

AGENDA

REGULAR MEETING
BOROUGH COUNCIL
MALVERN BOROUGH

April 18, 2023
7:30 PM

Virtual Meeting Participation Option

This evening's meeting of Malvern Borough Council allows for a virtual meeting option via Zoom. The information on how to participate virtually via telephone or video conferencing is provided below.

Borough Council Meeting Dial-In Information: 1-877-853-5247 (toll-free)

Meeting link: <https://us02web.zoom.us/j/84197019623>

When prompted, enter the following meeting ID, followed by the “#” symbol: 841 9701 9623. You will be placed in the waiting room and admitted by the host.

To unmute if using audio via telephone, please enter *6.

Malvern Borough is not liable for any computer security problems that participants may experience.

PRESIDING: Amy Finkbiner, Ph.D., President

INVOCATION: Zeyn B. Uzman, Mayor

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:
Council President Finkbiner
Council Vice-President Bones
Council Member Frederick
Council Member Laney
Council Member Niemiec
Council Member Phillips
Council Member Riccetti
Mayor Uzman

1. ANNOUNCEMENTS

- a. Anyone present who is recording the meeting is asked to announce so at this time, in accordance with Resolution No. 840.
- b. As a courtesy, if you are participating via Zoom, please turn your camera on while speaking.
- c. Borough Council met in executive session on April 18, 2023 prior to this evening's meeting to discuss matters related to collective bargaining, personnel and legal matters of the Borough.
- d. The Parks & Recreation Committee had a wonderful successful Egg Hunt Event on Saturday, April 8, 2023. Thank you for coming out!
- e. Public Works has been working hard around town. They recently painted the Rubino Park Pavilion. Please make sure to thank them for all that they do for Malvern Borough.

2. APPROVAL OF AGENDA:

MOTION: To approve the agenda for the April 18, 2023 meeting of Borough Council as presented.

3. MINUTES & REPORTS

a. APPROVAL OF MINUTES

MOTION: To approve the minutes of the regular meeting held on Tuesday, April 4, 2023 as presented.

b. APPROVAL OF REPORTS

MOTION: To approve the Treasurer's Report, the Sub-Committee Reports for Finance and Administration, Public Safety, and Public Works, the Chief of Police Report, the Code Enforcement Department Reports, the Superintendent of Public Works Report, the Assistant Manager's Report, and the Manager's Report for the month of March 2023, as submitted.

c. BOROUGH COUNCIL SUB-COMMITTEE REPORTS

- Finance & Administration
- Public Safety
- Public Works

The Finance & Administration Sub-Committee met on April 12, 2023 and discussed the following:

- Body and Car Cameras for the MBPD
- Main Street Revitalization Initiative
- Rate of Return Opportunities regarding Borough Funds

The Public Works Sub-Committee met on April 11, 2023 and discussed the following:

- Road Paving Program
- Old Lincoln Highway Infrastructure Improvement Project
- Jennings Lane Bid
- North Warren Avenue Streambank Stabilization Project
- Malvern Prep Trail
- Randolph Woods Nature Preserve Project – Phases I, IA, and 2
- EV Charging Station Grant Opportunity through PennDot
- Everett's Alley

The Public Safety Sub-Committee has not met since the last Borough Council meeting and is scheduled to meet on May 1, 2023.

4. SPECIAL BUSINESS

a. MALVERN BOROUGH POLICE DEPARTMENT CAPITAL RESERVE BUDGET AMENDMENT FOR BODY AND POLICE CAR CAMERAS - HEARING

MOTION: To adopt the proposed Capital Reserve Budget Amendment as presented.

In accordance with the Malvern Borough Home Rule Charter, Borough Council will conduct a public hearing this evening to consider adoption of the proposed Capital Reserve Budget Amendment regarding the purchase of body and police car cameras for the Malvern Borough Police Department. The Mayor will present a presentation on this matter and the presentation will be posted on the Borough website the following day.

b. MALVERN HISTORICAL COMMISSION APPOINTMENT CONSIDERATIONS

MOTION: To reappoint the following members to the Malvern Historical Commission for a (five) 5 year term to expire on January 1, 2028:

- Hugo Schmitt

- Barbara Rutz

The Malvern Historical Commission met on April 11, 2023 and recommended Hugo Schmitt be re-appointed to a five (5) year term, motioned by Lynne Frederick, seconded by Barbara Rutz, passed 5-0 unanimously.

The Malvern Historical Commission met on April 11, 2023 and recommended. Barbara Rutz be re-appointed to a five (5) year term, motioned by Lynne Frederick, seconded by Cathy Raymond, passed 5-0 unanimously.

5. UNFINISHED BUSINESS

a. ZONING HEARING BOARD

There are no new Zoning Hearing Board applications before the Zoning Hearing Board.

6. NEW BUSINESS

a. MAIN STREET REVITALIZATION INITIATIVE

Council Member Frederick will be giving a presentation on the Main Street Revitalization Initiative based on research that was performed with the Borough Management Team. The presentation will be placed on the Borough website the following day. Borough Council will discuss how best to move forward.

7. PUBLIC FORUM

Citizens/taxpayers are invited to bring before Borough Council any item not on the agenda.

8. ADJOURNMENT

REGULAR MEETING

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MALVERN BOROUGH
1 East First Avenue
Malvern, PA 19355

April 4, 2023
7:30 PM

PRESIDING: Acting President Joseph Bones

INVOCATION: Mayor Uzman

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

PRESENT

Acting President Bones
Council Member Laney
Council Member Frederick
Council Member Niemiec
Council Member Riccetti
Zeyn B. Uzman, Mayor

ABSENT:

Council President Finkbiner
Council Member Phillips

1. ANNOUNCEMENTS

Acting President Bones asked in accordance with Resolution No. 840 if any member of the audience was recording the meeting. Mr. Hugo Schmitt and Mr. Danny Fruchter recorded the meeting.

Acting President Bones requested as a courtesy, if you are participating via ZOOM, please turn on your camera while speaking.

Acting President Bones announced that the Parks & Recreation Committee is hosting the Egg Hunt Event located at the Paoli Battlefield on Saturday, April 8, 2023 at 11AM.

Acting President Bones thanked Public Works for all that they do and complimented them on the Burke Park Clock that was painted.

2. APPROVAL OF AGENDA

A motion was made by Council Member Laney, seconded by Council Member Niemiec, carried by a vote of 5-0, to approve the agenda for the April 4, 2023 meeting as presented.

3. MINUTES & REPORTS

a. APPROVAL OF MINUTES

A motion was made by Council Member Laney, seconded by Council Member Frederick, and carried by a vote of 5-0, to approve the minutes from the Tuesday, March 21, 2023 as presented.

b. BOROUGH COUNCIL SUB-COMMITTEE REPORTS

The Finance & Administration and Public Works Sub-Committees have not met since the last

Borough Council meeting.

