

AGENDA

REGULAR MEETING
BOROUGH COUNCIL
MALVERN BOROUGH

August 16, 2022
7:30 PM

Virtual Meeting Participation Option

This evening's meeting of Malvern Borough Council allows for a virtual meeting option via Zoom. The information on how to participate virtually via telephone or video conferencing is provided below.

Borough Council Meeting Dial-In Information: 1-877-853-5247 (toll-free)

Meeting link: <https://us02web.zoom.us/j/84197019623>

When prompted, enter the following meeting ID, followed by the “#” symbol: 841 9701 9623. You will be placed in the waiting room and admitted by the host.

To unmute if using audio via telephone, please enter *6.

Malvern Borough is not liable for any computer security problems that participants may experience.

PRESIDING: Amy Finkbiner, Ph.D., President

INVOCATION: Zeyn B. Uzman, Mayor

PLEDGE OF ALLEGIANCE TO THE FLAG

1. ROLL CALL:
Council President Finkbiner
Council Vice-President Bones
Council Member Laney
Council Member Niemiec
Council Member Phillips
Council Member Riccetti
Mayor Uzman

2. APPROVAL OF AGENDA:

MOTION: To approve the agenda for the August 16, 2022 meeting of Borough Council as presented.

3. ANNOUNCEMENTS

- a. Anyone present who is recording the meeting shall announce so at this time, in accordance with Resolution No. 787.
- b. The review period for the Comprehensive Plan is underway. Please review and submit comments on this critical document that will provide guidance on zoning changes, recreational plans, and many other aspects of Borough life over the next several years.

- c. The September 6, 2022 Borough Council meeting is cancelled due to the Labor Day Holiday.
- d. As a courtesy, if you are participating via Zoom, please turn your camera on while speaking.

4. MINUTES & REPORTS

a. APPROVAL OF MINUTES

MOTION: To approve the minutes of the regular meeting held on Tuesday, August 2, 2022 as presented.

b. APPROVAL OF REPORTS

MOTION: To approve the Treasurer's Report, the Sub-Committee Reports for Finance and Administration, Public Safety, and Public Works, the Chief of Police Report, the Code Enforcement Department Reports, the Superintendent of Public Works Report, the Assistant Manager's Report, and the Manager's Report for the month of July 2022, as submitted.

c. BOROUGH COUNCIL SUB-COMMITTEE REPORTS

- Finance & Administration
- Public Safety
- Public Works

5. SPECIAL BUSINESS

a. MALVERN VERTRINARY HOSPITAL LOCATED AT 545-551 SOUTH WARREN AVENUE: ESCROW RELEASE NO. #1

MOTION: To authorize an escrow release totaling \$96,989.62 as recommended by the Borough Engineer pursuant to EB Walsh's dated August 12, 2022 recommendation letter.

The Borough Engineer has recommended a full release for the escrow account established for 545-551 South Warren Avenue. The project has not been completed and the Developer has not yet decided if he will move forward with the project, therefore is requesting a release of the escrow funds. The Malvern Borough Council conditionally approved this project on February 18, 2020. The approval stands in good favor per the PMPC for five (5) years.

b. 2022 MID-YEAR BUDGET PRESENTATION

The Borough Manager will review Malvern Borough's financial position as of June 30, 2022.

6. UNFINISHED BUSINESS

a. KING STREET LIGHTING PRESENTASTION BY THE MBPA

The Malvern Business Professional Association is requesting street lighting for King Street totaling \$21,706.00, including supplementary Holiday lighting. The MBPA is requesting Malvern Borough to contribute \$16,000 towards the light installation. A formal presentation will be provided and placed on the Borough Website.

7. ZONING HEARING BOARD

There are no new Zoning Hearing Board Applications before the Zoning Hearing Board.

8. NEW BUSINESS

9. BOROUGH COUNCIL APPOINTMENT

Borough Council will appoint one of the nominated candidates pursuant to the Borough's Home Rule Charter. The individual appointed will complete a term that expires in January, 2024. The notice of vacancy was published in the July 23, 2022 edition of the Daily Local News, as required, as well as on the Borough website.

10. PUBLIC FORUM

Citizens/taxpayers are invited to bring before Borough Council any item not on the agenda.

11. ADJOURNMENT

REGULAR MEETING

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MALVERN BOROUGH
1 East First Avenue
Malvern, PA 19355

August 2, 2022
7:30 PM

PRESIDING: Amy Finkbiner, Ph.D., President

INVOCATION: Zeyn B. Uzman, Mayor

ROLL CALL

PRESENT

Council President Finkbiner
Council Vice-President Bones
Council Member Laney
Council Member Niemiec via Zoom
Council Member Phillips
Council Member Riccetti
Zeyn B. Uzman, Mayor

ABSENT:

1. APPROVAL OF AGENDA

A motion was made by Council Member Laney, seconded by Council Member Phillips, and carried by a vote of 6-0, to approve the agenda for the August 2, 2022 meeting as amended to remove the motion under item 4.a.

2. ANNOUNCEMENTS

Council President Finkbiner asked in accordance with Resolution No. 787 if any member of the audience was recording the meeting. Mr. Danny Fruchter and Mr. Hugo Schmitt are recording the meeting via ZOOM.

Council President Finkbiner requested as a courtesy, if you are participating via ZOOM, please turn on your camera while speaking.

Council President Finkbiner encouraged residents to consider applying to volunteer for two (2) open UCC Board of Appeals and two (2) Park & Recreation vacancies.

3. MINUTES & REPORTS

a. APPROVAL OF MINUTES

A motion was made by Council Member Laney, seconded by Council Member Phillips, as amended regarding Council Member Phillips giving the Public Safety meeting update, and carried by a vote of 6-0, to approve the minutes from the Tuesday, July 19, 2022 in the regular meeting of Borough Council as amended.

b. BOROUGH COUNCIL SUB-COMMITTEE REPORTS

Council Member Laney stated that the Finance & Administration Sub-Committee has not met since the last Borough Council meeting.

