

## AGENDA

REGULAR MEETING  
BOROUGH COUNCIL  
MALVERN BOROUGH

October 17, 2023  
7:30 PM

### Virtual Meeting Participation Option

This evening's meeting of Malvern Borough Council allows for a virtual meeting option via Zoom. The information on how to participate virtually via telephone or video conferencing is provided below.

**Borough Council Meeting Dial-In Information: 1-877-853-5247 (toll-free)**

**Meeting link: <https://us02web.zoom.us/j/84197019623>**

**When prompted, enter the following meeting ID, followed by the “#” symbol: 841 9701 9623. You will be placed in the waiting room and admitted by the host.**

**To unmute if using audio via telephone, please enter \*6.**

**Malvern Borough is not liable for any computer security problems that participants may experience.**

PRESIDING: Amy Finkbiner, Ph.D., President

INVOCATION: Zeyn B. Uzman, Mayor

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:  
Council President Finkbiner  
Council Vice-President Bones  
Council Member Frederick  
Council Member Niemiec  
Council Member Phillips  
Council Member Riccetti  
Council Member Warner  
Mayor Uzman

#### 1. ANNOUNCEMENTS

- a. Anyone present who is recording the meeting is asked to announce so at this time, in accordance with Resolution No. 840.
- b. As a courtesy, if you are participating via Zoom, please turn your camera on while speaking.
- c. Borough Council met with its legal counsel in Executive Session on Wednesday, October 11, 2023, to discuss the collective bargaining agreement.
- d. The Paoli Battlefield is hosting a Paranormal Tour on Saturday, October 21, 2023 from 7PM to 11PM.
- e. The Parks & Recreation Committee and Library are hosting an outdoor Movie Night at Burke Park on Friday, October 20, 2023 @ 7PM featuring CoCo.
- f. MBPA is hosting a Beer Crawl on King Street Thursday, October 19, 2023 from 5PM to 8PM.

- g. The Parks & Recreation Committee are hosting Monster Mash at Burke Park on Sunday, October 29, 2023 from 2PM to 5PM including a DJ, costume parade in the park, crafts, candy, and entertainment for the Community to enjoy.

2. APPROVAL OF AGENDA:

- a. **MOTION:** To approve the agenda for the October 17, 2023 meeting of Borough Council as presented.

3. MINUTES & REPORTS

a. APPROVAL OF MINUTES

**MOTION:** To approve the minutes of the regular meeting held on Tuesday, October 3, 2023 as presented.

b. APPROVAL OF REPORTS

**MOTION:** To approve the Treasurer's Report, the Sub-Committee Reports for Finance and Administration, Public Safety, and Public Works, the Chief of Police Report, the Code Enforcement Department Reports, the Superintendent of Public Works Report, the Assistant Manager's Report, and the Manager's Report for the month of September 2023, as submitted.

c. BOROUGH COUNCIL SUB-COMMITTEE REPORTS

- Finance & Administration
- Public Safety
- Public Works

The Finance & Administration Sub-Committee met on Tuesday, October 10, 2023 to discuss the Malvern Borough 2024 budget.

The Public Works Sub-Committee is scheduled to meet on Tuesday, October 17, 2023 and will provide a report at the meeting of their discussions.

The Public Safety Sub-Committee is scheduled to meet Monday, October 30, 2023.

4. SPECIAL BUSINESS

a. SERVICE AWARD TO FORMER COUNCIL MEMBER MARTY LANEY

*Borough Council will present a plaque to former Council Member Marty Laney to honor her years of service to the Borough.*

b. MALVERN HISTORICAL COMMISSION – 10<sup>th</sup> ANNUAL HISTORIC PRESERVATION STEWARDSHIP AWARDS

*The Malvern Historical Commission will recognize various properties in the Borough that have made a positive contribution to the fabric of the community and are maintained in good repair by the owners. Awards will be presented to those who could not attend the presentation on Tuesday, September 19, 2023.*

c. CITIZEN COMMITTEE APPOINTMENT CONSIDERATION FOR PARKS & RECREATION

**MOTION:** To appoint the following member to the Malvern Parks & Recreation Committee for a remaining term to expire on January 1, 2024:

- Jessica Anderson

*The Parks & Recreation Committee unanimously recommended Jessica Anderson to fill the vacancy at their October 4, 2023 meeting.*

5. UNFINISHED BUSINESS

a. CIVIC ORGANIZATION REQUESTS FOR YEAR 2024

*All civic organizations that receive funding from the Borough have been invited to attend the 10/3 or 10/17 Borough Council meeting to present and discuss their funding request with Borough Council.*

b. MAIN STREET REVITALIZATION TASK FORCE PRESENTATION

*The Main Street Revitalization Task Force will present their findings and recommendations to Borough Council regarding how best to revitalize and economically sustain the business community. Borough Council may offer further direction and/or take action on the recommendations presented.*

c. ZONING HEARING BOARD

*There are no new applications before the Zoning Hearing Board.*

6. NEW BUSINESS

a. YEAR 2024 INITIAL BUDGET PRESENTION

*The Borough Manager will present the initial Year 2024 draft budget for discussion.*

7. PUBLIC FORUM

Citizens/taxpayers are invited to bring before Borough Council any item not on the agenda.

8. ADJOURNMENT

REGULAR MEETING

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MALVERN BOROUGH  
1 East First Avenue  
Malvern, PA 19355

October 3, 2023  
7:30 PM

PRESIDING: President Finkbiner

INVOCATION: Mayor Uzman

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

PRESENT

Council President Finkbiner  
Council Vice President Bones via ZOOM  
Council Member Frederick  
Council Member Phillips  
Council Member Niemiec  
Council Member Warner  
Zeyn B. Uzman, Mayor

ABSENT:

Council Member Riccetti

1. ANNOUNCEMENTS

Council President Finkbiner asked in accordance with Resolution No. 840 if any member of the audience was recording the meeting.

Council President Finkbiner requested as a courtesy, if you are participating via ZOOM, please turn on your camera while speaking.

Council President Finkbiner announced that Borough Council met with its legal counsel in Executive Session on Tuesday, October 3, 2023, to discuss the collective bargaining agreement.

Council President Finkbiner announced Porchfest is scheduled for Saturday, October 7, 2023 from 12PM to 6PM. The rain date for Porchfest is Sunday, October 8, 2023 from 12PM to 6PM.

Council President Finkbiner announced Oktoberfest is scheduled for Saturday, October 7, 2023 from 6PM to 9PM located at the Malvern Memorial Cabin.