The Public Safety Sub-Committee meeting on Monday, March 27, 2023 and discussed the following:
Year 2023 & 2024 Trash Bid

- Crosswalk Studies on King Street – Status of Quotes
- 2018 Multimodal Study
- Baptist Church Cemetery – Tree Removal of Dying Tree
- 202 W. King Street – Status of building renovation from fire
- Telephone Pole located at Warren Avenue near Monument Avenue
- Body and Dash Camera Quotes for MBPD

4. SPECIAL BUSINESS

a. INTRODUCTION OF PART-TIME POLICE OFFICER PATRICK ROSE

Mayor Uzman and Police Chief Marcelli introduced Part-time Officer Rose. Borough Council and the community thanked him for his service.

b. SURFIN' USA EVENT – MALVERN BUSINESS PROFESSIONAL ASSOCIATION SPONSORED

Acting President Bones explained that the Malvern Business Professional Association is hosting the “SURFIN’ USA” event on Saturday, May 6, 2023 and is requesting approval to have alcoholic drinks available for purchase in the municipal lot adjacent to Wolfe's Brass. The providers will be Dressler Estate Cider, Locust Lane Beer, and PA Distilling Spirits. Additionally, Borough Council discussed if the Malvern Borough Police detail associated with this event will be paid from the American Rescue Act Funds.

The Police Chief explained the history of how details were covered by the entity hosting the event prior to COVID19. Police Details are billed to the entity for \$100 per hour per Officer.

Mr. David Campli attended via ZOOM and spoke on behalf of the MBPA.

Mrs. Gail Newman commented on the Main Street Manager discussion that will take place in the near future.

Mr. Tiffanie Quinn inquired about the ARPA funds and Borough Manager Loomis gave a status update on such. She also commented about police details.

A motion was made by Council Member Laney, seconded by Council Member Riccetti, and carried by a vote of 4-1, to authorize the Malvern Borough Business Association, Dressler Estate Cider, Locust Lane Beer, and PA Distilling Spirits to utilize the municipal lot for a beer/ wine garden, adjacent to Wolfe’s Brass, for the “SURFIN’ USA” event scheduled for Saturday, May 6, 2023, pursuant to the Borough Solicitor’s conditions and approval by the Pennsylvania Liquor Control Board, as well as pay for the Malvern Borough Police detail associated with this event from the American Rescue Act funds.

Council Member Frederick was in favor of the SURFIN’ USA event but not in support of the use of ARPA funding to pay for the Police Detail associated with the event. She voted against the motion.

c. BID AWARD FOR HIGHLAND AVENUE & KING STREET

Acting President Bones explained Jena Asphalt Solutions, Inc. of Spring City, PA, was the low bidder and has submitted the necessary documents including the Bid Bond, Anti-Collusion Affidavit, Workmen's Compensation Act Affidavit and the Public Works Employment Verification Form. The Borough Engineer has reviewed the submitted bid documentation and found it to be adequate. The Borough Engineer recommends the project be awarded to Jena Asphalt Solutions, Inc. in the amount of Forty Thousand dollars and 00/100 cents (\$40,000.00). Please note, the estimated material costs for this project will be approximately \$48,723.95 for a total project cost of \$88,723.95. \$139,059 is currently budgeted to complete these road improvements.

A motion was made by Council Member Laney, seconded by Council Member Riccetti, and carried by a vote of 5-0, to authorize Jena Asphalt Solutions, Inc. of Spring City to complete the Highland Avenue and King Street paving project in the amount of \$88,723.95.

5. UNFINISHED BUSINESS

a. ORDINANCE NO. 2023-01 – PROVIDING FOR AN ALTERNATE MEMBER FOR THE ENVIRONMENTAL ADVISORY COUNCIL

Acting President Bones opened the hearing to consider Ordinance No. 2023 – 01. This ordinance will amend Chapter 25, Section 25-29, of the code of Ordinances of the Borough of Malvern, Pennsylvania, being the administrative code, providing for an alternate member for the Environmental Advisory Council. Notice of Public Hearing was published in the March 25, 2023 edition of the Daily Local News, as required, as well as posted on the Borough website.

Borough Council is in support and agrees with the proposed ordinance amendment.

A motion was made by Council Member Riccetti, seconded by Council Member Niemiec, and carried by a vote of 5-0 to provide for an alternate member for the Environmental Advisory Council.

b. APPOINTMENT OF ALTERNATE MEMBER TO THE ENVIRONMENTAL ADVISORY COUNCIL

Acting President Bones explained that The Environmental Advisory Council (EAC) recommended unanimously at their February 23, 2023 the following actions be considered by Borough Council:

A motion was made by Council Member Niemiec, seconded by Council Member Riccetti, and carried by a vote of 5-0 to appoint Eric Beauregard to the Environmental Advisory Council for the alternate position, as approved by Ordinance earlier this evening.

c. ZONING HEARING BOARD

Acting President Bones announced that there are no new Zoning Hearing Board applications before the Zoning Hearing Board.

6. NEW BUSINESS

a. PICNIC IN THE PARK LOCATED AT PAOLI MEMORIAL GROUNDS – DONATION REQUEST

Mr. Frank Ortner proposed and requested funding to hold a “Picnic in the Park” event located at the Paoli Memorial Grounds in conjunction with the annual Malvern Memorial Parade. The picnic entails entertainment by the Chester County String Band providing seating for 90 string band members. The total cost for the string band performance is \$1,550 and the chair rental cost totals \$253.10 for a grand total request of \$1,803.10 to be donated by Malvern Borough.

Mrs. Gail Newman also spoke on this matter with Mr. Frank Ortner describing the event as cultural for the community and for all to enjoy.

Mayor Uzman donated \$1,000 and recommended that Mr. Frank Ortner fund raise the remaining funds, from there the Borough will cut a check for the deficit. Mr. Frank Ortner thanked him for his donation.

Borough Council was in agreement with this approach.

A motion was made by Council Member Niemiec, seconded by Council Member Laney, and carried by a vote of 5-0 to authorize \$900 be donated by Malvern Borough to the event as presented.

7. PUBLIC FORUM

Mr. John Buckley commented on utility poles, the vacant lot at Bridge & King Streets, and sidewalks.

Mr. Hugo Schmitt commented and inquired about the trees cut down at the Paoli Battlefield recently. Acting President Bones explained that these trees were dead and removed due to being a hazard.

Mayor Uzman commented on placing signage at the east end of town to highlight Malvern Borough and entering the Borough. Borough Council was receptive to this idea.

Ms. Cynthia Ercole commented on stop signage being located at WaWa. Borough Manager Loomis will reach out to the property owner to request that signage be installed.

8. ADHOURNMENT

All business having been discussed, a motion was made by Council Member Laney, seconded by Council Member Frederick, and carried by a vote of 5-0, to adjourn the meeting at 9:02PM