Council Member Phillips stated that the Public Safety Sub-Committee has not met since the last Borough Council meeting.

Council Vice President Bones stated that the Public Works Sub-Committee met on July 25, 2022 and the following items were discussed.

- The consideration of stormwater on Jennings Lane and other areas.
- Road paving updates.
- Randolph Woods
- St. Patrick School will be replacing trees along Roberts that were not in the original site plan.

4. SPECIAL BUSINESS

a. COMCAST FRANCHISE RENEWAL AGREEMENT HEARING

Council President Finkbiner explained that this is a public hearing of the Borough of Malvern regarding cable franchise renewal for the Borough of Malvern. This public hearing is held pursuant to Section 626 of the federal Cable Act, which sets forth the process for franchise renewal. The Borough current franchise with Comcast is within the industry norm renewal window, and the Borough has joined five other municipalities in Chester County in engaging the Cohen Law Group for negotiations. Council Present Finkbiner also encouraged public comment to hear from citizens regarding performance, needs, and what can be improved.

Council Vice President Bones noted that the Borough does obtain revenue from Comcast based on how many lines for service there are in the Borough, approximately \$80,000 in 2021. He commented that we would get better results and pricing from a franchise renewal by having engaged the Cohen Law Group.

Chief Marcelli asked if Comcast could get better on coming out for low hanging wires. At this time they do not come out unless a customer is without service, but the lines can become a hazard if they are left hanging.

Mr. John Buckley commented on cable prices.

Mr. Danny Fruchter commented on the amount of Comcast lines in the Borough and if cable broadcasting of the meetings can occur.

Council Member Phillips addressed that apartments and multifamily homes have multiple lines which Comcast could look into getting tidying up.

Comments will be forwarded to the Cohen Law Group for consideration.

The Public Hearing was closed at 7:47 pm.

5. UNFINISHED BUSINESS

a. ZONING HEARING BOARD

There are no new applications before the Zoning Hearing Board. The August 22, 2022 hearing has been cancelled.

6. NEW BUSINESS

a. TRASH DISCUSSION

Council President Finkbiner explained that the final option on the current trash and recycling collection contract with Charles Blosenski Disposal Co. expires July 31, 2023. The Borough Manager recently reached out to Charles Blosenski Disposal Co. requesting a six (6) month extension of the contract to line up with the calendar and fiscal years. The Borough's request was denied due to rising costs of the trash industry. The Borough will need to bid the trash contract early in 2023 and may ask for an eighteen (18) month contract as part of our requirements. Council President Finkbiner further explained that discussions could include 2 day a week pick up vs. 1 day a week, single stream vs. co-mingling, etc.

Council Vice President Bones added this has potential for big changes. Council wanted to be as transparent as possible and start discussions with the public early so everyone knows about the changes long before they happen. Right now it is a part of residents' taxes and it takes up a large portion of the budget.

Council Member Laney stated one day a week pick up would be hard for multifamily communities. There is nowhere to store the trash.

Mayor Uzman suggested a survey to be sent to the residents with options.

Council Member Phillips suggested looking into what other Townships or Boroughs have done.

Council Vice President Bones stated that 3 years ago a spreadsheet was done to compare other localities to ours and most placed a lot more burden on the homeowner. We are one of the last municipalities to offer it this way because we are so condensed in a smaller geographical area.

Mr. Joe Lorusso commented on the cost to the Borough and coordinating with other surrounding municipalities.

Mr. Danny Fruchter commented on the waste of certain home being larger than others and the possibility of exploring different ways to get rid of trash, i.e., composting.

Council Member Phillips stated the EAC has been looking into composting.

Mr. John Buckley commented on the current trash company.

Dr. David Knies inquired if the Borough receives any money back for recycling.

This matter was referred to Public Works Sub-Committee to investigate options and a survey.

b. FIREWORKS DISCUSSION

Council President Finkbiner explained the Pennsylvania fireworks law has been amended to allow municipalities to set and enforce local rules. The Borough currently has a noise ordinance in place, but looking to expand it to include firework restrictions.

Council Member Laney suggested to restrict the use of certain fireworks in multifamily areas.

Council Member Niemiec stated the Borough is such a concentrated area, certain fireworks should not be allowed.

Council Member Riccetti would like to see time restrictions.

Mr. John Buckley commented on firework restrictions.

Mr. Danny Fruchter commented on firework restrictions.

This matter was referred to the Public Safety Sub-Committee to investigate options to bring back to Borough Council for further discussion.

7. PUBLIC FORUM

Mr. John Buckley, Church Street, commented on several traffic related matters and the Council vacancy.

Mr. Danny Fruchter, Channing Ave, asked the Chief and Mayor two questions.

8. BOROUGH COUNCIL VACANCY- NOMINATIONS TO FILL VACANCY

President Finkbiner explained Borough Council will accept nominations to the fill the vacancy that currently exists. Borough Council will then appoint one of the nominated candidates at its August 16, 2022 meeting, pursuant to the Borough's Home Rule Charter. The individual appointed will complete a term that expires in January, 2024. Citizens who are nominated will be able to speak to Council about themselves and why they want to join. Applicant Zoe Warner will be able to speak before the Council votes at the August 16, 2022 meeting. The other candidates will be there if there are any other questions for them.

The following citizens came forward to nominate themselves:

Ms. Lynne Frederick of Broad Street

Mr. Joe Lorusso of Ruthland Avenue

Mr. John Buckley of Church Street

The following citizen could not attend the meeting but notified the Borough of her nomination prior to the Council Meeting:

Dr. Zoe Warner of Goshorn Drive

9. ADJOURNMENT

All business having been discussed, a motion was made by Council Vice President Bones, seconded by Council Member Phillips, and carried by a vote of 6-0, to adjourn the meeting at 9:03 PM.

