

AGENDA

REGULAR MEETING
BOROUGH COUNCIL
MALVERN BOROUGH

December 5, 2023
7:30 PM

Virtual Meeting Participation Option

This evening's meeting of Malvern Borough Council allows for a virtual meeting option via Zoom. The information on how to participate virtually via telephone or video conferencing is provided below.

Borough Council Meeting Dial-In Information: 1-877-853-5247 (toll-free)

Meeting link: <https://us02web.zoom.us/j/84197019623>

When prompted, enter the following meeting ID, followed by the “#” symbol: 841 9701 9623. You will be placed in the waiting room and admitted by the host.

To unmute if using audio via telephone, please enter *6.

Malvern Borough is not liable for any computer security problems that participants may experience.

PRESIDING: Amy Finkbiner, Ph.D., President

INVOCATION: Zeyn B. Uzman, Mayor

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:
Council President Finkbiner
Council Vice-President Bones
Council Member Frederick
Council Member Niemiec
Council Member Phillips
Council Member Riccetti
Council Member Warner
Mayor Uzman

1. ANNOUNCEMENTS

- a. Anyone present who is recording the meeting is asked to announce so at this time, in accordance with Resolution No. 840.
- b. As a courtesy, if you are participating via Zoom, please turn your camera on while speaking.
- c. Borough Council met with its legal counsel in Executive Session on Monday, December 4, 2023, to discuss the personnel matters.
- d. Borough Council met with its legal counsel in Executive Session on Tuesday, December 5, 2023, to discuss the collective bargaining agreement and litigation matters.
- e. The History Center is open to the public on Saturday, December 23, 2023 from 2PM to 4PM
- f. The Borough Office is closed on Monday, December 25, 2023 in honor of Christmas.

2. APPROVAL OF AGENDA:

- a. **MOTION:** To approve the agenda for the December 5, 2023 meeting of Borough Council as presented.

3. MINUTES & REPORTS

a. APPROVAL OF MINUTES

MOTION: To approve the minutes of the regular meeting held on Tuesday, November 21, 2023 as amended.

b. BOROUGH COUNCIL SUB-COMMITTEE REPORTS

- Finance & Administration
- Public Safety
- Public Works

The Finance & Administration Sub-Committee has not met since the last Borough Council meeting held on Tuesday, November 21, 2023.

The Public Safety Sub-Committee is scheduled to meet Monday, December 4, 2023.

The Public Works Sub-Committee has not met since the last Borough Council meeting held on Tuesday, November 21, 2023.

4. SPECIAL BUSINESS

a. ZONING & SALDO OVERHAUL PRESENTATION BY THOMAS COMITTA ASSOCIATES INC.

The Malvern Borough Planning Commission unanimously recommended at their Thursday, November 16, 2023 meeting that Thomas Comitta Associates, Inc. perform the analysis and recommendations to amend the Zoning and SALDO Ordinances of Malvern Borough.

Thomas Comitta Associates, Inc. will give a presentation regarding this project. Borough Council may make a motion to authorize a professional services agreement be executed accordingly.

b. AUTHORIZE ADVERTISEMENT FOR BID OF OLD LINCOLN HIGHWAY CAPITAL IMPROVEMENT INFRASTRUCTURE PROJECT

MOTION: To authorize the advertisement for bid of Old Lincoln Highway Capital Improvement Infrastructure Project as presented.

The Borough Engineer will provide a summary of the Old Lincoln Highway infrastructure project that is to be awarded in January 2024 and commence work thereafter.

c. AUTHORIZE SEWER LINE REPAIRS FOR OLD LINCOLN HIGHWAY

MOTION: To authorize sewer line repairs for Old Lincoln Highway as presented.

The sewer line repairs proposed are independent of the Old Lincoln Highway project as it is downslope of the work area and it is spot repairs only. The Borough Engineer and Public Works Superintendent recommend the work be completed this Fall.

The Borough Engineer will be available for any questions Borough Council or the public may have during this discussion.

d. AUTHORIZE ADVERTISEMENT FOR ORDINANCE NO. 2023-7 FIXING THE TAX RATE FOR YEAR 2024

MOTION: To authorize the advertisement for Ordinance No.2023-7 fixing the tax rate for Year 2024.

This ordinance will fix the tax rate for 2024 as required by the Malvern Borough Home Rule Charter. The proposed rate is the same as 2023.

e. 2024 PRELIMINARY BUDGET

PUBLIC HEARING: Council President Finkbiner announces that Borough Council will open a Public Hearing on Malvern Borough's 2024 Preliminary Budget. The proposed 2024 Budget was advertised for public review in the November 28, 2023 edition of the Daily Local News and made available on the Borough website. Borough Manager Loomis will provide an overview of the proposed 2024 budget for the Borough of Malvern.

ADOPTION: 2024 PRELIMINARY BUDGET

MOTION: To adopt the 2024 preliminary budget for the Borough of Malvern as presented.

The Borough's Home Rule Charter requires adoption of the preliminary budget prior to adoption of the final budget. The final 2024 budget will be considered at the December 19, 2023 meeting of Borough Council.

5. UNFINISHED BUSINESS

a. DARK SKIES INITIATIVE

Chris Mongeau of the Malvern Borough Planning Commission, Member will give a presentation on the Dark Skies Initiative the Planning Commission has been discussing over the past several months. Borough Council will discuss how best to move forward on this matter and may consider a motion to formally implement this initiative.

b. NO MOW MAY MONTH – RESOLUTION NO. 852

MOTION: To approve Resolution No. 852 as presented.

No Mow May Month proposes to temporarily suspend enforcement for No Mow May registered participants of Malvern Borough requirements in Section 302.4.1.G, specifically that "No owner or occupant of property described in Subsection A and not exempt pursuant to Subsections B through D shall permit grass, weeds or brush to exceed a height of 10 inches" from May 1 to May 31 of each year while continuing to enforce the mandate in Section 302.4.1.F regarding the management of noxious weed. As well as develop an online form for those interested in participating in this initiative, where participants would be required to register and where interested parties can learn about the importance of creating and maintaining a pollinator friendly landscape.

c. ZONING HEARING BOARD

There are no new applications before the Zoning Hearing Board.

6. NEW BUSINESS

a. EMPLOYEE GIFT CARDS

Traditionally, Borough Council has authorized the purchase of gift cards for the Borough's employees in recognition for their work over the past year. The previous amounts authorized were \$100 for full-time employees and \$50 for part-time employees. Borough Council may make a motion to authorize such for Year 2023.

b. MALVERN BOROUGH POLICE DEPARTMENT RENOVATION

Mayor Uzman will give a presentation proposing renovations to the Malvern Borough Police Department.

7. PUBLIC FORUM

Citizens/taxpayers are invited to bring before Borough Council any item not on the agenda.

8. ADJOURNMENT

REGULAR MEETING

Page 1

MALVERN BOROUGH
1 East First Avenue
Malvern, PA 19355

November 21, 2023
7:30 PM

PRESIDING: President Finkbiner

INVOCATION: Mayor Uzman

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

PRESENT

Council President Finkbiner
Council Vice President Bones
Council Member Frederick
Council Member Phillips
Council Member Niemiec
Council Member Riccetti
Council Member Warner
Zeyn B. Uzman, Mayor

ABSENT:

1. ANNOUNCEMENTS

Council President Finkbiner asked in accordance with Resolution No. 840 if any member of the audience was recording the meeting.

Council President Finkbiner requested as a courtesy, if you are participating via ZOOM, please turn on your camera while speaking.

Council President Finkbiner announced to check out the Borough's website calendar regularly for all up and coming events located throughout the Borough.

Council President Finkbiner announced that Borough Council met with its legal counsel in Executive Session on Monday, October 23, 2023 to discuss personnel matters.

Council President Finkbiner announced that Borough Council met with its legal counsel in Executive Session on Tuesday, November 21, 2023, to discuss the collective bargaining agreement.

Council President Finkbiner announced that the Paoli Battlefield is hosting a Paranormal Tour on Saturday, October 21, 2023 from 7PM to 11PM.

Council President Finkbiner announced the Borough Offices and Library will be closed for Thanksgiving on Thursday, November 23, 2023 and Friday, November 24, 2023

2. APPROVAL OF AGENDA

A motion was made by Council Member Phillips, seconded by Council Member Niemiec, carried by a vote of 7-0, to approve the agenda for the November 21, 2023 meeting as presented.

3. MINTUES & REPORTS

a. APPROVAL OF MINUTES

A motion was made by Council Vice President Bones, seconded by Council Member Phillips, and carried by a vote of 6-0, Council Member Riccetti abstained due to be absent at the last meeting, to approve the minutes from the Tuesday, November 8, 2023 as amended.

Mr. John Buckley inquired about the amendment.

Council President Finkbiner explained there was a clarification made regarding the Old Lincoln Highway Infrastructure Project minute item.

b. APPROVAL OF REPORTS

A motion was made by Council Member Phillips, seconded by Council Vice President Bones, and carried by a vote of 7-0, to approve the Treasurer's Report, the Sub-Committee Reports for Finance and Administration, Public Safety, and Public Works, the Chief of Police Report, the Code Enforcement Department Reports, the Superintendent of Public Works Report, the Assistant Manager's Report, and the Manager's Report for the month of October 2023, as submitted.

c. BOROUGH COUNCIL SUB-COMMITTEE REPORTS

The Finance & Administration Sub-Committee met on Friday, November 17, 2023 to discuss the Malvern Borough 2024 proposed budget and the Public Works Superintendent's Retirement.

The Public Safety Sub-Committee is scheduled to meet on Monday, December 4, 2023.

The Public Works Sub-Committee met on Tuesday, November 14, 2023 and discussed the Public Works Superintendent retiring, Ejector Station #1, flushing and analyzing the Borough's sewer system, Randolph Woods Nature Preserve, Everett's Alley, and the trail connection for the Paoli Battlefield and Malvern Prep.

Mr. Frank Ortner inquired about the Public Works Superintendents Retirement. The Borough Manager confirmed Mr. Ira Dutter will be retiring on February 29, 2023.

Borough Council commented that Mr. Ira Dutter is potentially the longest serving employee to the Borough. Mrs. Anne Novelli served 43 years.

Mrs. Cathy Raymond inquired about the permitting process of Randolph Woods Nature Preserve.

Council Vice President Bones and Council Member Niemiec explained that Phase I and Phase IA have been dealing with wetland issues and are in the process of obtaining the proper permitting. Additionally, the access drive concerns are being reviewed and addressed with the Malvern Fire Company.

4. SPECIAL BUSINESS

a. 2023 BUDGET FOR THE BOROUGH OF MALVERN – AUTHORIZATION TO ADVERTISE

The Borough Manager reviewed revisions to the proposed 2024 budget to date for the Borough of Malvern. The proposed 2024 budget does not propose a tax increase. A public hearing on the 2024 budget will be held at the December 5, 2023 meeting and the final budget will be considered at the December 19, 2023 meeting.

Mr. Frank Ortner addressed the Park & Recreation Civic Association \$30,000 contribution request being reduced to \$5,000. He suggested a lease agreement with the Borough to make the tennis courts open and available to the public.

Borough Council discussed the lease benefit to the Borough with minimal investment, the Parks & Recreation Committee to review this matter, the Finance & Administration Sub-Committee to review this matter, ensuring the tennis courts are open to all the public, and amending the Year 2024 budget upon a lease agreement commencing.

Borough Manager informed Mr. Ortner the next Parks and Recreation Committee meeting is December 6, 2023 to further discuss as Borough Council has directed.

Mr. John Buckley commented on the overall budget process.

Council President Finkbiner commented about the tennis courts being more assessable to the general public and the Parks and Recreation Committee conducting a survey accordingly.

Mrs. Cathy Raymond inquired if people want to play tennis.