Council President Finkbiner announced bulk trash pick-up is scheduled for Saturday, October 7, 2023 to begin at 6AM. Please place your items out the evening prior. Instructions have been posted on the Borough Website.

Council President Finkbiner announced the History Center is open to the public on Saturday, October 14, 2023 from 2PM to 4PM.

Dr. Helise Bichefsky, DO announced the on-going Scavenger Hunt hosted by Parks & Recreation is until Monday, October 9, 2023.

2. APPROVAL OF AGENDA

A motion was made by Council Member Phillips, seconded by Council Member Niemiec, carried by a vote of 6-0, to approve the agenda for the October 3, 2023, meeting as amended.

3. MINUTES & REPORTS

a. APPROVAL OF MINUTES

A motion was made by Council Member Phillips, seconded by Council Member Frederick, and carried by a vote of 6-0, to approve the minutes from the Tuesday, September 19, 2023, as presented.

b. BOROUGH COUNCIL SUB-COMMITTEE REPORTS

Council President Finkbinder announced the Finance & Administration Sub-Committee met on Thursday, September 21, 2023 to discuss the Comcast lease renewal, five (5) year capital plan for years 2024 through 2028, year 2024 budget, and the paving of the post office area that recently had stormwater repair work completed. The next meeting is scheduled for Tuesday, October 10, 2023 @ 1:30PM.

The Public Safety Sub-Committee met on Monday, September 25, 2023 to discuss the management plan for Borough Hall regarding restroom security, tree safety regarding the Randolph Woods Nature Preserve Annex Parcel, and five (5) year capital plan for years 2024 through 2028. The next meeting is scheduled for Monday, October 30, 2023 @ 10AM.

Borough Manager Loomis announced that the Public Works Sub-Committee met on Tuesday, September 26, 2023 to discuss the five (5) year capital plan for years 2024 through 2028. The next meeting is scheduled for Tuesday, October 17, 2023 @ 9AM.

4. SPECIAL BUSINESS

a. PRESENTATION – 2022 FINANCIAL REPORT AND AUDIT FOR THE BOROUGH OF MALVERN

The Borough Auditor, Anthony Gilani, CPA, presented the Borough's 2022 Financial Report and Audit.

The Borough Council inquired if the Borough's accounting department is performing at an optimal level. Mr. Gilani confirmed the Borough's accounting department is top level.

Mr. Danny Fruchter inquired if the Audit will be posted to the Borough website.

Council President Finkbinder confirmed the Audit will be posted on the Borough website.

Council President Finkbinder gave an overview of top level reports and graphs located in the 2022 Audit and inquired about a few line items throughout the document.

The Mayor commented that INR-Pension is not producing well and suggested the Borough meet

with them. The Borough Manager confirmed there is a meeting scheduled for late Fall of this year.

Mr. Danny Fruchter requested that capital budget items be separated from the General Operating budget, specifically grant revenues.

A motion was made by Council Member Phillips, seconded by Council Member Frederick, and carried by a vote of 6-0, to approve the 2022 Audit, as presented.

Borough Council will consider this request.

Borough Council thanked Mr. Gilani for all his expertise and efforts in completing the 2022 Audit.

b. OLD LINCOLN HIGHWAY CAPITAL IMPROVEMENT PROJECT

The Borough Engineer, Dan Daley, PE gave an update on the Old Lincoln Highway capital improvement infrastructure project to repair the roadway. He explained that he will be working with the Public Works Department on this project and the bid will be awarded in Winter of this year. Grant funding of \$725,100 has been obtained from Chester County to assist with this project.

Borough Council inquired about the current water flow versus future needs, forwarding this information to East Whiteland Township, using 209 Old Lincoln Highway as a staging area, and if Public Works needs to fill in the sinking area of the road to maintain this section of the road until the project can be completed.

The Mayor addressed not filling in the ditch and detouring the truck traffic.

Mr. John Buckley commented on the type of piping to be installed.

The Borough Engineer explained that the bid will be considered for authorization for advertisement by Borough Council at their Tuesday, November 8, 2023 meeting. The goal is to award the contract in December 2023.

c. BUDGET STRUCTURE DISCUSSION

Borough Council discussed the current structure of the budget and potential changes to be made in Year 2024's budget for transparency and ease of reading the document.

Borough Council directed to move sizeable grants from the General Operating Revenue account into Capital revenues, as well as creating an Open Space Acquisition line item in the Capital Reserve Fund.

d. CIVIC ORGANIZATION REQUESTS FOR YEAR 2024

Surrey Services, Ms. Jill Whitcomb, presented their services that support the Senior Community to Borough Council and requested a \$2,500 civic donation from Borough Council.

Borough Council directed that their website be placed on the Borough's website.

Ms. Jill Whitcomb offered to provide an article in the next Borough Broadcaster newsletter article.

Mr. Frank Ortner presented on behalf of the Paoli Memorial Association requesting a \$12,000 civic donation from Borough Council. This money will be utilized to maintain the grounds and playground equipment, etc.

Mr. Frank Ortner presented on behalf of the Malvern Park & Civic Association requesting a \$30,000 civic donation to replace the surfaces for the tennis and pickle ball courts.

Mr. Bill Huffman explained the membership basis for the courts. There is a \$50 membership fee.

Borough Council discussed expanding the user base, opening the courts to the public, partnering with the Malvern Bough Parks & Recreation Committee, implementing green infrastructure, partnering with Malvern Borough Environmental Advisory Council, the current fencing that exists, grant opportunities, and increasing membership fees.

The Mayor offered to donate \$10,000 personally and suggested the Borough donate \$20,000 finding a way to make the courts be accessible to the public.

Mr. John Buckley is not in favor of using tax dollars to repair the courts.

Mr. Danny Fruchter commented that the Borough is fortunate to have the courts located in Malvern Borough.

Borough Council additionally addressed maintaining parts of the grounds as wild meadows.

Borough Council thanked everyone for their requests and will consider accordingly.

## 5. UNFINISHED BUSINESS

### a. MALVERN LIBRARY FLOORING – AMERICAN RESCUE ACT FUNDS

Malvern Borough Library Board Member, Russ Robinson, explained that the Malvern Borough Library is moving forward with their renovation plans, starting with the flooring. Three quotes have been obtained and they have requested to move forward with the COSTARS vendor, Commercial Flooring Professionals, totaling \$37,670.47 to complete the flooring renovation accordingly utilizing the American Rescue Plan Act funding allocated for their use. COSTARS Vendors are exempt from the public bidding process by virtue of being in the Pennsylvania Department of General Services Cooperative Purchasing Program.

