

AGENDA

REGULAR MEETING
BOROUGH COUNCIL
MALVERN BOROUGH

September 20, 2022
7:30 PM

Virtual Meeting Participation Option

This evening's meeting of Malvern Borough Council allows for a virtual meeting option via Zoom. The information on how to participate virtually via telephone or video conferencing is provided below.

Borough Council Meeting Dial-In Information: 1-877-853-5247 (toll-free)

Meeting link: <https://us02web.zoom.us/j/84197019623>

When prompted, enter the following meeting ID, followed by the “#” symbol: 841 9701 9623. You will be placed in the waiting room and admitted by the host.

To unmute if using audio via telephone, please enter *6.

Malvern Borough is not liable for any computer security problems that participants may experience.

PRESIDING: Amy Finkbiner, Ph.D., President

INVOCATION: Zeyn B. Uzman, Mayor

PLEDGE OF ALLEGIANCE TO THE FLAG

1. ROLL CALL:
Council President Finkbiner
Council Vice-President Bones
Council Member Frederick
Council Member Laney
Council Member Niemiec
Council Member Phillips
Council Member Riccetti
Mayor Uzman

2. APPROVAL OF AGENDA:

MOTION: To approve the agenda for the September 20, 2022 meeting of Borough Council as presented.

3. ANNOUNCEMENTS

- a. Anyone present who is recording the meeting shall announce so at this time, in accordance with Resolution No. 787.
- b. As a courtesy, if you are participating via Zoom, please turn your camera on while speaking.

- c. Borough Council met in executive session on September 20, 2022 prior to this evening's meeting, with the Borough Solicitor, to discuss pending litigation and a code enforcement matter.
- d. Porchfest is scheduled for October 1, with a rain date of October 2, located in Burke Park at 3PM.
- e. Thank you to Growing Roots Partners, the Paoli Battlefield, the EAC, the Malvern Borough Police Department, Public Works, and Borough Staff for the successful events that occurred this past weekend.

4. MINUTES & REPORTS

a. APPROVAL OF MINUTES

MOTION: To approve the minutes of the regular meeting held on Tuesday, August 16, 2022 as presented.

b. APPROVAL OF REPORTS

MOTION: To approve the Treasurer's Report, the Sub-Committee Reports for Finance and Administration, Public Safety, and Public Works, the Chief of Police Report, the Code Enforcement Department Reports, the Superintendent of Public Works Report, the Assistant Manager's Report, and the Manager's Report for the month of August 2022, as submitted.

c. BOROUGH COUNCIL SUB-COMMITTEE REPORTS

- Finance & Administration
- Public Safety
- Public Works

5. SPECIAL BUSINESS

a. OATH OF OFFICE FOR NEWLY APPOINTED COUNCIL MEMBER LYNNE D. FREDERCK

The Honorable District Justice Mackenzie Smith will administer the Oath of Office for the newly elected Council Member, Lynne D. Frederick.

b. COMPREHENSIVE PLAN – SIX (6) MONTH EXTENSION OF CONTRACT WITH CHESTER COUNTY & BRANDYWINE CONSERVANCY

MOTION: To authorize the Malvern Borough Comprehensive Plan Update contract extension of six (6) months as presented pursuant to the ACT 247 review process requirements.

In connection with the approved Vision Partnership Program Grant Contract between Malvern Borough, Brandywine Conservancy, and the County of Chester, dated September 17, 2020 the contract is being amended to extend the terms by six (6) months to February 28, 2023. The current contract ended in August 2022 and specifically applies to the Malvern Borough Comprehensive Plan Update 2022.

c. COMPREHENSIVE PLAN – HEARING FOR MALVERN BOROUGH COMPREHENSIVE PLAN UPDATE 2022

MOTION: To approve the Malvern Borough Comprehensive Plan Update 2022 including the revisions proposed by the Chester County Planning Commission and Willistown Township.

Brandywine Conservancy is presenting the final product produced for the Malvern Borough Comprehensive Plan Update 2022 this evening. A unanimous recommendation was made by the Planning Commission at their June 2, 2022 for approval consideration by Borough Council. Additionally, the public comment period was formally opened by Borough Council at their June 21, 2022 meeting and concluded as of September 13, 2022. Notice of this hearing was published in the Daily Local on 9/6 and 9/13 as required pursuant to the Pennsylvania Municipalities Planning Code.

d. CHESTER COUNTY SOLID WASTE AUTHORITY PROCESS AND MARKETING CONTRACT FOR RECYCLABLES

MOTION: To approve the Chester County Solid Waste Authority process and marketing contract as presented this evening.

Chester County awarded the P&M agreement to Mascaro and Sons as the designated facility for where all recyclables get delivered when a municipality participates in the P&M Agreement. Malvern Borough currently participates in the P&M agreement and takes part in single stream recycling. By participating in the P&M agreement, depending on market circumstances, there is a possibility of receiving an annual refund. This has occurred a few times in past years. Regardless of whether Malvern Borough participates in the P&M agreement or deals directly with our hauler the tipping fee is required to be paid each month. The discussion before Borough Council is whether or not to renew the contract.

e. DOMESTIC VIOLENCE AWARENESS MONTH

MOTION: To approve Malvern Borough's participation in the Domestic Violence Center of Chester County's "Paint the Town Purple" awareness effort for the month of October.

The Domestic Violence Center of Chester County (DVCCC) contacted Malvern Borough regarding the Borough's participation in their "Painting the Town Purple" initiative to raise awareness about domestic violence. This would occur in October. The Borough has participated in this effort in the past.

6. UNFINISHED BUSINESS

a. MALVERN BOROUGH POST OFFICE

- **MOTION:** To authorize \$3,000 additional funds specifically from ARPA, totaling \$9,500, to authorize the work to be completed, to excavate and repair a storm sewer pipe, due to a blockage that is occurring, located at Malvern Post Office located at 33 W King Street, not to exceed a maximum total cost of \$9,500.00, as presented.

On January 18, 2022 Borough Council took the following action:

- A motion was made by Council Member Laney, seconded by Council Member Phillips, and carried by a vote of 7-0, to authorize E.B. Walsh & Associates, Inc. to obtain pricing, as well as authorize the work to be completed, to excavate and repair a storm sewer pipe, due to a blockage that is occurring, located at Malvern Post Office located at 33 W King Street, not to exceed a maximum total cost of \$6,500.00, as presented.