A motion was made by Council Vice President Bones, seconded by Council Member Phillips, and carried by a vote of 7-0, to authorize the advertisement of the proposed 2024 budget for the Borough of Malvern for public review.

b. AUTHORIZE BID ADVERTISEMENT FOR THE MALVERN LIBRARY LED LIGHTING PROJECT

The Malvern Public Library received a grant through Keystone Grants for Public Library facilities to upgrade their lighting system. The lighting upgrade is part of the overall library renovation planned. The contract requires that the lighting be publically bid and advertised accordingly.

Borough Solicitor Yaw explained the process and bids are expected to be awarded in January.

A motion was made by Council Member Phillips, seconded by Council Member Riccetti, and carried by a vote of 7-0, to authorize the bid advertisement for the Malvern Library LED Lighting project as presented.

c. ORDINANCE NO. 2023-05: AMENDMENT TO CHAPTER 200 TO MAKE PERMANENT PARKING AREA ON WOODLAND AVENUE FOR ST. PAT'S CHURCH

Council President Finkbiner opened the public hearing announcing that Borough Council will now open a public hearing to consider Ordinance No. 2023-05. This Ordinance 2023-05 proposes to amend Chapter 200 of the code of Ordinances of the Borough of Malvern, entitled "Vehicles and Traffic, and Article III Parking Regulations", to prohibit parking at certain times on part of Woodland Avenue. The proposed ordinance was advertised for public review in the November 14, 2023 edition of the Daily Local News.

Council President Finkbiner open the floor up for public comment. None was received and Council President Finkbiner closed the hearing.

A motion was made by Council Member Phillips, seconded by Council Member Frederick, and carried by a vote of 6-0, Council Finkbiner abstained, to authorize adoption of Ordinance No. 2023-05 prohibiting parking at certain times on part of Woodland Avenue.

5. UNFINISHED BUSINESS

a. 209 OLD LINCOLN HIGHWAY

The Borough Manager gave a brief update to Borough Council regarding Habitat for Humanity's interest in potentially developing this parcel, UPI No.: 2-4-1., owned by the Borough located across from Herzak Memorial Park located at 200 Old Lincoln Highway.

Borough Council discussed to treat the asset carefully and to have the Borough Solicitor confirm if the parcel may be donated to Habitat for Humanity without going through the formal bid process.

Borough Council directed the Borough Manager to obtain a timeline and any criteria information from Habitat for Humanity of the process and present any updated at the second business meeting in January 2024.

Mr. John Buckley commented on the bidding process.

Mrs. Cathy Raymond inquired that if a dwelling or dwellings were to be built on the property how many are possible.

The potential under the current Zoning is one (1) to two (2) units.

b. MONARCH GARDEN PLANTING AREA REQUEST BY THE ENVIRONMENTAL ADVISORY COUNCIL

The Environmental Advisory Council is recommending an additional Monarch Garden planting area located along the fence line by the stairs leading to the police side entrance. This area is a strip of grass which is difficult to mow, and would be a good area for planting. Borough Council will discuss this recommendation and may authorize accordingly.

Council Member Warner discussed the location and whom she has been working with to create garden areas throughout Malvern Borough. Ms. Bobbi Tower, Master Gardner, has partnered with Council Member Warner to accomplish this project throughout the Borough.

Council Member Warner explained that a garden area would be planted where the current police fencing is located on the frontage area of Borough Hall and potentially extending the area on the downward slope given the appropriate man power. She asked that the planting area be covered with cardboard to kill the grass and roots for proper planting.

The Mayor encouraged for the planting(s) to extend as large of an area as possible.

Council Vice President Bones commented on the productive process made thus far on the gardens throughout the Borough and how beautiful they area. He is in agreement with the Mayor's

approach of expanding the proposed planting area to as large of an area as possible to achieve maximum results.

Borough Council further discussed if woodchips or cardboard would be the best option, how much man power is needed, the cost of plants, phasing the project, approving the entire area regardless if completed in phases or not, obtaining Volunteers at the 12/6 P&R Committee meeting, and creating a three (3) year plan to implement gardens throughout the Borough.

Mr. John Buckley commented on planting on Warren Avenue, the cardboard proposal, and seed plantings.

Mrs. Cathy Raymond inquired what kind of species are proposed to be planted.

Council Member Warner clarified that milkweed and bee balm are proposed to be planted. She further explained it will be similar to the rain garden plantings located at Quann Park.

Mr. Nick Hilton inquired if the existing soil is of quality for a planting habitat that has been proposed, as well if new soil needs to be brought in by Public Works as has been done previously. He encouraged Borough Council to evaluate the soil quality.

Borough Council directed Public Works to have a discussion with the Public Works Superintendent on the quality of the soil.

Borough Council directed for this project to move forward as discussed and offered further assistance as needed.

c. ZONING & SALDO OVERHAUL PROPOSAL RECOMMENDATION BY MALVERN BOROUGH PLANNING COMMISSION

The Malvern Borough Planning Commission unanimously recommended at their Thursday, November 16, 2023 meeting that Thomas Comitta Associates, Inc. perform the analysis and recommendations to amend the Zoning and SALDO Ordinances of Malvern Borough. Borough Council will discuss how best to move forward.

Thomas Comitta Associates, Inc. will be giving a presentation at the December 5, 2023 Borough Council meeting regarding their proposal.

Borough Council discussed creating an AD HOC Committee or Task Force to move this matter along quickly. They agreed that five (5) members is best.

d. ZONING HEARING BOARD

There are no new applications before the Zoning Hearing Board.

6. NEW BUSINESS

a. CHESTER COUNTY MAIN STREETS KIOSK PROGRAM GRANT AUTHORIZATION
Chester County's Brandywine Valley and the Chester County Conference and Visitors Bureau is spearheading a program to have kiosks installed in prominent locations on core "Main Streets" in the county. Countywide data will be integrated throughout the network of kiosks to connect visitors to

REGULAR MEETING

Page 6

information about Chester County's heritage sites, main streets, county parks, as well as amenities including restaurants, shops, and hotels. They will be working with the Chester County Planning Commission and Historic Tourism Commission to apply for grant funding through the PA Department of Community and Economic Development for the "Main Streets" which would like to participate. To date, Kennett Collaborative, Coatesville, Phoenixville, Oxford, and West Chester are joining this initiative.

Borough Council discussed the location of the Kiosks, power supply, and the overall process being a few years out.

A motion was made by Council Member Frederick, seconded by Council Member Phillips, and carried by a vote of 7-0, Council Finkbinder abstained, to authorize the Borough Manager to enter into an agreement with the County of Chester, to acquire grant funding for the Main Streets Kiosk Program and participate in the program upon securing funding.

7. PUBLIC FORUM

Mr. John Buckley commented on ZOOM policy & procedures and the overall agenda process.

8. ADJOURNMENT

All business having been discussed, a motion was made by Council Vice President Bones, seconded by Council Member Phillips, and carried by a vote of 7-0, to adjourn the meeting at 9:11 PM.

Respectfully submitted,
Tiffany M. Loomis
Borough Manager/Secretary

Malvern Borough, Chester County
2024 Budget

General Fund									
Revenues									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Actual	2023 Year-To-Date 10/31/2023	2023 Budget	2023 Year End Projections	2024 Budget	Notes
REAL ESTATE TAXES									
01.301.000	Real Estate Taxes (Current Year)	\$ 1,120,303	\$ 1,105,002	\$ 1,153,433	\$ 1,138,009	\$ 1,185,244	\$ 1,185,244	\$ 1,179,042	Assessed value = 252,471,470 @ 4.67 Tax Rate for Year 2023
01.301.001	Real Estate Taxes (Prior Years)	\$ 9,156	\$ 2,279	\$ -	\$ 598,000	\$ -	\$ 598	\$ 750	
01.301.002	Real Estate Taxes (Delinquent)	\$ -	\$ 7,708	\$ 8,055	\$ 10,305	\$ 8,000	\$ 10,500	\$ 10,000	
01.301.003	Interim Real Estate Taxes	\$ 9,976	\$ 35,832	\$ 2,273	\$ 1,873.72	\$ 3,500	\$ 3,500	\$ 3,500	
Total		\$ 1,139,435	\$ 1,150,822	\$ 1,163,760	\$ 1,150,786	\$ 1,196,744	\$ 1,199,842	\$ 1,193,292	
LOCAL ENABLING TAX (ACT 511)									
01.310.000	Per Capita Tax (Current)	\$ 8,597	\$ 10,793	\$ 8,275	\$ 19,118	\$ 11,500	\$ 19,500	\$ 19,000	
01.310.001	Per Capita Tax (Prior Years)	\$ 3,513	\$ 1,397	\$ 1,917	\$ 836	\$ 3,000	\$ 1,000	\$ 1,000	
01.310.010	Real Estate Transfer Tax	\$ 108,524	\$ 180,395	\$ 231,629	\$ 304,147	\$ 184,000	\$ 307,500	\$ 250,000	
01.310.020	Earned Income Tax (Current)	\$ 1,512,644	\$ 1,609,345	\$ 1,868,993	\$ 1,497,449	\$ 1,600,000	\$ 1,855,145	\$ 1,800,000	
01.310.021	Earned Income Tax (Prior Years)	\$ 528,620	\$ 539,862	\$ 499,476	\$ 590,566	\$ 500,000	\$ 590,566	\$ 500,000	
01.310.051	Local Services Tax (Current)	\$ 96,413	\$ 90,663	\$ 82,595	\$ 65,572	\$ 75,000	\$ 75,000	\$ 75,000	
01.310.052	Local Services Tax (Prior)	\$ 36,636	\$ 34,983	\$ 49,763	\$ 53,996	\$ 50,000	\$ 55,000	\$ 55,000	
Total		\$ 2,294,945	\$ 2,467,438	\$ 2,742,648	\$ 2,531,684	\$ 2,423,500	\$ 2,903,711	\$ 2,700,000	
LICENSES AND PERMITS									
01.320.001	Building Permits & Registration	\$ 36,196	\$ 27,003	\$ 54,275	\$ 34,606	\$ 35,000	\$ 35,000	\$ 35,000	
01.320.002	Plumbing Permits & Registration	\$ 2,309	\$ 2,991	\$ 6,533	\$ 2,727	\$ 3,000	\$ 3,000	\$ 3,000	
01.320.003	Street Permits	\$ 3,425	\$ 1,725	\$ 2,475	\$ 2,000	\$ 3,000	\$ 3,000	\$ 2,500	
01.320.004	Zoning & Subdivision Permits	\$ 7,100	\$ 5,370	\$ 8,525	\$ 4,875	\$ 5,000	\$ 5,000	\$ 5,000	
01.320.006	Franchise Fees (Comcast & Verizon)	\$ 85,129	\$ 82,497	\$ 80,667	\$ 58,360	\$ 82,000	\$ 82,000	\$ 82,000	
01.320.007	Housing & Property Maintenance	\$ 38,275	\$ 42,680	\$ 31,575	\$ 39,625	\$ 38,000	\$ 40,000	\$ 40,000	
01.320.071	Inspection Fees	\$ 9,585	\$ 13,325	\$ 10,325	\$ 7,100	\$ 10,000	\$ 8,000	\$ 8,000	
01.321.033	Parking Permits	\$ 4,074	\$ 2,335	\$ 1,926	\$ 1,876	\$ 2,000	\$ 2,000	\$ 2,000	
Total		\$ 186,093	\$ 177,926	\$ 196,302	\$ 151,168	\$ 178,000	\$ 178,000	\$ 177,500	
FINES, FORFEITS & COSTS									
01.330.000	Violations of Ordinances	\$ 622	\$ 1,213	\$ 4,098	\$ 4,495	\$ 3,000	\$ 5,200	\$ 4,000	
01.330.002	False Alarm Penalties	\$ 860	\$ 100	\$ 1,775	\$ 593	\$ 1,000	\$ 600	\$ 500	
01.341.000	Earnings on Investments	\$ 29,174	\$ 15,237	\$ 22,696	\$ 82,749	\$ 12,000	\$ 83,000	\$ 50,000	
01.342.000	Rents of Property	\$ 72,740	\$ 73,735	\$ 75,459	\$ 57,905	\$ 78,750	\$ 78,750	\$ 78,750	
Total		\$ 103,396	\$ 90,285	\$ 104,027	\$ 145,742	\$ 94,750	\$ 167,550	\$ 133,250	
GIFTS									
01.355.006	Donations	\$ -	\$ -	\$ -	\$ 3,300	\$ 5,000	\$ 2,000	\$ 4,500	Includes \$2000 PECO grant
01.355.001	Grants from State, Federal & County Govt.	\$ 361,385	\$ 394,360	\$ 200,446	\$ 27,404	\$ 1,228,626	\$ 27,404		Relocated to Capital Reserve Budget for Year 2024 Onward
01.355.002	Grant from County for Special Projects	\$ -	\$ -	\$ 83,250	\$ 767,455	\$ -	\$ 767,455		Relocated to Capital Reserve Budget for Year 2024 Onward
01.354.000	State Contributions - Non-Uniform Pension (State Aid)	\$ 13,984	\$ 28,289	\$ 29,120	\$ 26,239	\$ 25,000	\$ 26,239	\$ 20,000	Non-Uniform Pension(s)
01.355.003	PURTA	\$ 3,253	\$ 3,431	\$ 3,541	\$ 3,504	\$ 3,541	\$ 3,504	\$ 3,600	
01.355.004	Foreign Fire Insurance	\$ 25,651	\$ 23,519	\$ 30,450	\$ -	\$ 30,450	\$ 30,450	\$ 30,450	
01.355.041	Beverage Liquor License	\$ 1,200	\$ -	\$ 600	\$ -	\$ 600	\$ 600	\$ 600	
Total		\$ 405,473	\$ 449,599	\$ 347,408	\$ 827,902	\$ 1,293,217	\$ 857,652	\$ 59,150	
PUBLIC SAFETY									
01.362.000	Police Special Duty Detail	\$ 8,805	\$ 8,550	\$ 13,650	\$ 14,538	\$ 10,000	\$ 14,538	\$ 7,500	Football games (4gamesx4 hoursx4 people \$100) (DUI: 3 times per yearx4 hrs. x\$75)
01.362.001	Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,200	Grant Funding - \$6,200
01.362.002	Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	
01.362.003	Other Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,600	Sale of Equipment - \$2k Rebate for Vests - \$2,600
01.362.004									
01.330.001	Motor Vehicle Code Violations/ Criminal	\$ 21,397	\$ 20,408	\$ 14,661	\$ 15,771	\$ 15,000	\$ 15,771	\$ 15,600	
01.362.005	Sale of Police Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000	\$12k for Police Vehicle
01.362.006	State Contribution - Uniform Pension (State Aid)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000	Uniform Pension
Total		\$ 30,202	\$ 28,958	\$ 28,311	\$ 30,309	\$ 25,000	\$ 30,309	\$ 106,900	