Respectfully submitted,
Tiffany M. Loomis
Borough Manager/Secretary

TREASURER'S REPORT			
			April 18, 2023
GENERAL FUND:			
January 1, 2023 Opening Cash Balance		\$ 2,511,038.11	
2023 General Fund Budget		\$ 5,522,967.00	
Year-to-Date - Revenues		\$ 1,253,422.57	
Year-to-Date - Expenditures		\$ 1,093,553.30	
March1, 2023 Opening Cash Balance			\$ 2,577,798.09
MarchRevenues			* 494,617.04
Total Revenues and Opening Cash Balance			\$ 3,072,415.13
MarchExpenses			** 401,507.75
March 31, 2023 Closing Cash Balance			\$ 2,670,907.38
800,000 Special MM Acct.	National Bank of Malvern	\$ 2,670,907.38	
PLIGT CLASS I			
		\$ 250,000.00	
MarchOpening Cash Value			\$ 774,320.11
Deposits	PLGHIT PRIME TERM 100K		
Interest	PLGHIT PRIME TERM 100K	Interest	\$ 3,613.09
MarchClosing Balance			\$ 777,933.20
MERIDIAN BANK CHECKING			
January 1, 2023 Opening Cash balance		\$ 265,965.70	
MarchRevenues			
March 31, 2023 Closing Cash Balance			\$ 266,230.93
Total Revenues and Opening Cash Balance			\$ 293.95
MarchExpenses			
March 31, 2023 Closing Cash Balance			\$ 266,524.88
		\$ 266,524.88	
CAPITAL RESERVE FUND:			
January 1, 2023 Opening Cash Balance		\$ 895,171.74	
2023 Capital Reserve Budget		\$ 3,128,307.00	
Year-to-Date - Revenues		\$ 2,226.29	
Year-to-Date - Expenditures		\$ 152,918.78	
March1, 2023 Opening Cash Balance			\$ 842,281.12
MarchRevenues			744.39
Total Revenues and Opening Cash Balance			\$ 843,025.51
MarchExpenses			98,546.26
March 31, 2023 Closing Cash Balance			\$ 744,479.25
	National Bank of Malvern	\$ 744,479.25	
* Sewer payroll	24,019.98		
**	24,019.98		
LIQUID FUEL FUND:			
January 1 2023 Opening Cash Balance		\$ 216,973.45	
2023 Liquid Fuels Budget		\$ 180,000.00	
Year-to-Date Revenues		\$ 356.81	
Year-to-Date Expenditures		\$ -	
March 1, 2023 Opening Cash Balance			\$ 217,330.26
MarchRevenues			95,801.52
Total Revenues and Opening Cash Balance			\$ 313,131.78
MarchExpenses			*
March 31, 2023 Closing Cash Balance			\$ 313,131.78
	Savings Account	\$ 313,131.78	

SEWER FUND:			
January 1, 2023 Opening Cash Balance		\$	2,014,819.89
2023 Sewer Budget		\$	1,056,405.00
Year-to-Date - Revenues		\$	247,384.27
Year-to-Date - Expenditures		\$	263,277.05
March 1, 2023 Opening Cash Balance			\$ 2,096,718.49
March Revenues			29,735.93
Total Revenues and Opening Cash Balance			\$ 2,126,454.42
March Expenses			127,527.31
March 31, 2023 Closing Cash Balance			\$ 1,998,927.11
500,000.00 in MM Acct.	National Bank of Malvern	\$	1,998,927.11
	<u>SUMMARY ALL FUNDS</u>		
	March-23		
January 1, 2023 Opening Cash Balance		\$	6,672,736.61
2023 All Budgets		\$	9,887,679.00
Year-to-Date - Revenues All Funds		\$	1,608,916.12
Year-to-Date - Expenditures All Funds		\$	1,509,749.13
March 1, 2023 Opening Cash Balance	All Funds		\$ 6,774,679.00
March Revenues			624,805.92
Total Revenues and Opening Cash Balances All Funds			\$ 7,399,484.92
March Expenses			627,581.32
March 31, 2023 Closing Cash Balance			\$ 6,771,903.60
		\$	6,771,903.60
<u>SIDEWALK FEE-IN-LIEU ACCOUNT:</u>			
March 1, 2023 Opening Cash Balance			\$ 32,782.55
Revenue			36.20
Total Revenues and Opening Cash Balance			\$ 32,818.75
Expenses			
March 31, 2023 Closing Cash Balance			\$ 32,818.75
<u>ARPA 2022 ACCOUNT</u>			
March 1, 2023 Opening Cash Balance			\$ 235,482.23
Revenue			\$ 163.23
Total Revenues and Opening Cash Balance			\$ 235,645.46
Expenses			\$ 23,449.00
March 31, 2023 Closing Cash Balance			\$ 212,196.46
<u>CONTINGENCY FUNDS:</u>			
	General Fund Contingencies		\$310,410.02
	National Bank of Malvern	Interest	\$631.45
		TOTAL	\$311,041.47
	Sewer Fund Contingencies		\$432,873.94
	National Bank of Malvern	Interest	\$880.57
			\$433,754.51
TOTAL IN ALL ACCOUNTS			\$ 7,761,714.79
	Respectfully Submitted by,		
	Mary Lou Whitcomb		
	Borough Treasurer		

April 18, 2023

To the President and Members
Malvern Borough Council
Malvern, PA 19355

Dear Council Members:

We, the undersigned members of the Finance and Administration Committee, submit the following report for the month of March.

Bills to be paid from the General Fund for Finance and Administration in the amount of \$ 112,029.31. Bills to be paid for Tax Collection in the amount of \$ 1,242.83. Bills to be paid for Capital Reserve Fund in the amount of \$ 98,546.26 have been examined and approved for payment.

Respectfully submitted,

Marty Laney, Chair

Amy Finkbiner, Ph.D.

Joe Bones

April 18, 2023

To the President and Members
Malvern Borough Council
Malvern, PA 19355

Dear Council Members:

We, the undersigned members of the Public Safety Committee, submit
The following report for the month of March.

Bills to be paid from the General Fund for Police in the amount of
\$ 140,879.18 for Code Enforcement in the amount of \$ 10,736.06 and
for Malvern Fire Company in the amount of \$4,344.00 have been
Examined and approved for payment.

Respectfully submitted,

Lynne D. Frederick

Brendan Phillips, Chair

Marty Laney

April 18, 2023

To the President and Members
Malvern Borough Council
Malvern, PA 19355

Dear Council Members:

We, the undersigned members of the Public Works Committee, submit the following report for the month of March.

Bills to be paid from the General Fund for Highways in the amount of \$ 48,237.81. For Trash & Recyclables in the amount \$ 21,865.80, for Park and Recreation in the amount of \$8,095.84, have been examined and approved for payment. Bills to be paid from the Sewer Fund in the amount of \$ 127,132.54, have been examined and approved for payment.