Since that time the Borough Engineer has been collecting request for proposals (RFP's) to move forward with this process. An additional \$3,000 is needed totaling \$9,500 to move forward with the work needed to evaluate the pipe that is causing the stormwater issue located at the Malvern Post Office.

b. RUTHLAND AVENUE STOP SIGN ANALYSIS

This item was previously discussed at the July 19, 2022 and June 21, 2022 Borough Council meetings. Borough Council authorized McMahon and Associates, the Borough's Traffic Engineer, to conduct an analysis of potential stop signs at Ruthland Avenue and Raspberry Avenue.

McMahon and Associates have completed their analysis and Borough Council will discuss their findings this evening.

7. ZONING HEARING BOARD

The hearing for Zoning Hearing Board Application #22-03 has been scheduled for September 26, 2022 at 7PM to address the notice of violation located at 210 Second Avenue regarding flood lighting compliance. The Borough Solicitor will be attendance to defend the Notice of Violation issued by the Zoning Officer.

8. NEW BUSINESS

a. POLICE & NON-UNIFORM PENSION PLANS – MINIMAL MUNICIPAL OBLIGATIONS

Municipalities are required to certify the Minimum Municipal Obligation (MMO) for pension plans by the end of September each year. State aid is received annually to offset this cost. The Borough Treasurer has prepared the MMO that is before Borough Council this evening.

9. PUBLIC FORUM

Citizens/taxpayers are invited to bring before Borough Council any item not on the agenda.

10. ADJOURNMENT

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MALVERN BOROUGH

1 East First Avenue

Malvern, PA 19355

August 16, 2022

7:30 PM

PRESIDING: Amy Finkbiner, Ph.D., President

INVOCATION: Zeyn B. Uzman, Mayor

1. ROLL CALL

PRESENT

Council President Finkbiner
Council Vice-President Bones
Council Member Laney
Council Member Niemiec
Council Member Phillips
Council Member Riccetti
Zeyn B. Uzman, Mayor

ABSENT:

2. APPROVAL OF AGENDA

A motion was made by Council Member Laney, seconded by Council Member Phillips, carried by a vote of 6-0, to approve the agenda for the August 16, 2022 meeting as presented.

3. ANNOUNCEMENTS

Council President Finkbiner asked in accordance with Resolution No. 787 if any member of the audience was recording the meeting. Mr. Richard Breuer and Mr. Hugo Schmitt recorded the meeting via ZOOM.

Council President Finkbiner requested as a courtesy, if you are participating via ZOOM, please turn on your camera while speaking.

Council President Finkbiner announced the Tuesday, September 6, 2022 Borough Council meeting is cancelled due to the Labor Day Holiday.

Council President Finkbiner announced the Craft & Mercantile event scheduled for Friday, September 16, 2022 located at Burke Park from 5PM to 8PM inviting the public to attend.

4. MINUTES & REPORTS

a. APPROVAL OF MINUTES

A motion was made by Council Member Laney, seconded by Council Member Niemiec, and carried by a vote of 6-0, to approve the minutes from the Tuesday, August 2, 2022 regular meeting of Borough Council as presented.

b. APPROVAL OF REPORTS

A motion was made by Council Vice President Bones, seconded by Council Member Riccetti, and carried by a vote of 6-0, to approve the Treasurer's Report, the Sub-Committee Reports for Finance and Administration, Public Safety, Public Works, the Chief of Police Report, the Code Enforcement Department Reports, the Superintendent of Public Works Report, the Assistant Manager's Report, and the Manager's Report for the month of July 2022, as submitted.

c. BOROUGH COUNCIL SUB-COMMITTEE REPORTS

Council Member Laney stated that the Finance & Administration Committee has not met since the last Borough Council meeting.

Council Member Phillips stated that the Public Safety Committee has not met since the last Borough Council meeting.

Council Vice President Bones stated that the Public Works Committee met on August 15, 2022 to discuss the following:

- **Road Paving Program:** All roads will be paved by the end of August identified in the Borough's Year 2022 Road Program.
- **Stormwater Issues:** The Malvern Post Office, Jennings Lane Cul-De-Sac, and Jennings Lane stormwater issues were discussed. The cost estimate for the proposed work to be completed on the Jennings Lane Cul-De-Sac will be approximately \$75k-\$125K. The Public Works Sub-Committee requested the Borough Engineer move forward with obtaining DEP permits and publically bidding project and will discuss with Borough Council their thoughts to move forward on this matter.
- **Quann Park:** The improvements are on track to be completed by the end of August. The EAC will be holding a rain garden planting event for the community sometime in the first two (2) weeks of September.
- **Tidewater Stormwater Drainage Issue:** The Design Engineer is currently revising the plans to address stormwater issues at Tidewater.
- **Sid Baglini Sidewalk Request:** The Borough will assess all sunken sidewalks needing attention in the Borough and obtain price quotes for the Public Works Sub-Committee to review.
- **Development of Public Survey for New Trash and Recycling Contract:** Staff will contact the Chester County Solid Waste Authority to obtain survey language to be distributed in a formal survey to the Malvern Borough Community regarding their trash needs.
- **Pump Track:** The Borough Engineer responded to Borough Council's questions.
- Simone Collins Team Meeting concerning Randolph Woods has been scheduled for Monday, August 22, 2022 at 10AM.

5. SPECIAL BUSINESS

a. MALVERN VERTRINARY HOSPITAL LOCATED AT 545-551 SOUTH WARREN AVENUE: ESCROW RELEASE NO. #1

Council President Finkbinder explained the Borough Engineer has recommended a full release for the escrow account established for 545-551 South Warren Avenue. The project has not been completed and the Developer has not yet decided if he will move forward with the project, therefore is requesting a release of the escrow funds. The Malvern Borough Council conditionally approved this project on February 18, 2020. The approval stands in good favor per the PMPC for five (5) years.

A motion was made by Council Member Phillips, seconded by Council Vice President Bones, and carried by a vote of 6-0, to authorize an escrow release totaling \$96,989.62 as recommended by the Borough Engineer pursuant to EB Walsh's dated August 12, 2022 recommendation letter.

b. 2022 MID-YEAR BUDGET PRESENTATION

Borough Manager Loomis presented Malvern Borough's financial position as of June 30, 2022.