Malvern Borough, Chester County
2024 Budget

General Fund									
Revenues									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Actual	2023 Year-To-Date 10/31/2023	2023 Budget	2023 Year End Projections	2024 Budget	Notes
SANITATION SERVICES									
01.364.030	Sanitation Services Recycle Rebate	\$ -	\$ 1,873	\$ 1,426	\$ 737	\$ 1,426	\$ 1,426	\$ 1,426	
Total		\$ -	\$ 1,873	\$ 1,426	\$ 737	\$ 1,426	\$ 1,426	\$ 1,426	
MISCELLANEOUS									
01.379.000	Miscellaneous Income	\$ 19,028	\$ 25,181	\$ 53,148	\$ 23,781	\$ 35,000	\$ 30,000	\$ 30,000	
01.379.001	Zoning Hearing	\$ 2,400	\$ 2,150	\$ 1,475	\$ -	\$ 1,750	\$ -	\$ -	
01.379.002	PD Automatic Protection Device	\$ 3,465	\$ 3,340	\$ 2,656	\$ 1,884	\$ 3,000	\$ 3,000	\$ 3,000	
01.379.003	PD Copies of Accident/Misc. Reports	\$ 360	\$ 405	\$ 420	\$ 615	\$ 400	\$ 615	\$ 550	
01.379.004	Misc. Tax Certifications & Duplicates	\$ 6,530	\$ 7,000	\$ 5,540	\$ 3,885	\$ 4,500	\$ 4,500	\$ 4,500	
01.379.005	Library Lease	\$ 12,180	\$ 12,180	\$ 12,180	\$ 12,180	\$ 12,180	\$ 12,180	\$ 12,180	
01.391.000	Sale of Borough Property located at 209 OLH	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	
01.391.001	Sale of PW Vehicle	\$ 35,100	\$ -	\$ 7,500	\$ 25,801	\$ 20,000	\$ 25,801	\$ 20,000	\$20K for Public Works Truck
01.395.000	Refunds	\$ 2,469	\$ 4,386	\$ 4,680	\$ 44,586	\$ 3,500	\$ 44,586	\$ 3,500	
Total		\$ 81,531	\$ 54,642	\$ 87,599	\$ 112,731	\$ 130,330	\$ 120,682	\$ 73,730	
TRANSFER FROM OTHER FUNDS									
01.392.000	Contingency Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
01.392.001	Highway Aid Fund	\$ 122,957	\$ 43,308	\$ 15,293	\$ 116,477	\$ 180,000	\$ 180,000	\$ 30,000	Street Lights
Total		\$ 122,957	\$ 43,308	\$ 15,293	\$ 116,477	\$ 180,000	\$ 180,000	\$ 30,000	
TOTAL GENERAL FUND REVENUES		\$ 4,364,033	\$ 4,464,850	\$ 4,686,773	\$ 5,067,537	\$ 5,522,967	\$ 5,639,172	\$ 4,475,248	

Malvern Borough, Chester County
2024 Budget

General Fund									
Expenditures									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Actual	2023 Year-To-Date 10/31/2023	2023 Budget	2023 Year End Projections	2024 Budget	Notes
ADMINISTRATION									
01.400.000	Elected Officials Compensation	\$ 6,000	\$ 6,243	\$ 8,400	\$ 5,900	\$ 9,600	\$ 8,400	\$ 8,400	
01.400.001	Salary - Secretary/Manager	\$ 72,369	\$ 69,895	\$ 71,499	\$ 67,760	\$ 80,080	\$ 80,080	\$ 83,283	Borough Manager split 70%/30% between the General and Sewer Funds
01.400.002	Salary - Treasurer	\$ 46,319	\$ 47,599	\$ 52,149	\$ 45,356	\$ 54,844	\$ 54,844	\$ 57,038	60%/40% between the General and Sewer Funds
01.400.003	Salary - Assistant Manager	\$ 49,352	\$ 49,440	\$ 41,132	\$ 45,746	\$ 54,060	\$ 54,060	\$ 56,222	60%/20%/20% between the General, Sewer, and Code End. Funds
01.400.021	Salary/Wages -Clerks	\$ 12,825	\$ 10,917	\$ 9,112	\$ 8,700	\$ 11,700	\$ 11,700	\$ 12,168	25%/25%/25%/25% between the General, Sewer, Parks, and Code End. Funds
01.400.033	Telephone & Communications	\$ 10,647	\$ 8,765	\$ 8,013	\$ 11,583	\$ 7,875	\$ 14,500	\$ 15,500	Upgrade to First Net Services for wireless phone system
Total		\$ 197,511	\$ 192,859	\$ 190,304	\$ 185,046	\$ 218,159	\$ 223,584	\$ 232,611	
FINANCIAL ADMINISTRATION									
01.401.000	Real Estate Tax Refunds	\$ 8,246	\$ 8,656	\$ 5,496	\$ 5,815	\$ 6,500	\$ 6,500	\$ 6,500	
01.402.020	Materials & Supplies	\$ 2,064	\$ 3,829	\$ 4,460	\$ 4,036	\$ 5,000	\$ 5,000	\$ 5,000	
01.402.021	Conferences, Seminars, Meetings	\$ 854	\$ 1,903	\$ 2,946	\$ 4,806	\$ 9,500	\$ 5,000	\$ 5,000	
01.402.022	Dues & Memberships	\$ 4,189	\$ 4,095	\$ 4,007	\$ 4,555	\$ 4,200	\$ 4,555	\$ 4,555	5% Increase
01.402.023	Office Equipment Maintenance & Exp.	\$ 15,341	\$ 17,551	\$ 16,273	\$ 30,985	\$ 25,000	\$ 32,000	\$ 32,000	
01.402.024	General Expense	\$ 11,254	\$ 28,354	\$ 23,035	\$ 19,420	\$ 24,750	\$ 22,000	\$ 32,500	5% Increase Broadcaster Split 50/50 in General/Sewer
01.402.025	Advertising & Printing	\$ 13,006	\$ 9,958	\$ 8,627	\$ 6,732	\$ 12,000	\$ 8,000	\$ 8,000	
01.402.030	Auditing Services	\$ 12,460	\$ 12,710	\$ 12,970	\$ 39,500	\$ 15,000	\$ 39,500	\$ 34,500	Obtained New Auditor as of January 2023 - Contract Price
Total		\$ 67,413	\$ 87,056	\$ 77,814	\$ 115,849	\$ 101,950	\$ 122,555	\$ 128,055	
TAX COLLECTION									
01.403.012	Earned Income & Per Capita Commission	\$ 19,726	\$ 26,204	\$ 28,695	\$ 12,266	\$ 25,000	\$ 20,000	\$ 20,000	
01.403.013	EIT Tax Collection Study Group Expenses	\$ -	\$ -	\$ 392	\$ -	\$ 500	\$ 500	\$ 500	
01.403.014	General Expense	\$ 165	\$ 158	\$ 65	\$ 67	\$ 500	\$ 150	\$ 150	
Total		\$ 19,891	\$ 26,362	\$ 29,152	\$ 12,333	\$ 26,000	\$ 20,650	\$ 20,650	
LEGAL SERVICES									
01.404.000	Legal Services	\$ 115,474	\$ 183,791	\$ 148,490	\$ 194,614	\$ 145,000	\$ 255,000	\$ 175,000	More projects and legal matters to work on: Codifying the Ordinances, Main Street Manager, Stormwater Projects, Etc. No Increase in Rates
01.404.002	Legal Services - Right to Know Requests	\$ 3,535	\$ 6,698	\$ 59,884	\$ 48,238	\$ 65,000	\$ 55,000	\$ 45,000	Legal costs associated with Right-to-know requests
Total		\$ 119,009	\$ 190,489	\$ 208,374	\$ 242,852	\$ 210,000	\$ 310,000	\$ 220,000	
EMPLOYEE BENEFITS									
01.406.200	Workers Compensation	\$ 12,803	\$ 12,654	\$ 11,705	\$ 11,589	\$ 12,300	\$ 12,300	\$ 13,161	7% Increase
01.406.220	Income Protection Insurance	\$ 2,356	\$ 2,644	\$ 2,162	\$ 1,865	\$ 3,085	\$ 3,085	\$ 3,239	Hartford 5% Increase
01.406.221	Group Life Insurance	\$ 1,315	\$ 1,487	\$ 1,101	\$ 1,021	\$ 1,729	\$ 1,729	\$ 1,850	Hartford 7% Increase
01.406.222	Healthcare Insurance	\$ 46,611	\$ 57,723	\$ 59,483	\$ 51,184	\$ 67,388	\$ 67,388	\$ 72,105	7% Increase per DVHIT
01.406.223	Dental Care Insurance	\$ 3,421	\$ 3,298	\$ 3,352	\$ 3,836	\$ 4,055	\$ 4,055	\$ 4,339	7% Increase
01.406.224	Social Security Tax - Borough	\$ 22,680	\$ 24,816	\$ 23,661	\$ 21,433	\$ 37,841	\$ 37,841	\$ 39,733	
01.406.320	Non-Uniformed Pension Fund (EE Contribute)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total		\$ 89,186	\$ 102,621	\$ 101,464	\$ 90,928	\$ 126,398	\$ 126,398	\$ 134,427	
IT NETWORKING SERVICES									
01.407.021	Office Supplies	\$ 12,721	\$ 13,150	\$ 3,617	\$ 5,379	\$ 8,000	\$ 7,000	\$ 8,000	Received RFP's for Cost of Current Contract
01.407.022	Computer Supplies	\$ 4,688	\$ 7,878	\$ 3,961	\$ 4,759	\$ 5,900	\$ 5,900	\$ 9,000	Received RFP's for Cost of Current Contract
01.407.025	Repairs and Maintenance	\$ 13,307	\$ 11,351	\$ 20,187	\$ 11,165	\$ 13,100	\$ 13,100	\$ 18,000	Received RFP's for Cost of Current Contract
01.407.026	Small Tools and Minor Equipment	\$ 3,041	\$ 944	\$ 3,306	\$ 618	\$ 3,000	\$ 2,000	\$ 5,000	Received RFP's for Cost of Current Contract
Total		\$ 33,758	\$ 33,323	\$ 31,071	\$ 21,920	\$ 30,000	\$ 28,000	\$ 40,000	
ENGINEERING SERVICES									
01.408.000	Engineering Services	\$ 30,582	\$ 46,941	\$ 21,306	\$ 11,444	\$ 71,500	\$ 30,000	\$ 40,000	2.5% Increase
Total		\$ 30,582	\$ 46,941	\$ 21,306	\$ 11,444	\$ 71,500	\$ 30,000	\$ 40,000	