Mr. Robinson had questions about the library lease and overall approval process moving forward with their renovations.

Borough Solicitor McLean explained the process and Council President Finkbiner directed a meeting take place to review and understand the questions.

Borough Council is in support of the renovation and the request to release the American Rescue Planning Funds.

A motion was made by Council Member Phillips, seconded by Council Member Frederick, and

carried by a vote of 6-0, to authorize release of American Rescue Plan Act funds, totaling \$37,670.47, to assist with the Malvern Borough Library's renovation project, specifically related to flooring for COSTARS vendor Commercial Flooring Professionals, Inc., as presented.

b. ORDINANCE NO. 2023-03: AMENDEMNT TO CHAPTER 139 (PARKS AND RECREATION)

Council President Finkbiner opened a public hearing to consider Ordinance No. 2023-03 This ordinance amends Chapter 139 of the Code of Ordinances of the Borough of Malvern, Pennsylvania, entitled "Parks and Recreation" to prohibit certain activities and actions in certain Borough parks. Ordinance No: 2023-03 prohibits bicycle riding in Randolph Woods Nature Preserve and the Paoli Battlefield. The proposed ordinance was advertised for public review in the September 25, 2023 edition of the Daily Local News.

Council President Finkbiner closed the hearing.

A motion was made by Council Member Frederick, seconded by Council Member Phillips, and carried by a vote of 6-0, to adopt Ordinance No. 2023-03 prohibiting certain activities and actions in certain Borough parks, as presented.

c. ORDINANCE NO. 2023-06: AMENDEMNT TO THE BOROUGH ADMINISTRATIVE CODE

Council President Finkbiner opened a public hearing to consider Ordinance No. 2023-06. This ordinance proposes to amend Chapter 25, Section 25-29, of the code of ordinances of the Borough of Malvern, being the Administrative Code, providing for associate members for the Malvern Borough Environmental Advisory Council. The proposed ordinance was advertised for public review in the September 26, 2023 edition of the Daily Local News.

Council President Finkbiner closed the hearing.

A motion was made by Council Member Frederick, seconded by Council Member Phillips, and carried by a vote of 6-0, to adopt Ordinance No. 2023-06 providing for associate members for the Malvern Borough Environmental Advisory Council, as presented.

d. ZONING HEARING BOARD

There are no new applications before the Zoning Hearing Board.

6. NEW BUSINESS

7. PUBLIC FORUM

Mr. John Buckley commented on work being conducted potentially without a permit on First Avenue.

Council Member Niemiec commented on Randolph Woods Nature Preserve.



8. ADJOURNMENT

All business having been discussed, a motion was made by Council Member Phillips, seconded by Council Member Niemiec, and carried by a vote of 6-0, to adjourn the meeting at 10:16 PM.

Respectfully submitted,  
Tiffany M. Loomis  
Borough Manager/Secretary

DRAFT

<b>TREASURER'S REPORT - September 2023</b>			<b>October 17, 2023</b>
<b><u>GENERAL FUND:</u></b>			
January 1, 2023 Opening Cash Balance		\$ 2,511,038.11	
2023 General Fund Budget		\$ 5,522,967.00	
Year-to-Date - Revenues		\$ 4,988,413.69	
Year-to-Date - Expenditures		\$ 4,673,506.58	
September 1, 2023 Opening Cash Balance			\$ 3,131,778.54
September Revenues			* 457,274.18
Total Revenues and Opening Cash Balance			\$ 3,589,052.72
September Expenses			** 763,107.50
September 30, 2023 Closing Cash Balance			<b>\$ 2,825,945.22</b>
800,000 Special MM Acct.	National Bank of Malvern	\$ 2,825,945.22	
<b><u>PLIGT CLASS I</u></b>			
September Opening Cash Value		\$ 500,000.00	\$ 798,276.13
Deposits			\$ 2,479.17
Interest	PLGHIT PRIME TERM 100K		
September Closing Balance	PLGHIT PRIME TERM 100K	Interest	<b>\$ 800,755.30</b>
<b><u>1ST RESOURCE BANK</u></b>			
Opening Cash Balance			\$ 252,242.27
Interest			\$ 589.10
Total Revnes			\$ 252,831.37
September Transfer to CD			\$ 5,000.00
Closing Cash balnace			<b>\$ 247,831.37</b>
<b><u>MERIDIAN BANK CHECKING</u></b>			
January 1, 2023 Opening Cash balance			\$ 67,740.21
September Revenues			\$ 167.03
September 30, 2023 Closing Cash Balance			\$ 67,907.24
Total Revenues and Opening Cash Balance			<b>\$ 67,907.24</b>
September Expenses			* \$ -
September 30, 2023 Closing Cash Balance			<b>\$ 67,907.24</b>
		<b>\$ 67,396.33</b>	
<b><u>CAPITAL RESERVE FUND:</u></b>			
January 1, 2023 Opening Cash Balance		\$ 895,171.74	
2023 Capital Reserve Budget		\$ 3,128,307.00	
Year-to-Date - Revenues		\$ 666,141.81	
Year-to-Date - Expenditures		\$ 526,839.04	
September 1, 2023 Opening Cash Balance			\$ 1,084,547.12
September Revenues			887.89
Total Revenues and Opening Cash Balance			1,085,435.01
September Expenses			50,960.50
September 30, 2023 Closing Cash Balance			<b>\$ 1,034,474.51</b>
	National Bank of Malvern	\$ 1,034,474.51	
SEWER PAYROLL SEPTEMBER	\$ 21,100.81		
**	\$ 21,100.81		
<b><u>LIQUID FUEL FUND:</u></b>			
January 1 2023 Opening Cash Balance		\$ 216,973.45	
2023 Liquid Fuels Budget		\$ 180,000.00	
Year-to-Date Revenues		\$ 97,624.42	
Year-to-Date Expenditures		\$ 61,590.85	
September 1, 2023 Opening Cash Balance			\$ 252,799.24
September Revenues			207.78
Total Revenues and Opening Cash Balance			253,007.02
September Expenses			*
September 30, 2023 Closing Cash Balance	Savings Account	\$ 207.78	<b>\$ 253,007.02</b>