It should be noted, minutes were taken by Assistant Borough Manager Corinne Badman due to Borough Manager Tiffany Loomis being on vacation.

Respectfully submitted,
Tiffany M. Loomis
Borough Manager/Secretary

Malvern Borough Accounts Payable

Report Date 08/12/22

Expenditure Budget Status Report
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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
01		GENERAL FUND						
01400	000	BORO COUNCIL & MAYOR COMPENSATION	9,600.00		4,200.00		5,400.00	56
	001	SALARY - SECRETARY/MANAGER	77,000.00	5,076.86	43,576.38		33,423.62	43
	002	SALARY - TREASURER/ADMIN. ASST.	50,782.00	3,906.28	29,297.02		21,484.98	42
	003	ASSISTANT MANAGER	25,500.00	3,923.53	18,571.37		6,928.63	27
	021	SALARY & WAGES - CLERKS	11,250.00	730.80	4,708.26		6,541.74	58
	033	TELEPHONE & COMMUNICATIONS	7,500.00	811.67	4,167.43		3,332.57	44
			181,632.00	14,449.14	104,520.46	0.00	77,111.54	42
01401	000	REAL ESTATE TAX REFUNDS	8,000.00		5,315.46		2,684.54	34
			8,000.00	0.00	5,315.46	0.00	2,684.54	34
01402	020	MATERIALS & SUPPLIES	4,000.00	185.37	2,957.42		1,042.58	26
	021	CONFERENCES, SEMINARS, MEETINGS	5,500.00		1,256.14		4,243.86	77
	022	DUES & MEMBERSHIPS	4,000.00		4,007.07		-7.07	-0
	023	OFFICE EQUIP. MAINTENANCE & EXPENSE	18,000.00	1,257.92	8,369.96		9,630.04	54
	024	GENERAL EXPENSE	22,500.00	4,242.46	14,275.87		8,224.13	37
	025	ADVERTISING & PRINTING	12,000.00		7,315.89		4,684.11	39
	030	AUDITING SERVICES	15,000.00		12,970.00		2,030.00	14
			81,000.00	5,685.75	51,152.35	0.00	29,847.65	37
01403	012	COMMISSIONS-EARNED INC. TAX COLL.	20,000.00	16,360.52	17,805.98		2,194.02	11
	013	EIT TAX COLLECTION STUDY GROUP EXP	500.00	391.58	391.58		108.42	22
	014	GENERAL EXPENSE	500.00		65.36		434.64	87
			21,000.00	16,752.10	18,262.92	0.00	2,737.08	13
01404	000	LEGAL SERVICES	130,000.00	13,613.00	81,663.34	12,207.50	36,129.16	28
	002	LEGAL SERVICES-RIGHT-TO-KNOW	6,000.00	6,586.50	29,531.70	5,050.50	-28,582.20	-476
			136,000.00	20,199.50	111,195.04	17,258.00	7,546.96	6
01406	200	WORKERS COMPENSATION	10,950.00		8,069.64		2,880.36	26
	220	INCOME PROTECTION INSURANCE	2,938.00		1,196.02		1,741.98	59
	221	GROUP LIFE INSURANCE	1,647.00		624.78		1,022.22	62
	222	HOSPITALIZATION INSURANCE	64,179.00	5,490.48	38,846.03		25,332.97	40
	223	DENTAL CARE INSURANCE	3,862.00		3,352.45		509.55	13
	224	SOCIAL SECURITY TAX- BOROUGH	31,534.00	1,982.13	12,850.94		18,683.06	59
			115,110.00	7,472.61	64,939.86	0.00	50,170.14	44
01407	021	OFFICE SUPPLIES	12,000.00				12,000.00	100
	022	COMPUTER SUPPLIES	7,000.00	1,674.17	2,476.20		4,523.80	65
	025	REPAIRS AND MAINTENANCE	12,000.00	1,390.14	12,383.74		-383.74	-3
	026	SMALL TOOLS AND MINER EQUIPMENT	3,000.00	849.23	2,753.39		246.61	8
			34,000.00	3,913.54	17,613.33	0.00	16,386.67	48