Malvern Borough, Chester County
2024 Budget

Account Number	Account Title	2020 Actual	2021 Actual	2022 Actual	2023 Year-To-Date 10/31/2023	2023 Budget	2023 Year End Projections	2024 Budget	Notes
MUNICIPAL BUILDINGS									
01.409.020	Materials & Supplies	\$ 3,486	\$ 4,402	\$ 4,309	\$ 8,657	\$ 10,000	\$ 10,000	\$ 10,000	Interior of Borough Building
01.409.021	Utilities	\$ 20,045	\$ 25,140	\$ 32,729	\$ 24,331	\$ 45,500	\$ 35,000	\$ 35,000	LED Lighting Installed in all Borough Buildings to cut costs.
01.409.022	General Expense	\$ 2,167	\$ 3,082	\$ 3,433	\$ 330	\$ 3,500	\$ 2,500	\$ 2,500	
01.409.023	Maintenance & Repairs	\$ 42,454	\$ 55,091	\$ 52,326	\$ 61,576	\$ 55,000	\$ 68,000	\$ 65,000	Repairs due to age of the Borough Building Seal Coat parking lot at Borough Hall Install Handicap walk area in front of main doors at Borough Hall
01.409.024	Alarm System Expense	\$ -	\$ 352	\$ 953	\$ 560	\$ 560	\$ 560	\$ 588	5% Increase
Total		\$ 68,152	\$ 88,066	\$ 93,751	\$ 95,454	\$ 114,560	\$ 116,060	\$ 113,088	
FIRE PROTECTION									
01.411.020	Contribution - Fire Company	\$ 115,000	\$ 86,250	\$ 115,000	\$ 130,001	\$ 132,250	\$ 132,250	\$ 152,088	15% increase request for MFC for donation
01.411.021	Cost of Fire Hydrants	\$ 20,130	\$ 22,188	\$ 22,972	\$ 21,757	\$ 22,000	\$ 22,000	\$ 23,000	
01.411.022	Water Consumption	\$ 3,105	\$ 2,104	\$ 4,825	\$ 2,108	\$ 4,000	\$ 3,000	\$ 3,000	
01.411.023	State Workers Insurance Fund (SWIF)	\$ 32,684	\$ 31,018	\$ 26,014	\$ 25,661	\$ 46,574	\$ 46,574	\$ 44,855	Quote Received
01.411.099	Foreign Fire Insurance	\$ 25,651	\$ 23,519	\$ 30,450	\$ -	\$ 33,000	\$ 33,000	\$ 36,300	10% Increase
Total		\$ 196,569	\$ 165,079	\$ 199,261	\$ 179,526	\$ 237,824	\$ 236,824	\$ 259,243	
CODE ENFORCEMENT									
01.414.010	Salaries & Wages	\$ 109,565	\$ 108,118	\$ 131,312	\$ 114,349	\$ 136,888	\$ 136,888	\$ 147,468	
01.414.011	3rd Party Inspections	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	LTL perform the Borough's Third Party Inspections
01.414.020	General Expense	\$ 1,297	\$ 818	\$ 7,676	\$ 4,048	\$ 4,000	\$ 6,500	\$ 6,500	
01.414.021	Contribution to Planning Commission	\$ 1,663	\$ 3,143	\$ 2,046	\$ 473	\$ 2,500	\$ 600	\$ 2,500	
01.414.022	Contribution to Zoning Hearing Board	\$ 5,166	\$ 4,166	\$ 5,219	\$ 276	\$ 6,500	\$ 276	\$ 3,000	
01.414.023	Contribution to Historical Commission	\$ 3,000	\$ 513	\$ 1,136	\$ 2,074	\$ 3,000	\$ 3,000	\$ 3,000	
01.414.024	Contribution to the Environmental Advisory Council	\$ -	\$ 125	\$ 775	\$ 623	\$ 1,000	\$ 1,000	\$ 1,000	
01.414.029	Donation Account	\$ -	\$ -	\$ -	\$ 419	\$ -	\$ 419	\$ 500	
01.414.221	Refunds - Zoning Hearing	\$ 225	\$ -	\$ 125	\$ 750	\$ 500	\$ 750	\$ 750	
Total		\$ 120,916	\$ 116,882	\$ 148,288	\$ 123,011	\$ 154,388	\$ 149,433	\$ 179,718	
EMERGENCY MANAGEMENT									
01.415.000	Emergency Management Coordinator	\$ -	\$ -	\$ 1,585	\$ 261	\$ 500	\$ 500	\$ 1,000	2 EMC Officials - Training & Supplies
Total		\$ -	\$ -	\$ 1,585	\$ 261	\$ 500	\$ 500	\$ 1,000	
POLICE DEPARTMENT									
01.410.010	Salary - Chief of Police	\$ 127,634	\$ 126,589	\$ 136,598	\$ 119,662	\$ 142,061	\$ 142,061	\$ 147,744	Includes 4% Salary Increase.
01.410.011	Salary & Wages - Patrolmen	\$ 555,100	\$ 572,941	\$ 577,015	\$ 490,968	\$ 631,169	\$ 589,485	\$ 666,393	4% increase in 2024 plus 2% buffer
01.410.012	Salary & Wages - Clerical	\$ 89,851	\$ 71,949	\$ 66,407	\$ 55,020	\$ 68,120	\$ 66,060	\$ 78,545	4% raise plus part-time administrative help. \$28/hr. for 275 hr.
01.410.015	Salary & Wages - Part-Time Patrolmen	\$ 42,746	\$ 83,330	\$ 78,231	\$ 60,580	\$ 95,000	\$ 72,736	\$ 94,000	To be able to adjust to \$34/hr. from \$32
01.410.018	Salary & Wages - Overtime	\$ 53,909	\$ 62,543	\$ 63,286	\$ 53,018	\$ 75,000	\$ 63,657	\$ 76,000	Holiday Pay & Overtime, Community Outreach, Court Time
01.410.019	Maintenance - Office Equipment	\$ 5,185	\$ 2,940	\$ 3,593	\$ 2,273	\$ 8,000	\$ 2,729	\$ 5,000	
01.410.020	Materials & Supplies	\$ 3,670	\$ 3,412	\$ 2,603	\$ 1,622	\$ 4,000	\$ 1,947	\$ 4,000	
01.410.021	Uniforms	\$ 6,584	\$ 9,274	\$ 9,061	\$ 5,459	\$ 11,000	\$ 6,555	\$ 16,000	Uniforms, Look at replacing 4 vests, alterations, repairs and cleaning
01.410.022	Ammunition	\$ 4,535	\$ 3,683	\$ 5,013	\$ 2,009	\$ 7,000	\$ 2,412	\$ 5,000	
01.410.023	Training - Education	\$ 5,759	\$ 9,208	\$ 5,231	\$ 5,342	\$ 9,000	\$ 6,414	\$ 9,000	Training alone
01.410.024	Advertising & Printing	\$ 5,412	\$ 2,131	\$ 5,872	\$ 4,418	\$ 5,000	\$ 5,305	\$ 5,000	Includes public relations material, Halloween events. Additionally, starting having community events for the police, or ice cream in the park, table at farmers market, etc.
01.410.025	Telephone & Communications (police radios)	\$ 9,690	\$ 10,571	\$ 7,831	\$ 8,528	\$ 7,000	\$ 10,239	\$ 10,000	Plus 3 cell phones. Telesystem Land Line. Verizon cell phone, Cable Comcast, Comstar Phone system
01.410.026	Vehicle Maintenance & Repairs	\$ 11,337	\$ 19,881	\$ 21,738	\$ 12,392	\$ 21,000	\$ 14,879	\$ 19,400	Includes Car Washes
01.410.027	Maintenance - Traffic Signals	\$ -	\$ 4,092	\$ 30	\$ 630	\$ 4,000	\$ 756	\$ 2,000	
01.410.029	Gas & Oil	\$ 11,499	\$ 14,914	\$ 15,752	\$ 12,942	\$ 16,500	\$ 15,539	\$ 17,000	
01.410.030	Tires	\$ 369	\$ 893	\$ 1,244	\$ 326	\$ 3,000	\$ 971	\$ 2,000	
01.410.031	Energy - Traffic Lights	\$ 1,549	\$ 1,131	\$ 2,068	\$ 1,729	\$ 2,000	\$ 2,076	\$ 2,500	
01.410.032	General Expense	\$ 26,310	\$ 32,188	\$ 25,881	\$ 25,278	\$ 26,000	\$ 30,350	\$ 29,000	Tazer (\$3,500), Cloud based access to digital sign(\$3,000) other miscellaneous items, (\$600 for LPR) (\$6,000 for SPCA)
01.410.033	Professional & Community Outreach	\$ -	\$ -	\$ -	\$ 593	\$ 1,000	\$ 712	\$ 1,000	Employee Appreciation for Borough employees, Allowance for Chief to pay for lunches with other chiefs