Borough Council discussed the high costs produced by the Right-to-Know submissions received and various ligations matters that are on-going.

Mr. Joseph Lorusso asked about the Borough's current cash position.

Ms. Cathy Raymond asked to have the presentation posted on the Borough's website. Borough Manager Loomis confirmed the presentation will be placed on the Borough's website.

Council President Finkbinder explained the budget timeline for Year 2023.

6. UNFINISHED BUSINESS

a. KING STREET LIGHTING PRESENTATION BY THE MBPA

Council President Finkbinder explained that the Malvern Business Professional Association is requesting street lighting for King Street totaling \$21,706.00, including supplementary Holiday lighting. The MBPA is requesting Malvern Borough to contribute \$16,000 towards the light installation.

A formal presentation was provided by Barbara Casey and Dave Kiefer. The MBPA is requesting a total of 16 lamp posts to have lighting installed on King Street and will raise \$5,706.00 to cover the remaining costs associated with this project.

Borough Council and the Mayor discussed the location of the proposed lighting, the bid process requirements, ARPA funds funding the project, how this will affect a Main Street Manager from a fiscal standpoint, an example being provided.

Mr. Kiefer confirmed an example of the lighting will be provided on King Street and that the installation will take approximately one (1) week to install,

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Borough Council requested that Borough Manager Loomis confirm the lighting levels and the ARPA bid requirement process in the meantime. This matter will be further discussed at the September 20, 2022 meeting.

7. ZONING HEARING BOARD

There are no new Zoning Hearing Board applications before the Zoning Hearing Board.

8. NEW BUSINESS

There is no new business before Borough Council.

9. BOROUGH COUNCIL APPOINTMENT

Borough Council will appoint one of the nominated candidates pursuant to the Borough's Home Rule Charter. The individual appointed will complete a term that expires in January, 2024. The notice of vacancy was published in the July 23, 2022 edition of the Daily Local News, as required, as well as on the Borough website.

Ms. Lynne Frederick, Dr. Zoe Warner, Ph.D., and Mr. Joseph Lorusso are the nominated candidates for the Borough Council member position.

Dr. Zoe Warner presented to Borough Council her interest and qualifications regarding the position.

Borough Council and the Mayor asked the candidates a series of questions.

Council Member Niemiec motioned to appoint Dr. Zoe Warner, Ph.D. to Borough Council, seconded by Council Members Phillips, and tied by a vote of 3-3. Mayor Uzman was not in favor of the appointment and the motion did not carry. The Mayor votes in the event of a tie.

Council Vice President Bones, Council Member Phillips, and Council Member Niemiec were in favor of the appointment. All other Council Members were in opposition of the appointment.

Council President Finkbinder motioned to appoint Ms. Lynne Frederick to Borough Council, seconded by Council Member Laney, and carried by a vote of 6-0.

10. PUBLIC FORUM

Mr. John Buckley, Church Street Resident, commented on sidewalks, trails in Malvern, lighting at Quann Park, and a Sergeant being promoted in the Malvern Borough Police Department.

11. ADJOURNMENT

All business having been discussed, a motion was made by Council Member Niemiec, seconded by Council Member Phillips, and carried by a vote of 6-0, to adjourn the meeting at 9:18.

Respectfully submitted,
Tiffany M. Loomis
Borough Manager/Secretary

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
01		GENERAL FUND					
01301	000	REAL ESTATE TAXES (CURRENT)	1,181,319.00	3,250.59	1,118,238.67	63,080.33	95
	002	REAL ESTATE TAXES (DELINQUENT)	8,000.00	280.89	7,143.82	856.18	89
	003	INTERIM REAL ESTATE TAXES	8,000.00		1,094.25	6,905.75	14
			1,197,319.00	3,531.48	1,126,476.74	70,842.26	94
01310	000	PER CAPITA TAX (CURRENT)	11,500.00	66.00	7,758.00	3,742.00	68
	001	PER CAPITA TAX (PRIOR YEARS)	3,000.00	22.00	1,753.00	1,247.00	58
	010	REAL ESTATE TRANSFER TAX	160,000.00	33,757.40	120,505.43	39,494.57	75
	020	EARNED INCOME TAX (CURRENT)	1,500,000.00	339,100.00	1,267,784.84	232,215.16	85
	021	EARNED INCOME TAX (PRIOR YEARS)	475,000.00		499,476.36	-24,476.36	105
	051	LOCAL SERVICE TAX (CURRENT)	100,000.00	28,290.95	50,568.69	49,431.31	51
	052	LOCAL SERVICE TAX (PRIOR)	32,000.00	25,562.78	49,763.41	-17,763.41	156
			2,281,500.00	426,799.13	1,997,609.73	283,890.27	88
01320	001	BUILDING PERMITS & REGISTRATION	35,000.00	3,466.25	42,090.42	-7,090.42	120
	002	PLUMBING PERMITS & REGISTRATIONS	3,000.00	64.50	4,697.00	-1,697.00	157
	003	STREET PERMITS	3,000.00		2,325.00	675.00	78
	004	ZONING & SUBDIVISION PERMITS	5,000.00	300.00	6,725.00	-1,725.00	135
	006	FRANCHISE FEE - COMCAST	82,000.00	20,208.74	61,498.07	20,501.93	75
	007	HOUSING & PROPERTY MAINTENANCE FEES	38,000.00	150.00	31,250.00	6,750.00	82
	071	INSPECTION FEES	12,000.00	925.00	6,750.00	5,250.00	56
			178,000.00	25,114.49	155,335.49	22,664.51	87
01321	033	PARKING PERMITS	3,200.00		1,578.00	1,622.00	49
			3,200.00	0.00	1,578.00	1,622.00	49
01330	000	VIOLATIONS OF ORDINANCES	2,000.00	432.75	2,931.48	-931.48	147
	001	MOTOR VEHICLE CODE VIOL./ CRIMINAL	25,000.00	1,379.77	9,292.68	15,707.32	37
	002	FALSE ALARM PENALTIES	1,000.00	25.00	875.00	125.00	88
			28,000.00	1,837.52	13,099.16	14,900.84	47
01341	000	EARNINGS ON INVESTMENTS	12,000.00	1,759.68	8,584.22	3,415.78	72
			12,000.00	1,759.68	8,584.22	3,415.78	72
01342	000	RENTS OF PROPERTY	75,000.00	6,242.40	50,239.20	24,760.80	67
			75,000.00	6,242.40	50,239.20	24,760.80	67
01354	000	STATE CONTRIBUTIONS TO PENSION FUND	19,652.00			19,652.00	100
			19,652.00	0.00	0.00	19,652.00	0