<b>SEWER FUND:</b>			
January 1, 2023 Opening Cash Balance		\$	2,014,819.89
2023 Sewer Budget		\$	1,056,405.00
Year-to-Date - Revenues		\$	829,315.68
Year-to-Date - Expenditures		\$	764,048.13
September 1, 2023 Opening Cash Balance			\$ 2,089,798.98
September Revenue			22,512.99
Total Revenues and Opening Cash Balance			\$ 2,112,311.97
September Expenses			32,224.53
September 30, 2023 Closing Cash Balance			<b>\$ 2,080,087.44</b>
500,000.00 in MM Acct.	National Bank of Malvern	\$	2,080,087.44
<b>SUMMARY ALL FUNDS - September 2023</b>			
January 1, 2023 Opening Cash Balance		\$	6,672,736.61
2023 All Budgets		\$	9,887,679.00
Year-to-Date - Revenues All Funds		\$	6,878,285.01
Year-to-Date - Expenditures All Funds		\$	6,236,013.49
September 1, 2023 Opening Cash Balance			\$ 7,677,182.49
September Revenues	All Funds		484,118.14
Total Revenues and Opening Cash Balances All Funds			\$ 8,161,300.63
September Expenses			846,292.53
September 30, 2023 Closing Cash Balance			<b>\$ 7,315,008.10</b>
		<b>\$</b>	<b>7,315,008.10</b>
<b>SIDEWALK FEE-IN-LIEU ACCOUNT:</b>			
September 1, 2023 Opening Cash Balance			\$ 33,044.66
Revenue			81.69
Total Revenues and Opening Cash Balance			\$ 33,126.35
Expenses			
September 30, 2023 Closing Cash Balance			<b>\$ 33,126.35</b>
<b>ARPA 2022 ACCOUNT</b>			
September 1, 2023 Opening Cash Balance			\$ 222,343.03
Revenue			\$ 182.75
Total Revenues and Opening Cash Balance			\$ 222,525.78
Expenses			\$ -
September 30, 2023 Closing Cash Balance			<b>\$ 222,525.78</b>
<b>CONTINGENCY FUNDS:</b>			
	<b>General Fund Contingencies</b>		\$ 314,643.52
	National Bank of Malvern	Interest	\$724.11
		TOTAL	<b>\$ 315,367.63</b>
	<b>Sewer Fund Contingencies</b>		\$ 438,777.66
	National Bank of Malvern	Interest	\$1,009.79
			<b>\$ 439,787.45</b>
June 6, 2023	<b>National Bk of Malvern CD</b>	6 Month	<b>\$ 200,000.00</b>
6-Aug-23	<b>National Bk of Malvern CD</b>	12 Month	<b>\$ 200,000.00</b>
22-Sep-23	<b>1First Resource Bank CD</b>	15 Month	<b>\$ 205,000.00</b>
<b>TOTAL IN ALL ACCOUNTS</b>			
			<b>\$ 8,930,815.31</b>
	Respectfully Submitted by,		
	Mary Lou Whitcomb		
	Borough Treasurer		

October 17, 2023

To the President and Members  
Malvern Borough Council  
Malvern, PA 19355

Dear Council Members:

We, the undersigned members of the Finance and Administration Committee, submit the following report for the month of September.

Bills to be paid from the General Fund for Finance and Administration in the amount of \$ 134,128.75. Bills to be paid for Tax Collection in the amount of \$ -0-. Bills to be paid for Capital Reserve Fund in the amount of \$ 50,960.50 have been examined and approved for payment.

Respectfully submitted,

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Amy Finkbiner, Ph.D.

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Joe Bones

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Zoe Warner, Ph.D.

October 17, 2023

To the President and Members  
Malvern Borough Council  
Malvern, PA 19355

Dear Council Members:

We, the undersigned members of the Public Safety Committee, submit  
The following report for the month of September.

Bills to be paid from the General Fund for Police in the amount of  
\$ 100,501.90 for Code Enforcement in the amount of \$ 10,070.47 and  
for Malvern Fire Company in the amount of \$ 8,095.32 have been  
Examined and approved for payment.

Respectfully submitted,

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Lynne D. Frederick

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Brendan Phillips, Chair

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Angela Riccetti

October 17, 2023

To the President and Members  
Malvern Borough Council  
Malvern, PA 19355

Dear Council Members:

We, the undersigned members of the Public Works Committee, submit the following report for the month of September.

Bills to be paid from the General Fund for Highways in the amount of \$ 42,581.52. For Trash & Recyclables in the amount \$6,999.42 for Park and Recreation in the amount of \$ 21,155.41, have been examined and approved for payment. Bills to be paid from the Sewer Fund in the amount of \$ 31,705.55, have been examined and approved for payment.

