

AGENDA

REGULAR MEETING
BOROUGH COUNCIL
MALVERN BOROUGH

February 15, 2022
7:30 PM

As Chester County has been defined by the Centers for Disease Control & Prevention (CDC) as a county with substantial transmission of COVID-19, masks are required for all in-person attendees.

Virtual Meeting Participation Option

This evening's meeting of Malvern Borough Council allows for a virtual meeting option via Zoom. The information on how to participate virtually via telephone or video conferencing is provided below.

Borough Council Meeting Dial-In Information: 1-877-853-5247 (toll-free)

Meeting link: <https://us02web.zoom.us/j/84197019623>

When prompted, enter the following meeting ID, followed by the “#” symbol: 841 9701 9623. You will be placed in the waiting room and admitted by the host.

To unmute if using audio via telephone, please enter *6.

Malvern Borough is not liable for any computer security problems that participants may experience.

PRESIDING: Amy Finkbiner, Ph.D., President

INVOCATION: Zeyn B. Uzman, Mayor

PLEDGE OF ALLEGIANCE TO THE FLAG

- ROLL CALL:
Council President Finkbiner
Council Vice-President Bones
Council Member Grossman
Council Member Laney
Council Member Niemiec
Council Member Phillips
Council Member Riccetti
Mayor Uzman

- APPROVAL OF AGENDA:

MOTION: To approve the agenda for the February 15, 2022 meeting of Borough Council as presented.

3. ANNOUNCEMENTS

a. RECORDING OF MEETING

Anyone present who is recording the meeting shall announce so at this time, in accordance with Resolution No. 787.

b. Borough Council met in Executive Session on Tuesday, February 15, 2022 prior to this evening's meeting to discuss matters of public safety and security of property.

c. The Borough is in the process of making application for the DCED grant, totaling \$250,000, to fund the matching responsibility of the \$250,000 required by the DCNR grant obtained for Randolph Woods. The deadline for the DCED grant submission is May 30, 2022.

d. Borough Hall will be closed on Monday, February 21, 2022 for President's Day. The Malvern Library will be open on their regular schedule.

4. MINUTES & REPORTS

a. APPROVAL OF MINUTES

MOTION: To approve the minutes of the regular meeting held on Tuesday, January 18, 2022 as presented.

b. APPROVAL OF REPORTS

MOTION: To approve the Treasurer's Report, the Sub-Committee Reports for Finance and Administration, Public Safety, and Public Works, the Chief of Police Report, the Code Enforcement Department Reports (Building Inspector's Report and Zoning Report), the Superintendent of Public Works Report and the Manager's Report for the month of January 2022, as submitted.

c. BOROUGH COUNCIL SUB-COMMITTEE REPORTS

- Finance & Administration
- Public Safety
- Public Works

5. SPECIAL BUSINESS

a. APPOINTMENT CONSIDERATION TO FILL VACANCIES ON THE PLANNING COMMISSION AND ENVIRONMENTAL ADVISORY COUNCIL

MOTION: To appoint Lynne Frederick to the Planning Commission Alternate Member vacancy for a term to expire on January 1, 2023.

MOTION: To appoint Joanne Zhou to the Environmental Advisory Council Member vacancy for a term to expire on January 1, 2024.

The Planning Commission recommended unanimously at their January 20, 2022 meeting for Lynne Frederick to be appointed to the Alternate member vacancy by Borough Council.

The Environmental Advisory Council recommended unanimously at their January 27, 2022 meeting for Joanne Zhou to be appointed to the member vacancy by Borough Council.

b. RECYCLING RECEPTACLE PROGRAM FOR MALVERN BOROUGH PARK SYSTEM

MOTION: To authorize replacing the existing trash and recycling receptacles in the Malvern Borough Park system with units that contain both recycling and trash receptacles through seeking grant and American Rescue Act funds.

Malvern residents currently utilize single-stream recycling. In an effort to be environmentally conscious Malvern Borough Parks are in need of recycling receptacles. Currently, the five main recreational parks contain trash receptacles, but only two recycling receptacles total (one located at Burk Park and the other at Rubino Park). The Park & Recreation Committee and Environmental Advisory Council recommend and request that Borough Council take the following actions:

- *Commit to replacing the existing trash and recycling receptacles with units that contain both recycling and trash receptacles*
- *Seek grant funding the new units*
- *Request American Rescue Plan Act funds*
- *Locate a dumpster for recyclables near the current trash dumpster by the Public Works buildings*
- *Instruct Public Works to collect recyclables from the parks.*

c. DISCUSSION – RUTHLAND AVENUE TO BE DEEMED A ONE-WAY STREET

MOTION: To authorize the Public Works and Public Safety Sub-Committees to evaluate this request on this matter.

Mr. Joseph Lorusso, a Ruthland Avenue Resident, has formally requested for Borough Council to consider to change Ruthland Avenue to a one way street and place a stop sign on the corner of Ruthland and First Avenues for safety purposes.

d. TRASH & RECYCLING CONTRACT – DETERMINATION ON CONTRACT

Borough Council must decide on the whether or not to select the final option on the current trash and recycling collection contract with Charles Blosenski Disposal Co. A decision must be made by March 30, 2020. If not selected, the current contract will expire on June 30, 2022. A decision will be made at a Borough Council meeting in March.

6. UNFINISHED BUSINESS

a. Zoning Hearing Board

There is one (1) application before the Zoning Hearing Board. The hearing for 128-142 E. King Street, appealing the Zoning Officer's Notice of Violation regarding the junk yard use of the property, has been rescheduled for Monday, March 21, 2022. This is the final continuance that will be granted by Malvern Borough regarding this matter.

7. NEW BUSINESS

8. PUBLIC FORUM

Citizens/taxpayers are invited to bring before Borough Council any item not on the agenda.