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
01		GENERAL FUND					
01355	001	GRANTS FROM STATE/COUNTY GOVERNMENT	252,846.00		17,831.19	235,014.81	7
	003	PURTA	3,253.00			3,253.00	100
	004	FOREIGN FIRE INS-MFC	25,651.00			25,651.00	100
	041	BEVERAGE LICENSES (LIQUOR LICENSE)	1,200.00		600.00	600.00	50
			282,950.00	0.00	18,431.19	264,518.81	7
01362	000	POLICE SPECIAL DUTY	10,000.00		4,350.00	5,650.00	44
			10,000.00	0.00	4,350.00	5,650.00	44
01364	030	SANITATION SERVICES RECYCLE REBATE	1,000.00	74.00	1,425.92	-425.92	143
			1,000.00	74.00	1,425.92	-425.92	143
01379	000	MISCELLANEOUS INCOME	25,000.00	105.00	42,525.80	-17,525.80	170
	001	ZONING HEARING	1,750.00		1,475.00	275.00	84
	002	PD AUTO. PROT. DEVICE ALARM REGIST.	3,000.00		2,431.45	568.55	81
	003	PD COPIES OF ACCIDENT/MISC. REPORTS	500.00	30.00	300.00	200.00	60
	004	MISCELLANEOUS TAX CERTIFICATION & D	4,500.00	295.00	4,365.00	135.00	97
	005	LIBRARY RENOVATIONS	12,180.00			12,180.00	100
			46,930.00	430.00	51,097.25	-4,167.25	109
01391	000	SALE OF BOROUGH PRPERTY	50,000.00			50,000.00	100
	001	SALE OF PICK-UP TRUCK	15,000.00	7,500.00	7,500.00	7,500.00	50
			65,000.00	7,500.00	7,500.00	57,500.00	12
01392	001	HIGHWAY AID FUND	50,000.00			50,000.00	100
	002	TRANSFER FROM CAPITAL RESERVE			450.79	-450.79	
			50,000.00	0.00	450.79	49,549.21	1
01395	000	REFUNDS	2,000.00		3,247.82	-1,247.82	162
			2,000.00	0.00	3,247.82	-1,247.82	162
01	*****	GENERAL FUND	4,252,551.00	473,288.70	3,439,425.51	813,125.49	81

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
08		SEWER FUND					
08341	000	EARNINGS FROM INVESTMENTS	10,000.00	942.03	5,154.37	4,845.63	52
			10,000.00	942.03	5,154.37	4,845.63	52
08364	010	SEWER RENTS	991,180.00	242,737.81	715,753.87	275,426.13	72
	011	TAPPING & SEWER CONNECTION FEES	5,717.00		2,858.45	2,858.55	50
	012	OTHER INCOME - PENALTIES & INTEREST	40,000.00	150.00	35,302.00	4,698.00	88
			1,036,897.00	242,887.81	753,914.32	282,982.68	73
08	*****	SEWER FUND	1,046,897.00	243,829.84	759,068.69	287,828.31	73

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
20		SEWER CAPITAL RESERVE					
20392	002	RECEIVED FROM OPERATIONAL FUND			450.79	-450.79	
			0.00	0.00	450.79	-450.79	0
20	*****	SEWER CAPITAL RESERVE	0.00	0.00	450.79	-450.79	0
30		CAPITAL RESERVE FUND					
30340	000	EARNINGS FROM INVESTMENTS	5,000.00	394.70	1,680.47	3,319.53	34
			5,000.00	394.70	1,680.47	3,319.53	34
30392	001	TRANSFER FROM GENERAL FUND	657,980.00		657,980.00		100
			657,980.00	0.00	657,980.00	0.00	100
30409	002		50,000.00			50,000.00	
			50,000.00	0.00	0.00	50,000.00	0
30434	001	STREET LIGHTING	70,000.00		4,250.26	65,749.74	6
			70,000.00	0.00	4,250.26	65,749.74	6
30439	002	TRAFFIC SAFETY IMPROVEMENTS	28,666.00			28,666.00	
	070	PAVING BOROUGH STREETS	415,000.00			-330,000.00	
			443,666.00	0.00	0.00	-301,334.00	0
30446	002	Drainage Improvements	25,000.00			25,000.00	
			25,000.00	0.00	0.00	25,000.00	0
30454	002		326,334.00			326,334.00	
	003	PUMP TRACK	201,500.00			201,500.00	
			527,834.00	0.00	0.00	527,834.00	0
30	*****	CAPITAL RESERVE FUND	1,779,480.00	394.70	663,910.73	370,569.27	37

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
35		HIGHWAY AID FUND					
35341	000	EARNINGS FROM INVESTMENTS	1,000.00	52.40	240.95	759.05	24
			1,000.00	52.40	240.95	759.05	24
35355	005	STATE MOTOR LICENSE FUND GRANT	84,646.00		91,728.42	-7,082.42	108
			84,646.00	0.00	91,728.42	-7,082.42	108
35	*****	HIGHWAY AID FUND	85,646.00	52.40	91,969.37	-6,323.37	107
			7,164,574.00	717,565.64	4,954,825.09	1,464,748.91	69