Respectfully submitted,

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Joseph Bones, Chair

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Mark Niemiec

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Angela Riccetti

# Malvern Borough Accounts Payable

Report Date 10/12/23

## Expenditure Budget Status Report GL Period 2309

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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
<b>01</b>		<b>GENERAL FUND</b>						
01400	000	BORO COUNCIL & MAYOR COMPENSATION	9,600.00	1,800.00	5,900.00		3,700.00	39
	001	SALARY - SECRETARY/MANAGER	80,080.00	6,160.00	61,600.00		18,480.00	23
	002	SALARY - TREASURER/ADMIN. ASST.	54,844.00	4,219.21	41,137.22		13,706.78	25
	003	ASSISTANT MANAGER	54,060.00	4,158.72	41,587.24		12,472.76	23
	021	SALARY & WAGES - CLERKS	11,700.00	900.00	7,800.32		3,899.68	33
	033	TELEPHONE & COMMUNICATIONS	7,875.00	2,279.08	10,571.97		-2,696.97	-34
			218,159.00	19,517.01	168,596.75	0.00	49,562.25	23
01401	000	REAL ESTATE TAX REFUNDS	6,500.00		5,814.94		685.06	11
			6,500.00	0.00	5,814.94	0.00	685.06	11
01402	020	MATERIALS & SUPPLIES	5,000.00	412.21	3,857.97		1,142.03	23
	021	CONFERENCES, SEMINARS, MEETINGS	9,500.00	95.25	4,606.26		4,893.74	52
	022	DUES & MEMBERSHIPS	4,200.00		4,555.33		-355.33	-9
	023	OFFICE EQUIP. MAINTENANCE & EXPENSE	25,000.00	2,015.55	27,556.74		-2,556.74	-10
	024	GENERAL EXPENSE	24,750.00	1,197.80	18,519.42		6,230.58	25
	025	ADVERTISING & PRINTING	12,000.00	258.71	5,739.09		6,260.91	52
	030	AUDITING SERVICES	15,000.00	34,000.00	39,500.00		-24,500.00	-163
			95,450.00	37,979.52	104,334.81	0.00	-8,884.81	-9
01403	012	COMMISSIONS-EARNED INC. TAX COLL.	25,000.00		12,266.00		12,734.00	51
	013	EIT TAX COLLECTION STUDY GROUP EXP	500.00				500.00	100
	014	GENERAL EXPENSE	500.00		66.66		433.34	87
			26,000.00	0.00	12,332.66	0.00	13,667.34	53
01404	000	LEGAL SERVICES	145,000.00	20,851.00	151,601.44		-6,601.44	-5
	002	LEGAL SERVICES-RIGHT-TO-KNOW	65,000.00	3,702.50	42,582.22		22,417.78	35
			210,000.00	24,553.50	194,183.66	0.00	15,816.34	8
01406	200	WORKERS COMPENSATION	12,300.00		8,792.43		3,507.57	29
	220	INCOME PROTECTION INSURANCE	3,085.00	193.27	1,671.64		1,413.36	46
	221	GROUP LIFE INSURANCE	1,729.00	102.06	918.54		810.46	47
	222	HOSPITALIZATION INSURANCE	67,388.00	4,104.64	45,705.70		21,682.30	32
	223	DENTAL CARE INSURANCE	4,055.00		3,835.80		219.20	5
	224	SOCIAL SECURITY TAX- BOROUGH	37,841.00	2,032.63	19,546.63		18,294.37	48
			126,398.00	6,432.60	80,470.74	0.00	45,927.26	36
01407	021	OFFICE SUPPLIES	8,000.00		1,918.49		6,081.51	76
	022	COMPUTER SUPPLIES	5,900.00	200.23	4,758.60		1,141.40	19
	025	REPAIRS AND MAINTENANCE	13,100.00	684.45	9,732.43		3,367.57	26
	026	SMALL TOOLS AND MINER EQUIPMENT	3,000.00		617.90		2,382.10	79
			30,000.00	884.68	17,027.42	0.00	12,972.58	43

Malvern Borough Accounts Payable

Report Date 10/12/23

Expenditure Budget Status Report  
GL Period 2309

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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
<b>01</b>		<b>GENERAL FUND</b>						
01408	000	ENGINEERING SERVICES	71,500.00	998.50	10,986.68		60,513.32	85
			71,500.00	998.50	10,986.68	0.00	60,513.32	85
01409	020	MATERIALS & SUPPLIES	10,000.00	80.10	8,425.44		1,574.56	16
	021	UTILITIES	45,500.00	848.17	21,863.64	848.17	22,788.19	50
	022	GENERAL EXPENSE	3,500.00		329.72		3,170.28	91
	023	MAINTENANCE & REPAIRS	55,000.00	4,334.67	54,985.08		14.92	
	024	ALARM SYSTEM EXPENSE	560.00		560.04		-0.04	
			114,560.00	5,262.94	86,163.92	848.17	27,547.91	24
01410	010	SALARY - CHIEF OF POLICE	142,061.00	10,928.00	108,733.60		33,327.40	24
	011	SALARY & WAGES - PATROLMEN	631,169.00	46,876.14	443,663.61		187,505.39	30
	012	SALARY & WAGES - CLERICAL	68,120.00	5,240.00	49,780.00		18,340.00	27
	015	SALARY & WAGES-PART TIME PATROLMEN	95,000.00	5,761.00	55,627.80		39,372.20	41
	018	SALARY & WAGES -OVERTIME	75,000.00	7,077.36	48,463.25		26,536.75	35
	019	MAINTENANCE - OFFICE EQUIPMENT	8,000.00		1,560.01		6,439.99	81
	020	MATERIALS & SUPPLIES	4,000.00	313.39	1,345.53		2,654.47	66
	021	UNIFORMS	11,000.00	255.95	4,976.45		6,023.55	55
	022	AMMUNITION	7,000.00	80.11	2,088.87		4,911.13	70
	023	TRAINING - EDUCATION	9,000.00	535.02	2,368.97		6,631.03	74
	024	ADVERTISING & PRINTING	5,000.00	41.97	3,679.68		1,320.32	26
	025	TELEPHONE & COMMUNICATIONS	7,000.00	811.63	7,613.84		-613.84	-9
	026	VEHICLE MAINTENANCE & REPAIRS	21,000.00	1,170.87	11,235.38		9,764.62	47
	027	MAINTENANCE - TRAFFIC SIGNALS	4,000.00	105.00	630.00		3,370.00	84
	029	GAS & OIL	16,500.00	1,081.55	11,092.88		5,407.12	33
	030	TIRES	3,000.00		169.85		2,830.15	94
	031	ENERGY - TRAFFIC LIGHTS	2,000.00		1,558.10		441.90	22
	032	GENERAL EXPENSE	26,000.00	108.40	17,793.84		8,206.16	32
	033	GENERAL EXPENSE- OTHER			468.21		-468.21	
	042	DUES & MEMBERSHIPS	20,000.00		20,604.02		-604.02	-3
	070	CAPITAL EXPENDITURES	72,500.00		56,698.62		15,801.38	22
	071	IT NETWORKING SERVICES & EXPENSES	21,125.00		4,607.12		16,517.88	78
	072	COMPUTER HARDWARE	13,100.00				13,100.00	100
	200	WORKERS COMPENSATION	11,840.00		8,792.43		3,047.57	26
	220	INCOME PROTECTION SERVICES	6,500.00	543.85	4,721.61		1,778.39	27
	221	GROUP LIFE INSURANCE	3,500.00	302.40	2,721.60		778.40	22
	222	HOSPITALIZATION INSURANCE	144,900.00	13,518.24	132,698.66		12,201.34	8
	223	DENTAL CARE INSURANCE	9,000.00		9,214.86		-214.86	-2
	224	SOCIAL SECURITY TAX BOROUGH	72,000.00	5,751.02	53,516.30		18,483.70	26
	228	POLICE PROFESSIONAL LIABILITY INSUR	18,002.00		15,276.68		2,725.32	15
			1,527,317.00	100,501.90	1,081,701.77	0.00	445,615.23	29
01411	020	CONTRIBUTION VOLUNTEER FIRE COMPANY	132,250.00		66,125.00		66,125.00	50
	021	COST OF FIRE HYDRANTS	22,000.00	5,644.41	17,993.87	5,644.41	-1,638.28	-8
	022	VOL. FIRE CO. - WATER CONSUMPTION	4,000.00	322.91	1,986.74	322.91	1,690.35	42