Respectfully submitted,

Joseph Bones, Chair

Mark Niemiec

Angela Riccetti

Malvern Borough Accounts Payable

Report Date 04/13/23

Expenditure Budget Status Report
GL Period 2303

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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
01		GENERAL FUND						
01400	000	BORO COUNCIL & MAYOR COMPENSATION	9,600.00	2,100.00	2,100.00		7,500.00	78
	001	SALARY - SECRETARY/MANAGER	80,080.00	9,240.00	21,560.00		58,520.00	73
	002	SALARY - TREASURER/ADMIN. ASST.	54,844.00	5,274.01	13,712.41		41,131.59	75
	003	ASSISTANT MANAGER	54,060.00	6,238.08	14,555.54		39,504.46	73
	021	SALARY & WAGES - CLERKS	11,700.00	900.00	1,950.08		9,749.92	83
	033	TELEPHONE & COMMUNICATIONS	7,875.00	1,970.54	3,926.21		3,948.79	50
			218,159.00	25,722.63	57,804.24	0.00	160,354.76	74
01401	000	REAL ESTATE TAX REFUNDS	6,500.00				6,500.00	100
			6,500.00	0.00	0.00	0.00	6,500.00	100
01402	020	MATERIALS & SUPPLIES	5,000.00	871.13	1,881.02		3,118.98	62
	021	CONFERENCES, SEMINARS, MEETINGS	9,500.00	565.59	1,949.84		7,550.16	80
	022	DUES & MEMBERSHIPS	4,200.00	310.60	2,824.68		1,375.32	33
	023	OFFICE EQUIP. MAINTENANCE & EXPENSE	25,000.00	1,414.89	14,744.31		10,255.69	41
	024	GENERAL EXPENSE	24,750.00	5,112.58	11,707.86		13,042.14	53
	025	ADVERTISING & PRINTING	12,000.00	598.00	1,998.16		10,001.84	83
	030	AUDITING SERVICES	15,000.00		5,500.00		9,500.00	63
			95,450.00	8,872.79	40,605.87	0.00	54,844.13	57
01403	012	COMMISSIONS-EARNED INC. TAX COLL.	25,000.00	1,242.83	3,006.33		21,993.67	88
	013	EIT TAX COLLECTION STUDY GROUP EXP	500.00				500.00	100
	014	GENERAL EXPENSE	500.00		65.31		434.69	87
			26,000.00	1,242.83	3,071.64	0.00	22,928.36	88
01404	000	LEGAL SERVICES	145,000.00	12,503.56	39,611.81		105,388.19	73
	002	LEGAL SERVICES-RIGHT-TO-KNOW	65,000.00	5,643.50	15,053.55		49,946.45	77
			210,000.00	18,147.06	54,665.36	0.00	155,334.64	74
01406	200	WORKERS COMPENSATION	12,300.00		2,796.56		9,503.44	77
	220	INCOME PROTECTION INSURANCE	3,085.00	193.27	572.67		2,512.33	81
	221	GROUP LIFE INSURANCE	1,729.00	102.06	306.18		1,422.82	82
	222	HOSPITALIZATION INSURANCE	67,388.00	11,534.33	21,787.96		45,600.04	68
	223	DENTAL CARE INSURANCE	4,055.00		1,798.37		2,256.63	56
	224	SOCIAL SECURITY TAX- BOROUGH	37,841.00	2,553.46	6,308.31		31,532.69	83
			126,398.00	14,383.12	33,570.05	0.00	92,827.95	73
01407	021	OFFICE SUPPLIES	8,000.00	798.90	798.90		7,201.10	90
	022	COMPUTER SUPPLIES	5,900.00		70.77		5,829.23	99
	025	REPAIRS AND MAINTENANCE	13,100.00	2,201.03	3,629.07		9,470.93	72
	026	SMALL TOOLS AND MINER EQUIPMENT	3,000.00		274.33		2,725.67	91
			30,000.00	2,999.93	4,773.07	0.00	25,226.93	84

Malvern Borough Accounts Payable

Report Date 04/13/23

Expenditure Budget Status Report
GL Period 2303

PAGE 2

Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
01		GENERAL FUND						
01408	000	ENGINEERING SERVICES	71,500.00		5,120.18		66,379.82	93
			71,500.00	0.00	5,120.18	0.00	66,379.82	93
01409	020	MATERIALS & SUPPLIES	10,000.00	633.75	5,650.55		4,349.45	44
	021	UTILITIES	45,500.00	3,302.88	5,120.35		40,379.65	89
	022	GENERAL EXPENSE	3,500.00				3,500.00	100
	023	MAINTENANCE & REPAIRS	55,000.00	4,273.64	20,160.79		34,839.21	63
	024	ALARM SYSTEM EXPENSE	560.00	560.04	560.04		-0.04	
			114,560.00	8,770.31	31,491.73	0.00	83,068.27	73
01410	010	SALARY - CHIEF OF POLICE	142,061.00	10,928.00	37,701.60		104,359.40	74
	011	SALARY & WAGES - PATROLMEN	631,169.00	46,230.76	138,859.03		492,309.97	78
	012	SALARY & WAGES - CLERICAL	68,120.00	5,240.00	15,720.00		52,400.00	77
	015	SALARY & WAGES-PART TIME PATROLMEN	95,000.00	5,530.00	15,009.00		79,991.00	84
	018	SALARY & WAGES -OVERTIME	75,000.00	1,777.76	14,100.29		60,899.71	81
	019	MAINTENANCE - OFFICE EQUIPMENT	8,000.00		576.47		7,423.53	93
	020	MATERIALS & SUPPLIES	4,000.00	42.44	763.09		3,236.91	81
	021	UNIFORMS	11,000.00	651.60	651.60		10,348.40	94
	022	AMMUNITION	7,000.00		40.90		6,959.10	99
	023	TRAINING - EDUCATION	9,000.00	199.00	398.00		8,602.00	96
	024	ADVERTISING & PRINTING	5,000.00				5,000.00	100
	025	TELEPHONE & COMMUNICATIONS	7,000.00	868.86	2,269.87		4,730.13	68
	026	VEHICLE MAINTENANCE & REPAIRS	21,000.00	4,076.62	5,757.74		15,242.26	73
	027	MAINTENANCE - TRAFFIC SIGNALS	4,000.00		245.00		3,755.00	94
	029	GAS & OIL	16,500.00	2,157.39	4,537.42		11,962.58	73
	030	TIRES	3,000.00				3,000.00	100
	031	ENERGY - TRAFFIC LIGHTS	2,000.00	354.22	531.38		1,468.62	73
	032	GENERAL EXPENSE	26,000.00	2,584.51	10,629.00		15,371.00	59
	042	DUES & MEMBERSHIPS	20,000.00	8,549.02	12,004.02		7,995.98	40
	070	CAPITAL EXPENDITURES	72,500.00	650.00	39,182.00		33,318.00	46
	071	IT NETWORKING SERVICES & EXPENSES	21,125.00	965.79	1,665.79		19,459.21	92
	072	COMPUTER HARDWARE	13,100.00				13,100.00	100
	200	WORKERS COMPENSATION	11,840.00		2,796.56		9,043.44	76
	220	INCOME PROTECTION SERVICES	6,500.00	543.85	1,622.59		4,877.41	75
	221	GROUP LIFE INSURANCE	3,500.00	302.40	907.20		2,592.80	74
	222	HOSPITALIZATION INSURANCE	144,900.00	31,232.31	61,708.90		83,191.10	57
	223	DENTAL CARE INSURANCE	9,000.00		4,718.46		4,281.54	48
	224	SOCIAL SECURITY TAX BOROUGH	72,000.00	5,278.47	16,774.24		55,225.76	77
	228	POLICE PROFESSIONAL LIABILITY INSUR	18,002.00	12,716.18	12,716.18		5,285.82	29
			1,527,317.00	140,879.18	401,886.33	0.00	1,125,430.67	74
01411	020	CONTRIBUTION VOLUNTEER FIRE COMPANY	132,250.00				132,250.00	100
	021	COST OF FIRE HYDRANTS	22,000.00		3,018.92		18,981.08	86
	022	VOL. FIRE CO. - WATER CONSUMPTION	4,000.00				4,000.00	100
	023	STATE WORKERS INS. FD. (SWIF)	46,574.00	4,344.00	7,441.00		39,133.00	84