Malvern Borough Accounts Payable

Report Date 09/12/22

Expenditure Budget Status Report
GL Period 2208

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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
01		GENERAL FUND						
01400	000	BORO COUNCIL & MAYOR COMPENSATION	9,600.00		4,200.00		5,400.00	56
	001	SALARY - SECRETARY/MANAGER	77,000.00	5,076.86	48,653.24		28,346.76	37
	002	SALARY - TREASURER/ADMIN. ASST.	50,782.00	3,906.28	33,203.30		17,578.70	35
	003	ASSISTANT MANAGER	25,500.00	3,923.52	22,494.89		3,005.11	12
	021	SALARY & WAGES - CLERKS	11,250.00	750.20	5,458.46		5,791.54	52
	033	TELEPHONE & COMMUNICATIONS	7,500.00	621.52	4,788.95		2,711.05	36
			181,632.00	14,278.38	118,798.84	0.00	62,833.16	35
01401	000	REAL ESTATE TAX REFUNDS	8,000.00		5,315.46		2,684.54	34
			8,000.00	0.00	5,315.46	0.00	2,684.54	34
01402	020	MATERIALS & SUPPLIES	4,000.00	390.82	3,348.24		651.76	16
	021	CONFERENCES, SEMINARS, MEETINGS	5,500.00		1,256.14		4,243.86	77
	022	DUES & MEMBERSHIPS	4,000.00		4,007.07		-7.07	-0
	023	OFFICE EQUIP. MAINTENANCE & EXPENSE	18,000.00	1,575.58	9,945.54		8,054.46	45
	024	GENERAL EXPENSE	22,500.00	460.71	14,736.58		7,763.42	35
	025	ADVERTISING & PRINTING	12,000.00	284.61	7,600.50		4,399.50	37
	030	AUDITING SERVICES	15,000.00		12,970.00		2,030.00	14
			81,000.00	2,711.72	53,864.07	0.00	27,135.93	34
01403	012	COMMISSIONS-EARNED INC. TAX COLL.	20,000.00		17,805.98		2,194.02	11
	013	EIT TAX COLLECTION STUDY GROUP EXP	500.00		391.58		108.42	22
	014	GENERAL EXPENSE	500.00		65.36		434.64	87
			21,000.00	0.00	18,262.92	0.00	2,737.08	13
01404	000	LEGAL SERVICES	130,000.00	10,439.50	92,102.84	12,207.50	25,689.66	20
	002	LEGAL SERVICES-RIGHT-TO-KNOW	6,000.00	6,290.00	35,821.70	5,050.50	-34,872.20	-581
			136,000.00	16,729.50	127,924.54	17,258.00	-9,182.54	-7
01406	200	WORKERS COMPENSATION	10,950.00		8,069.64		2,880.36	26
	220	INCOME PROTECTION INSURANCE	2,938.00		1,196.02		1,741.98	59
	221	GROUP LIFE INSURANCE	1,647.00		624.78		1,022.22	62
	222	HOSPITALIZATION INSURANCE	64,179.00	5,250.44	44,096.47		20,082.53	31
	223	DENTAL CARE INSURANCE	3,862.00		3,352.45		509.55	13
	224	SOCIAL SECURITY TAX- BOROUGH	31,534.00	1,870.50	14,721.44		16,812.56	53
			115,110.00	7,120.94	72,060.80	0.00	43,049.20	37
01407	021	OFFICE SUPPLIES	12,000.00				12,000.00	100
	022	COMPUTER SUPPLIES	7,000.00		2,476.20		4,523.80	65
	025	REPAIRS AND MAINTENANCE	12,000.00	1,084.41	13,468.15		-1,468.15	-12
	026	SMALL TOOLS AND MINER EQUIPMENT	3,000.00		2,753.39		246.61	8
			34,000.00	1,084.41	18,697.74	0.00	15,302.26	45

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01		GENERAL FUND						
01408	000	ENGINEERING SERVICES	65,000.00	274.50	9,951.00		55,049.00	85
			65,000.00	274.50	9,951.00	0.00	55,049.00	85
01409	020	MATERIALS & SUPPLIES	4,000.00	8.00	2,479.62		1,520.38	38
	021	UTILITIES	30,000.00	27.89	18,373.46		11,626.54	39
	022	GENERAL EXPENSE	3,000.00		-17.34		3,017.34	101
	023	MAINTENANCE & REPAIRS	45,000.00	1,790.64	25,772.44	-80.00	19,307.56	43
	024	ALARM SYSTEM EXPENSE			509.16		-509.16	
			82,000.00	1,826.53	47,117.34	-80.00	34,962.66	43
01410	010	SALARY - CHIEF OF POLICE	136,597.00	10,507.52	89,313.94		47,283.06	35
	011	SALARY & WAGES - PATROLMEN	616,527.00	43,479.84	365,653.64		250,873.36	41
	012	SALARY & WAGES - CLERICAL	74,810.00	5,038.40	43,734.50		31,075.50	42
	015	SALARY & WAGES-PART TIME PATROLMEN	90,000.00	4,876.00	51,883.80		38,116.20	42
	018	SALARY & WAGES -OVERTIME	65,000.00	1,703.87	38,405.44		26,594.56	41
	019	MAINTENANCE - OFFICE EQUIPMENT	8,000.00	390.10	1,240.20		6,759.80	85
	020	MATERIALS & SUPPLIES	4,000.00	385.54	1,907.99		2,092.01	52
	021	UNIFORMS	9,000.00	627.31	9,061.48		-61.48	-1
	022	AMMUNITION	6,000.00		4,235.70		1,764.30	29
	023	TRAINING - EDUCATION	5,500.00		4,854.99		645.01	12
	024	ADVERTISING & PRINTING	5,000.00	120.00	721.21		4,278.79	86
	025	TELEPHONE & COMMUNICATIONS	7,000.00	664.50	5,006.71		1,993.29	29
	026	VEHICLE MAINTENANCE & REPAIRS	20,000.00	488.38	17,544.83		2,455.17	12
	027	MAINTENANCE - TRAFFIC SIGNALS	4,000.00				4,000.00	100
	029	GAS & OIL	15,000.00	900.43	10,824.02		4,175.98	28
	030	TIRES	3,000.00	319.00	792.00		2,208.00	74
	031	ENERGY - TRAFFIC LIGHTS	2,000.00		1,536.11		463.89	23
	032	GENERAL EXPENSE	31,700.00	374.00	9,090.71		22,609.29	71
	042	DUES & MEMBERSHIPS	18,000.00		16,361.59		1,638.41	9
	070	CAPITAL EXPENDITURES	60,000.00		53,304.85		6,695.15	11
	200	WORKERS COMPENSATION	10,950.00		8,069.64		2,880.36	26
	220	INCOME PROTECTION SERVICES	6,467.00		2,371.56		4,095.44	63
	221	GROUP LIFE INSURANCE	3,493.00		1,852.20		1,640.80	47
	222	HOSPITALIZATION INSURANCE	138,000.00	11,694.81	92,620.60		45,379.40	33
	223	DENTAL CARE INSURANCE	7,330.00		8,326.83		-996.83	-14
	224	SOCIAL SECURITY TAX BOROUGH	68,842.00	4,971.36	46,412.20		22,429.80	33
	228	POLICE PROFESSIONAL LIABILITY INSUR	15,500.00	2,967.50	16,862.25		-1,362.25	-9
			1,431,716.00	89,508.56	901,988.99	0.00	529,727.01	37
01411	020	CONTRIBUTION VOLUNTEER FIRE COMPANY	115,000.00	28,750.00	57,500.00		57,500.00	50
	021	COST OF FIRE HYDRANTS	22,000.00		13,716.10		8,283.90	38
	022	VOL. FIRE CO. - WATER CONSUMPTION	4,000.00		2,184.77		1,815.23	45
	023	STATE WORKERS INS. FD. (SWIF)	36,798.00		17,274.00		19,524.00	53
	099	FOREIGN FIRE INS. MFC	25,651.00				25,651.00	100
			203,449.00	28,750.00	90,674.87	0.00	112,774.13	55