9. ADJOURNMENT

REGULAR MEETING

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MALVERN BOROUGH
1 East First Avenue
Malvern, PA 19355

January 18, 2022
7:30 PM

PRESIDING: Amy Finkbiner, Ph.D., President

INVOCATION: Zeyn B. Uzman, Mayor

1. ROLL CALL

PRESENT

Council President Finkbiner
Council Vice-President Bones
Council Member Grossman
Council Member Laney
Council Member Niemiec
Council Member Phillips
Council Member Riccetti
Zeyn B. Uzman, Mayor

ABSENT

Council Member Grossman and Mayor Uzman attended via ZOOM this evening.

2. APPROVAL OF AGENDA

A motion was made by Council Member Laney, seconded by Council Member Phillips, and carried by a vote of 7-0, to approve the agenda for the January 18, 2022 meeting as presented.

3. ANNOUNCEMENTS

a. Council President Finkbiner asked in accordance with Resolution No. 787 if any member of the audience was recording the meeting.

Mr. Danny Fruchter, Second Avenue, announced he was recording the meeting.

b. Council President Finkbiner announced Borough Council met in Executive Session on Tuesday, January 18, 2022 prior to this evening's meeting to discuss personnel policies and a legal matter pertaining to code enforcement issues.

Danny Fruchter stated he is concerned by the language personnel matters/ policies versus personnel issues which are two (2) separate matters.

Borough President Finkbiner explained that one individual employee legal matter and a code enforcement matter pertaining to a specific property were the subjects of the discussion.

Danny Fruchter complained that the descriptions of the executive session subjects are often insufficiently specific, in his opinion.

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c. Council President Finkbinder announced the MBPA is hosting the Malvern Stroll from 5PM to 8PM on Thursday, January 20, 2022.

4. MINUTES & REPORTS

a. APPROVAL OF MINUTES

A motion was made by Council Member Laney, seconded by Council Member Niemiec, and carried by a vote of 7-0, to approve the minutes from the January 3, 2022 organizational meeting of Borough Council as amended.

A motion was made by Council Member Phillips, seconded by Council Member Laney, and carried by a vote of 7-0, to approve the minutes from the January 3, 2022 regular meeting of Borough Council as presented.

A motion was made by Council Vice Present Bones, seconded by Council Member Niemiec, and carried by a vote of 7-0, to approve the minutes from the December 21, 2021 organizational meeting of Borough Council as amended.

b. APPROVAL OF REPORTS

A motion was made by Council Member Laney, seconded by Council Member Phillips, and carried by a vote of 7-0, to approve the Treasurer's Report, the Committee Reports for Finance and Administration, Public Safety, Public Works, the Chief of Police Report, the Code Enforcement Department Reports (Building Inspector's Report and Zoning Report), the Superintendent of Public Works Report and the Manager's Report for the month of December 2021, as submitted.

c. BOROUGH COUNCIL SUB-COMMITTEE REPORTS

Council Member Laney stated that the Finance & Administration Committee has not met since the January 3, 2022 meeting of Borough Council.

Council Member Grossman stated that the Public Safety Committee has not met since the January 3, 2022 meeting of Borough Council.

Council Vice President Bones stated that the Public Works Committee met on January 12, 2022 to discuss the Malvern Borough Post Office stormwater issue that will be discussed in detail later in this evening's meeting as an Agenda item.

5. SPECIAL BUSINESS

a. CABLE FRANCHISE AGREEMENT WITH COMCAST

Council President Finkbinder explained that 5 out of the 6 municipalities in Chester County that are eligible for franchise renewal with Comcast (based on our records) have sent signed engagement letters to participate in the project. They are East Goshen Township, East Vincent Township, Schuylkill Township, Uwchlan Township, and Willistown Township. By negotiating as

a group, these municipalities will have greater leverage in their negotiations with Comcast as well as cost savings for attorneys' fees.

For Malvern Borough, the flat fee would be \$5,520 instead of the standard \$6,900. This fee is payable in three installments at the beginning, middle and end of the project. The cable franchise fee revenue received in 2021 was \$82,497.30.

A motion was made by Council Member Laney, seconded by Council Member Niemiec, and carried by a vote of 7-0, to approve the cable franchise agreement with Comcast to engage the services of the Cohen Law Group (CLG) to assist in cable franchise renewal negotiations with Comcast. This engagement is made pursuant to the Proposal to Perform Cable Franchise Renewal Services submitted to the Township/Borough on November 5, 2021. The Proposal includes the scope of services for this project as well as the cost of services on a flat fee basis.

b. RESOLUTION NO. 829 DISPOSITION OF PUBLIC RECORDS

Council President Finkbinder explained that pursuant to the PA Municipal Records Manual, which has been adopted by the Borough of Malvern, a resolution is required to dispose of certain Borough records. This manual sets forth the time period for which the Borough must maintain certain records.

A motion was made by Council Member Laney, seconded by Council Member Niemiec, and carried by a vote of 7-0, to approve to adopt Resolution No. 829, authorizing the disposition of records of the Borough of Malvern Pursuant to the Municipal Records Manual.

c. MALVERN POST OFFICE – STORMWATER ISSUE

Borough Engineer Dan Daley, P.E. explained the storm pipe in question is part of a storm system that ties into the Borough's system where the Borough has partial responsibility for the repair. The Malvern Post Office, since 2019, has had severe flooding issues due to the pipe blockage and has requested the Borough to remediate the issue as soon as possible. There is approximately 114' feet of pipe to excavate. This is necessary to open up the paved parking area to repair pipe, remove the blockage and then reestablish the parking area.

Mr. Rick Sudall, property manager, commented and respectfully requested that Borough Council authorize to remediate this issue. He agreed to cost sharing measures in reestablishing the parking area after the repair of the pipe has concluded.