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01		GENERAL FUND						
01411	099	FOREIGN FIRE INS. MFC	33,000.00				33,000.00	100
			237,824.00	4,344.00	10,459.92	0.00	227,364.08	96
01414	010	SALARIS & WAGES - CODE ENFORCEMENT	136,888.00	10,200.16	30,273.91		106,614.09	78
	020	GENERAL EXPENSE	4,000.00		3,354.98		645.02	16
	021	CONTRIBUTION TO PLANNING COMMISSION	2,500.00	210.00	262.50		2,237.50	90
	022	CONTRIBUTION TO ZONING BOARD	6,500.00	276.00	276.00		6,224.00	96
	023	CONTRIBUTION TO HISTORICAL COMMISS.	3,000.00	49.90	1,449.89		1,550.11	52
	024	CONTR. TO THE ENVIORNMENTAL ADV CO	1,000.00		356.89		643.11	64
	221	REFUNDS- ZONING HEARINGS	500.00				500.00	100
			154,388.00	10,736.06	35,974.17	0.00	118,413.83	77
01415	000	EMERGENCY MANAGEMENT COORDINATOR	500.00				500.00	100
			500.00	0.00	0.00	0.00	500.00	100
01427	020	CONTRACTED SERVICES	268,750.00	17,107.71	54,260.19		214,489.81	80
	021	LANDFILL FEES & EXPENSES	106,250.00	4,758.09	23,484.44		82,765.56	78
			375,000.00	21,865.80	77,744.63	0.00	297,255.37	79
01430	010	SALARIES & WAGES - HIGHWAYS	242,919.00	18,685.92	64,227.75		178,691.25	74
	018	SALRIES & WAGES-OVERTIME	50,000.00		513.64		49,486.36	99
	020	MATERIALS & SUPPLIES	12,500.00	962.40	1,498.86		11,001.14	88
	021	UTILITIES	14,300.00	945.48	1,600.23		12,699.77	89
	022	GENERAL EXPENSE	15,000.00	1,232.35	3,254.46		11,745.54	78
	023	EQUIPMENT RENTALS	4,000.00				4,000.00	100
	024	TELEPHONE & COMMUNICATIONS	7,500.00	660.58	1,965.71		5,534.29	74
	025	VEHICLE MAINTENANCE & REPAIRS	12,000.00	49.00	940.32		11,059.68	92
	026	GAS, OIL & TIRES	15,000.00	1,438.26	3,024.95		11,975.05	80
	027	MINOR EQUIPMENT PURCHASES	2,500.00	284.67	284.67		2,215.33	89
	200	WORKERS COMPENSATION	11,840.00		2,796.56		9,043.44	76
	220	INCOME PROTECTION INSURANCE	2,771.00	197.70	573.48		2,197.52	79
	221	GROUP LIFE INSURANCE	1,729.00	108.88	326.64		1,402.36	81
	222	HOSPITALIZATION INSURANCE	94,201.00	15,363.89	30,316.15		63,884.85	68
	223	DENTAL CARE INSURANCE	4,127.00		2,015.69		2,111.31	51
	224	SOCIAL SECURITY TAX - BOROUGH	24,434.00	1,714.68	5,865.61		18,568.39	76
			514,821.00	41,643.81	119,204.72	0.00	395,616.28	77
01432	020	SNOW & ICE REMOVAL	35,000.00		2,117.00		32,883.00	94
			35,000.00	0.00	2,117.00	0.00	32,883.00	94
01433	020	STREET SIGNS & MARKINGS	10,000.00	968.25	1,213.25		8,786.75	88
			10,000.00	968.25	1,213.25	0.00	8,786.75	88

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01		GENERAL FUND						
01434	020	STREET LIGHTING	30,000.00	3,125.75	6,997.31		23,002.69	77
			30,000.00	3,125.75	6,997.31	0.00	23,002.69	77
01436	020	MAINT. & REPAIRS - SEWERS & DRAINS	3,000.00	500.00	500.00		2,500.00	83
	053	STORMWATER FEES	2,000.00	2,000.00	2,000.00			
			5,000.00	2,500.00	2,500.00	0.00	2,500.00	50
01437	020	REPAIRS TO TOOLS & MACHINERY	2,000.00		1,518.75		481.25	24
			2,000.00	0.00	1,518.75	0.00	481.25	24
01438	020	MAINTENANCE & REPAIRS - STREETS	10,000.00		224.95		9,775.05	98
			10,000.00	0.00	224.95	0.00	9,775.05	98
01439	070	CAPITAL EXPENDITURES	59,570.00				59,570.00	100
			59,570.00	0.00	0.00	0.00	59,570.00	100
01452	020	RECREATIONAL PROGRAMS	15,000.00	956.24	2,574.96		12,425.04	83
	021	MAINTENANCE & REPAIRS	10,000.00	836.50	836.50		9,163.50	92
			25,000.00	1,792.74	3,411.46	0.00	21,588.54	86
01454	010	SALARIES & WAGES - PARKS & REC.	55,867.00	4,297.44	13,627.86		42,239.14	76
	020	MATERIALS & SUPPLIES	6,500.00	4,972.99	5,438.69		1,061.31	16
	021	GENERAL EXPENSE	6,500.00	-4,527.33	1,637.69		4,862.31	75
			68,867.00	4,743.10	20,704.24	0.00	48,162.76	70
01455	020	SHADE TREE MAINTENANCE	17,250.00	1,560.00	1,560.00		15,690.00	91
			17,250.00	1,560.00	1,560.00	0.00	15,690.00	91
01456	020	CONTRIBUTION TO LIBRARY	12,180.00				12,180.00	100
			12,180.00	0.00	0.00	0.00	12,180.00	100
01483	020	NON-UNIFORMED PENSION FUND	29,120.00				29,120.00	100
			29,120.00	0.00	0.00	0.00	29,120.00	100
01486	026	CASUALTY - GENERAL LIABILITY	12,967.00	11,848.25	11,848.25		1,118.75	9
	027	AUTOMOBILE LIABILITY INSURANCE	3,763.00	3,774.78	3,774.78		-11.78	-0
	029	PUBLIC OFFICIALS LIABILITY INS.	6,776.00	6,716.70	6,716.70		59.30	1
	030	INLAND MARINE INSURANCE	8,559.00	8,530.21	8,530.21		28.79	0

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01		GENERAL FUND						
01486	032	COMMERCIAL PROPERTY INSURANCE	2,200.00	2,263.53	2,263.53		-63.53	-3
			34,265.00	33,133.47	33,133.47	0.00	1,131.53	3
01489	010	MILITARY & CIVIC CONTRIBUTIONS	43,500.00				43,500.00	100
			43,500.00	0.00	0.00	0.00	43,500.00	100
01492	011	TRANSFER TO CAPITAL RESERVE FUND	1,427,799.00				1,427,799.00	100
			1,427,799.00	0.00	0.00	0.00	1,427,799.00	100
01	*****	GENERAL FUND	5,517,968.00	347,430.83	949,752.34	0.00	4,568,215.66	83