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01		GENERAL FUND						
01414	010	SALARIS & WAGES - CODE ENFORCEMENT	102,996.00	11,361.37	80,769.37		22,226.63	22
	020	GENERAL EXPENSE	4,000.00	225.26	1,831.69		2,168.31	54
	021	CONTRIBUTION TO PLANNING COMMISSION	1,800.00	122.50	822.50		977.50	54
	022	CONTRIBUTION TO ZONING BOARD	4,000.00		5,199.00		-1,199.00	-30
	023	CONTRIBUTION TO HISTORICAL COMMISS.	2,000.00		909.07		1,090.93	55
	024	CONTR. TO THE ENVIORNMENTAL ADV CO	1,000.00				1,000.00	100
	221	REFUNDS- ZONING HEARINGS	1,000.00		125.00		875.00	88
			116,796.00	11,709.13	89,656.63	0.00	27,139.37	23
01415	000	EMERGENCY MANAGEMENT COORDINATOR	1,500.00		1,309.08		190.92	13
			1,500.00	0.00	1,309.08	0.00	190.92	13
01427	020	CONTRACTED SERVICES	215,000.00	17,463.71	133,764.37		81,235.63	38
	021	LANDFILL FEES & EXPENSES	85,000.00	4,759.80	47,662.82		37,337.18	44
			300,000.00	22,223.51	181,427.19	0.00	118,572.81	40
01430	010	SALARIES & WAGES - HIGHWAYS	217,626.00	17,967.51	146,808.88		70,817.12	33
	018	SALRIES & WAGES-OVERTIME	40,000.00		11,259.99		28,740.01	72
	020	MATERIALS & SUPPLIES	10,000.00	1,553.52	8,888.62		1,111.38	11
	021	UTILITIES	13,000.00	9.23	8,516.37		4,483.63	35
	022	GENERAL EXPENSE	15,000.00		6,512.85		8,487.15	57
	023	EQUIPMENT RENTALS	7,000.00		223.02		6,776.98	97
	024	TELEPHONE & COMMUNICATIONS	7,500.00	414.92	3,474.16		4,025.84	54
	025	VEHICLE MAINTENANCE & REPAIRS	12,000.00	237.31	2,842.35		9,157.65	76
	026	GAS, OIL & TIRES	15,000.00	773.39	8,534.74		6,465.26	43
	027	MINOR EQUIPMENT PURCHASES	2,500.00		152.43		2,347.57	94
	200	WORKERS COMPENSATION	10,950.00		8,069.64		2,880.36	26
	220	INCOME PROTECTION INSURANCE	2,639.00		808.72		1,830.28	69
	221	GROUP LIFE INSURANCE	1,647.00		637.42		1,009.58	61
	222	HOSPITALIZATION INSURANCE	89,715.00	7,213.74	50,924.58		38,790.42	43
	223	DENTAL CARE INSURANCE	3,930.00		4,407.23		-477.23	-12
	224	SOCIAL SECURITY TAX - BOROUGH	23,270.00	1,639.91	13,442.11		9,827.89	42
			471,777.00	29,809.53	275,503.11	0.00	196,273.89	42
01432	020	SNOW & ICE REMOVAL	35,000.00		8,346.93		26,653.07	76
			35,000.00	0.00	8,346.93	0.00	26,653.07	76
01433	020	STREET SIGNS & MARKINGS	6,000.00	360.00	1,493.78		4,506.22	75
			6,000.00	360.00	1,493.78	0.00	4,506.22	75
01434	020	STREET LIGHTING	50,000.00	522.94	6,319.15		43,680.85	87
			50,000.00	522.94	6,319.15	0.00	43,680.85	87

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01		GENERAL FUND						
01436	020	MAINT. & REPAIRS - SEWERS & DRAINS	3,000.00		718.32		2,281.68	76
	053	STORMWATER FEES	500.00		2,000.00		-1,500.00	-300
			3,500.00	0.00	2,718.32	0.00	781.68	22
01437	020	REPAIRS TO TOOLS & MACHINERY	2,000.00	253.53	744.88		1,255.12	63
			2,000.00	253.53	744.88	0.00	1,255.12	63
01438	020	MAINTENANCE & REPAIRS - STREETS	10,000.00		2,937.94		7,062.06	71
			10,000.00	0.00	2,937.94	0.00	7,062.06	71
01439	070	CAPITAL EXPENDITURES	50,000.00		9,197.38		40,802.62	82
			50,000.00	0.00	9,197.38	0.00	40,802.62	82
01452	020	RECREATIONAL PROGRAMS	15,000.00	2,024.26	7,750.52		7,249.48	48
	021	MAINTENANCE & REPAIRS	10,000.00		4,424.06		5,575.94	56
			25,000.00	2,024.26	12,174.58	0.00	12,825.42	51
01454	010	SALARIES & WAGES - PARKS & REC.	50,818.00	4,017.01	31,691.68		19,126.32	38
	020	MATERIALS & SUPPLIES	2,000.00	1,040.00	4,325.35		-2,325.35	-116
	021	GENERAL EXPENSE	2,000.00	2,120.31	4,065.43		-2,065.43	-103
			54,818.00	7,177.32	40,082.46	0.00	14,735.54	27
01455	020	SHADE TREE MAINTENANCE	15,000.00		4,303.75		10,696.25	71
			15,000.00	0.00	4,303.75	0.00	10,696.25	71
01456	020	CONTRIBUTION TO LIBRARY	12,180.00				12,180.00	100
			12,180.00	0.00	0.00	0.00	12,180.00	100
01483	020	NON-UNIFORMED PENSION FUND	23,394.00				23,394.00	100
			23,394.00	0.00	0.00	0.00	23,394.00	100
01486	026	CASUALTY - GENERAL LIABILITY	11,788.00		10,740.16		1,047.84	9
	027	AUTOMOBILE LIABILITY INSURANCE	3,421.00		3,421.00			
	029	PUBLIC OFFICIALS LIABILITY INS.	6,160.00		6,160.00			
	030	INLAND MARINE INSURANCE	7,781.00		7,781.00			
	032	COMMERCIAL PROPERTY INSURANCE	2,054.00		2,054.00			
			31,204.00	0.00	30,156.16	0.00	1,047.84	3