Malvern Borough Accounts Payable

Report Date 08/12/22

Expenditure Budget Status Report
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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
01		GENERAL FUND						
01408	000	ENGINEERING SERVICES	65,000.00		9,676.50		55,323.50	85
			65,000.00	0.00	9,676.50	0.00	55,323.50	85
01409	020	MATERIALS & SUPPLIES	4,000.00	380.42	2,471.62		1,528.38	38
	021	UTILITIES	30,000.00	1,209.20	18,345.57		11,654.43	39
	022	GENERAL EXPENSE	3,000.00		-17.34		3,017.34	101
	023	MAINTENANCE & REPAIRS	45,000.00	3,148.26	23,981.80	-80.00	21,098.20	47
	024	ALARM SYSTEM EXPENSE			509.16		-509.16	
			82,000.00	4,737.88	45,290.81	-80.00	36,789.19	45
01410	010	SALARY - CHIEF OF POLICE	136,597.00	10,507.52	78,806.42		57,790.58	42
	011	SALARY & WAGES - PATROLMEN	616,527.00	43,506.77	322,173.80		294,353.20	48
	012	SALARY & WAGES - CLERICAL	74,810.00	5,038.40	38,696.10		36,113.90	48
	015	SALARY & WAGES-PART TIME PATROLMEN	90,000.00	5,750.00	47,007.80		42,992.20	48
	018	SALARY & WAGES -OVERTIME	65,000.00	4,875.64	36,701.57		28,298.43	44
	019	MAINTENANCE - OFFICE EQUIPMENT	8,000.00		850.10		7,149.90	89
	020	MATERIALS & SUPPLIES	4,000.00	841.39	1,522.45		2,477.55	62
	021	UNIFORMS	9,000.00		8,434.17		565.83	6
	022	AMMUNITION	6,000.00		4,235.70		1,764.30	29
	023	TRAINING - EDUCATION	5,500.00	100.74	4,854.99		645.01	12
	024	ADVERTISING & PRINTING	5,000.00		601.21		4,398.79	88
	025	TELEPHONE & COMMUNICATIONS	7,000.00	788.22	4,342.21		2,657.79	38
	026	VEHICLE MAINTENANCE & REPAIRS	20,000.00	1,821.35	17,056.45		2,943.55	15
	027	MAINTENANCE - TRAFFIC SIGNALS	4,000.00				4,000.00	100
	029	GAS & OIL	15,000.00	1,471.84	9,923.59		5,076.41	34
	030	TIRES	3,000.00		473.00		2,527.00	84
	031	ENERGY - TRAFFIC LIGHTS	2,000.00		1,536.11		463.89	23
	032	GENERAL EXPENSE	31,700.00	2,035.86	8,716.71		22,983.29	73
	042	DUES & MEMBERSHIPS	18,000.00	110.00	16,361.59		1,638.41	9
	070	CAPITAL EXPENDITURES	60,000.00		53,304.85		6,695.15	11
	200	WORKERS COMPENSATION	10,950.00		8,069.64		2,880.36	26
	220	INCOME PROTECTION SERVICES	6,467.00		2,371.56		4,095.44	63
	221	GROUP LIFE INSURANCE	3,493.00		1,852.20		1,640.80	47
	222	HOSPITALIZATION INSURANCE	138,000.00	12,075.95	80,925.79		57,074.21	41
	223	DENTAL CARE INSURANCE	7,330.00		8,326.83		-996.83	-14
	224	SOCIAL SECURITY TAX BOROUGH	68,842.00	5,282.83	41,440.84		27,401.16	40
	228	POLICE PROFESSIONAL LIABILITY INSUR	15,500.00		13,894.75		1,605.25	10
			1,431,716.00	94,206.51	812,480.43	0.00	619,235.57	43
01411	020	CONTRIBUTION VOLUNTEER FIRE COMPANY	115,000.00		28,750.00		86,250.00	75
	021	COST OF FIRE HYDRANTS	22,000.00	3,533.96	13,716.10		8,283.90	38
	022	VOL. FIRE CO. - WATER CONSUMPTION	4,000.00	560.92	2,184.77		1,815.23	45
	023	STATE WORKERS INS. FD. (SWIF)	36,798.00	1,688.00	17,274.00		19,524.00	53
	099	FOREIGN FIRE INS. MFC	25,651.00				25,651.00	100
			203,449.00	5,782.88	61,924.87	0.00	141,524.13	70

Malvern Borough Accounts Payable

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Expenditure Budget Status Report
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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
01		GENERAL FUND						
01414	010	SALARIS & WAGES - CODE ENFORCEMENT	102,996.00	12,526.98	69,408.00		33,588.00	33
	020	GENERAL EXPENSE	4,000.00	1,536.48	1,606.43		2,393.57	60
	021	CONTRIBUTION TO PLANNING COMMISSION	1,800.00	122.50	700.00		1,100.00	61
	022	CONTRIBUTION TO ZONING BOARD	4,000.00		5,199.00		-1,199.00	-30
	023	CONTRIBUTION TO HISTORICAL COMMISS.	2,000.00	91.86	909.07		1,090.93	55
	024	CONTR. TO THE ENVIORNMENTAL ADV CO	1,000.00				1,000.00	100
	221	REFUNDS- ZONING HEARINGS	1,000.00		125.00		875.00	88
			116,796.00	14,277.82	77,947.50	0.00	38,848.50	33
01415	000	EMERGENCY MANAGEMENT COORDINATOR	1,500.00		1,309.08		190.92	13
			1,500.00	0.00	1,309.08	0.00	190.92	13
01427	020	CONTRACTED SERVICES	215,000.00	17,819.71	116,300.66		98,699.34	46
	021	LANDFILL FEES & EXPENSES	85,000.00	5,349.14	42,903.02		42,096.98	50
			300,000.00	23,168.85	159,203.68	0.00	140,796.32	47
01430	010	SALARIES & WAGES - HIGHWAYS	217,626.00	17,967.51	128,841.37		88,784.63	41
	018	SALRIES & WAGES-OVERTIME	40,000.00	178.74	11,259.99		28,740.01	72
	020	MATERIALS & SUPPLIES	10,000.00	696.79	7,335.10		2,664.90	27
	021	UTILITIES	13,000.00	17.94	8,507.14		4,492.86	35
	022	GENERAL EXPENSE	15,000.00	1,286.31	6,512.85		8,487.15	57
	023	EQUIPMENT RENTALS	7,000.00		223.02		6,776.98	97
	024	TELEPHONE & COMMUNICATIONS	7,500.00	716.95	3,059.24		4,440.76	59
	025	VEHICLE MAINTENANCE & REPAIRS	12,000.00	619.06	2,605.04		9,394.96	78
	026	GAS, OIL & TIRES	15,000.00	981.23	7,761.35		7,238.65	48
	027	MINOR EQUIPMENT PURCHASES	2,500.00		152.43		2,347.57	94
	200	WORKERS COMPENSATION	10,950.00		8,069.64		2,880.36	26
	220	INCOME PROTECTION INSURANCE	2,639.00		808.72		1,830.28	69
	221	GROUP LIFE INSURANCE	1,647.00		637.42		1,009.58	61
	222	HOSPITALIZATION INSURANCE	89,715.00	6,579.82	43,710.84		46,004.16	51
	223	DENTAL CARE INSURANCE	3,930.00	565.88	4,407.23		-477.23	-12
	224	SOCIAL SECURITY TAX - BOROUGH	23,270.00	1,667.78	11,802.20		11,467.80	49
			471,777.00	31,278.01	245,693.58	0.00	226,083.42	48
01432	020	SNOW & ICE REMOVAL	35,000.00		8,346.93		26,653.07	76
			35,000.00	0.00	8,346.93	0.00	26,653.07	76
01433	020	STREET SIGNS & MARKINGS	6,000.00	599.50	1,133.78		4,866.22	81
			6,000.00	599.50	1,133.78	0.00	4,866.22	81
01434	020	STREET LIGHTING	50,000.00	320.00	5,796.21		44,203.79	88
			50,000.00	320.00	5,796.21	0.00	44,203.79	88