Malvern Borough, Chester County
2024 Budget

Account Number	Account Title	2020 Actual	2021 Actual	2022 Actual	2023 Year-To-Date 10/31/2023	2023 Budget	2023 Year End Projections	2024 Budget	Notes
POLICE DEPARTMENT - CONTINUED									
01.410.042	Dues & Memberships	\$ -	\$ -	\$ 16,412	\$ 20,604	\$ 20,000	\$ 20,604	\$ 8,000	ERT Membership (\$3,000), SCAT Team Membership (\$1,000)
01.410.043	Body and Dash Board Cameras	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	Payment for Body Cameras and Dash Cameras (\$14584.22+\$10187.94) (Year 1 of dash, Year 2 of body) Relocated from Capital Expenditures
01.410.070	Capital Expenditures	\$ -	\$ 9,305	\$ 58,147	\$ 56,699	\$ 72,500	\$ 68,076	\$ 70,000	Includes purchase of a new vehicle (\$57,000, including vehicle (\$43,500), equipment (\$12,500), and prep/lettering (\$1,000)
01.410.071	IT Networking Services & Expenses	N/A	N/A	N/A	\$ 6,132	\$ 25,125	\$ 7,363	\$ 38,000	CODY/Pathfinder (\$6800), Power DMS (\$4,300) Planet Software (\$2650), true Net email (1000), VMWare (400), Misc. Software (500) Adobe Upgrade (2000) Office 365 (20 users @ 372 annually) IT Support 6000
01.410.072	Computer Hardware	N/A	N/A	N/A	\$ -	\$ 13,100	\$ -	\$ 18,000	Copier(4200), Lexapol (2500), digital Scanner(1200), E-ticketing paper (800), 4 computers(6000) (Printers for Cars \$2,500)
01.410.200	Workers Compensation	\$ 14,910	\$ 12,654	\$ 11,705	\$ 11,589	\$ 11,840	\$ 13,914	\$ 14,000	
01.410.220	Income Protection Insurance	\$ 5,708	\$ 5,422	\$ 5,225	\$ 5,265	\$ 6,500	\$ 6,322	\$ 6,500	
01.410.221	Group Life Insurance	\$ 3,178	\$ 3,029	\$ 3,440	\$ 3,024	\$ 3,500	\$ 3,631	\$ 4,000	
01.410.222	Healthcare Insurance	\$ 106,184	\$ 132,072	\$ 145,394	\$ 147,148	\$ 144,900	\$ 176,674	\$ 190,000	Budget Entry Error in Year 2023
01.410.223	Dental Care Insurance	\$ 5,928	\$ 7,402	\$ 8,435	\$ 9,215	\$ 9,000	\$ 11,064	\$ 15,000	Budget Entry Error in Year 2023
01.410.224	Social Security Tax - Borough	\$ 65,910	\$ 66,904	\$ 71,707	\$ 59,045	\$ 72,000	\$ 70,893	\$ 80,000	
01.410.228	Police Professional Liability Insurance	\$ 15,692	\$ 13,435	\$ 18,346	\$ 16,937	\$ 18,002	\$ 20,336	\$ 18,000	
01.410.320	Uniformed Pension Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67,137	New this year MMO = \$67,137.
Total		\$ 1,178,646	\$ 1,281,891	\$ 1,366,263	\$ 1,198,447	\$ 1,532,317	\$ 1,433,760	\$ 1,743,218	
GARBAGE COLLECTION & DISPOSAL									
01.427.020	Contracted Services	\$ 181,328	\$ 215,848	\$ 212,109	\$ 117,325	\$ 268,750	\$ 205,000	\$ 201,886	
01.427.021	Landfill Fees & Expenses	\$ 84,427	\$ 86,346	\$ 65,102	\$ 69,575	\$ 106,250	\$ 77,000	\$ 85,000	
Total		\$ 265,755	\$ 302,194	\$ 277,212	\$ 186,900	\$ 375,000	\$ 282,000	\$ 286,886	
PUBLIC WORKS - HIGHWAYS & STREETS									
01.430.010	Salaries & Wages	\$ 224,057	\$ 239,043	\$ 227,663	\$ 204,372	\$ 242,919	\$ 242,919	\$ 252,635	
01.430.011	Public Works Safety Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,500	\$2k DVWCT Grant to buffer allocation
01.430.018	Salaries & Wages - Overtime	\$ 12,099	\$ 22,845	\$ 11,686	\$ 2,786	\$ 50,000	\$ 10,000	\$ 30,000	This item has been over budgeted the past few years. \$20k has been reallocated to Professional Development & Community Outreach
01.430.020	Materials & Supplies	\$ 10,377	\$ 5,846	\$ 10,381	\$ 5,957	\$ 12,500	\$ 10,000	\$ 8,000	
01.430.021	Utilities	\$ 12,466	\$ 13,630	\$ 10,370	\$ 4,736	\$ 14,300	\$ 10,000	\$ 10,000	PECO & Aqua Bills for Public Works Building located 116 Rutland Avenue Decrease due to Energy Efficient Lighting Installed
01.430.022	General Expense	\$ 17,260	\$ 14,548	\$ 12,249	\$ 13,543	\$ 15,000	\$ 15,000	\$ 15,000	
01.430.023	Equipment Rental	\$ -	\$ 2,412	\$ 236	\$ 729	\$ 4,000	\$ 4,000	\$ 4,000	
01.430.024	Telephone & Communications	\$ 5,961	\$ 6,726	\$ 6,177	\$ 6,021	\$ 7,500	\$ 7,500	\$ 7,500	
01.430.025	Vehicle Maintenance & Repairs	\$ 10,406	\$ 7,029	\$ 4,244	\$ 6,504	\$ 12,000	\$ 12,000	\$ 12,000	
01.430.026	Gas, Oil & Tires	\$ 9,985	\$ 13,491	\$ 11,820	\$ 8,880	\$ 15,000	\$ 12,000	\$ 15,000	
01.430.027	Minor Equipment Purchases	\$ 653	\$ 443	\$ 986	\$ 375	\$ 2,500	\$ 1,500	\$ 2,500	
01.430.200	Workers Compensation	\$ 12,803	\$ 12,654	\$ 11,705	\$ 11,589	\$ 11,840	\$ 11,840	\$ 12,432	5% Increase
01.430.220	Income Protection Insurance	\$ 2,095	\$ 2,684	\$ 1,877	\$ 1,857	\$ 2,771	\$ 2,771	\$ 2,910	5% Increase
01.430.221	Group Life Insurance	\$ 1,125	\$ 1,384	\$ 1,313	\$ 1,089	\$ 1,729	\$ 1,729	\$ 1,815	5% Increase
01.430.222	Healthcare Insurance	\$ 74,118	\$ 79,689	\$ 76,176	\$ 78,105	\$ 94,201	\$ 94,201	\$ 98,911	5% Increase
01.430.223	Dental Care Insurance	\$ 3,493	\$ 3,622	\$ 4,407	\$ 3,978	\$ 4,127	\$ 4,127	\$ 4,333	5% Increase
01.430.224	Social Security Tax - Borough	\$ 21,810	\$ 23,816	\$ 20,929	\$ 18,933	\$ 24,434	\$ 24,434	\$ 25,656	5% Increase
01.430.320	Non-Uniformed Pension Fund (EE Contribute)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total		\$ 418,709	\$ 449,861	\$ 412,219	\$ 369,455	\$ 514,820	\$ 464,021	\$ 509,193	

Malvern Borough, Chester County
2024 Budget

Account Number	Account Title	2020 Actual	2021 Actual	2022 Actual	2023 Year-To-Date 10/31/2023	2023 Budget	2023 Year End Projections	2024 Budget	Notes
WINTER MAINTENANCE - SNOW REMOVAL									
01.432.020	Snow & Ice Removal	\$ -	\$ 13,599	\$ 10,642	\$ 2,117	\$ 35,000	\$ 15,000	\$ 20,000	This item has been over budgeted the past few years. \$15k has been reallocated to Professional Development & Community Outreach
Total		\$ -	\$ 13,599	\$ 10,642	\$ 2,117	\$ 35,000	\$ 15,000	\$ 20,000	
TRAFFIC CONTROL DEVICES									
01.433.020	Street Signs & Markings	\$ 1,801	\$ 3,755	\$ 8,318	\$ 7,182	\$ 10,000	\$ 10,000	\$ 10,500	5% Increase
Total		\$ 1,801	\$ 3,755	\$ 8,318	\$ 7,182	\$ 10,000	\$ 10,000	\$ 10,500	
STREET LIGHTING									
01.434.020	Street Lighting	\$ 47,661	\$ 40,226	\$ 13,685	\$ 19,582	\$ 30,000	\$ 30,000	\$ 30,000	Utility bills lower due to LED Lighting being installed.
Total		\$ 47,661	\$ 40,226	\$ 13,685	\$ 19,582	\$ 30,000	\$ 30,000	\$ 30,000	
STORM SEWERS & DRAINS									
01.436.020	Maintenance & Repairs - Sewers & Drains	\$ 2,966	\$ 1,157	\$ 718	\$ 500	\$ 3,000	\$ 3,000	\$ 3,000	
01.436.053	Stormwater Fees	\$ 1,080	\$ 500	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	
Total		\$ 4,046	\$ 1,657	\$ 2,718	\$ 2,500	\$ 5,000	\$ 5,000	\$ 5,000	
REPAIRS TO TOOLS & MACHINERY									
01.437.020	Repairs to Tools & Machinery	\$ 336	\$ 1,309	\$ 977	\$ 2,677	\$ 2,000	\$ 4,000	\$ 4,000	
Total		\$ 336	\$ 1,309	\$ 977	\$ 2,677	\$ 2,000	\$ 4,000	\$ 4,000	
MAINTENANCE & REPAIRS TO ROADS									
01.438.020	Maintenance & Repairs - Streets	\$ 45,408	\$ 23,274	\$ 4,227	\$ 2,760	\$ 10,000	\$ 6,500	\$ 30,000	Street Line Painting = \$3k Install Storm Drain Box and 20' of Storm Pipe in front of Post Office - \$15k
Total		\$ 45,408	\$ 23,274	\$ 4,227	\$ 2,760	\$ 10,000	\$ 6,500	\$ 30,000	
HIGHWAY CONSTRUCTION & REBUILDING									
01.439.070	Capital Expenditures	\$ 75,648	\$ -	\$ 9,197	\$ 33,534	\$ 59,570	\$ 59,070	\$ 70,000	Replace 2011 Ford F350 with 2024 F250 with Service Body and Lift Gate = \$65K + Lettering Bought in 2011 - Rusting out and has mechanical issues.
Total		\$ 75,648	\$ -	\$ 9,197	\$ 33,534	\$ 59,570	\$ 59,070	\$ 70,000	
PARKS & RECREATION									
01.452.020	Recreational Programs	\$ 5,565	\$ 11,143	\$ 12,882	\$ 12,564	\$ 15,000	\$ 15,000	\$ 15,000	
01.452.021	Maintenance & Repairs	\$ 6,148	\$ 2,157	\$ 7,256	\$ 9,847	\$ 10,000	\$ 10,000	\$ 10,500	5% Increase
01.454.010	Salaries & Wages	\$ 55,215	\$ 54,379	\$ 50,080	\$ 43,824	\$ 55,867	\$ 55,867	\$ 58,102	
01.454.020	Materials & Supplies	\$ 7,151	\$ 5,000	\$ 4,325	\$ 6,352	\$ 6,500	\$ 6,500	\$ 6,825	5% Increase
01.454.021	General Expense	\$ 3,783	\$ 4,747	\$ 4,725	\$ 6,730	\$ 6,500	\$ 7,500	\$ 7,875	5% Increase
Total		\$ 77,861	\$ 77,426	\$ 79,268	\$ 79,316	\$ 93,867	\$ 94,867	\$ 98,302	
SHADE TREES									
01.455.020	Shade Tree Maintenance	\$ 12,455	\$ 10,685	\$ 15,000	\$ 4,288	\$ 17,250	\$ 17,250	\$ 17,250	
Total		\$ 12,455	\$ 10,685	\$ 15,000	\$ 4,288	\$ 17,250	\$ 17,250	\$ 17,250	
LIBRARY									
01.456.020	Contribution to Library	\$ 12,180	\$ 12,180	\$ 12,180	\$ 12,180	\$ 12,180	\$ 12,180	\$ 12,180	
Total		\$ 12,180	\$ 12,180	\$ 12,180	\$ 12,180	\$ 12,180	\$ 12,180	\$ 12,180	
MISCELLANEOUS									
01.483.020	Non-Uniformed Pension Fund	\$ 15,745	\$ 28,289	\$ 29,120	\$ 26,239	\$ 29,120	\$ 29,120	\$ 23,653	
01.486.026	Casualty - General Liability	\$ 9,999	\$ 11,017	\$ 10,740	\$ 11,848	\$ 12,967	\$ 12,967	\$ 11,000	Quote Obtained
01.486.027	Automobile Liability Insurance	\$ 4,031	\$ 3,197	\$ 3,421	\$ 3,775	\$ 3,763	\$ 3,775	\$ 4,153	10% Increase
01.486.029	Public Officials Liability Insurance	\$ 5,955	\$ 5,757	\$ 6,160	\$ 6,717	\$ 6,776	\$ 6,717	\$ 7,389	10% Increase
01.486.030	Inland Marine Insurance	\$ 7,105	\$ 7,272	\$ 7,781	\$ 8,530	\$ 8,559	\$ 8,530	\$ 9,383	10% Increase
01.486.031	Catastrophe Liability Insurance (Umbrella)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
01.486.032	Commercial Property Insurance	\$ 1,838	\$ 1,919	\$ 2,054	\$ 2,264	\$ 2,200	\$ 2,264	\$ 2,490	10% Increase
01.486.033	Professional Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	Employee Career Development
01.486.034	Staff Outreach	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	Employee Relations & Moral
01.489.010	Military & Civic Contributions	\$ 41,000	\$ 25,000	\$ 27,500	\$ 43,500	\$ 43,500	\$ 43,500	\$ 45,500	Refer to Civic Contrib. Worksheet Receiving requests actively
Total		\$ 85,673	\$ 82,450	\$ 86,776	\$ 102,872	\$ 106,885	\$ 106,873	\$ 103,568	
TOTAL GENERAL FUND EXPENDITURES BEFORE INTERFUND OPERATING TRANSFERS		\$ 3,169,166	\$ 3,350,185	\$ 3,401,052	\$ 3,102,434	\$ 4,095,168	\$ 3,904,525	\$ 4,308,888	