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08		SEWER FUND						
08429	010	SALARIES & WAGES - SEWER OP & MAINT	154,585.00	11,891.04	40,872.22		113,712.78	74
	020	MATERIALS & SUPPLIES	2,500.00	1,585.18	1,585.18		914.82	37
	021	UTILITIES	35,000.00	3,751.81	6,724.63		28,275.37	81
	022	MAINTENANCE & REPAIRS	25,000.00	1,007.51	1,094.07		23,905.93	96
	023	VEHICLE MAINTENANCE & REPAIRS	2,500.00	142.95	142.95		2,357.05	94
	024	GAS & OIL	4,000.00	399.52	840.30		3,159.70	79
	026	SEWAGE DISPOSAL VARIOUS	520,000.00	54,153.69	108,240.39		411,759.61	79
	027	MATERIALS & SUPPLIES	3,000.00				3,000.00	100
	028	GENERAL EXPENSE	15,000.00	2,959.54	12,266.54		2,733.46	18
	029	ENGINEERING	12,000.00				12,000.00	100
	030	TELEPHONE & COMMUNICATIONS	6,000.00		423.60		5,576.40	93
	031	ALARM SYSTEM EXPENSE	2,000.00				2,000.00	100
	101	SALARIES & WAGES - SEWER ADMIN.	99,303.00	10,455.37	25,183.29		74,119.71	75
			880,888.00	86,346.61	197,373.17	0.00	683,514.83	78
08430	070	CAPITAL EXPENDITURES	15,000.00				15,000.00	100
			15,000.00	0.00	0.00	0.00	15,000.00	100
08484	010	AUTOMOBILE INSURANCE	2,280.00	2,518.76	2,518.76		-238.76	-11
	200	WORKMEN'S COMPENSATION	11,840.00		2,796.56		9,043.44	76
			14,120.00	2,518.76	5,315.32	0.00	8,804.68	62
08486	011	CASUALTY - GENERAL LIABILITY	9,352.00	8,557.07	8,557.07		794.93	9
	013	SOCIAL SECURITY TAX -SEWER - BORO	19,944.00	1,673.57	4,947.00		14,997.00	75
	014	COMMERICAL PROPERTY INSURANCE	6,685.00	7,489.15	7,489.15		-804.15	-12
	015	PUBLIC OFFICIALS LIABILITY INS.	4,312.00	4,412.87	4,412.87		-100.87	-2
	016	DENTAL CARE INSURANCE	5,959.00		2,242.82		3,716.18	62
	017	INCOME PROTECTION INSURANCE	3,904.00	260.65	764.10		3,139.90	80
	019	HOSPITALIZATON & PRESCRIPTION INS.	93,937.00	15,733.24	31,358.92		62,578.08	67
	020	GROUP LIFE INSURANCE	2,305.00	140.62	421.86		1,883.14	82
			146,398.00	38,267.17	60,193.79	0.00	86,204.21	59
08	*****	SEWER FUND	1,056,406.00	127,132.54	262,882.28	0.00	793,523.72	75

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20		SEWER CAPITAL RESERVE						
20429	072	REPAIR OF SEWER LATERALS	7,000.00				7,000.00	100
	073	REPAIR JOINTS FOR I & I	75,000.00				75,000.00	100
	074	UPGRADE WET WELL PUMP ST.#2 RUTHLAN	35,000.00				35,000.00	100
	076	CONSTRUCTION FUND-VFSA & TT	50,000.00				50,000.00	100
	077	REPLACE PUMP AT STATION #1 POWELTON	15,000.00				15,000.00	100
			182,000.00	0.00	0.00	0.00	182,000.00	100
20	*****	SEWER CAPITAL RESERVE	182,000.00	0.00	0.00	0.00	182,000.00	100
30		CAPITAL RESERVE FUND						
30400	001	ZONING ORDINANCE AMENDMENTS UPDATE	100,000.00				100,000.00	100
	002	GENERAL CODE REFORMAT OF CODE ORDIN	17,050.00	6,200.00	9,300.00		7,750.00	46
	004	REVIALIZATION & COMPREHENSIVE PLAN	20,000.00		4,511.20		15,488.80	77
			137,050.00	6,200.00	13,811.20	0.00	123,238.80	90
30409	002	MUNICIPAL BUILDING FENCING & LIGHTI	52,623.00	35,823.00	35,823.00		16,800.00	32
			52,623.00	35,823.00	35,823.00	0.00	16,800.00	32
30430	001	TRAFFIC ANALYSIS ENGINEER STUDIES	30,000.00				30,000.00	100
			30,000.00	0.00	0.00	0.00	30,000.00	100
30434	001	STREET LIGHTING	70,000.00				70,000.00	100
			70,000.00	0.00	0.00	0.00	70,000.00	100
30435	006	RANDOLPH WOODS DEV./M-W GREENWAY TR	250,000.00				250,000.00	100
	012	SIDEWALK IMPROVEMENTS	150,000.00				150,000.00	100
			400,000.00	0.00	0.00	0.00	400,000.00	100
30437	002	BRIDGE STREET REPAIRS	130,500.00				130,500.00	100
			130,500.00	0.00	0.00	0.00	130,500.00	100
30439	001	OLD LINCOLN HIGHWAY IMPROVEMENTS	650,000.00		152.50		649,847.50	100
	002	TRAFFIC SAFETY IMPROVEMENTS	100,000.00				100,000.00	100
	070	PAVING BOROUGH STREETS	315,000.00		2,630.50		312,369.50	99
			1,065,000.00	0.00	2,783.00	0.00	1,062,217.00	100
30446	001	STREAMBANK STABILIZATION	844,150.00		335.50		843,814.50	100
	002	Drainage Improvements	50,000.00		1,395.50		48,604.50	97

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			894,150.00	0.00	1,731.00	0.00	892,419.00	100
30454	001	Park Improvements	25,000.00	1,130.00	10,865.00		14,135.00	57
	002	QUAN PARK IMPROVEMENTS	326,334.00	55,393.26	55,865.26		270,468.74	83
	003	PUMP TRACK	201,500.00				201,500.00	100
			552,834.00	56,523.26	66,730.26	0.00	486,103.74	88
30455	001	KING STREET- SHADE TREE PLAN	25,000.00				25,000.00	100
			25,000.00	0.00	0.00	0.00	25,000.00	100
30459	000	SIGNAGE THROUGHOUT THE BOROUGH	50,000.00				50,000.00	100
	001	Trail Construction	100,000.00				100,000.00	100
			150,000.00	0.00	0.00	0.00	150,000.00	100
30471	000	DEBT SERVICE PRINCIPAL	32,000.00		32,000.00			
			32,000.00	0.00	32,000.00	0.00	0.00	0
30472	000	DEBT SERVICE INTEREST	484.00		40.32		443.68	92
			484.00	0.00	40.32	0.00	443.68	92
30480	8932	GENERAL EXPENSE	5,000.00				5,000.00	100
			5,000.00	0.00	0.00	0.00	5,000.00	100
30	*****	CAPITAL RESERVE FUND	3,544,641.00	98,546.26	152,918.78	0.00	3,391,722.22	96

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35		HIGHWAY AID FUND						
35492	000	TRANSFER TO GENERAL FUND	50,000.00				50,000.00	100
			50,000.00	0.00	0.00	0.00	50,000.00	100
35	*****	HIGHWAY AID FUND	50,000.00	0.00	0.00	0.00	50,000.00	100
			10,351,015.00	573,109.63	1,365,553.40	0.00	8,985,461.60	87

Legend:
Expenditure Budget Status Report Previewing to your screen
Starting at Fund 01400
MARPO3 run by Tiffany Loomis 4 : 14 PM