Malvern Borough Accounts Payable

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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
01		GENERAL FUND						
01436	020	MAINT. & REPAIRS - SEWERS & DRAINS	3,000.00	17.91	718.32		2,281.68	76
	053	STORMWATER FEES	500.00		2,000.00		-1,500.00	-300
			3,500.00	17.91	2,718.32	0.00	781.68	22
01437	020	REPAIRS TO TOOLS & MACHINERY	2,000.00	351.64	491.35		1,508.65	75
			2,000.00	351.64	491.35	0.00	1,508.65	75
01438	020	MAINTENANCE & REPAIRS - STREETS	10,000.00	-7,083.05	2,937.94		7,062.06	71
			10,000.00	-7,083.05	2,937.94	0.00	7,062.06	71
01439	070	CAPITAL EXPENDITURES	50,000.00		9,197.38		40,802.62	82
			50,000.00	0.00	9,197.38	0.00	40,802.62	82
01452	020	RECREATIONAL PROGRAMS	15,000.00	589.20	5,726.26		9,273.74	62
	021	MAINTENANCE & REPAIRS	10,000.00	46.26	4,424.06		5,575.94	56
			25,000.00	635.46	10,150.32	0.00	14,849.68	59
01454	010	SALARIES & WAGES - PARKS & REC.	50,818.00	4,030.03	27,674.67		23,143.33	46
	020	MATERIALS & SUPPLIES	2,000.00		3,285.35		-1,285.35	-64
	021	GENERAL EXPENSE	2,000.00		1,945.12		54.88	3
			54,818.00	4,030.03	32,905.14	0.00	21,912.86	40
01455	020	SHADE TREE MAINTENANCE	15,000.00	1,700.00	4,303.75		10,696.25	71
			15,000.00	1,700.00	4,303.75	0.00	10,696.25	71
01456	020	CONTRIBUTION TO LIBRARY	12,180.00				12,180.00	100
			12,180.00	0.00	0.00	0.00	12,180.00	100
01483	020	NON-UNIFORMED PENSION FUND	23,394.00				23,394.00	100
			23,394.00	0.00	0.00	0.00	23,394.00	100
01486	026	CASUALTY - GENERAL LIABILITY	11,788.00		10,740.16		1,047.84	9
	027	AUTOMOBILE LIABILITY INSURANCE	3,421.00		3,421.00			
	029	PUBLIC OFFICIALS LIABILITY INS.	6,160.00		6,160.00			
	030	INLAND MARINE INSURANCE	7,781.00		7,781.00			
	032	COMMERCIAL PROPERTY INSURANCE	2,054.00		2,054.00			
			31,204.00	0.00	30,156.16	0.00	1,047.84	3

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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
01		GENERAL FUND						
01489	010	MILITARY & CIVIC CONTRIBUTIONS	27,500.00				27,500.00	100
			27,500.00	0.00	0.00	0.00	27,500.00	100
01492	011	TRANSFER TO CAPITAL RESERVE FUND	657,980.00		657,980.00			
			657,980.00	0.00	657,980.00	0.00	0.00	0
01	*****	GENERAL FUND	4,252,556.00	242,496.08	2,552,643.15	17,178.00	1,682,734.85	40
08		SEWER FUND						
08429	010	SALARIES & WAGES - SEWER OP & MAINT	138,489.00	11,546.57	81,831.99		56,657.01	41
	020	MATERIALS & SUPPLIES	2,500.00		2,196.67		303.33	12
	021	UTILITIES	18,000.00	34.20	24,674.50		-6,674.50	-37
	022	MAINTENANCE & REPAIRS	25,000.00	360.00	10,113.39		14,886.61	60
	023	VEHICLE MAINTENANCE & REPAIRS	2,500.00	29.00	29.00		2,471.00	99
	024	GAS & OIL	4,000.00	272.56	1,807.49		2,192.51	55
	026	SEWAGE DISPOSAL VARIOUS	570,000.00	65,043.91	293,886.29		276,113.71	48
	027	MATERIALS & SUPPLIES	2,000.00				2,000.00	100
	028	GENERAL EXPENSE	10,000.00		6,027.29	253.00	3,719.71	37
	029	ENGINEERING	12,000.00		1,830.00		10,170.00	85
	030	TELEPHONE & COMMUNICATIONS	6,000.00	423.60	3,896.84		2,103.16	35
	031	ALARM SYSTEM EXPENSE	2,000.00				2,000.00	100
	101	SALARIES & WAGES - SEWER ADMIN.	107,894.00	6,335.10	46,657.03		61,236.97	57
			900,383.00	84,044.94	472,950.49	253.00	427,179.51	47
08430	070	CAPITAL EXPENDITURES	15,000.00		3,213.80		11,786.20	79
			15,000.00	0.00	3,213.80	0.00	11,786.20	79
08484	010	AUTOMOBILE INSURANCE	2,280.00		2,280.00			
	200	WORKMEN'S COMPENSATION	10,812.00		8,069.64		2,742.36	25
			13,092.00	0.00	10,349.64	0.00	2,742.36	21
08486	011	CASUALTY - GENERAL LIABILITY	8,907.00		7,753.84		1,153.16	13
	013	SOCIAL SECURITY TAX -SEWER - BORO	18,994.00	1,345.97	9,705.10		9,288.90	49
	014	COMMERCIAL PROPERTY INSURANCE	6,557.00		6,557.00			
	015	PUBLIC OFFICIALS LIABILITY INS.	4,107.00		4,107.00			
	016	DENTAL CARE INSURANCE	5,675.00		4,268.69		1,406.31	25
	017	INCOME PROTECTION INSURANCE	3,718.00		1,695.24		2,022.76	54
	019	HOSPITALIZATION & PRESCRIPTION INS.	92,095.00	6,583.52	45,342.36		46,752.64	51
	020	GROUP LIFE INSURANCE	2,195.00		840.70		1,354.30	62
			142,248.00	7,929.49	80,269.93	0.00	61,978.07	44