Malvern Borough, Chester County
2024 Budget

Account Number	Account Title	2020 Actual	2021 Actual	2022 Actual	2023 Year-To-Date 10/31/2023	2023 Budget	2023 Year End Projections	2024 Budget	Notes
INTERFUND OPERATING TRANSFERS									
01.492.011	Forecasted Transfers of Historic GF Balance Surplus	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
01.492.011	Transfer to Capital Reserve Fund from Grants	\$ 360,641	\$ 199,359	\$ 283,696	\$ 423,059	\$ 1,228,626	\$ 794,859		Relocated to Capital Reserve Budget for Year 2024 Onward
01.492.011	Transfer to Capital Reserve Fund for Debt Service	\$ 273,569	\$ 273,741	\$ 274,856	\$ 28,584	\$ 28,584	\$ 28,584	\$ -	
01.492.011	Transfer to Capital Reserve Fund from General Fund	\$ 310,030	\$ -	\$ 252,428	\$ 206,337	\$ 170,589	\$ 911,204	\$ 166,359	Moved 2023 budget from 01.492.011 to here
01.492.012	Transfer to Capital Reserve Fund from General Fund Contingency Acct.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
01.489.000	Transfer to Contingency Account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total		\$ 944,240	\$ 473,100	\$ 810,980	\$ 657,980	\$ 1,427,799	\$ 1,734,647	\$ 166,359	
	TOTAL GENERAL FUND EXPENDITURES	\$ 4,113,406	\$ 3,823,285	\$ 4,212,032	\$ 3,760,414	\$ 5,522,967	\$ 5,639,172	\$ 4,475,248	
	EXCESS (LOSS) - REVENUE VS. EXPENDITURES	\$ 250,627	\$ 641,564	\$ 474,741	\$ 1,307,122	\$ (0)	\$ -	\$ -	

Malvern Borough, Chester County
2024 Budget

Capital Reserve Fund									
Expenditures									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Actual	2023 Year-To-Date 10/31/2023	2023 Budget	2023 Year End Projections	2024 Budget	Notes
30.435.004	Stormwater Pipe Replacement on No. Warren Ave	\$ -	\$ 994	\$ -	\$ -	\$ -	\$ -	\$ -	
30.435.006	Randolph Woods Development - Phase I	\$ 25,416	\$ 15,910	\$ 6,455	\$ 36,774	\$ 250,000	\$ 45,000	\$ 100,000	\$250K required for match from first DCNR grant received and DCED grant obtained of \$158,249 to allocate toward Borough's responsibility totals \$91,751
30.435.007	Randolph Woods Development - Phase IA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,200	50% match responsibility Second DCNR Grant Received \$324,800. The Project costs \$450k to completed. Borough is responsible for \$125,200.
30.435.008	Open Space Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	Acquire PA Woods Property
30.435.011	Woodland Avenue Streetscape Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
30.435.012	Sidewalk Improvements	\$ -	\$ 2,580	\$ -	\$ 1,500	\$ 150,000	\$ 3,000	\$ 50,000	Outlined in the revised Comp Plan
30.435.014	Streetscape Improvements	\$ 865	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
30.437.002	Bridge Street Bridge Repairs	\$ -	\$ -	\$ -	\$ -	\$ 130,500	\$ 10,000	\$ 130,500	Quote Received - Stage 3 Repairs required to maintain bridge
30.439.001	Old Lincoln Highway Improvements	\$ 12,009	\$ 1,353	\$ 885	\$ 8,351	\$ 650,000	\$ 10,000	\$ 646,350	Engineer's Estimate to complete project
30.439.002	Traffic Safety Improvements	\$ 2,154	\$ 5,255	\$ -	\$ 3,242	\$ 100,000	\$ 10,000	\$ 50,000	
30.439.070	Paving of Borough Streets	\$ -	\$ 104,570	\$ 450,669	\$ 214,522	\$ 315,000	\$ 315,000	\$ 350,000	Goshorn Drive (West King Street to Cul-de-Sac), Pennsylvania Avenue (North Warren Avenue to Cul-de-Sac), East Broad Street (Bridge Street to OLH), plus 10% Contingency Fee per Public Works Sub-Committee Recommendation
30.445.001	Parking Facility Improvements	\$ -	\$ -	\$ -	\$ 1,594	\$ -	\$ 1,594	\$ 5,000	Municipal Parking Lot Improvements
30.446.001	Stormwater Infrastructure Improvements (MS4) & Streambank Stabilization	\$ -	\$ -	\$ 53,783	\$ 12,168	\$ 844,150	\$ 15,000	\$ 844,150	Borough Engineer & Administration to develop Stormwater Infrastructure Improvements Plan - \$100k Streambank stabilization cost estimate from Borough Engineer = \$744,150
30.446.002	Drainage Improvements (Non-MS4)	\$ -	\$ 59	\$ 25,000	\$ 12,206	\$ 50,000	\$ 30,000	\$ 75,000	
30.454.001	Park Improvements & Events	\$ 11,089	\$ 21,724	\$ -	\$ 11,865	\$ 25,000	\$ 25,000	\$ 30,550	Rubino Park - Install 85' Plastic Barrier = \$1,500 Wood Carpet for All Parks = \$2K Battlefield Fence Repairs = \$2,000 Various On-Going Maintenance Items Craft & Mercantile Event 2024 = \$5,550
30.454.002	Quann Park Improvements	\$ -	\$ -	\$ 256,811	\$ 95,283	\$ -	\$ 95,283	\$ -	
30.454.003	FORMER First Avenue Bike Trail Park	\$ -	\$ -	\$ 732	\$ 1,489	\$ 201,500	\$ 1,489	\$ 25,000	Dead Tree Removal for Safety Purposes near Roadway
30.455.001	King Street - Shade Tree Plan	\$ 1,747	\$ 2,006	\$ 793	\$ 8,214	\$ 25,000	\$ 12,000	\$ 25,000	Active on-going project
30.459.000	Signage throughout the Borough (Wayfinding)	\$ -	\$ -	\$ -	\$ 104	\$ 50,000	\$ 1,000	\$ 25,000	Planning Stages and Implementation in Year 2025
30.459.001	Trail Construction	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 2,500	\$ 100,000	Planning Stages - Work to be completed in in Year 2025
30.471.000	Debt Service - Principal	\$ 262,000	\$ 266,120	\$ 271,369	\$ 32,000	\$ 32,000	\$ 32,000	\$ -	
30.472.000	Debt Service - Interest	\$ 11,140	\$ 7,192	\$ 3,043	\$ 40	\$ 484	\$ 484	\$ -	
30.480.8932	General Expense	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 10,000	
Total		\$ 1,339,165	\$ 505,080	\$ 1,149,380	\$ 554,621	\$ 3,142,897	\$ 743,413	\$ 3,106,750	
TOTAL CAPITAL RESERVE FUND EXPENDITURES		\$ 1,339,165	\$ 505,080	\$ 1,149,380	\$ 554,621	\$ 3,142,897	\$ 743,413	\$ 3,106,750	
CAPITAL RESERVE BALANCE		\$ 1,269,258	\$ 1,233,192	\$ 912,038	\$ 3,028,068	\$ 2,369,722	\$ 3,916,936	\$ 1,819,594	

Malvern Borough, Chester County
2024 Budget

Sewer Fund									
Revenue									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Actual	2023 Year-To-Date 10/31/2023	2023 Budget	2023 Year End Projections	2024 Budget	Notes
08.341.000	Earnings from Investments	\$ 23,474	\$ 6,872	\$ 11,211	\$ 34,444	\$ 9,000	\$ 30,000	\$ 30,000	
08.364.010	Sewer Rents	\$ 859,601	\$ 899,249	\$ 946,430	\$ 718,737	\$ 1,018,180	\$ 1,018,180	\$ 1,018,180	\$9 Variable Rate
08.364.011	Tapping & Sewer Connection Fees	\$ 17,150	\$ 17,151	\$ 2,858	\$ 5,171	\$ 5,717	\$ 5,717	\$ 5,717	
08.364.012	Other Income	\$ 76,378	\$ 12,970	\$ 64,998	\$ 700	\$ 40,000	\$ 40,000	\$ 48,586	Based on 4-year avg (\$48,586). Includes a reimbursement from the Valley Forge Sewer Authority
08.364.013	Grants from the County, State, Federal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total		\$ 976,603	\$ 936,241	\$ 1,025,497	\$ 759,052	\$ 1,072,897	\$ 1,093,897	\$ 1,102,483	
TOTAL SEWER FUND REVENUES		\$ 976,603	\$ 936,241	\$ 1,025,497	\$ 759,052	\$ 1,072,897	\$ 1,093,897	\$ 1,102,483	
Sewer Fund									
Expenditures									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Actual	2023 Year-To-Date 10/31/2023	2023 Budget	2023 Year End Projections	2024 Budget	Notes
OPERATIONS & MAINTENANCE									
08.429.010	Salaries & Wages - O&M	\$ 142,601	\$ 152,118	\$ 144,838	\$ 130,452	\$ 154,585	\$ 154,585	\$ 160,768	
08.429.020	Materials & Supplies	\$ 526	\$ 1,628	\$ 2,247	\$ 3,479	\$ 2,500	\$ 4,000	\$ 4,200	5% Increase
08.429.021	Utilities	\$ 12,555	\$ 17,092	\$ 29,897	\$ 19,328	\$ 35,000	\$ 25,000	\$ 25,000	LED Lighting Installed in all Borough Buildings
08.429.022	Maintenance & Repairs	\$ 55,710	\$ 25,368	\$ 21,041	\$ 13,848	\$ 25,000	\$ 15,000	\$ 15,000	
08.429.023	Vehicle Maintenance & Repairs	\$ 13	\$ 123	\$ 409	\$ 1,101	\$ 2,500	\$ 2,500	\$ 5,000	Vehicles are aging
08.429.024	Gas & Oil	\$ 2,437	\$ 2,713	\$ 3,694	\$ 2,397	\$ 4,000	\$ 4,000	\$ 6,000	Vehicles are aging
08.429.026	Sewage Disposal - Various	\$ 483,489	\$ 479,959	\$ 401,304	\$ 341,717	\$ 520,000	\$ 398,712	\$ 450,000	Includes payment to Aqua PA for the VCTS line (est. = \$205,530), East Whiteland Township (est. = \$150,300), VFSA (est = \$207,008.55), and Willistown Township (cost unknown)
08.430.070	Capital Expenditures	\$ -	\$ 14,963	\$ 3,214	\$ 90	\$ 15,000	\$ 5,000	\$ 15,000	
Total		\$ 697,330	\$ 693,963	\$ 606,644	\$ 512,411	\$ 758,585	\$ 608,797	\$ 680,968	

