

AGENDA

REGULAR MEETING
BOROUGH COUNCIL
MALVERN BOROUGH

December 7, 2021
7:30 P.M.

As Chester County has been defined by the Centers for Disease Control & Prevention (CDC) as a county with substantial transmission of COVID-19, masks are required for all in-person attendees.

Virtual Meeting Participation Option

This evening's meeting of Malvern Borough Council allows for a virtual meeting option via Zoom. The information on how to participate virtually via telephone or video conferencing is provided below.

Borough Council Meeting Dial-In Information: 1-877-853-5247 (toll-free)

Meeting link: <https://us02web.zoom.us/j/84197019623>

When prompted, enter the following meeting ID, followed by the “#” symbol: 841 9701 9623. You will be placed in the waiting room and admitted by the host.

To unmute if using audio via telephone, please enter *6.

Malvern Borough is not liable for any computer security problems that participants may experience.

PRESIDING: Amy Finkbiner, Ph.D., President

INVOCATION: David B. Burton, Mayor

PLEDGE OF ALLEGIANCE TO THE FLAG

1. ROLL CALL:
Council President Finkbiner
Council Vice-President Grossman
Council Member Bones
Council Member Laney
Council Member Niemiec
Council Member Phillips
Council Member Raynor
Mayor Burton

2. APPROVAL OF AGENDA:

MOTION: To approve the agenda for the December 7, 2021 meeting of Borough Council as presented.

3. ANNOUNCEMENTS

a. RECORDING OF MEETING

Anyone present who is recording the meeting shall announce so at this time, in accordance with Resolution No. 787.

- b. Borough Council met in Executive Session this evening, December 7, 2021 in order to discuss litigation, the Sunshine Act, and personnel matters.
- c. Wreaths Across America wreath laying ceremony, sponsored by Paoli Battlefield, will take place on Saturday, December 18, 2021 at 11AM.
- d. Borough Hall will be closed on December 24, 2021 for the Holiday Season.
- e. Due to the Christmas and New Year's Day holidays, trash and recycling collection will occur on Saturday, December 25, 2021 and Saturday, January 1, 2022 instead of the normal Friday collection days.

4. MINUTES & REPORTS

a. APPROVAL OF MINUTES

MOTION: To approve the minutes of the meeting held on Tuesday, November 16, 2021 as presented.

5. SPECIAL BUSINESS

a. PUBLIC HEARING – 2022 PRELIMINARY BUDGET

Council President Finkbiner announces that Borough Council will open a Public Hearing on Malvern Borough's 2022 Preliminary Budget. The proposed 2022 Budget was advertised for public review in the December 3, 2021 edition of the Daily Local News and made available on the Borough website. Interim Borough Manager Loomis will provide an overview of the proposed 2022 budget for the Borough of Malvern.

b. 2022 PRELIMINARY BUDGET MOTION

MOTION: To adopt the 2022 preliminary budget for the Borough of Malvern as presented.

The Borough's Home Rule Charter requires adoption of the preliminary budget prior to adoption of the final budget. The final 2022 budget will be considered at the December 21, 2021 meeting of Borough Council.

c. PROPOSED ORDINANCES – AUTHORIZATION TO ADVERTISE

- i. Ordinance No. 2021 – 10: Amendment to Chapter 185 - Taxation regarding increasing the Transfer Realty Tax to 1.5% from 1%
- ii. Ordinance No. 2021 – 11: Amendment to Chapter 168 (Sewers)
- iii. Ordinance No. 2021 – 12: Tax Levy Ordinance

The proposed amendment to Chapter 185 would increase the transfer realty tax to 1.5% from 1%. The proposed amendment to chapter 168 (sewers) would increase the variable sewer rate to \$9.00

per 1,000 gallons of usage over 5,000 as allocated in 2021 budget. The tax levy ordinance does not propose a change to the current rate of 4.67 mills. A public hearing on all three ordinances would be scheduled for the December 21, 2021 meeting of Borough Council.

d. DELAWARE VALLEY INSURANCE TRUST – 2 YEAR RATE STABILIAZATION OPTION

MOTION: To elect and adopt the option to stabilize the Delaware Valley Insurance Trust rates for two (2) years to provide a discount to the health benefits offered to Borough employees.

There is a significant savings by electing the two (2) year rate stabilization that is offered through Delaware Valley Insurance Trust (DVIT). The rate stabilization fund is offered through DVIT to reduce Year 2022's premium contribution, as well as capping the maximum Year 2023 Renewal Increase to 6.5%.

e. YEAR 2022 Meeting Schedule

MOTION: To authorize advertisement and adopt Year 2022's Meeting Schedule as presented.

Interim Manager Loomis will review and present the Year 2022 Meeting Schedule.

UNFINISHED BUSINESS

a. Quann Park Status Update

Chester County Municipal Grant Program awarded funds for improvements to Horace J. Quann Memorial Park in the Borough of Malvern. Borough Council reviewed a plan for certain improvements to Horace J. Quann Memorial Park on December 3, 2019. Improvements include sidewalk, curbing, stormwater management, planting of additional trees, replacement of the steps, and replacement of the fencing around the baseball field. A total aware of \$113,779 has been granted from DCNR and Chester County. The Borough Engineer is giving an update regarding the plan this evening.

6. NEW BUSINESS

a. Zoning Hearing Board

There was one (1) application before the Zoning Hearing Board as of recent. The hearing for 128-142 E. King Street, appealing the Zoning Officer's Notice of Violation regarding the junk yard use of the property, has been rescheduled for Monday, January 24, 2022.

b. Employee Gift Cards

Traditionally, Borough Council has purchased gift cards for the Borough's employees in recognition for their work over the past year. The previous amounts authorized were \$100 for full-time employees and \$50 for part-time employees.

7. PUBLIC FORUM

Citizens/taxpayers are invited to bring before Borough Council any item not on the agenda.

8. ADJOURNMENT