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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
08		SEWER FUND						
08492	014	INTER TRANSFER FUND			450.79		-450.79	
			0.00	0.00	450.79	0.00	-450.79	0
08	*****	SEWER FUND	1,070,723.00	91,974.43	567,234.65	253.00	503,235.35	47
20		SEWER CAPITAL RESERVE						
20429	072	REPAIR OF SEWER LATERALS	7,000.00		960.00		6,040.00	86
	073	REPAIR JOINTS FOR I & I	75,000.00				75,000.00	100
	076	CONSTRUCTION FUND-VFSA & TT	50,000.00				50,000.00	100
	077	REPLACE PUMP AT STATION #1 POWELTON	5,000.00		901.58		4,098.42	82
			137,000.00	0.00	1,861.58	0.00	135,138.42	99
20	*****	SEWER CAPITAL RESERVE	137,000.00	0.00	1,861.58	0.00	135,138.42	99

Malvern Borough Accounts Payable

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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
30		CAPITAL RESERVE FUND						
30400	001	ZONING ORDINANCE AMENDMENTS UPDATE	20,000.00				20,000.00	100
	002	GENERAL CODE REFORMAT OF CODE ORDIN	4,000.00	1,195.00	1,195.00		2,805.00	70
	004	REVIALIZATION & COMPREHENSIVE PLAN	20,000.00		9,398.78		10,601.22	53
			44,000.00	1,195.00	10,593.78	0.00	33,406.22	76
30409	002	MUNICIPAL BUILDING FENCING & LIGHTI	50,000.00				50,000.00	100
			50,000.00	0.00	0.00	0.00	50,000.00	100
30430	001	TRAFFIC ANALYSIS ENGINEER STUDIES	20,000.00		515.00		19,485.00	97
			20,000.00	0.00	515.00	0.00	19,485.00	97
30434	001	STREET LIGHTING	70,000.00		47,236.81		22,763.19	33
			70,000.00	0.00	47,236.81	0.00	22,763.19	33
30435	003	MUTIMODAL PEDESTRIAN-DCED GRANT			671.00		-671.00	
	006	RANDOLPH WOODS DEV./M-W GREENWAY TR	500,000.00		4,454.60		495,545.40	99
	012	SIDEWALK IMPROVEMENTS	25,000.00				25,000.00	100
			525,000.00	0.00	5,125.60	0.00	519,874.40	99
30437	002	BRIDGE STREET REPAIRS	20,000.00				20,000.00	100
			20,000.00	0.00	0.00	0.00	20,000.00	100
30439	001	OLD LINCOLN HIGHWAY IMPROVEMENTS	75,000.00		884.50		74,115.50	99
	002	TRAFFIC SAFETY IMPROVEMENTS	28,666.00				28,666.00	100
	070	PAVING BOROUGH STREETS	415,000.00	7,883.05	38,657.73		376,342.27	91
			518,666.00	7,883.05	39,542.23	0.00	479,123.77	92
30446	001	STREAMBANK STABILIZATION	50,000.00		4,494.50		45,505.50	91
	002	Drainage Improvements	25,000.00		579.50		24,420.50	98
			75,000.00	0.00	5,074.00	0.00	69,926.00	93
30454	001	Park Improvements	30,000.00		12,964.00		17,036.00	57
	002	QUAN PARK IMPROVEMENTS	326,334.00				326,334.00	100
	003	PUMP TRACK	201,500.00				201,500.00	100
			557,834.00	0.00	12,964.00	0.00	544,870.00	98
30455	001	KING STREET- SHADE TREE PLAN	25,000.00		61.00		24,939.00	100
			25,000.00	0.00	61.00	0.00	24,939.00	100

Malvern Borough Accounts Payable

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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
30		CAPITAL RESERVE FUND						
30459	001	Trail Construction	30,000.00				30,000.00	100
			30,000.00	0.00	0.00	0.00	30,000.00	100
30471	000	DEBT SERVICE PRINCIPAL	271,000.00		32,080.64		238,919.36	88
			271,000.00	0.00	32,080.64	0.00	238,919.36	88
30472	000	DEBT SERVICE INTEREST	3,856.00	329.11	2,263.45		1,592.55	41
			3,856.00	329.11	2,263.45	0.00	1,592.55	41
30480	8932	GENERAL EXPENSE	3,000.00				3,000.00	100
			3,000.00	0.00	0.00	0.00	3,000.00	100
30	*****	CAPITAL RESERVE FUND	2,213,356.00	9,407.16	155,456.51	0.00	2,057,899.49	93

Malvern Borough Accounts Payable

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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
35		HIGHWAY AID FUND						
35492	000	TRANSFER TO GENERAL FUND	50,000.00				50,000.00	100
			50,000.00	0.00	0.00	0.00	50,000.00	100
35	*****	HIGHWAY AID FUND	50,000.00	0.00	0.00	0.00	50,000.00	100
			7,723,635.00	343,877.67	3,277,195.89	17,431.00	4,429,008.11	57

Legend:

Expenditure Budget Status Report Previewing to your screen

Starting at Fund 01400

MARPO3 run by Mary Lou 11 : 19 AM

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
01		GENERAL FUND					
01301	000	REAL ESTATE TAXES (CURRENT)	1,181,319.00	12,419.52	1,114,988.08	66,330.92	94
	002	REAL ESTATE TAXES (DELINQUENT)	8,000.00		6,862.93	1,137.07	86
	003	INTERIM REAL ESTATE TAXES	8,000.00		1,094.25	6,905.75	14
			1,197,319.00	12,419.52	1,122,945.26	74,373.74	94
01310	000	PER CAPITA TAX (CURRENT)	11,500.00	131.00	7,692.00	3,808.00	67
	001	PER CAPITA TAX (PRIOR YEARS)	3,000.00		1,731.00	1,269.00	58
	010	REAL ESTATE TRANSFER TAX	160,000.00	20,222.20	86,748.03	73,251.97	54
	020	EARNED INCOME TAX (CURRENT)	1,500,000.00	86,278.36	928,684.84	571,315.16	62
	021	EARNED INCOME TAX (PRIOR YEARS)	475,000.00		499,476.36	-24,476.36	105
	051	LOCAL SERVICE TAX (CURRENT)	100,000.00		22,277.74	77,722.26	22
	052	LOCAL SERVICE TAX (PRIOR)	32,000.00	1,997.65	24,200.63	7,799.37	76
			2,281,500.00	108,629.21	1,570,810.60	710,689.40	69
01320	001	BUILDING PERMITS & REGISTRATION	35,000.00	6,512.65	38,624.17	-3,624.17	110
	002	PLUMBING PERMITS & REGISTRATIONS	3,000.00	334.50	4,632.50	-1,632.50	154
	003	STREET PERMITS	3,000.00		2,325.00	675.00	78
	004	ZONING & SUBDIVISION PERMITS	5,000.00	375.00	6,425.00	-1,425.00	129
	006	FRANCHISE FEE - COMCAST	82,000.00		41,289.33	40,710.67	50
	007	HOUSING & PROPERTY MAINTENANCE FEES	38,000.00	175.00	31,100.00	6,900.00	82
	071	INSPECTION FEES	12,000.00	1,025.00	5,825.00	6,175.00	49
			178,000.00	8,422.15	130,221.00	47,779.00	73
01321	033	PARKING PERMITS	3,200.00	21.00	1,578.00	1,622.00	49
			3,200.00	21.00	1,578.00	1,622.00	49
01330	000	VIOLATIONS OF ORDINANCES	2,000.00	196.62	2,498.73	-498.73	125
	001	MOTOR VEHICLE CODE VIOL./ CRIMINAL	25,000.00	1,893.03	7,912.91	17,087.09	32
	002	FALSE ALARM PENALTIES	1,000.00	400.00	850.00	150.00	85
			28,000.00	2,489.65	11,261.64	16,738.36	40
01341	000	EARNINGS ON INVESTMENTS	12,000.00	1,137.38	6,824.54	5,175.46	57
			12,000.00	1,137.38	6,824.54	5,175.46	57
01342	000	RENTS OF PROPERTY	75,000.00	6,242.40	43,996.80	31,003.20	59
			75,000.00	6,242.40	43,996.80	31,003.20	59
01354	000	STATE CONTRIBUTIONS TO PENSION FUND	19,652.00			19,652.00	100
			19,652.00	0.00	0.00	19,652.00	0

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
01		GENERAL FUND					
01355	001	GRANTS FROM STATE/COUNTY GOVERNMENT	252,846.00		17,831.19	235,014.81	7
	003	PURTA	3,253.00			3,253.00	100
	004	FOREIGN FIRE INS-MFC	25,651.00			25,651.00	100
	041	BEVERAGE LICENSES (LIQUOR LICENSE)	1,200.00		600.00	600.00	50
			282,950.00	0.00	18,431.19	264,518.81	7
01362	000	POLICE SPECIAL DUTY	10,000.00	900.00	4,350.00	5,650.00	44
			10,000.00	900.00	4,350.00	5,650.00	44
01364	030	SANITATION SERVICES RECYCLE REBATE	1,000.00	206.91	1,351.92	-351.92	135
			1,000.00	206.91	1,351.92	-351.92	135
01379	000	MISCELLANEOUS INCOME	25,000.00	815.00	42,420.80	-17,420.80	170
	001	ZONING HEARING	1,750.00		1,475.00	275.00	84
	002	PD AUTO. PROT. DEVICE ALARM REGIST.	3,000.00	25.00	2,431.45	568.55	81
	003	PD COPIES OF ACCIDENT/MISC. REPORTS	500.00	45.00	270.00	230.00	54
	004	MISCELLANEOUS TAX CERTIFICATION & D	4,500.00	245.00	4,070.00	430.00	90
	005	LIBRARY RENOVATIONS	12,180.00			12,180.00	100
			46,930.00	1,130.00	50,667.25	-3,737.25	108
01391	000	SALE OF BOROUGH PRPERTY	50,000.00			50,000.00	100
	001	SALE OF PICK-UP TRUCH	15,000.00			15,000.00	100
			65,000.00	0.00	0.00	65,000.00	0
01392	001	HIGHWAY AID FUND	50,000.00			50,000.00	100
	002	TRANSFER FROM CAPITAL RESERVE			450.79	-450.79	
			50,000.00	0.00	450.79	49,549.21	1
01395	000	REFUNDS	2,000.00	71.87	3,247.82	-1,247.82	162
			2,000.00	71.87	3,247.82	-1,247.82	162
01	*****	GENERAL FUND	4,252,551.00	141,670.09	2,966,136.81	1,286,414.19	70

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
08		SEWER FUND					
08341	000	EARNINGS FROM INVESTMENTS	10,000.00	645.92	4,212.34	5,787.66	42
			10,000.00	645.92	4,212.34	5,787.66	42
08364	010	SEWER RENTS	991,180.00	7,895.97	473,016.06	518,163.94	48
	011	TAPPING & SEWER CONNECTION FEES	5,717.00		2,858.45	2,858.55	50
	012	OTHER INCOME - PENALTIES & INTEREST	40,000.00	340.00	35,152.00	4,848.00	88
			1,036,897.00	8,235.97	511,026.51	525,870.49	49
08	*****	SEWER FUND	1,046,897.00	8,881.89	515,238.85	531,658.15	49