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<b>01</b>		<b>GENERAL FUND</b>						
01411	023	STATE WORKERS INS. FD. (SWIF)	46,574.00	2,128.00	23,533.00		23,041.00	50
	099	FOREIGN FIRE INS. MFC	33,000.00				33,000.00	100
			237,824.00	8,095.32	109,638.61	5,967.32	122,218.07	51
01414	010	SALARIS & WAGES - CODE ENFORCEMENT	136,888.00	9,803.43	104,655.00		32,233.00	24
	020	GENERAL EXPENSE	4,000.00		4,047.94		-47.94	-1
	021	CONTRIBUTION TO PLANNING COMMISSION	2,500.00	210.00	472.50		2,027.50	81
	022	CONTRIBUTION TO ZONING BOARD	6,500.00		276.00		6,224.00	96
	023	CONTRIBUTION TO HISTORICAL COMMISS.	3,000.00	57.04	2,073.70		926.30	31
	024	CONTR. TO THE ENVIORNMENTAL ADV CO	1,000.00		622.54		377.46	38
	029	DONATION ACCOUNT			418.86		-418.86	
	221	REFUNDS- ZONING HEARINGS	500.00		750.00		-250.00	-50
			154,388.00	10,070.47	113,316.54	0.00	41,071.46	27
01415	000	EMERGENCY MANAGEMENT COORDINATOR	500.00		261.30		238.70	48
			500.00	0.00	261.30	0.00	238.70	48
01427	020	CONTRACTED SERVICES	268,750.00		117,325.29		151,424.71	56
	021	LANDFILL FEES & EXPENSES	106,250.00	6,999.42	63,817.07		42,432.93	40
			375,000.00	6,999.42	181,142.36	0.00	193,857.64	52
01430	010	SALARIES & WAGES - HIGHWAYS	242,919.00	18,685.92	185,686.23		57,232.77	24
	018	SALRIES & WAGES-OVERTIME	50,000.00	285.75	2,786.46		47,213.54	94
	020	MATERIALS & SUPPLIES	12,500.00	1,014.41	5,694.99		6,805.01	54
	021	UTILITIES	14,300.00	57.27	4,246.58	57.27	9,996.15	70
	022	GENERAL EXPENSE	15,000.00	1,219.96	12,647.30		2,352.70	16
	023	EQUIPMENT RENTALS	4,000.00	48.60	494.96		3,505.04	88
	024	TELEPHONE & COMMUNICATIONS	7,500.00	642.59	5,479.53		2,020.47	27
	025	VEHICLE MAINTENANCE & REPAIRS	12,000.00	442.41	5,921.78		6,078.22	51
	026	GAS, OIL & TIRES	15,000.00	721.03	7,624.09		7,375.91	49
	027	MINOR EQUIPMENT PURCHASES	2,500.00		374.64		2,125.36	85
	200	WORKERS COMPENSATION	11,840.00		8,792.43		3,047.57	26
	220	INCOME PROTECTION INSURANCE	2,771.00	197.70	1,659.68		1,111.32	40
	221	GROUP LIFE INSURANCE	1,729.00	108.88	979.92		749.08	43
	222	HOSPITALIZATION INSURANCE	94,201.00	7,500.20	69,673.59		24,527.41	26
	223	DENTAL CARE INSURANCE	4,127.00		3,977.59		149.41	4
	224	SOCIAL SECURITY TAX - BOROUGH	24,434.00	1,741.70	17,212.82		7,221.18	30
			514,821.00	32,666.42	333,252.59	57.27	181,511.14	35
01432	020	SNOW & ICE REMOVAL	35,000.00		2,117.00		32,883.00	94
			35,000.00	0.00	2,117.00	0.00	32,883.00	94

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<b>01</b>		<b>GENERAL FUND</b>						
01433	020	STREET SIGNS & MARKINGS	10,000.00	99.50	7,181.52		2,818.48	28
			10,000.00	99.50	7,181.52	0.00	2,818.48	28
01434	020	STREET LIGHTING	30,000.00	346.84	18,222.30		11,777.70	39
			30,000.00	346.84	18,222.30	0.00	11,777.70	39
01436	020	MAINT. & REPAIRS - SEWERS & DRAINS	3,000.00		500.00		2,500.00	83
	053	STORMWATER FEES	2,000.00		2,000.00			
			5,000.00	0.00	2,500.00	0.00	2,500.00	50
01437	020	REPAIRS TO TOOLS & MACHINERY	2,000.00	50.95	2,677.33		-677.33	-34
			2,000.00	50.95	2,677.33	0.00	-677.33	-34
01438	020	MAINTENANCE & REPAIRS - STREETS	10,000.00	286.81	2,759.61		7,240.39	72
			10,000.00	286.81	2,759.61	0.00	7,240.39	72
01439	070	CAPITAL EXPENDITURES	59,570.00	9,131.00	33,534.00		26,036.00	44
			59,570.00	9,131.00	33,534.00	0.00	26,036.00	44
01452	020	RECREATIONAL PROGRAMS	15,000.00	3,625.96	10,923.94		4,076.06	27
	021	MAINTENANCE & REPAIRS	10,000.00	1,052.00	5,764.29		4,235.71	42
			25,000.00	4,677.96	16,688.23	0.00	8,311.77	33
01454	010	SALARIES & WAGES - PARKS & REC.	55,867.00	4,297.45	39,526.09		16,340.91	29
	020	MATERIALS & SUPPLIES	6,500.00		5,438.69		1,061.31	16
	021	GENERAL EXPENSE	6,500.00		6,572.50		-72.50	-1
			68,867.00	4,297.45	51,537.28	0.00	17,329.72	25
01455	020	SHADE TREE MAINTENANCE	17,250.00		2,329.80		14,920.20	87
			17,250.00	0.00	2,329.80	0.00	14,920.20	86
01456	020	CONTRIBUTION TO LIBRARY	12,180.00	12,180.00	12,180.00			
			12,180.00	12,180.00	12,180.00	0.00	0.00	0
01483	020	NON-UNIFORMED PENSION FUND	29,120.00				29,120.00	100
			29,120.00	0.00	0.00	0.00	29,120.00	100