Malvern Borough, Chester County
2024 Budget

Sewer Fund									
Expenditures									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Actual	2023 Year-To-Date 8/31/2023	2023 Budget	2023 Year End Projections	2024 Budget	Notes
ADMINISTRATION									
08.429.101	Salaries & Wages - Administration	\$ 107,990	\$ 93,011	\$ 83,121	\$ 83,225	\$ 99,303	\$ 99,303	\$ 104,627	
08.429.027	Materials & Supplies	\$ -	\$ 1,686	\$ -	\$ -	\$ 3,000	\$ 1,000	\$ 3,000	
08.429.028	General Expense	\$ 11,211	\$ 9,162	\$ 13,961	\$ 17,167	\$ 15,000	\$ 20,000	\$ 10,500	5% Increase Broadcaster Split 50/50 in General/Sewer
08.429.029	Engineering	\$ 8,319	\$ 5,274	\$ 2,572	\$ 1,698	\$ 12,000	\$ 5,000	\$ 10,000	
08.429.030	Telephone - Communications	\$ 2,613	\$ 6,302	\$ 4,311	\$ 5,140	\$ 6,000	\$ 6,000	\$ 6,300	5% Increase
08.429.031	Alarm System Expense	\$ 1,637	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,100	5% Increase
08.484.010	Automobile Insurance	\$ 2,687	\$ 2,131	\$ 2,280	\$ 2,519	\$ 2,280	\$ 2,519	\$ 2,771	10% Increase
08.484.200	Workers Compensation	\$ 13,856	\$ 12,654	\$ 11,705	\$ 11,589	\$ 11,840	\$ 11,840	\$ 12,054	5% Increase
08.486.011	Casualty - General Liability	\$ 6,666	\$ 7,344	\$ 7,754	\$ 8,557	\$ 9,352	\$ 9,352	\$ 11,000	Quote Obtained
08.486.012	Catastrophe Liability Insurance (Umbrella)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
08.486.013	Social Security Tax - Borough	\$ 18,832	\$ 19,033	\$ 17,135	\$ 15,995	\$ 19,944	\$ 19,944	\$ 20,941	5% increase
08.486.014	Commercial Property Insurance	\$ 5,962	\$ 6,128	\$ 6,557	\$ 7,489	\$ 6,685	\$ 7,489	\$ 7,863	5% increase
08.486.015	Public Officials Liability Insurance	\$ 3,970	\$ 3,838	\$ 4,107	\$ 4,413	\$ 4,312	\$ 4,413	\$ 4,854	10% increase
08.486.016	Dental Care Insurance	\$ 3,398	\$ 4,614	\$ 4,269	\$ 4,197	\$ 5,959	\$ 5,959	\$ 6,257	5% increase
08.486.017	Income Protection Insurance	\$ 3,086	\$ 2,832	\$ 3,051	\$ 2,489	\$ 3,904	\$ 3,904	\$ 4,099	5% increase
08.486.019	Healthcare Insurance	\$ 65,319	\$ 83,524	\$ 83,367	\$ 70,260	\$ 93,937	\$ 93,937	\$ 98,634	5% increase
08.486.020	Group life Insurance	\$ 1,627	\$ 1,514	\$ 1,609	\$ 1,406	\$ 2,305	\$ 2,305	\$ 2,420	
08.486.021	Misc. Ins.: Crime, Bonds, Computers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total		\$ 257,174	\$ 259,046	\$ 245,800	\$ 236,143	\$ 297,820	\$ 294,965	\$ 307,421	
TRANSFER TO OTHER FUNDS									
08.492.013	Transfer to Sewer Capital Reserve	\$ 22,099	\$ -	\$ 451	\$ -	\$ -	\$ 190,135	\$ 114,094	
08.489.000	Transfer to Contingency Account	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
08.492.013	Transfer to Sewer Capital Reserve for Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total		\$ 22,099	\$ -	\$ 451	\$ -	\$ -	\$ 190,135	\$ 114,094	
TOTAL SEWER FUND EXPENDITURES		\$ 976,603	\$ 953,009	\$ 852,895	\$ 748,554	\$ 1,056,405	\$ 1,093,897	\$ 1,102,483	
RESERVE FUND BALANCE FORWARD TO COVER DEFICIT		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
EXCESS (LOSS) - REVENUE VS. EXPENDITURES		\$ -	\$ (16,768)	\$ 172,603	\$ 10,498	\$ 16,492	\$ -	\$ -	

Malvern Borough, Chester County
2024 Budget

Sewer Capital Reserve Fund									
Revenue									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Actual	2023 Year-To-Date 10/31/2023	2023 Budget	2023 Year End Projections	2024 Budget	Notes
	Beginning Balance as of January 1st	\$ 1,342,203	\$ 1,353,120	\$ 1,338,184	\$ 1,525,452	\$ 1,795,858	\$ 1,525,452	\$ 1,623,587	Year 2023 Budget January 1st Balance is incorrect - Verified by Bank Statement
20.392.002	Received from Operational Fund	\$ 22,099	\$ -	\$ 451	\$ -	\$ 451	\$ 190,135	\$ 114,094	
20.392.003	Received from Operational Fund for Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total		\$ 1,364,302	\$ 1,353,120	\$ 1,338,634	\$ 1,525,452	\$ 1,796,309	\$ 1,715,587	\$ 1,737,681	
TOTAL SEWER CAPITAL RESERVE FUND REVENUES		\$ 1,364,302	\$ 1,353,120	\$ 1,338,634	\$ 1,525,452	\$ 1,796,309	\$ 1,715,587	\$ 1,737,681	
Sewer Capital Reserve Fund									
Expenditures									
Account Number	Account Title	2020 Actual	2021 Projections	2022 Actual	2023 Year-To-Date 10/31/2023	2023 Budget	2023 Year End Projections	2024 Budget	Notes
20.429.072	Repair of Sewer Mains	\$ -	\$ -	\$ 960	\$ -	\$ 7,000	\$ 7,000	\$ 120,000	Purchase of Sewer Jet Trailer for flushing mains. Present Truck was purchased in 1973 - Ford F600 equipped with tank and pump, etc - \$100K
20.429.073	Inflow & Infiltration Evaluation & Repair	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 10,000	\$ 150,000	\$20k for maintenance of mains per Borough Engineer
20.429.074	Upgrades to Pump & Ejector Stations Maintenance Work	\$ -	\$ -	\$ -	\$ 5,885	\$ 35,000	\$ 10,000	\$ 25,000	Completed in one (1) Year - 2024
20.429.076	Construction Fund - VFSA	\$ -	\$ 14,070	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	Per Borough Engineer
20.429.077	Ejector Station #1 Upgrade located on Monument Avenue	\$ 11,181	\$ 9,000	\$ 902	\$ 4,100	\$ 15,000	\$ 15,000	\$ 410,000	Replace Ejector Station #1 per Option #2 for the Replacement of Pump Station w/ Grinder Pump and force main, including bypass pumping during repair recommended by the Borough Engineer. There is another option for \$210k. Look into Bond Funding.
Total		\$ 11,181	\$ 23,070	\$ 1,862	\$ 9,985	\$ 182,000	\$ 92,000	\$ 755,000	
TOTAL SEWER CAPITAL RESERVE FUND EXPENDITURES		\$ 11,181	\$ 23,070	\$ 1,862	\$ 9,985	\$ 182,000	\$ 92,000	\$ 755,000	
SEWER CAPITAL RESERVE BALANCE		\$ 1,353,121	\$ 1,330,050	\$ 1,336,773	\$ 1,515,467	\$ 1,614,309	\$ 1,623,587	\$ 982,681	

Malvern Borough, Chester County
2024 Budget

Highway Aid Fund									
Revenue									
Account Number	Account Title	2020 Actual	2021 Actual	2022 Actual	2023 Year-To-Date 10/31/2023	2023 Budget	2023 Year End Projections	2024 Budget	Notes
	Beginning Balance as of January 1st	\$ 234,410	\$ 155,073	\$ 139,934	\$ 216,973	\$ 217,199	\$ 216,973	\$ 134,509	Year 2023 Budget January 1st Balance is incorrect - Verified by Bank Statement
35.341.000	Earnings from Investments	\$ 755	\$ 324	\$ 604	\$ 2,301	\$ 1,000	\$ 2,000	\$ 2,000	
35.355.005	State Motor License Fund Grant	\$ 91,984	\$ 85,938	\$ 91,728	\$ 95,536	\$ 93,600	\$ 95,536	\$ 93,955	
Total		\$ 327,148	\$ 241,335	\$ 232,266	\$ 314,811	\$ 311,799	\$ 314,509	\$ 230,464	
TOTAL HIGHWAY AID FUND REVENUES		\$ 327,148	\$ 241,335	\$ 232,266	\$ 314,811	\$ 311,799	\$ 314,509	\$ 230,464	
Highway Aid Fund									
Expenditures									
Account Number	Account Title	2020 Actual	2021 Projections	2022 Actual	2023 Year-To-Date 10/31/2023	2023 Budget	2023 Year End Projections	2024 Budget	Notes
35.438.020	Maintenance & Repairs - Streets	\$ 49,118	\$ 58,094	\$ -	\$ 25,000	\$ -	\$ -	\$ -	
35.492.000	Transfer to General Fund	\$ 122,957	\$ 43,308	\$ 36,591	\$ 116,477	\$ 180,000	\$ 180,000	\$ 30,000	Street Lighting
Total		\$ 172,075	\$ 101,402	\$ 36,591	\$ 141,477	\$ 180,000	\$ 180,000	\$ 30,000	
TOTAL HIGHWAY AID FUND EXPENDITURES		\$ 172,075	\$ 101,402	\$ 36,591	\$ 141,477	\$ 180,000	\$ 180,000	\$ 30,000	
HIGHWAY AID FUND BALANCE		\$ 155,073	\$ 139,933	\$ 195,675	\$ 173,333	\$ 131,799	\$ 134,509	\$ 200,464	

**Malvern Borough, Chester County
2024 Budget**

CIVIC & EMS CONTRIBUTIONS									
	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
GREAT VALLEY SENIOR CENTER	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,000
UPPER MAIN LINE MEMORIAL ASSN.	\$ 4,000	\$ 4,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 8,000	\$ 2,000	\$ 4,000
MALVERN PARK & CIVIC ASSN.	\$ 5,000	\$ 5,000	\$ 2,500	\$ 2,500	\$ 6,500	\$ 6,000	\$ 5,000	\$ 5,000	\$ 4,000
SURREY SERVICES FOR SENIORS	\$ 4,000	\$ 2,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	\$ -	\$ -
CHESTER VALLEY LITTLE LEAGUE	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 1,500
MBPA SPECIAL EVENTS (Spring Event & Christmas on King)	\$ 10,000	\$ 10,000	\$ 7,500	\$ 5,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 7,500	\$ 7,500
PAOLI BATTLEFIELD FUND	\$ 7,500	\$ 5,000	\$ 5,000	\$ 5,000	\$ 9,500	\$ 9,500	\$ 9,500	\$ 7,000	\$ 6,500
PAOLI MEMORIAL ASSN.	\$ 12,000	\$ 13,000	\$ 5,000	\$ 5,000	\$ 7,500	\$ 6,500	\$ 4,500	\$ 4,500	\$ 33,500
CHESTER RIDLEY CRUM WATERSHEDS ASSN.	\$ 500	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ 75	\$ -	\$ 275
ANNUAL CONTRIBUTION TOTAL	\$ 45,500	\$ 44,000	\$ 27,500	\$ 25,000	\$ 41,000	\$ 39,500	\$ 41,075	\$ 30,000	\$ 58,275
MALVERN FIRE COMPANY - 15% Increase	\$ 152,088	\$ 132,250	\$ 115,000	\$ 115,000	\$ 115,000	\$ 115,000	\$ 81,600	\$ 73,300	\$ 65,000