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
20		SEWER CAPITAL RESERVE					
20392	002	RECEIVED FROM OPERATIONAL FUND			450.79	-450.79	
			0.00	0.00	450.79	-450.79	0
20	*****	SEWER CAPITAL RESERVE	0.00	0.00	450.79	-450.79	0
30		CAPITAL RESERVE FUND					
30340	000	EARNINGS FROM INVESTMENTS	5,000.00	290.89	1,285.77	3,714.23	26
			5,000.00	290.89	1,285.77	3,714.23	26
30392	001	TRANSFER FROM GENERAL FUND	657,980.00		657,980.00		100
			657,980.00	0.00	657,980.00	0.00	100
30409	002		50,000.00			50,000.00	
			50,000.00	0.00	0.00	50,000.00	0
30434	001	STREET LIGHTING	70,000.00		4,250.26	65,749.74	6
			70,000.00	0.00	4,250.26	65,749.74	6
30439	002	TRAFFIC SAFETY IMPROVEMENTS	28,666.00			28,666.00	
	070	PAVING BOROUGH STREETS	415,000.00			-330,000.00	
			443,666.00	0.00	0.00	-301,334.00	0
30446	002	Drainage Improvements	25,000.00			25,000.00	
			25,000.00	0.00	0.00	25,000.00	0
30454	002		326,334.00			326,334.00	
	003	PUMP TRACK	201,500.00			201,500.00	
			527,834.00	0.00	0.00	527,834.00	0
30	*****	CAPITAL RESERVE FUND	1,779,480.00	290.89	663,516.03	370,963.97	37

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
35		HIGHWAY AID FUND					
35341	000	EARNINGS FROM INVESTMENTS	1,000.00	38.42	188.55	811.45	19
			1,000.00	38.42	188.55	811.45	19
35355	005	STATE MOTOR LICENSE FUND GRANT	84,646.00		91,728.42	-7,082.42	108
			84,646.00	0.00	91,728.42	-7,082.42	108
35	*****	HIGHWAY AID FUND	85,646.00	38.42	91,916.97	-6,270.97	107
			7,164,574.00	150,881.29	4,237,259.45	2,182,314.55	59

PUBLIC WORKS SUPERINTENDENT REPORT

July 2022

STREET DEPT:

Trash containers on King Street and all Public Parks are cleaned out weekly on Monday, Wednesday and Friday. Doggie Bags dispenser are filled.

Cleaned storm drains

24 Mark outs were received from Pa One Call and completed.

Repaired various street signs.

Repaired various Pot Holes.

Installed electrical outdoor cord reels for charging police vehicles.

Cut grass at all Borough parks and Battlefield, Memorial Grounds.

Street sweeper was run thru out Borough.

Watered flowers on poles on King Street on Monday, Wednesday & Friday.

Painted Crosswalks and Stop Bars at various intersections.

Paved West King Street between Goshorn Drive and Sugartown Road.

Installed street light pole for police dept.

SEWER DEPT:

Pump stations were checked daily .

Pumped 8,248.200 gallons to Valley Forge Sewer Authority.

Cleaned out wet well at pump stations.

SHOP:

Service and inspection on Police Cars.

Service on Lawn equipment.

Respectfully submitted,
Ira Dutter, Jr.
Superintendent of Public Works

Louis M. Marcelli
Chief of Police

MALVERN BOROUGH POLICE DEPARTMENT



Date: August 2, 2022
To: Mayor Uzman
Members of Borough Council
From: Louis M. Marcelli, Chief of Police
Subject: MONTHLY REPORT –July

During the month of July, 2022, Members of the Police Department received 304 calls for service. Of the calls, there was 2- Part I Crime and 1 - Part II Crimes. The Members of the Department made 0 Criminal arrests for the month.

Traffic Enforcement:

Traffic Citations –9; Warnings-28; Parking Tickets – 5; and Ordinances – 0.

Alarms:

There were 7 police, 1 EMS, and 4 fire alarms.

EMS, Medical and Ambulance:

There was a total of 18 calls.

Accidents:

There were 1 property, 1 hit and run, 0 vehicle versus pedestrian, and 0 reportable crash for the month.

Assistance to Malvern Police Department:

The Police Department received assistance from other Departments on 4 occasions.

Assistance to Other Departments:

Members of the Department responded to assist other Departments on 10 occasions for miscellaneous police related issues.

1 East First Avenue, Suite 1, Malvern, PA 19355
Police Radio: 610-647-1440 | Office: 610-647-0261 | Fax: 610-647-6166
Email: police@malvern.org

Louis M. Marcelli
Chief of Police

MALVERN BOROUGH POLICE DEPARTMENT



House Checks:

There was 1 house check for the month.

Fingerprinting:

3 individuals were printed for employment purposes.

Notary:

No notary services were provided.

Training:

07/18/-07/22/2022- Ofc. Walker attended POSIT (Police Officer Supervisor Training).

7/19/2022 - Use of Force training was instructed by Ofc. Capuano and held at Malvern Prep for all full-time officers. Also in attendance were part-time officers: Ofc. Deegan, Ofc. Daniels, Ofc. Koenig, and Ofc. Martin.

7/25/2022- Ofc. Dougherty attended Taser Instructor training

Officer Dresden FTO training.

July 20- Part-time officer Listmeier resigned

cc: Tiffany Loomis
Borough Manager

1 East First Avenue, Suite 1, Malvern, PA 19355
Police Radio: 610-647-1440 | Office: 610-647-0261 | Fax: 610-647-6166
Email: police@malvern.org