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<b>01</b>		<b>GENERAL FUND</b>						
01486	026	CASUALTY - GENERAL LIABILITY	12,967.00		11,848.25		1,118.75	9
	027	AUTOMOBILE LIABILITY INSURANCE	3,763.00		3,774.78		-11.78	-0
	029	PUBLIC OFFICIALS LIABILITY INS.	6,776.00		6,716.70		59.30	1
	030	INLAND MARINE INSURANCE	8,559.00		8,530.21		28.79	0
	032	COMMERCIAL PROPERTY INSURANCE	2,200.00		2,263.53		-63.53	-3
			34,265.00	0.00	33,133.47	0.00	1,131.53	3
01489	010	MILITARY & CIVIC CONTRIBUTIONS	43,500.00	38,500.00	43,500.00			
			43,500.00	38,500.00	43,500.00	0.00	0.00	0
01492	011	TRANSFER TO CAPITAL RESERVE FUND	1,427,799.00		657,980.00		769,819.00	54
			1,427,799.00	0.00	657,980.00	0.00	769,819.00	54
01	*****	GENERAL FUND	5,517,968.00	323,532.79	3,385,565.29	6,872.76	2,125,529.95	39

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<b>08</b>		<b>SEWER FUND</b>						
08429	010	SALARIES & WAGES - SEWER OP & MAINT	154,585.00	11,891.05	118,560.63		36,024.37	23
	020	MATERIALS & SUPPLIES	2,500.00	569.78	3,478.76		-978.76	-39
	021	UTILITIES	35,000.00	491.50	17,916.29		17,083.71	49
	022	MAINTENANCE & REPAIRS	25,000.00	3,249.50	9,282.53		15,717.47	63
	023	VEHICLE MAINTENANCE & REPAIRS	2,500.00	256.88	847.90		1,652.10	66
	024	GAS & OIL	4,000.00	200.28	2,054.27		1,945.73	49
	026	SEWAGE DISPOSAL VARIOUS	520,000.00		287,666.31		232,333.69	45
	027	MATERIALS & SUPPLIES	3,000.00				3,000.00	100
	028	GENERAL EXPENSE	15,000.00		17,166.74		-2,166.74	-14
	029	ENGINEERING	12,000.00	325.15	1,697.65		10,302.35	86
	030	TELEPHONE & COMMUNICATIONS	6,000.00		5,139.96		860.04	14
	031	ALARM SYSTEM EXPENSE	2,000.00				2,000.00	100
	101	SALARIES & WAGES - SEWER ADMIN.	99,303.00	7,739.03	75,486.37		23,816.63	24
			880,888.00	24,723.17	539,297.41	0.00	341,590.59	39
08430	070	CAPITAL EXPENDITURES	15,000.00		90.12		14,909.88	99
			15,000.00	0.00	90.12	0.00	14,909.88	99
08484	010	AUTOMOBILE INSURANCE	2,280.00		2,518.76		-238.76	-11
	200	WORKMEN'S COMPENSATION	11,840.00		8,792.43		3,047.57	26
			14,120.00	0.00	11,311.19	0.00	2,808.81	20
08486	011	CASUALTY - GENERAL LIABILITY	9,352.00		8,557.07		794.93	9
	013	SOCIAL SECURITY TAX -SEWER - BORO	19,944.00	1,470.73	14,524.14		5,419.86	27
	014	COMMERICAL PROPERTY INSURANCE	6,685.00		7,489.15		-804.15	-12
	015	PUBLIC OFFICIALS LIABILITY INS.	4,312.00		4,412.87		-100.87	-2
	016	DENTAL CARE INSURANCE	5,959.00		4,197.00		1,762.00	30
	017	INCOME PROTECTION INSURANCE	3,904.00	260.65	2,228.00		1,676.00	43
	019	HOSPITALIZATON & PRESCRIPTION INS.	93,937.00	4,381.38	65,583.01		28,353.99	30
	020	GROUP LIFE INSURANCE	2,305.00	140.62	1,265.58		1,039.42	45
			146,398.00	6,253.38	108,256.82	0.00	38,141.18	26
08	*****	SEWER FUND	1,056,406.00	30,976.55	658,955.54	0.00	397,450.46	38

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<b>20</b>		<b>SEWER CAPITAL RESERVE</b>						
20429	072	REPAIR OF SEWER LATERALS	7,000.00				7,000.00	100
	073	REPAIR JOINTS FOR I & I	75,000.00				75,000.00	100
	074	UPGRADE WET WELL PUMP ST.#2 RUTHLAN	35,000.00	729.00	3,957.29		31,042.71	89
	076	CONSTRUCTION FUND-VFSA & TT	50,000.00				50,000.00	100
	077	REPLACE PUMP AT STATION #1 POWELTON	15,000.00				15,000.00	100
			182,000.00	729.00	3,957.29	0.00	178,042.71	98
20	*****	SEWER CAPITAL RESERVE	182,000.00	729.00	3,957.29	0.00	178,042.71	98
<b>30</b>		<b>CAPITAL RESERVE FUND</b>						
30400	001	ZONING ORDINANCE AMENDMENTS UPDATE	100,000.00				100,000.00	100
	002	GENERAL CODE REFORMAT OF CODE ORDIN	17,050.00		14,209.01		2,840.99	17
	004	REVIALIZATION & COMPREHENSIVE PLAN	20,000.00		4,511.20		15,488.80	77
			137,050.00	0.00	18,720.21	0.00	118,329.79	86
30409	000	MUNICIPAL BUILD RENOVATIONS		9,097.00	18,193.00		-18,193.00	
	002	MUNICIPAL BUILDING FENCING & LIGHTI	52,623.00		52,623.00			
			52,623.00	9,097.00	70,816.00	0.00	-18,193.00	-35
30410	002	POLICE BODY & CAR CAMERAS	15,000.00		14,590.29		409.71	3
			15,000.00	0.00	14,590.29	0.00	409.71	3
30430	001	TRAFFIC ANALYSIS ENGINEER STUDIES	30,000.00	46.25	2,047.21		27,952.79	93
			30,000.00	46.25	2,047.21	0.00	27,952.79	93
30434	001	STREET LIGHTING	70,000.00				70,000.00	100
			70,000.00	0.00	0.00	0.00	70,000.00	100
30435	006	RANDOLPH WOODS DEV./M-W GREENWAY TR	250,000.00	19,677.75	36,053.75		213,946.25	86
	012	SIDEWALK IMPROVEMENTS	150,000.00		1,500.00		148,500.00	99
			400,000.00	19,677.75	37,553.75	0.00	362,446.25	91
30437	002	BRIDGE STREET REPAIRS	130,500.00				130,500.00	100
			130,500.00	0.00	0.00	0.00	130,500.00	100
30439	001	OLD LINCOLN HIGHWAY IMPROVEMENTS	650,000.00	2,141.00	4,001.50		645,998.50	99
	002	TRAFFIC SAFETY IMPROVEMENTS	100,000.00		277.50		99,722.50	100
	070	PAVING BOROUGH STREETS	315,000.00	9,864.00	214,522.02		100,477.98	32