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
01		GENERAL FUND					
01301	000	REAL ESTATE TAXES (CURRENT)	1,185,244.00	294,214.00	294,214.00	891,030.00	25
	001	REAL ESTATE TAXES (PRIOR YEARS)			597.53	-597.53	
	002	REAL ESTATE TAXES (DELINQUENT)	8,000.00	3,724.10	5,259.90	2,740.10	66
	003	INTERIM REAL ESTATE TAXES	3,500.00	520.62	520.62	2,979.38	15
			1,196,744.00	298,458.72	300,592.05	896,151.95	25
01310	000	PER CAPITA TAX (CURRENT)	11,500.00	2,664.00	2,664.00	8,836.00	23
	001	PER CAPITA TAX (PRIOR YEARS)	3,000.00	275.00	539.00	2,461.00	18
	010	REAL ESTATE TRANSFER TAX	184,000.00	7,925.26	157,073.82	26,926.18	85
	020	EARNED INCOME TAX (CURRENT)	1,600,000.00	8,100.00	10,663.50	1,589,336.50	1
	021	EARNED INCOME TAX (PRIOR YEARS)	500,000.00	81,808.73	536,166.38	-36,166.38	107
	052	LOCAL SERVICE TAX (PRIOR)	50,000.00	2,804.99	38,700.27	11,299.73	77
			2,348,500.00	103,577.98	745,806.97	1,602,693.03	32
01320	001	BUILDING PERMITS & REGISTRATION	35,000.00	3,382.00	12,578.00	22,422.00	36
	002	PLUMBING PERMITS & REGISTRATIONS	3,000.00	305.00	1,124.50	1,875.50	38
	003	STREET PERMITS	3,000.00	475.00	475.00	2,525.00	16
	004	ZONING & SUBDIVISION PERMITS	5,000.00	850.00	1,525.00	3,475.00	31
	006	FRANCHISE FEE - COMCAST	82,000.00		19,940.35	62,059.65	24
	007	HOUSING & PROPERTY MAINTENANCE FEES	38,000.00	19,600.00	20,900.00	17,100.00	55
	071	INSPECTION FEES	10,000.00	925.00	2,300.00	7,700.00	23
			176,000.00	25,537.00	58,842.85	117,157.15	33
01321	033	PARKING PERMITS	2,000.00		1,428.00	572.00	71
			2,000.00	0.00	1,428.00	572.00	71
01330	000	VIOLATIONS OF ORDINANCES	3,000.00	175.00	687.52	2,312.48	23
	001	MOTOR VEHICLE CODE VIOL./ CRIMINAL	15,000.00	1,366.72	3,428.13	11,571.87	23
	002	FALSE ALARM PENALTIES	1,000.00		150.90	849.10	15
			19,000.00	1,541.72	4,266.55	14,733.45	22
01341	000	EARNINGS ON INVESTMENTS	12,000.00	8,061.38	19,589.22	-7,589.22	163
			12,000.00	8,061.38	19,589.22	-7,589.22	163
01342	000	RENTS OF PROPERTY	78,750.00		12,734.50	66,015.50	16
			78,750.00	0.00	12,734.50	66,015.50	16
01355	002	GRANTS FROM COUNTY FOR SPECIAL PROJ		600.00	600.00	-600.00	
			0.00	600.00	600.00	-600.00	0

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01		GENERAL FUND					
01362	000	POLICE SPECIAL DUTY	10,000.00	800.00	2,600.00	7,400.00	26
			10,000.00	800.00	2,600.00	7,400.00	26
01379	000	MISCELLANEOUS INCOME	35,000.00	100.00	401.95	34,598.05	1
	002	PD AUTO. PROT. DEVICE ALARM REGIST.	3,000.00	100.00	1,610.89	1,389.11	54
	003	PD COPIES OF ACCIDENT/MISC. REPORTS	400.00	15.00	105.00	295.00	26
	004	MISCELLANEOUS TAX CERTIFICATION & D	4,500.00	400.00	2,520.00	1,980.00	56
			42,900.00	615.00	4,637.84	38,262.16	11
01395	000	REFUNDS	3,500.00		245.56	3,254.44	7
			3,500.00	0.00	245.56	3,254.44	7
01	*****	GENERAL FUND	3,889,394.00	439,191.80	1,151,343.54	2,738,050.46	30

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
08		SEWER FUND					
08341	000	EARNINGS FROM INVESTMENTS	9,000.00	3,280.17	8,897.80	102.20	99
			9,000.00	3,280.17	8,897.80	102.20	99
08364	010	SEWER RENTS	1,018,180.00	26,841.56	240,137.57	778,042.43	24
	012	OTHER INCOME - PENALTIES & INTEREST	40,000.00	100.00	275.00	39,725.00	1
			1,058,180.00	26,941.56	240,412.57	817,767.43	23
08	*****	SEWER FUND	1,067,180.00	30,221.73	249,310.37	817,869.63	23
30		CAPITAL RESERVE FUND					
30340	000	EARNINGS FROM INVESTMENTS	2,500.00	711.39	2,193.29	306.71	88
			2,500.00	711.39	2,193.29	306.71	88
30	*****	CAPITAL RESERVE FUND	2,500.00	711.39	2,193.29	306.71	88

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
35		HIGHWAY AID FUND					
35341	000	EARNINGS FROM INVESTMENTS	1,000.00	265.72	622.53	377.47	62
			1,000.00	265.72	622.53	377.47	62
35355	005	STATE MOTOR LICENSE FUND GRANT	84,646.00	95,535.80	95,535.80	-10,889.80	113
			84,646.00	95,535.80	95,535.80	-10,889.80	113
35	*****	HIGHWAY AID FUND	85,646.00	95,801.52	96,158.33	-10,512.33	112
			5,044,720.00	565,926.44	1,499,005.53	3,545,714.47	30

Louis M. Marcelli
Chief of Police

MALVERN BOROUGH POLICE DEPARTMENT



Date: April 3, 2023
To: Mayor Uzman
Members of Borough Council
From: Louis M. Marcelli, Chief of Police
Subject: MONTHLY REPORT – March 2023

During the month of March 2023, Members of the Police Department received 311 calls for service. Of the 311 calls, there was 1- Part I Crime and 4-Part II Crimes. The Members of the Department made 1 Criminal arrest for the month.

Traffic Enforcement:

Traffic Citations –12 ; Warnings –27 ; Parking Tickets – 10 and Ordinances – 0.

Alarms:

There were 2 police and 1 fire alarms.

EMS, Medical and Ambulance:

There was a total of 10 calls.

Accidents:

There were 3 property, 1 hit and run, 0 vehicle versus pedestrian, and 2 reportable crash for the month.

Assistance to Malvern Police Department:

The Police Department received assistance from other Departments on 2 occasions.

1 East First Avenue, Suite 1, Malvern, PA 19355
Police Radio: 610-647-1440 | Office: 610-647-0261 | Fax: 610-647-6166
Email: police@malvern.org

Louis M. Marcelli
Chief of Police

MALVERN BOROUGH POLICE DEPARTMENT



Assistance to Other Departments:

Members of the Department responded to assist other Departments on 7 occasions for miscellaneous police related issues.

House Checks:

There were 17 house checks for the month.

Fingerprinting:

2 individuals were printed for employment purposes.

Training:

March 9th, 2023- Cpl. Dougherty and Ofc. Keating attended training for Officer Awareness training.

March 13th- Cpl. Dougherty attended a refresher DUI Checkpoint training. Four year re-certification.

March 13th & 14th- Chief Marcelli, Cpl. Dougherty and Cpl. Walker attended mandatory in service yearly training. (ACT 180)

March 16th- Officers Bury, Hughes, Garcia, Rose, Daniels Wilson attended yearly gun qualifications for certification purposes.

March 20-24th – Cpl. Dougherty attended training for sexual assault investigations and sexual assault crimes.

March 22- Officers Bury and Capuano attended Mastering PA Vehicle Search and Seizure training course

March 22- Ofc. Wilson attended training course for Death, Injury & Sexual Violence for First Responders

March 23- Chief Marcelli, Cpl. Dougherty, Cpl. Walker and Officers Capuano, Dresden, Keating, Koenig, Martin attended yearly gun qualifications for certification purposes.

