN-PLACE PIPE LINING	\$65,790.00		
#0-13	15" CURED-IN-PLACE PIPE LINING	\$12,882.00		
#0-14	FILL EXISTING 18" STORM SEWER WITH FLOWABLE FILL	\$8,500.00		
#0-33	REMOVAL OF 24" CMP STORM SEWER	\$9,100.00		
#0-34	REMOVAL OF STORM SEWER INLETS	\$1,800.00		
	SECTION TOTAL	\$178,732.00	\$195,023.89	-\$16,291.89
	MISCELLANEOUS			
#0-15	UTILITY ADJUSTMENTS	\$1,500.00	\$5,000.00	\$5,000.00
#0-16	INCIDENTAL WORK	\$29,000.00		
#0-31	LAWN RESTORATION (INCLUDING TOPSOIL, SEEDING & MULCHING)	\$11,000.00		
#0-3	CLEARING & GRUBBING (BUSH & TREE BRANCHES)	\$6,300.00		
	SECTION TOTAL	\$47,800.00	\$5,000.00	\$42,800.00
	SIDEWALK & CURB			
#0-17	REMOVAL OF EXISTING CURB	\$930.00		
#0-18	REMOVAL OF EXISTING CONCRETE SIDEWALK	\$928.00		
#0-19	STAND. CURB CONSTRUCTION INCLUDING ROAD RESTORATION	\$1,160.00	\$9,600.00	\$9,600.00
#0-20	DEPRESSED CURB CONSTRUCTION INCLUDING ROAD RESTORATION	\$1,155.00		

	Description	Jurich, Inc. Bid (apparent low bidder)	EBWA Project Estimate	Differences
#0-21	STANDARD CONCRETE SIDEWALK INCLUDING CURB RAMP	\$2,214.00	\$17,860.00	\$17,860.00
#0-22	DETECTABLE WALKING SURFACE (2'x4')	\$184.00		
	SECTION TOTAL	\$6,571.00	\$27,460.00	-\$20,889.00
	PERMEATION GROUTING			
#0-23	PERMEATION GROUTING (7 FEET DEEP, MINIMUM) EXCLUDING GROUT MATERIAL	\$576,600.00		
#0-32	GROUT MATERIAL FOR PERMEATION GROUTING	\$267,375.00		
	SECTION TOTAL	\$843,975.00	\$220,000.00	\$623,975.00
	PAVING			
#0-24	ROADWAY MILLING, 1-1/2" DEPTH	\$17,917.00	\$18,670.56	\$18,670.56
#0-25	PG 64-22, 0.3 TO <3 MILLION ESALS, 9.5 MM MIX, 1-1/2" DEPTH, SRL-H (WEARING	\$12,464.00	\$44,110.00	\$44,110.00
#0-26	SWEEP AND TACK COAT	\$3,116.00	\$2,406.00	\$2,406.00
#0-27	PG 64-22, 0.3 TO <3 MILLION ESALS, 25 MM MIX, (BASE COURSE MATERIAL TO BE	\$20,500.00	\$10,237.50	\$10,237.50
#0-28	MALVERN BOROUGH VIA THE PENNSYLVANIA COSTARS PROGRAM)	\$8,000.00		
#0-29	ASPHALT JOINT SEAL AT CURBS, PAVEMENT SEAMS AND ALL UTILITIES	\$1,750.00	\$750.00	\$750.00
#0-30	SHOULDER PARKING RESTORATION (8" 3A MODIFIED STONE)	\$4,840.00		
			\$5,512.50	\$5,512.50
	SECTION TOTAL	\$68,587.00	\$81,686.56	-\$13,099.56
	SUBTOTAL		\$656,540.05	
	10% CONTINGENCY ESTIMATE		\$65,654.01	
	TOTAL	\$1,418,760.00	\$722,194.06	\$696,565.95
	ASPHALT MATERIAL COST (TO BE PURCHASED BY THE BOROUGH VIA COSTARS)			
	WEARING COURSE MATERIAL ESTIMATE	\$19,411.55		
	LEVELING COURSE MATERIAL ESTIMATE	\$3,114.82		
	BASE COURSE MATERIAL ESTIMATE	\$7,188.64		
	SECTION TOTAL	\$29,715.01		
	TOTAL PROJECT COSTS (INCLUDING MATERIAL)	\$1,448,475.01	\$722,194.06	\$726,280.96

NOTES:

1. EBWA project estimate based upon preliminary design plans at the time of the grant application - May 2022 (prior to final design).
2. EBWA project estimate for paving work includes material costs.
3. Jurich, Inc. is the apparent low bidder based upon bids received on 01/11/24 at 10.00am via the PennBID system.

Malvern Borough - Old Lincoln Highway Material Costs

Old Lincoln Highway						
Material	SY	Depth(in)	Density(lb/SY*in)	Weight(Tons)	Unit Price*	Material Costs
Wearing (9.5mm)	3116	1.5	113.55	265.4	\$73.15	\$19,411.55
Leveling (9.5mm)	1000	0.75	113.55	42.6	\$73.15	\$3,114.82
Base (25 mm)	500	4	117.75	117.8	\$61.05	\$7,188.64

Total: \$29,715.00

*2023 COSTARS Quote from Highway Materials + 10% (Asphalt cement index of 590.00 from February 2023)
 2024 COSTARS Quote is expected to release March 2024 (Current asphalt cement index of 572.00 for January 2024)