Malvern Borough, Chester County
2024 Budget

PAYROLL									
<u>Name</u>	<u>Salary</u>	<u>Admin</u>	<u>Public Works</u>	<u>Parks</u>	<u>Sewer O & M</u>	<u>Sewer Admin</u>	<u>Code Enforcement</u>	<u>Police</u>	<u>Line-Items</u>
ADMINISTRATION									
LOOMIS, Tiffany (70%/30%)	\$ 118,976	\$ 83,283				\$ 35,693			01.400.001 08.429.101
BADMAN, Corinne (60%/20%/20%)	\$ 93,704	\$ 56,222				\$ 18,741	\$ 18,741		01.400.003 01.414.010 08.429.101
WHITCOMB, MaryLou (60%/40%)	\$ 95,063	\$ 57,038				\$ 38,025			01.400.002 08.429.101
WILFONG, William	\$ 90,039						\$ 90,039		01.414.010
GRUWELL-KEATING, Aubrey (25%/25%/25%/25%)	\$ 48,672	\$ 12,168		\$ 12,168		\$ 12,168	\$ 12,168		01.400.021 01.414.010 01.454.010 08.429.101
SAMUEL, Benjamin \$17.00 an Hour @ 20 Hours a Week	\$ 17,680						\$ 17,680		01.414.010
ADMINISTRATIVE CLERK Retention Initiative (\$17,690 @ \$17 per Hour) 7/1/2024 Date-of-Hire	\$ 17,680	\$ 8,840					\$ 8,840		01.414.010
PUBLIC SAFETY									
MARCELLI, Louis	\$ 147,744							\$ 147,744	01.410.010
SEILER, Gina	\$ 70,845							\$ 70,845	01.410.012
PART-TIME CLERICAL ASST. \$28 per HOUR @ 275 Hours	\$ 7,700							\$ 7,700	01.410.012
CAPUANO, Joseph Start Date = 9/10/2021 6 months = 3/10/2022 1 Year = 9/10/2022 2 Years = 9/10/2023	\$ 83,518							\$ 83,518	01.410.011
KEATING, Sian Start Date = 4/3/2018 8 years = 4/3/2023	\$ 108,600							\$ 108,600	01.410.011
DOUGHERTY, Patrick Start Date = 3/4/2008 15 years = 3/4/2023	\$ 113,290							\$ 113,290	01.410.011
WALKER, Stephan Start Date = 7/19/2016 10 years = 7/19/2023	\$ 111,858							\$ 111,858	01.410.011
BURY, Tyler Start Date = 6/5/2018 5 years = 6/5/2023	\$ 107,769							\$ 107,769	01.410.011
WILSON, Daniel Start Date = 12/4/2018 8 Years = 12/4/2023	\$ 108,600							\$ 108,600	01.410.011

Malvern Borough, Chester County
2024 Budget

PAYROLL									
<u>Name</u>	<u>Salary</u>	<u>Admin</u>	<u>Public Works</u>	<u>Parks</u>	<u>Sewer O & M</u>	<u>Sewer Admin</u>	<u>Code Enforcement</u>	<u>Police</u>	<u>Line-Items</u>
<u>PUBLIC WORKS</u>									
DUTTER, Ira (55%/10%/35%)	\$ 122,590		\$ 67,425	\$ 12,259	\$ 42,907				01.430.010 01.454.010 08.429.010
DAVIS, Walter (55%/10%/35%)	\$ 83,452		\$ 45,899	\$ 8,345	\$ 29,208				01.430.010 01.454.010 08.429.010
BROWN, Stephen (55%/10%/35%)	\$ 62,869		\$ 34,578	\$ 6,287	\$ 22,004				01.430.010 01.454.010 08.429.010
FURLONG, Kenneth (55%/10%/35%)	\$ 79,629		\$ 43,796	\$ 7,963	\$ 27,870				01.430.010 01.454.010 08.429.010
Scott Whiteman (55%/10%/35%)	\$ 54,080		\$ 29,744	\$ 5,408	\$ 18,928				01.430.010 01.454.010 08.429.010
HILTON, Nick (55%/10%/35%)	\$ 56,717		\$ 31,194	\$ 5,672	\$ 19,851				01.430.010 01.454.010 08.429.010
<u>PART-TIME / OVERTIME</u>									
POLICE PART-TIME	\$ 95,000							\$ 95,000	01.410.015
POLICE OVERTIME	\$ 75,000							\$ 75,000	01.410.018
PUBLIC WORKS OVERTIME	\$ 30,000		\$ 30,000						01.430.018
<u>TOTALS</u>	\$ 2,001,075	\$ 217,552	\$ 282,635	\$ 58,102	\$ 160,768	\$ 104,627	\$ 147,468	\$ 1,029,923	

Malvern Borough, Chester County
2024 Budget

FUND	ACCOUNT DESCRIPTION	INSTITUTION	TYPE	OPENING BALANCE	CURRENT BALANCE	NOTES			
Capital Reserve	Capital Reserve (3714)	National Bank of Malvern	Checking	\$ 1,057,445	\$ 1,035,291				
Capital Reserve	Money Market Account (8951)	National Bank of Malvern	Checking	\$ 823,524	\$ 940,571				
Capital Reserve	PLGIT	PLGIT	Savings	\$ 769,061	\$ 800,755				
Capital Reserve	First Resource Bank	First Resource Bank	Checking	\$ -	\$ 247,831	Opened 9/2023			
Capital Reserve	Meridian	Meridian	Checking	\$ 265,672	\$ 67,907				
General	General Fund (3684)	National Bank of Malvern	Checking	\$ 1,768,084	\$ 1,853,494				
General	Reserve for Contingencies (7734)	National Bank of Malvern	Checking	\$ 309,377	\$ 315,368				
General	15 Month CD	National Bank of Malvern	CD	\$ -	\$ 205,000	Opened 9/22/2023			
General	12 Month CD	National Bank of Malvern	CD	\$ -	\$ 200,000	Opened 8/6/2023			
General	6 Month CD	National Bank of Malvern	CD	\$ -	\$ 200,000	Opened 6/6/2023			
Highway Aid	Liquid Fuels (4034)	National Bank of Malvern	Checking	\$ 216,973	\$ 253,007				
Sewer	Sewer Fund (3692)	National Bank of Malvern	Checking	\$ 1,525,452	\$ 1,464,863	Sewer Fund + Sewer Capital Reserve Fund			
Sewer	Money Market Account (8878)	National Bank of Malvern	Checking	\$ 514,704	\$ 625,763	Sewer Fund + Sewer Capital Reserve Fund			
Sewer	Reserve for Contingencies (7734)	National Bank of Malvern	Checking	\$ 431,434	\$ 439,787	Sewer Fund			
Special	American Rescue Plan Act (0166)	National Bank of Malvern	Checking	\$ 235,192	\$ 218,926				
Special	Escrow for St. Patrick's Church (8986)	National Bank of Malvern	Checking	\$ 51,639	\$ 51,901				
Special	Sidewalk Fee-in-Lieu Account	Meridian	Checking	\$ 35,051	\$ 33,126				
Special	Shade Tree Fee-in-Lieu Account	Meridian	Checking	\$ 35,051	\$ 32,750				
Special	Escrow for Malvern Prep (8110)	National Bank of Malvern	Checking	\$ 32,462	\$ 32,487				
Special	Escrow for Estate of H. Hayes Aikens (453)	National Bank of Malvern	Savings	\$ 11,454	\$ 11,461				
Special	Summer Basketball League (7009)	National Bank of Malvern	Checking	\$ 7,224	\$ 7,247				
Special	Historical Commission (8830)	National Bank of Malvern	Checking	\$ 5,857	\$ 6,712				
Special	Ruthland Avenue Signage (375)	National Bank of Malvern	Savings	\$ 889	\$ 889				
							BALANCES BY FUND		
							Row Labels	Sum of OPENING BALANCE	Sum of CURRENT BALANCE
							General	\$ 2,077,462	\$ 2,773,861
							Capital Reserve	\$ 2,915,702	\$ 3,092,356
							Sewer	\$ 2,471,589	\$ 2,530,413
							Highway Aid	\$ 216,973	\$ 253,007
							Special	\$ 414,820	\$ 395,499
							(blank)		
							Grand Total	\$ 8,096,547	\$ 9,045,137
							BALANCES BY INSTITUTION		
							Row Labels	Sum of OPENING BALANCE	Sum of CURRENT BALANCE
							National Bank of	\$ 6,991,711	\$ 7,862,767
							PLGIT	\$ 769,061	\$ 800,755
							First Resource Ba	\$ -	\$ 247,831
							Meridian	\$ 335,775	\$ 133,783
							(blank)		
							Grand Total	\$ 8,096,547	\$ 9,045,137

RESOLUTION NO. 852

**BOROUGH OF MALVERN
CHESTER COUNTY, PENNSYLVANIA**

**A RESOLUTION OF BOROUGH COUNCIL OF THE BOROUGH OF MALVERN,
CHESTER COUNTY, PENNSYLVANIA, DECLARING THE MONTH OF MAY TO BE
“NO MOW MAY”**

WHEREAS, the Borough of Malvern, Pennsylvania (“Borough”), is a municipality organized under the laws of the Commonwealth of Pennsylvania; and

WHEREAS, the Borough has previously adopted its Comprehensive Plan Update 2022 (the “Comprehensive Plan”); and

WHEREAS, among the goals and strategies of the Borough within the Comprehensive Plan, at Parks and Recreation Goal 6.1, Strategy 6.1-4, the Borough set forth the strategy of exploring opportunities to institute a community garden to, among other things, provide pollinator habitat; and

WHEREAS, pollinator populations are threatened due to habitat loss, neonicotinoid use, pathogens, and parasites; and

WHEREAS, recent research suggests that bee pollinators make use of “no mow” spaces as key floral resources during early Spring; and

WHEREAS, pollinators and floral resources have a positive relationship by which the increase in pollinators can increase the amount of flora and vice versa; and

WHEREAS, the Malvern Borough Council (“Borough Council”) finds it is in the public interest and consistent with adopted policy for the Borough to demonstrate its commitment to a safe and healthy community environment through, among other things: (1) the implementation of initiatives that help increase the pollinator population; (2) the continuation of the Borough’s efforts to become pollinator friendly by ensuring best management practices for management of vegetation within the Borough; and (3) continuing to identify actively maintained areas that potentially may be converted back to vegetation favorable to bees and other pollinators or remain in a natural state to promote nesting areas for bees; and

WHEREAS, in furtherance of the aforementioned goals and strategies, Borough Council finds that it is in the public interest to declare the month of May of each year “No Mow May” to encourage interested Borough residents to refrain from mowing their lawns in the month of May and establish a registry for interested Borough residents to participate and, as to those registered Borough residents participating in this initiative, temporarily suspend enforcement of certain provisions of the Code of Ordinances of the Borough of Malvern, Pennsylvania (the “Borough Code”), relating to mowing of their property.

NOW, THEREFORE, BE IT RESOLVED by Borough Council of the Borough of Malvern, Chester County, Pennsylvania, that the month of May of each year is hereby declared as “No Mow May.”

BE IT FURTHER RESOLVED that residents of the Borough who wish to participate in the No Mow May initiative shall register with the Borough and may refrain from mowing their lawns during May of the year of such registration.

BE IT FURTHER RESOLVED that, as to only those residents of the Borough who are registered participants in No Mow May, the Borough shall temporarily suspend, during the month of May, the enforcement of section 302.4.1.G of the International Property Maintenance Code, 2015 Edition, as adopted by the Borough at Chapter 153 of the Borough Code.

BE IT FURTHER RESOLVED that Borough administration is directed to develop a form and registry for those residents of the Borough participating in No Mow May.

RESOLVED by Borough Council of the Borough of Malvern, Chester County, Pennsylvania,

this 5th day of December, 2023.

Amy Finkbiner, PhD, President

Approved by the Mayor,

this 5th day of December, 2023.

Zeyn B. Uzman, Mayor

Enacted,

this 5th day of December, 2023.

Tiffany M. Loomis, Secretary

I, Tiffany M. Loomis, Secretary of the Borough of Malvern, Chester County, Pennsylvania, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Borough of Malvern Council at a regular meeting held December 5, 2023, and that said Resolution has been recorded in the Minutes of the Borough of Malvern and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Borough of Malvern, this __ day of December, 2023.

[Seal of the Borough of Malvern, PA]