A motion was made by Council Member Laney, seconded by Council Member Phillips, and carried by a vote of 7-0, to authorize E.B. Walsh & Associates, Inc. to obtain pricing, as well as authorize the work to be completed, to excavate and repair a storm sewer pipe, due to a blockage that is occurring, located at Malvern Post Office located at 33 W King Street, not to exceed a maximum total cost of \$6,500.00, as presented.

d. DISCUSSION – ARPA COMMITTEE APPOINTMENTS

Council President Finkbinder explained that Malvern Borough received the first deposit of funds allocated under the American Rescue Plan Act of 2021. The Borough is scheduled to receive

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\$361,632.12. A determination on the use of these funds must be made by December 31, 2024 and the funds must be expended by December 31, 2026. The Committees of Borough Council have discussed potential uses for these funds as permitted under the Act. The Committee needs to be re-established from August 3, 2021 due to re-organization in Malvern Borough to discuss possible uses for these funds and the next steps.

The following are the ARPA Committee Members: Council Vice President Bones, Council Member Phillips, Council Member Niemiec, and Lynne Frederick as a representative of the Business Community.

Borough Solicitor McLean explained that approximately \$37,000 has already been approved to be released to the Malvern Fire Company for EMS equipment by Borough Council on October 19, 2022.

6. UNFINISHED BUSINESS

Council President Finkbiner stated that there are no new Zoning Hearing Board applications. A hearing will be conducted on January 24, 2022 for 128-142 E. King Street, appealing the Zoning Officer's Notice of Violation regarding the junk yard use of the property

7. NEW BUSINESS

Council President Finkbiner stated the Borough Council are on each Sub-Committee as follows:

- Finance & Administration – Council President Finkbiner, Council Vice-President Bones, and Council Member Laney
- Public Works – Council Vice-President Bones, Council Member Niemiec, Council Member Riccetti
- Public Safety – Council Member Grossman, Council Member Laney, Council Member Phillips

Additionally, it was discussed that both Council President Finkbiner and Council Member Laney will remain as the financial signatories for the Borough.

8. PUBLIC FORUM

Mr. John Buckley, Church Street, addressed and requested that curbing be installed at the edge of this property by Borough Council.

Ms. Jen Chomko, Warren Avenue, raised questions related to various needed repairs and the expenditure of funds for certain recreational purposes.

Police Chief Marcelli announced that Villa Maria students has been parking throughout the Borough during construction at the school and the MBPD cannot restrict students from parking on public streets. He had a discussion with the school and believes that they will handle this matter to reduce students parking on private property within the Borough.

Ms. Gail Newman commented on grant funding and taxes.

9. ADJOURNMENT

All business having been discussed, a motion was made by Council Member Laney, seconded by Council Vice-President Bones, and carried by a vote of 7-0, to adjourn the meeting.

Respectfully submitted,

Tiffany M. Loomis
Borough Manager/Secretary

DRAFT

TREASURER'S REPORT			
January-22			
			February 15, 2022
GENERAL FUND:			
January 1, 2022 Opening Cash Balance		\$	2,629,157.90
2022 General Fund Budget		\$	4,252,552.00
Year-to-Date - Revenues		\$	183,585.16
Year-to-Date - Expenditures		\$	301,837.80
January 1, 2022 Opening Cash Balance			\$ 2,629,157.90
January Revenues			* 183,585.16
Total Revenues and Opening Cash Balance			\$ 2,812,743.06
January Expenses			** 301,837.80
January 31, 2022 Closing Cash Balance			\$ 2,510,905.26
800,000 Special MM Acct.	National Bank of Malvern	\$	2,510,905.26
PLIGT CLASS I			
January Opening cash balance		\$	250,000.00
January Revenues	PLGIT Prime 100K		
	PLGIT Term 125K		\$ 264,749.50
	PLGIT PRIME \$29,532.42		
		\$	263,787.96
MERIDIAN BANK CHECKING			
January 1, 2022 Opening Cash Balance		\$	250,000.00
CDs (not on statement)			\$ 263,741.97
January Revenues			\$ 44.80
Total Revenues and Opening Cash Balance			\$ 263,786.77
January Expenses			
January 31, 2022 Closing Cash Balance			\$ 263,786.77
		\$	263,786.77
CAPITAL RESERVE FUND:			
January 1, 2022 Opening Cash Balance		\$	1,235,697.46
2022 Capital Reserve Budget		\$	2,071,856.00
Year-to-Date - Revenues		\$	157.08
Year-to-Date - Expenditures		\$	35,060.71
January 1, 2022 Opening Cash Balance			\$ 1,235,697.46
January Revenues			157.08
Total Revenues and Opening Cash Balance			\$ 1,235,854.54
January Expenses			35,060.71
January 31, 2022 Closing Cash Balance			\$ 1,200,793.83
	National Bank of Malvern	\$	1,200,793.83
* Sewer payroll	16,467.86		
**	16,467.86		
LIQUID FUEL FUND:			
January 1, 2022 Opening Cash Balance		\$	139,933.61
2022 Budget		\$	85,646.00
Year-to-Date Revenues		\$	17.83
Year-to-Date Expenditures		\$	-
January 1 Opening Cash Balance			\$ 139,933.61
January Revenues			17.83
Total Revenues and Opening Cash Balance			\$ 139,951.44
January Expenses			* -
January 31, 2022 Closing Cash Balance			\$ 139,951.44
	Savings Account	\$	139,951.44
SEWER FUND:			
January 1, 2022 Opening Cash Balance		\$	1,795,857.80
2022 Budget		\$	1,353,120.00