March 30th Ofc. Capuano –webinar course on Human Trafficking.

cc: Tiffany Loomis
Borough Manager

1 East First Avenue, Suite 1, Malvern, PA 19355
Police Radio: 610-647-1440 | Office: 610-647-0261 | Fax: 610-647-6166
Email: police@malvern.org

PUBLIC WORKS SUPERINTENDENT REPORT

March 2023

STREET DEPT:

Trash containers on King Street and all Public Parks are cleaned out weekly on Monday, Wednesday and Friday. Doggie Bags dispenser are filled.

Cleaned storm drains

26 Mark outs were received from Pa One Call and completed.

Repaired various street signs.

Repaired various Pot Holes.

Street sweeper was run thru out Borough.

Repaired various street lights.

Installed new fence at Church Street parking lot.

Painted town clock at Burke Park.

Installed three Doggie Waist stations on Second Avenue.

Picked up trash from Water shed clean-up day.

Cleaned up and planted new tree from accident on West King Street.

Worked in parks cleaning out flower beds.

SEWER DEPT:

Pump stations were checked daily.

Pumped 10,110.700 gallons to Valley Forge Sewer Authority.

Cleaned out wet well at pump stations.

SHOP:

Service and inspection on Police.

Removed salt spreaders from trucks.

Respectfully submitted,
Ira Dutter, Jr.
Superintendent of Public Works

ARPA COMMITTEE RECOMMENDATIONS & EXPENDITURE STATUS AS OF APRIL 14, 2023

CATEGORY	TOTAL AMOUNT DESIGNATED TO BE RELEASED	TRANSACTIONS	REMAINING BALANCE	NOTES
<p><u>Borough Hall Renovations including but not limited to:</u> Fence in Police Rear Access - COMPLETED Lighting of Police Area - COMPLETED Upgrade 3 Police Cars w/ Charging Capabilities - COMPLETED Charging Station for Police Cars - COMPLETED Sound System Upgrade - COMPLETED LED Lighting for all Borough Buildings - COMPLETED Upgrade Sound System - COMPLETED</p>	\$ 40,000.00	<p>\$3,000 - Upgrade 3 Police Cars w/ Charging Capabilities - 5/17/2022 (\$2,775 processed for payment in August 2022 for electrical work to be completed)</p> <p>\$13,200 - Fence in Police Rear Access/ Lighting & Camera including electrical work 6/7/2022 (\$4,081.20 & \$2,453.34 processed for payment in August 2022 for electrical work)</p> <p>(Fence Purchase & Installation totaling \$8,122.13 - A deposit of \$4,061.07 was paid July 11, 2022. The remaining balance is paid upon the work being completed - WORK TO BE COMPLETED IN OCTOBER/ NOVEMBER) THE REMAINDER TO BE PAID FROM WORKERS COMPENSTATION INSURANCE GRANT & BUILDING MAINTENANCE IN THE GENERAL FUND.</p> <p>\$1,277.15 paid 9/28 for Light Pole to Stairs.</p> <p>A deposit of \$1,196 was paid in July for the Sound System. The Sound System has been installed and the invoice will be received shortly totaling \$23,449 - Sound System approved by Borough Council on 6/21/2022</p>	\$ 707.24	NONE
<p><u>Library Renovations including but not limited to:</u> Carpet Tiles Painting the Library Foyer Renovations Shared Bathroom Renovations AC System to be repaired</p>	\$ 40,000.00	NONE	\$ 40,000.00	NONE
<p><u>Economic Revitalization including but not limited to:</u> Main Street Manager for King Street Potential WIFI Hot Spots Craft & Mercantile Event - Scheduled for 9/16/22 - COMPLETED Craft & Mercantile Event - Scheduled for 9/15/23 - PENDING</p>	\$ 106,600.00	<p>\$5,000 - Craft & Mercantile Event - 4/5/2022 \$6,000 - MBPA for Lighting Installation - 10/18/2022 \$5,550 - Craft & Mercantile Event scheduled for 9/15/2023 POLICE DETAIL for SURFIN' USA event scheduled for 5/6/2023 = ESTIMATE = 5 Hours w/ 6 Police Officers total \$3,000</p>	\$ 87,050.00	<p align="center">WORKING ON MAIN STREET MANAGER INITIATIVE</p> <p>\$400 deducted from spending account total due to Composting Program costing an additional \$800. Split additional cost between two (2) remaining available categories.</p>
<p><u>Public Works Capital Improvement Program including but no limited to:</u> Stormwater Issues - ON GOING 2022 Road Program - COMPLETED</p>	\$ 106,600.00	<p>\$25,000 - 2022 Road Program - 6/7/2022 - PAID IN AUGUST 2022 POST OFFICE STORMWATER PIPE - \$9,500 - INVOICES RECEIVED & PAID WORK COMPLETED ON OCTOBER 11, 2022</p>	\$ 72,100.00	<p>\$400 deducted from spending account total due to Composting Program costing an additional \$800. Split additional cost between two (2) remaining available categories.</p>
<p>Quann Park - COMPLETED</p>	\$ 20,000.00	<p>\$20,000 - Park Improvements for DCNR Grant Match - 4/19/2022 PAID IN AUGUST 2022</p>	\$ 20,000.00	COMPLETED
<p>Composting Program - Originally \$10k was budgeted for this item. \$800 additional funds were needed. \$400 each was deducted from Stormwater and Economic Revitalization to balance the funds that are allowed to spent.</p>	\$ 10,800.00	<p>Borough Council approved the composting pilot program at their January 3, 2023 meeting - \$10,800 Authorized from ARPA Funds</p>	\$ -	COMPLETED
<p>Malvern Fire Company - Purchase of EMS Gear COMPLETED</p>	\$ 36,883.00	<p>\$36,883 - EMS GEAR - 10/19/2022</p>	\$ -	COMPLETED

RTKL LOG

Case #	Request Date	Date Received	Requestor	Records Requested	Borough Responder	Response	
						Date	Extension
RTK-2023-027	3/31/2023	3/31/2023	Joseph Lorusso	31, 2023 pertinent to and solely about the "subject matter" of the Pump Park and/or Bike Path proposed to be built on the parcel 2-4-316 also known as the First Avenue Pump Park or Bike Trail Park (name used by the Malvern Borough Council in numerous Agendas). Requesting Email communications between Amy Finkbiner, Mark Niemiec, Brendan Phillips, Manager Tiffany Loomis and Assistant Manager Corrine Badman and the following individuals and or group: Dan Daley, Shelly Georgopoulos, Mark Hinckley, Keri Hinckley, Amanda Snyder, Erika Gross, Bob O'Neil, Melissa Kiely, Jonathan Georgopoulos, Scott Snyder, Suzanne Lowe, Suzanne Clancy, Chris Scott, Samuel Song, Soo Park, GV Mountain Bike Team, Wendy Dembrak, Matthew McGuire.	Corinne Badman	DUE 5/5/2023	Yes
OOR AP 2023-0442	3/31/2023	3/31/2023	OOR	Lorusso appeal granted in part to provide all professional services contracts from January 2020 onward.	Tiffany Loomis	DUE 4/30/2023	N/A
RTK-2023-028	4/1/2023	4/3/2023	Danny Fruchter	The Zoning Ordinance in effect prior to the current complete Ordinance revision of 2003	Tiffany Loomis	4/10/2023	N
RTK-2023-029	4/4/2023	4/4/2023	Reva Alderman	Any and All property records for 3 Pennsylvania Avenue identified as UPI# 2-3-8.1A consisting of 1.3 acres of land, including but no limited to building permits, license and inspection records, U&O records, storage tank permits, emergency spill response records, and any building diagrams.	Corinne Badman	DUE 5/5/2023	Yes