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01		GENERAL FUND						
01489	010	MILITARY & CIVIC CONTRIBUTIONS	27,500.00				27,500.00	100
			27,500.00	0.00	0.00	0.00	27,500.00	100
01492	011	TRANSFER TO CAPITAL RESERVE FUND	657,980.00		657,980.00			
			657,980.00	0.00	657,980.00	0.00	0.00	0
01	*****	GENERAL FUND	4,252,556.00	236,364.76	2,789,007.91	17,178.00	1,446,370.09	34
08		SEWER FUND						
08429	010	SALARIES & WAGES - SEWER OP & MAINT	138,489.00	11,433.87	93,265.86		45,223.14	33
	020	MATERIALS & SUPPLIES	2,500.00	50.81	2,247.48		252.52	10
	021	UTILITIES	18,000.00	139.60	24,814.10		-6,814.10	-38
	022	MAINTENANCE & REPAIRS	25,000.00		10,113.39		14,886.61	60
	023	VEHICLE MAINTENANCE & REPAIRS	2,500.00		29.00		2,471.00	99
	024	GAS & OIL	4,000.00	973.84	2,781.33		1,218.67	31
	026	SEWAGE DISPOSAL VARIOUS	570,000.00		293,886.29		276,113.71	48
	027	MATERIALS & SUPPLIES	2,000.00				2,000.00	100
	028	GENERAL EXPENSE	10,000.00	5,513.57	11,540.86	148.00	-1,688.86	-17
	029	ENGINEERING	12,000.00	741.50	2,571.50		9,428.50	79
	030	TELEPHONE & COMMUNICATIONS	6,000.00		3,896.84		2,103.16	35
	031	ALARM SYSTEM EXPENSE	2,000.00				2,000.00	100
	101	SALARIES & WAGES - SEWER ADMIN.	107,894.00	6,353.77	53,010.80		54,883.20	51
			900,383.00	25,206.96	498,157.45	148.00	402,077.55	45
08430	070	CAPITAL EXPENDITURES	15,000.00		3,213.80		11,786.20	79
			15,000.00	0.00	3,213.80	0.00	11,786.20	79
08484	010	AUTOMOBILE INSURANCE	2,280.00		2,280.00			
	200	WORKMEN'S COMPENSATION	10,812.00		8,069.64		2,742.36	25
			13,092.00	0.00	10,349.64	0.00	2,742.36	21
08486	011	CASUALTY - GENERAL LIABILITY	8,907.00		7,753.84		1,153.16	13
	013	SOCIAL SECURITY TAX -SEWER - BORO	18,994.00	1,328.05	11,033.15		7,960.85	42
	014	COMMERICAL PROPERTY INSURANCE	6,557.00		6,557.00			
	015	PUBLIC OFFICIALS LIABILITY INS.	4,107.00		4,107.00			
	016	DENTAL CARE INSURANCE	5,675.00		4,268.69		1,406.31	25
	017	INCOME PROTECTION INSURANCE	3,718.00		1,695.24		2,022.76	54
	019	HOSPITALIZATON & PRESCRIPTION INS.	92,095.00	7,516.07	52,858.43		39,236.57	43
	020	GROUP LIFE INSURANCE	2,195.00		840.70		1,354.30	62
			142,248.00	8,844.12	89,114.05	0.00	53,133.95	37

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08		SEWER FUND						
08492	014	INTER TRANSFER FUND			450.79		-450.79	
			0.00	0.00	450.79	0.00	-450.79	0
08	*****	SEWER FUND	1,070,723.00	34,051.08	601,285.73	148.00	469,289.27	44
20		SEWER CAPITAL RESERVE						
20429	072	REPAIR OF SEWER LATERALS	7,000.00		960.00		6,040.00	86
	073	REPAIR JOINTS FOR I & I	75,000.00				75,000.00	100
	076	CONSTRUCTION FUND-VFSA & TT	50,000.00				50,000.00	100
	077	REPLACE PUMP AT STATION #1 POWELTON	5,000.00		901.58		4,098.42	82
			137,000.00	0.00	1,861.58	0.00	135,138.42	99
20	*****	SEWER CAPITAL RESERVE	137,000.00	0.00	1,861.58	0.00	135,138.42	99