Year-to-Date - Revenues		\$	43,744.88	
Year-to-Date - Expenditures		\$	93,224.73	
January 1, 2022 Opening Cash Balance				\$ 1,795,857.80
January Revenues				43,744.88
Total Revenues and Opening Cash Balance				\$ 1,839,602.68
January Expenses				93,224.73
January 31, 2022 Closing Cash Balance				\$ 1,746,377.95
500,000.00 in MM Acct.	National Bank of Malvern	\$	1,746,377.95	
	<u>SUMMARY ALL FUNDS</u>			
	January-22			
January 1, 2022 Opening Cash Balance		\$	6,329,183.03	
2022 Budget all Funds		\$	7,763,174.00	
Year-to-Date - Revenues All Funds		\$	227,549.79	
Year-to-Date - Expenditures All Funds		\$	430,123.24	
January 1, 2022 Opening Cash Balance	All Funds			\$ 6,329,183.04
January Revenues				227,549.75
Total Revenues and Opening Cash Balances All Funds				\$ 6,556,732.79
January Expenses				430,123.24
January 31, 2022 Closing Cash Balance				\$ 6,126,609.55
		\$	6,126,609.55	
<u>SIDEWALK FEE-IN-LIEU ACCOUNT:</u>				
January 1, 2022 Opening Cash Balance				\$ 34,554.93
Revenue				5.87
Total Revenues and Opening Cash Balance				\$ 34,560.80
Expenses				
January 31, 2022 Closing Cash Balance				\$ 34,560.80
<u>ARPA 2022 ACCOUNT</u>				
January 1, 2022 Opening Cash Balance				\$ 180,902.27
Revenue				\$ 30.73
Total Revenues and Opening Cash Balance				\$ 180,933.00
Expenses				
January 31, 2022 Closing Cash Balance				\$ 180,933.00
<u>CONTINGENCY FUNDS:</u>				
	General Fund Contingencies			\$307,205.65
	National Bank of Malvern	Interest		\$104.37
		TOTAL		\$307,310.02
	Sewer Fund Contingencies			\$428,405.36
CD moved to MM 5/30/20		Interest		\$145.54
				\$428,550.90
TOTAL IN ALL ACCOUNTS				
				\$ 7,077,964.27
	Respectfully Submitted by,			
	Mary Lou Whitcomb			
	Borough Treasurer			

Acct #	Sub #	Description	Amended Budget	YTD Received	Unrealized Balance	Budget % Realized
01		GENERAL FUND				
			0.00	0.00	0.00	0
01301	000	REAL ESTATE TAXES (CURRENT)	1,181,319.00	736.49	1,180,582.51	0
	002	REAL ESTATE TAXES (DELINQUENT)	8,000.00	1,615.81	6,384.19	20
	003	INTERIM REAL ESTATE TAXES	8,000.00		8,000.00	100
			1,197,319.00	2,352.30	1,194,966.70	0
01310	000	PER CAPITA TAX (CURRENT)	11,500.00		11,500.00	100
	001	PER CAPITA TAX (PRIOR YEARS)	3,000.00	67.50	2,932.50	2
	010	REAL ESTATE TRANSFER TAX	160,000.00	15,423.73	144,576.27	10
	020	EARNED INCOME TAX (CURRENT)	1,500,000.00		1,500,000.00	100
	021	EARNED INCOME TAX (PRIOR YEARS)	475,000.00	120,974.42	354,025.58	26
	051	LOCAL SERVICE TAX (CURRENT)	100,000.00		100,000.00	100
	052	LOCAL SERVICE TAX (PRIOR)	32,000.00	3,548.00	28,452.00	11
			2,281,500.00	140,013.65	2,141,486.35	6
01320	001	BUILDING PERMITS & REGISTRATION	35,000.00	3,088.75	31,911.25	9
	002	PLUMBING PERMITS & REGISTRATIONS	3,000.00	573.00	2,427.00	19
	003	STREET PERMITS	3,000.00		3,000.00	100
	004	ZONING & SUBDIVISION PERMITS	5,000.00	375.00	4,625.00	8
	006	FRANCHISE FEE - COMCAST	82,000.00		82,000.00	100
	007	HOUSING & PROPERTY MAINTENANCE FEES	38,000.00	100.00	37,900.00	5
	071	INSPECTION FEES	12,000.00	175.00	11,825.00	2
			178,000.00	4,311.75	173,688.25	2
01321	033	PARKING PERMITS	3,200.00	240.00	2,960.00	8
			3,200.00	240.00	2,960.00	8
01330	000	VIOLATIONS OF ORDINANCES	2,000.00	175.00	1,825.00	9
	001	MOTOR VEHICLE CODE VIOL. / CRIMINAL	25,000.00	1,264.38	23,735.62	5
	002	FALSE ALARM PENALTIES	1,000.00	25.00	975.00	3
			28,000.00	1,464.38	26,535.62	5
01341	000	EARNINGS ON INVESTMENTS	12,000.00	861.00	11,139.00	7
			12,000.00	861.00	11,139.00	7
01342	000	RENTS OF PROPERTY	75,000.00	6,242.40	68,757.60	8
			75,000.00	6,242.40	68,757.60	8
01354	000	STATE CONTRIBUTIONS TO PENSION FUND	19,652.00		19,652.00	100

Acct #	Sub #	Description	Amended Budget	YTD Received	Unrealized Balance	Budget % Realized
			19,652.00	0.00	19,652.00	0
01355	001	GRANTS FROM STATE/COUNTY GOVERNMENT	252,846.00		252,846.00	100
	003	PURTA	3,253.00		3,253.00	100
	004	FOREIGN FIRE INS-MFC	25,651.00		25,651.00	100
	041	BEVERAGE LICENSES (LIQUOR LICENSE)	1,200.00		1,200.00	100
			282,950.00	0.00	282,950.00	0
01362	000	POLICE SPECIAL DUTY	10,000.00		10,000.00	100
			10,000.00	0.00	10,000.00	0
01364	030	SANITATION SERVICES RECYCLE REBATE	1,000.00	22.84	977.16	2
			1,000.00	22.84	977.16	2
01379	000	MISCELLANEOUS INCOME	25,000.00	275.00	24,725.00	1
	001	ZONING HEARING	1,750.00	475.00	1,275.00	27
	002	PD AUTO. PROT. DEVICE ALARM REGIST.	3,000.00		3,000.00	100
	003	PD COPIES OF ACCIDENT/MISC. REPORTS	500.00	45.00	455.00	9
	004	MISCELLANEOUS TAX CERTIFICATION & D	4,500.00	190.00	4,310.00	4
	005	LIBRARY RENOVATIONS	12,180.00		12,180.00	100
			46,930.00	985.00	45,945.00	2
01391	000	SALE OF BOROUGH PRPERTY	50,000.00		50,000.00	100
	001	SALE OF PICK-UP TRUCH	15,000.00		15,000.00	100
			65,000.00	0.00	65,000.00	0
	001	HIGHWAY AID FUND	50,000.00		50,000.00	100
			50,000.00	0.00	50,000.00	0
01395	000	REFUNDS	2,000.00	1,685.84	314.16	84
			2,000.00	1,685.84	314.16	84
01	*****	GENERAL FUND	4,252,551.00	158,179.16	4,094,371.84	4

