

## AGENDA

REGULAR MEETING  
BOROUGH COUNCIL  
MALVERN BOROUGH

March 16, 2021  
7:30 P.M.

### **Borough Council Meeting Dial-In Information: 1-877-853-5247 (toll-free)**

**Meeting link: <https://us02web.zoom.us/j/81622550759>**

**When prompted, enter the following meeting ID, followed by the “#” symbol: 816 2255 0759. You will be placed in the waiting room and admitted by the host.**

**This evening’s Borough Council meeting is being conducted via virtual conferencing methods. The public is invited to participate via telephone or video conferencing. Malvern Borough is not liable for any computer security problems that participants may experience.**

**To unmute if using audio via telephone, please enter \*6.**

**During this meeting, public comment will be handled as follows:**

- **Participants will be asked to identify themselves when being accepted into the meeting.**
- **The public will be muted during the meeting when the members of Borough Council are speaking.**
- **For each agenda item, the public will be unmuted and given an opportunity to comment and ask questions.**
- **Public Comment received via email will be read by the Borough Manager either during the topic on the agenda or the general “Public Forum” period.**
- **Participants wishing to comment must state their name and must speak one at a time.**

**PRESIDING:** Amy Finkbiner, Ph.D., President

**INVOCATION:** David B. Burton, Mayor

1. **ROLL CALL:** Council President Finkbiner  
Council Vice-President Grossman  
Council Member Bones  
Council Member Laney  
Council Member Meisel  
Council Member Phillips  
Council Member Raynor  
Mayor Burton

2. APPROVAL OF AGENDA:

MOTION: To approve the agenda for the March 16, 2021 meeting of Borough Council as presented.

3. ANNOUNCEMENTS

a. RECORDING OF MEETING

*Anyone present who is recording the meeting shall announce so at this time, in accordance with Resolution No. 787.*

b. Borough Council met in Executive Session on Tuesday, March 16, 2021 prior to this evening's meeting in order to discuss personnel matters.

c. The Comprehensive Plan survey is live and a link is available on the Borough website. Please contact the Borough if you would like a physical copy of the survey to complete. The survey will be open until the end of March. A link is provided below:

<https://www.surveymonkey.com/r/MalvernBorough>

4. MINUTES & REPORTS

a. APPROVAL OF MINUTES

MOTION: To approve the minutes of the meeting held on Tuesday, March 2, 2021 as presented.

b. APPROVAL OF REPORTS:

MOTION: To approve the Treasurer's Report, the Committee Reports for Finance and Administration, Public Safety, Public Works, the Chief of Police Report, the Code Enforcement Department Reports (Building Inspector's Report, Housing and Property Maintenance Report, and Zoning Report), the Superintendent of Public Works Report and the Manager's Report for the month of February 2021, as submitted.

c. BOROUGH COUNCIL COMMITTEE REPORTS

- Finance & Administration
- Public Safety
- Public Works

5. SPECIAL BUSINESS

a. Recognition of Corinne Badman – One (1) year of service as the Malvern Borough Emergency Management Coordinator

*Corinne Badman was appointed as the Malvern Borough Emergency Management Coordinator on March 17, 2020 at the start of the COVID-19 pandemic. She is being recognized this evening for her service and efforts in navigating the Borough through this situation.*

b. Trash and recycling collection contract – Option Year #2

MOTION: To select option year #2 of Malvern Borough's trash and recycling collection contract with A.J. Blosenski, Inc.

*The Finance & Administration Committee is recommending the selection of the second option year in Malvern Borough's trash and recycling collection contract. If approved, this would extend the current contract to June 30, 2022. The Borough would need to bid out the contract if the option year is not selected.*

c. Malvern Farmers Market Management Agreement

MOTION: To approve the management agreement between the Borough of Malvern and Good Farms Good Food LLC d/b/a Growing Roots Partners and to waive the license fee for the use of Burke Park for calendar year 2021.

*Good Farms Good Food LLC has assumed the management work for the Malvern Farmers Market. This agreement will memorialize this new entity. Borough Council would like to thank Lisa O'Neill and Growing Roots Partners for all their efforts establishing and coordinating the Malvern Farmers Market.*

d. Escrow Release Requests

- 523 Monument Avenue – Providence One Builders – Release Request #1

MOTION: To approve escrow release request #1 for the approved subdivision and land development project at 523 Monument Avenue in the amount of \$19,280.00 based on the Borough Engineer's recommendation letter dated March 10, 2021.

*Escrow release request #1 for the approved subdivision and land development project at 523 Monument Avenue is before Borough Council. The amount requested for release is \$21,539.25. A recommendation from the Borough Engineer is before Borough Council.*

- 217 S. Warren Avenue – Greenstone Development II Corp./TAG Builders – Request to close out improvement bond

MOTION: To deny the request of Greenstone Development II Corp./TAG Builders to close out their improvement bond for the approved subdivision and land development project at 217 S. Warren Avenue based on the Borough Engineer's review letter dated March 12, 2021.

*Greenstone Development II Corp./TAG Builders has submitted a request to close out their improvement bond pursuant to section 510 of the PA Municipalities Planning Code. The Borough Engineer has reviewed this request. Based on the Borough Engineer's letter dated March 12, 2021, it is recommended that this request be denied.*

6. UNFINISHED BUSINESS

7. NEW BUSINESS

a. Power DMS – Consideration of proposal

*Corinne Badman, Executive Assistant to the Chief of Police/Emergency Management Coordinator, has obtained a proposal from Power DMS. This is a software program that will assist in the creating, tracking, and updating of a department's policies. This proposal was reviewed by the Finance & Administration Committee and is being recommended for approval.*

b. Volunteer Board & Committee Appointment Considerations

- Parks & Recreation Committee
- Environmental Advisory Council

*The Parks & Recreation Committee currently has two (2) vacancies and is recommending the appointments of Andrew Johnson and Angela Ricetti. The terms being filled expire on January 1, 2022 and January 1, 2023.*

*The Environmental Advisory Council is recommending the appointment of Daniel Kunze to fill a vacancy on the committee. If appointed, Mr. Kunze would complete a term that expires on January 1, 2022.*

c. Zoning Hearing Board

*There are no new applications before the Zoning Hearing Board.*

8. PUBLIC FORUM

Citizens/taxpayers are invited to bring before Borough Council any item not on the agenda.

9. ADJOURNMENT