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30		CAPITAL RESERVE FUND						
30400	001	ZONING ORDINANCE AMENDMENTS UPDATE	20,000.00				20,000.00	100
	002	GENERAL CODE REFORMAT OF CODE ORDIN	4,000.00		1,195.00		2,805.00	70
	004	REVIVALIZATION & COMPREHENSIVE PLAN	20,000.00		9,398.78		10,601.22	53
			44,000.00	0.00	10,593.78	0.00	33,406.22	76
30409	002	MUNICIPAL BUILDING FENCING & LIGHTI	50,000.00				50,000.00	100
			50,000.00	0.00	0.00	0.00	50,000.00	100
30430	001	TRAFFIC ANALYSIS ENGINEER STUDIES	20,000.00		515.00		19,485.00	97
			20,000.00	0.00	515.00	0.00	19,485.00	97
30434	001	STREET LIGHTING	70,000.00		47,236.81		22,763.19	33
			70,000.00	0.00	47,236.81	0.00	22,763.19	33
30435	003	MUTIMODAL PEDESTRIAN-DCED GRANT			671.00		-671.00	
	006	RANDOLPH WOODS DEV./M-W GREENWAY TR	500,000.00		4,454.60		495,545.40	99
	012	SIDEWALK IMPROVEMENTS	25,000.00				25,000.00	100
			525,000.00	0.00	5,125.60	0.00	519,874.40	99
30437	002	BRIDGE STREET REPAIRS	20,000.00				20,000.00	100
			20,000.00	0.00	0.00	0.00	20,000.00	100
30439	001	OLD LINCOLN HIGHWAY IMPROVEMENTS	75,000.00		884.50		74,115.50	99
	002	TRAFFIC SAFETY IMPROVEMENTS	28,666.00				28,666.00	100
	070	PAVING BOROUGH STREETS	415,000.00	124,695.19	163,352.92		251,647.08	61
			518,666.00	124,695.19	164,237.42	0.00	354,428.58	68
30446	001	STREAMBANK STABILIZATION	50,000.00		4,494.50		45,505.50	91
	002	Drainage Improvements	25,000.00		579.50		24,420.50	98
			75,000.00	0.00	5,074.00	0.00	69,926.00	93
30454	001	Park Improvements	30,000.00		12,964.00		17,036.00	57
	002	QUAN PARK IMPROVEMENTS	326,334.00	3,255.50	3,255.50		323,078.50	99
	003	PUMP TRACK	201,500.00	732.00	732.00		200,768.00	100
			557,834.00	3,987.50	16,951.50	0.00	540,882.50	97
30455	001	KING STREET- SHADE TREE PLAN	25,000.00		61.00		24,939.00	100
			25,000.00	0.00	61.00	0.00	24,939.00	100

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30		CAPITAL RESERVE FUND						
30459	001	Trail Construction	30,000.00				30,000.00	100
			30,000.00	0.00	0.00	0.00	30,000.00	100
30471	000	DEBT SERVICE PRINCIPAL	271,000.00		32,080.64		238,919.36	88
			271,000.00	0.00	32,080.64	0.00	238,919.36	88
30472	000	DEBT SERVICE INTEREST	3,856.00	329.11	2,592.56		1,263.44	33
			3,856.00	329.11	2,592.56	0.00	1,263.44	33
30480	8932	GENERAL EXPENSE	3,000.00				3,000.00	100
			3,000.00	0.00	0.00	0.00	3,000.00	100
30	*****	CAPITAL RESERVE FUND	2,213,356.00	129,011.80	284,468.31	0.00	1,928,887.69	87

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35		HIGHWAY AID FUND						
35492	000	TRANSFER TO GENERAL FUND	50,000.00				50,000.00	100
			50,000.00	0.00	0.00	0.00	50,000.00	100
35	*****	HIGHWAY AID FUND	50,000.00	0.00	0.00	0.00	50,000.00	100
			7,723,635.00	399,427.64	3,676,623.53	17,326.00	4,029,685.47	52

Legend:
Expenditure Budget Status Report Previewing to your screen
Starting at Fund 01400
MARPO3 run by Mary Lou 2 : 08 PM

PUBLIC WORKS SUPERINTENDENT REPORT

August 2022

STREET DEPT:

Trash containers on King Street and all Public Parks are cleaned out weekly on Monday, Wednesday and Friday. Doggie Bags dispenser are filled.

Cleaned storm drains

31 Mark outs were received from Pa One Call and completed.

Repaired various street signs.

Repaired various Pot Holes.

Installed A/C unit in IT room.

Cut grass at all Borough parks and Battlefield, Memorial Grounds.

Street sweeper was run thru out Borough.

Watered flowers on poles on King Street on Monday, Wednesday & Friday.

Painted Crosswalks and Stop Bars at various intersections.

Paved Raspberry Ave, 2nd Ave from Warren to Gable Lane, South Warren Ave King to Roberts.

SEWER DEPT:

Pump stations were checked daily.

Pumped 7,876,400 gallons to Valley Forge Sewer Authority.

Cleaned out wet well at pump stations.

SHOP:

Service and inspection on Police Cars.

Service on Lawn equipment.

Respectfully submitted,
Ira Dutter, Jr.
Superintendent of Public Works

Louis M. Marcelli
Chief of Police

MALVERN BOROUGH POLICE DEPARTMENT



Date: September 1, 2022
To: Mayor Uzman
Members of Borough Council
From: Louis M. Marcelli, Chief of Police
Subject: MONTHLY REPORT –August

During the month of August, 2022, Members of the Police Department received 301 calls for service. Of the calls, there was -0 Part I Crime and -5 Part II Crimes. The Members of the Department made 1 Criminal arrest for the month.

Traffic Enforcement:

Traffic Citations –9; Warnings-20; Parking Tickets – 11; and Ordinances – 0.

Alarms:

There were 7 police, 0 EMS, and 2 fire alarms.

EMS, Medical and Ambulance:

There was a total of 15 calls.

Accidents:

There were 2 property, 1 hit and run, 0 vehicle versus pedestrian, and 1 reportable crash for the month.

Assistance to Malvern Police Department:

The Police Department received assistance from other Departments on 2 occasions.

Assistance to Other Departments:

Members of the Department responded to assist other Departments on 4 occasions for miscellaneous police related issues.

1 East First Avenue, Suite 1, Malvern, PA 19355
Police Radio: 610-647-1440 | Office: 610-647-0261 | Fax: 610-647-6166
Email: police@malvern.org

Louis M. Marcelli
Chief of Police

MALVERN BOROUGH POLICE DEPARTMENT



House Checks:

There were 20 house checks for the month.

Fingerprinting:

6 individuals were printed for employment purposes.

Notary:

No notary services were provided.

Training:

08/11/2022- Officer Walker conducted firearms training at the Chester County Public Training Center. In attendance were, Ofc. Capuano, Ofc. Garcia, Ofc. Hughes, Ofc. Keating and Ofc. Koenig.

08/18/2022- Officer Walker conducted firearms training at the Chester County Public Training Center. In attendance were: Ofc. Bury, Ofc. Daniels, Ofc. Deegan, Ofc. Dougherty, Ofc. Dresden, Ofc. Martin, Ofc. Wilson and Ofc. Koenig.

08/29/2022 - Ofc. Walker and Ofc. Capuano attended Title 75 Traffic Law Expert Class at West Brandywine PD.

cc: Tiffany Loomis
Borough Manager

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