Acct #	Sub #	Description	Amended Budget	YTD Received	Unrealized Balance	Budget % Realized
08		SEWER FUND				
08341	000	EARNINGS FROM INVESTMENTS	10,000.00	601.03	9,398.97	6
			10,000.00	601.03	9,398.97	6
08364	010	SEWER RENTS	991,180.00	9,217.39	981,962.61	1
	011	TAPPING & SEWER CONNECTION FEES	5,717.00		5,717.00	100
	012	OTHER INCOME - PENALTIES & INTEREST	40,000.00	34,072.00	5,928.00	85
			1,036,897.00	43,289.39	993,607.61	4
			0.00	0.00	0.00	0
08	*****	SEWER FUND	1,046,897.00	43,890.42	1,003,006.58	4

Acct #	Sub #	Description	Amended Budget	YTD Received	Unrealized Balance	Budget % Realized
20		SEWER CAPITAL RESERVE				
			0.00	0.00	0.00	0
			0.00	0.00	0.00	0
			0.00	0.00	0.00	0
20	*****	SEWER CAPITAL RESERVE	0.00	0.00	0.00	0
30		CAPITAL RESERVE FUND				
30340	000	EARNINGS FROM INVESTMENTS	5,000.00	157.08	4,842.92	3
			5,000.00	157.08	4,842.92	3
			0.00	0.00	0.00	0
			0.00	0.00	0.00	0
30392	001	TRANSFER FROM GENERAL FUND	657,980.00		657,980.00	100
			657,980.00	0.00	657,980.00	0
			0.00	0.00	0.00	0
			0.00	0.00	0.00	0
30439	070	PAVING BOROUGH STREETS	-330,000.00		-330,000.00	100
			-330,000.00	0.00	-330,000.00	0
30	*****	CAPITAL RESERVE FUND	332,980.00	157.08	332,822.92	0

Acct #	Sub #	Description	Amended Budget	YTD Received	Unrealized Balance	Budget % Realized
35		HIGHWAY AID FUND				
35341	000	EARNINGS FROM INVESTMENTS	1,000.00	17.83	982.17	2
			1,000.00	17.83	982.17	2
35355	005	STATE MOTOR LICENSE FUND GRANT	84,646.00		84,646.00	100
			84,646.00	0.00	84,646.00	0
35	*****	HIGHWAY AID FUND	85,646.00	17.83	85,628.17	0
			5,718,074.00	202,244.49	5,515,829.51	4

Malvern Borough Accounts Payable

Report Date 02/10/22

Expenditure Budget Status Report
GL Period 2201

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Acct #	Sub #	Description	Budget	Expended	Expended	Balance	Unused
01 GENERAL FUND							
01400	000	BORO COUNCIL & MAYOR COMPENSATION	9,600.00			9,600.00	100
	001	SALARY - SECRETARY/MANAGER	77,000.00	5,923.00	5,923.00	71,077.00	92
	002	SALARY - TREASURER/ADMIN. ASST.	50,782.00	3,906.26	3,906.26	46,875.74	92
	003	ASSISTANT MANAGER	25,500.00			25,500.00	100
	021	SALARY & WAGES - CLERKS	11,250.00			11,250.00	100
	033	TELEPHONE & COMMUNICATIONS	7,500.00	40.01	40.01	7,459.99	100
			181,632.00	9,869.27	9,869.27	171,762.73	95
01401	000	REAL ESTATE TAX REFUNDS	8,000.00			8,000.00	100
			8,000.00	0.00	0.00	8,000.00	100
01402	020	MATERIALS & SUPPLIES	4,000.00	686.15	686.15	3,313.85	83
	021	CONFERENCES, SEMINARS, MEETINGS	5,500.00	516.60	516.60	4,983.40	91
	022	DUES & MEMBERSHIPS	4,000.00	1,989.36	1,989.36	2,010.64	50
	023	OFFICE EQUIP. MAINTENANCE & EXPENSE	18,000.00	1,705.59	1,705.59	16,294.41	91
	024	GENERAL EXPENSE	22,500.00	3,186.67	3,186.67	19,313.33	86
	025	ADVERTISING & PRINTING	12,000.00	1,551.93	1,551.93	10,448.07	87
	030	AUDITING SERVICES	15,000.00			15,000.00	100
			81,000.00	9,636.30	9,636.30	71,363.70	88
01403	012	COMMISSIONS-EARNED INC. TAX COLL.	20,000.00			20,000.00	100
	013	EIT TAX COLLECTION STUDY GROUP EXP	500.00			500.00	100
	014	GENERAL EXPENSE	500.00			500.00	100
			21,000.00	0.00	0.00	21,000.00	100
01404	000	LEGAL SERVICES	130,000.00	7,647.50	7,647.50	122,352.50	94
	002	LEGAL SERVICES-PLANNING COMMISSION	6,000.00	647.50	647.50	5,352.50	89
			136,000.00	8,295.00	8,295.00	127,705.00	94
01406	200	WORKERS COMPENSATION	10,950.00	2,689.88	2,689.88	8,260.12	75
	220	INCOME PROTECTION INSURANCE	2,938.00	184.06	184.06	2,753.94	94
	221	GROUP LIFE INSURANCE	1,647.00	102.06	102.06	1,544.94	94
	222	HOSPITALIZATION INSURANCE	64,179.00	6,882.07	6,882.07	57,296.93	89
	223	DENTAL CARE INSURANCE	3,862.00	1,390.54	1,390.54	2,471.46	64
	224	SOCIAL SECURITY TAX- BOROUGH	31,534.00	1,233.70	1,233.70	30,300.30	96
			115,110.00	12,482.31	12,482.31	102,627.69	89
01407	021	OFFICE SUPPLIES	12,000.00			12,000.00	100
	022	COMPUTER SUPPLIES	7,000.00			7,000.00	100
	025	REPAIRS AND MAINTENANCE	12,000.00	950.00	950.00	11,050.00	92
	026	SMALL TOOLS AND MINER EQUIPMENT	3,000.00			3,000.00	100
			34,000.00	950.00	950.00	33,050.00	97

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01 GENERAL FUND							
01408	000	ENGINEERING SERVICES	65,000.00	225.00	225.00	64,775.00	100
			65,000.00	225.00	225.00	64,775.00	100
01409	020	MATERIALS & SUPPLIES	4,000.00	208.55	208.55	3,791.45	95
	021	UTILITIES	30,000.00			30,000.00	100
	022	GENERAL EXPENSE	3,000.00			3,000.00	100
	023	MAINTENANCE & REPAIRS	45,000.00	2,869.64	2,869.64	42,130.36	94
			82,000.00	3,078.19	3,078.19	78,921.81	96
01410	010	SALARY - CHIEF OF POLICE	136,597.00	10,507.53	10,507.53	126,089.47	92
	011	SALARY & WAGES - PATROLMEN	616,527.00	42,515.96	42,515.96	574,011.04	93
	012	SALARY & WAGES - CLERICAL	74,810.00	5,754.60	5,754.60	69,055.40	92
	015	SALARY & WAGES-PART TIME PATROLMEN	90,000.00	4,464.00	4,464.00	85,536.00	95
	018	SALARY & WAGES -OVERTIME	65,000.00	7,195.64	7,195.64	57,804.36	89
	019	MAINTENANCE - OFFICE EQUIPMENT	8,000.00			8,000.00	100
	020	MATERIALS & SUPPLIES	4,000.00			4,000.00	100
	021	UNIFORMS	9,000.00	218.00	218.00	8,782.00	98
	022	AMMUNITION	6,000.00			6,000.00	100
	023	TRAINING - EDUCATION	5,500.00			5,500.00	100
	024	ADVERTISING & PRINTING	5,000.00			5,000.00	100
	025	TELEPHONE & COMMUNICATIONS	7,000.00	454.64	454.64	6,545.36	94
	026	VEHICLE MAINTENANCE & REPAIRS	20,000.00	533.46	533.46	19,466.54	97
	027	MAINTENANCE - TRAFFIC SIGNALS	4,000.00			4,000.00	100
	029	GAS & OIL	15,000.00	1,022.85	1,022.85	13,977.15	93
	030	TIRES	3,000.00			3,000.00	100
	031	ENERGY - TRAFFIC LIGHTS	2,000.00			2,000.00	100
	032	GENERAL EXPENSE	31,700.00	571.98	571.98	31,128.02	98
	042	DUES & MEMBERSHIPS	18,000.00	5,236.50	5,236.50	12,763.50	71
	070	CAPITAL EXPENDITURES	60,000.00	35,675.00	35,675.00	24,325.00	41
	200	WORKERS COMPENSATION	10,950.00	2,689.88	2,689.88	8,260.12	75
	220	INCOME PROTECTION SERVICES	6,467.00	469.12	469.12	5,997.88	93
	221	GROUP LIFE INSURANCE	3,493.00	264.60	264.60	3,228.40	92
	222	HOSPITALIZATION INSURANCE	138,000.00	11,764.18	11,764.18	126,235.82	92
	223	DENTAL CARE INSURANCE	7,330.00	3,880.44	3,880.44	3,449.56	47
	224	SOCIAL SECURITY TAX BOROUGH	68,842.00	5,337.42	5,337.42	63,504.58	92
	228	POLICE PROFESSIONAL LIABILITY INSUR	15,500.00			15,500.00	100
			1,431,716.00	138,555.80	138,555.80	1,293,160.20	90
01411	020	CONTRIBUTION VOLUNTEER FIRE COMPANY	115,000.00			115,000.00	100
	021	COST OF FIRE HYDRANTS	22,000.00	3,413.52	3,413.52	18,586.48	85
	022	VOL. FIRE CO. - WATER CONSUMPTION	4,000.00			4,000.00	100
	023	STATE WORKERS INS. FD. (SWIF)	36,798.00	2,202.00	2,202.00	34,596.00	94
	099	FOREIGN FIRE INS. MFC	25,651.00			25,651.00	100
			203,449.00	5,615.52	5,615.52	197,833.48	97

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01 GENERAL FUND							
01414	010	SALARIS & WAGES - CODE ENFORCEMENT	102,996.00	6,403.56	6,403.56	96,592.44	94
	020	GENERAL EXPENSE	4,000.00	69.95	69.95	3,930.05	98
	021	CONTRIBUTION TO PLANNING COMMISSION	1,800.00	385.00	385.00	1,415.00	79
	022	CONTRIBUTION TO ZONING BOARD	4,000.00			4,000.00	100
	023	CONTRIBUTION TO HISTORICAL COMMISS.	2,000.00			2,000.00	100
	024	CONTR. TO THE ENVIORNMENTAL ADV CO	1,000.00			1,000.00	100
	221	REFUNDS- ZONING HEARINGS	1,000.00			1,000.00	100
			116,796.00	6,858.51	6,858.51	109,937.49	94
01415	000	EMERGENCY MANAGEMENT COORDINATOR	1,500.00			1,500.00	100
			1,500.00	0.00	0.00	1,500.00	100
01427	020	CONTRACTED SERVICES	215,000.00	15,730.38	15,730.38	199,269.62	93
	021	LANDFILL FEES & EXPENSES	85,000.00	8,229.37	8,229.37	76,770.63	90
			300,000.00	23,959.75	23,959.75	276,040.25	92
01430	010	SALARIES & WAGES - HIGHWAYS	217,626.00	16,009.07	16,009.07	201,616.93	93
	018	SALRIES & WAGES-OVERTIME	40,000.00	3,741.75	3,741.75	36,258.25	91
	020	MATERIALS & SUPPLIES	10,000.00	672.22	672.22	9,327.78	93
	021	UTILITIES	13,000.00			13,000.00	100
	022	GENERAL EXPENSE	15,000.00	383.06	383.06	14,616.94	98
	023	EQUIPMENT RENTALS	7,000.00			7,000.00	100
	024	TELEPHONE & COMMUNICATIONS	7,500.00	141.48	141.48	7,358.52	98
	025	VEHICLE MAINTENANCE & REPAIRS	12,000.00			12,000.00	100
	026	GAS, OIL & TIRES	15,000.00	681.88	681.88	14,318.12	96
	027	MINOR EQUIPMENT PURCHASES	2,500.00	13.88	13.88	2,486.12	99
	200	WORKERS COMPENSATION	10,950.00	2,689.88	2,689.88	8,260.12	75
	220	INCOME PROTECTION INSURANCE	2,639.00			2,639.00	100
	221	GROUP LIFE INSURANCE	1,647.00	97.54	97.54	1,549.46	94
	222	HOSPITALIZATION INSURANCE	89,715.00	6,700.41	6,700.41	83,014.59	93
	223	DENTAL CARE INSURANCE	3,930.00	1,875.67	1,875.67	2,054.33	52
	224	SOCIAL SECURITY TAX - BOROUGH	23,270.00	1,702.83	1,702.83	21,567.17	93
			471,777.00	34,709.67	34,709.67	437,067.33	93
01432	020	SNOW & ICE REMOVAL	35,000.00			35,000.00	100
			35,000.00	0.00	0.00	35,000.00	100
01433	020	STREET SIGNS & MARKINGS	6,000.00			6,000.00	100
			6,000.00	0.00	0.00	6,000.00	100
01434	020	STREET LIGHTING	50,000.00			50,000.00	100
			50,000.00	0.00	0.00	50,000.00	100

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01 GENERAL FUND							
01436	020	MAINT. & REPAIRS - SEWERS & DRAINS	3,000.00			3,000.00	100
	053	STORMWATER FEES	500.00			500.00	100
			3,500.00	0.00	0.00	3,500.00	100
01437	020	REPAIRS TO TOOLS & MACHINERY	2,000.00			2,000.00	100
			2,000.00	0.00	0.00	2,000.00	100
01438	020	MAINTENANCE & REPAIRS - STREETS	10,000.00			10,000.00	100
			10,000.00	0.00	0.00	10,000.00	100
01439	070	CAPITAL EXPENDITURES	50,000.00			50,000.00	100
			50,000.00	0.00	0.00	50,000.00	100
01452	020	RECREATIONAL PROGRAMS	15,000.00	2,421.65	2,421.65	12,578.35	84
	021	MAINTENANCE & REPAIRS	10,000.00	850.00	850.00	9,150.00	92
			25,000.00	3,271.65	3,271.65	21,728.35	87
01454	010	SALARIES & WAGES - PARKS & REC.	50,818.00	2,851.43	2,851.43	47,966.57	94
	020	MATERIALS & SUPPLIES	2,000.00			2,000.00	100
	021	GENERAL EXPENSE	2,000.00			2,000.00	100
			54,818.00	2,851.43	2,851.43	51,966.57	95
01455	020	SHADE TREE MAINTENANCE	15,000.00			15,000.00	100
			15,000.00	0.00	0.00	15,000.00	100
01456	020	CONTRIBUTION TO LIBRARY	12,180.00			12,180.00	100
			12,180.00	0.00	0.00	12,180.00	100
01483	020	NON-UNIFORMED PENSION FUND	23,394.00			23,394.00	100
			23,394.00	0.00	0.00	23,394.00	100
01486	026	CASUALTY - GENERAL LIABILITY	11,788.00			11,788.00	100
	027	AUTOMOBILE LIABILITY INSURANCE	3,421.00			3,421.00	100
	029	PUBLIC OFFICIALS LIABILITY INS.	6,160.00			6,160.00	100
	030	INLAND MARINE INSURANCE	7,781.00			7,781.00	100
	032	COMMERCIAL PROPERTY INSURANCE	2,054.00			2,054.00	100
			31,204.00	0.00	0.00	31,204.00	100

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01 GENERAL FUND							
01489	010	MILITARY & CIVIC CONTRIBUTIONS	27,500.00			27,500.00	100
			27,500.00	0.00	0.00	27,500.00	100
01492	011	TRANSFER TO CAPITAL RESERVE FUND	657,980.00			657,980.00	100
			657,980.00	0.00	0.00	657,980.00	100
01	*****	GENERAL FUND	4,252,556.00	260,358.40	260,358.40	3,992,197.60	94
08 SEWER FUND							
08429	010	SALARIES & WAGES - SEWER OP & MAINT	138,489.00	10,170.42	10,170.42	128,318.58	93
	020	MATERIALS & SUPPLIES	2,500.00			2,500.00	100
	021	UTILITIES	18,000.00	1,232.94	1,232.94	16,767.06	93
	022	MAINTENANCE & REPAIRS	25,000.00			25,000.00	100
	023	VEHICLE MAINTENANCE & REPAIRS	2,500.00			2,500.00	100
	024	GAS & OIL	4,000.00	189.41	189.41	3,810.59	95
	026	SEWAGE DISPOSAL VARIOUS	570,000.00	59,342.00	59,342.00	510,658.00	90
	027	MATERIALS & SUPPLIES	2,000.00			2,000.00	100
	028	GENERAL EXPENSE	10,000.00			10,000.00	100
	029	ENGINEERING	12,000.00			12,000.00	100
	030	TELEPHONE & COMMUNICATIONS	6,000.00	2,798.00	2,798.00	3,202.00	53
	031	ALARM SYSTEM EXPENSE	2,000.00			2,000.00	100
	101	SALARIES & WAGES - SEWER ADMIN.	107,894.00	5,142.60	5,142.60	102,751.40	95
			900,383.00	78,875.37	78,875.37	821,507.63	91
08430	070	CAPITAL EXPENDITURES	15,000.00			15,000.00	100
			15,000.00	0.00	0.00	15,000.00	100
08484	010	AUTOMOBILE INSURANCE	2,280.00			2,280.00	100
	200	WORKMEN'S COMPENSATION	10,812.00	2,689.88	2,689.88	8,122.12	75
			13,092.00	2,689.88	2,689.88	10,402.12	79
08486	011	CASUALTY - GENERAL LIABILITY	8,907.00			8,907.00	100
	013	SOCIAL SECURITY TAX -SEWER - BORO	18,994.00	1,154.84	1,154.84	17,839.16	94
	014	COMMERCIAL PROPERTY INSURANCE	6,557.00			6,557.00	100
	015	PUBLIC OFFICIALS LIABILITY INS.	4,107.00			4,107.00	100
	016	DENTAL CARE INSURANCE	5,675.00	2,177.47	2,177.47	3,497.53	62
	017	INCOME PROTECTION INSURANCE	3,718.00	263.72	263.72	3,454.28	93
	019	HOSPITALIZATION & PRESCRIPTION INS.	92,095.00	6,970.39	6,970.39	85,124.61	92
	020	GROUP LIFE INSURANCE	2,195.00	133.06	133.06	2,061.94	94
			142,248.00	10,699.48	10,699.48	131,548.52	92
08	*****	SEWER FUND	1,070,723.00	92,264.73	92,264.73	978,458.27	91

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20 SEWER CAPITAL RESERVE							
20429	072	REPAIR OF SEWER LATERALS	7,000.00	960.00	960.00	6,040.00	86
	073	REPAIR JOINTS FOR I & I	75,000.00			75,000.00	100
	076	CONSTRUCTION FUND-VFSA & TT	50,000.00			50,000.00	100
	077	REPLACE PUMP AT STATION #1 POWELTON	5,000.00			5,000.00	100
			137,000.00	960.00	960.00	136,040.00	99
20	*****	SEWER CAPITAL RESERVE	137,000.00	960.00	960.00	136,040.00	99
30 CAPITAL RESERVE FUND							
30400	001	ZONING ORDINANCE AMENDMENTS UPDATE	20,000.00			20,000.00	100
	002	GENERAL CODE REFORMAT OF CODE ORDIN	4,000.00			4,000.00	100
	004	REVIALIZATION & COMPREHENSIVE PLAN	20,000.00	2,691.28	2,691.28	17,308.72	87
			44,000.00	2,691.28	2,691.28	41,308.72	94
30402	026	DOCUMENT IMAGING	30,000.00			30,000.00	100
			30,000.00	0.00	0.00	30,000.00	100
30430	001	TRAFFIC ANALYSIS ENGINEER STUDIES	20,000.00			20,000.00	100
			20,000.00	0.00	0.00	20,000.00	100
30435	006	RANDOLPH WOODS DEV./M-W GREENWAY TR	500,000.00			500,000.00	100
	012	SIDEWALK IMPROVEMENTS	150,000.00			150,000.00	100
	014	STREETSCAPE IMPROVEMENTS	85,000.00			85,000.00	100
			735,000.00	0.00	0.00	735,000.00	100
30437	002	BRIDGE STREET REPAIRS	20,000.00			20,000.00	100
			20,000.00	0.00	0.00	20,000.00	100
30439	001	OLD LINCOLN HIGHWAY IMPROVEMENTS	75,000.00			75,000.00	100
	002	TRAFFIC SAFETY IMPROVEMENTS	100,000.00			100,000.00	100
	070	PAVING BOROUGH STREETS	330,000.00			330,000.00	100
			505,000.00	0.00	0.00	505,000.00	100
30446	001	STREAMBANK STABILIZATION	50,000.00			50,000.00	100
			50,000.00	0.00	0.00	50,000.00	100
30454	001	Park Improvements	215,000.00			215,000.00	100
			215,000.00	0.00	0.00	215,000.00	100

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30 CAPITAL RESERVE FUND							
30455	001	KING STREET- SHADE TREE PLAN	25,000.00			25,000.00	100
			25,000.00	0.00	0.00	25,000.00	100
30459	000	SIGNAGE THROUGHOUT THE BOROUGH	50,000.00			50,000.00	100
	001	Trail Construction	100,000.00			100,000.00	100
			150,000.00	0.00	0.00	150,000.00	100
30471	000	DEBT SERVICE PRINCIPAL	271,000.00	32,080.64	32,080.64	238,919.36	88
			271,000.00	32,080.64	32,080.64	238,919.36	88
30472	000	DEBT SERVICE INTEREST	3,856.00	288.79	288.79	3,567.21	93
			3,856.00	288.79	288.79	3,567.21	93
30480	8932	GENERAL EXPENSE	3,000.00			3,000.00	100
			3,000.00	0.00	0.00	3,000.00	100
30	*****	CAPITAL RESERVE FUND	2,071,856.00	35,060.71	35,060.71	2,036,795.29	98

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35 HIGHWAY AID FUND							
35492	000	TRANSFER TO GENERAL FUND	50,000.00			50,000.00	100
			50,000.00	0.00	0.00	50,000.00	100
35	*****	HIGHWAY AID FUND	50,000.00	0.00	0.00	50,000.00	100
			7,582,135.00	388,643.84	388,643.84	7,193,491.16	95

Legend:
 Expenditure Budget Status Report Previewing to your screen
 Starting at Fund 01400
 MARP03 run by Mary Lou 4 : 40 PM
 MARP03 run by Mary Lou 4 : 40 PM