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			1,065,000.00	12,005.00	218,801.02	0.00	846,198.98	79
30445	001	Parking Facility Improvements			1,594.39		-1,594.39	
			0.00	0.00	1,594.39	0.00	-1,594.39	0
30446	001	STREAMBANK STABILIZATION	844,150.00	3,337.00	10,263.00		833,887.00	99
	002	Drainage Improvements	50,000.00	5,797.50	10,724.00		39,276.00	79
			894,150.00	9,134.50	20,987.00	0.00	873,163.00	98
30454	001	Park Improvements	25,000.00	1,000.00	11,865.00		13,135.00	53
	002	QUAN PARK IMPROVEMENTS	326,334.00		95,283.05		231,050.95	71
	003	PUMP TRACK	201,500.00		1,489.00		200,011.00	99
			552,834.00	1,000.00	108,637.05	0.00	444,196.95	80
30455	001	KING STREET- SHADE TREE PLAN	25,000.00		915.00		24,085.00	96
			25,000.00	0.00	915.00	0.00	24,085.00	96
30459	000	SIGNAGE THROUGHOUT THE BOROUGH	50,000.00		103.78		49,896.22	100
	001	Trail Construction	100,000.00				100,000.00	100
			150,000.00	0.00	103.78	0.00	149,896.22	100
30471	000	DEBT SERVICE PRINCIPAL	32,000.00		32,000.00			
			32,000.00	0.00	32,000.00	0.00	0.00	0
30472	000	DEBT SERVICE INTEREST	484.00		40.32		443.68	92
			484.00	0.00	40.32	0.00	443.68	92
30480	8932	GENERAL EXPENSE	5,000.00				5,000.00	100
			5,000.00	0.00	0.00	0.00	5,000.00	100
30	*****	CAPITAL RESERVE FUND	3,559,641.00	50,960.50	526,806.02	0.00	3,032,834.98	85

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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
<b>35</b>		<b>HIGHWAY AID FUND</b>						
35438	020	MAINTENANCE & REPAIRS - STREETS			25,000.00		-25,000.00	
			0.00	0.00	25,000.00	0.00	-25,000.00	0
35492	000	TRANSFER TO GENERAL FUND	50,000.00		36,590.85		13,409.15	27
			50,000.00	0.00	36,590.85	0.00	13,409.15	27
35	*****	HIGHWAY AID FUND	50,000.00	0.00	61,590.85	0.00	-11,590.85	-23
			10,366,015.00	406,198.84	4,636,874.99	6,872.76	5,722,267.25	55

Legend:

Expenditure Budget Status Report Previewing to your screen

Starting at Fund 01400

MARP03 run by Tiffany Loomis 9 : 24 AM

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
01		GENERAL FUND					
01301	000	REAL ESTATE TAXES (CURRENT)	1,185,244.00	933.91	1,131,653.27	53,590.73	96
	001	REAL ESTATE TAXES (PRIOR YEARS)			597.53	-597.53	
	002	REAL ESTATE TAXES (DELINQUENT)	8,000.00	959.25	10,219.93	-2,219.93	128
	003	INTERIM REAL ESTATE TAXES	3,500.00		1,715.62	1,784.38	49
			1,196,744.00	1,893.16	1,144,186.35	52,557.65	96
01310	000	PER CAPITA TAX (CURRENT)	11,500.00	273.00	18,887.01	-7,387.01	164
	001	PER CAPITA TAX (PRIOR YEARS)	3,000.00		836.00	2,164.00	28
	010	REAL ESTATE TRANSFER TAX	184,000.00	31,850.00	292,279.28	-108,279.28	159
	020	EARNED INCOME TAX (CURRENT)	1,600,000.00	118,251.33	1,399,615.08	200,384.92	88
	021	EARNED INCOME TAX (PRIOR YEARS)	500,000.00		590,566.38	-90,566.38	118
	051	LOCAL SERVICE TAX (CURRENT)	75,000.00	2,459.07	58,901.81	16,098.19	79
	052	LOCAL SERVICE TAX (PRIOR)	50,000.00		53,996.17	-3,996.17	108
			2,423,500.00	152,833.40	2,415,081.73	8,418.27	100
01320	001	BUILDING PERMITS & REGISTRATION	35,000.00	729.00	31,742.76	3,257.24	91
	002	PLUMBING PERMITS & REGISTRATIONS	3,000.00		2,468.50	531.50	82
	003	STREET PERMITS	3,000.00		1,825.00	1,175.00	61
	004	ZONING & SUBDIVISION PERMITS	5,000.00	450.00	4,375.00	625.00	88
	006	FRANCHISE FEE - COMCAST	82,000.00		58,359.67	23,640.33	71
	007	HOUSING & PROPERTY MAINTENANCE FEES	38,000.00	200.00	39,550.00	-1,550.00	104
	071	INSPECTION FEES	10,000.00	550.00	6,400.00	3,600.00	64
			176,000.00	1,929.00	144,720.93	31,279.07	82
01321	033	PARKING PERMITS	2,000.00	219.00	1,876.00	124.00	94
			2,000.00	219.00	1,876.00	124.00	94
01330	000	VIOLATIONS OF ORDINANCES	3,000.00	475.00	3,454.88	-454.88	115
	001	MOTOR VEHICLE CODE VIOL./ CRIMINAL	15,000.00	1,565.41	12,900.21	2,099.79	86
	002	FALSE ALARM PENALTIES	1,000.00	150.00	335.90	664.10	34
			19,000.00	2,190.41	16,690.99	2,309.01	88
01341	000	EARNINGS ON INVESTMENTS	12,000.00	8,246.27	73,929.62	-61,929.62	616
			12,000.00	8,246.27	73,929.62	-61,929.62	616
01342	000	RENTS OF PROPERTY	78,750.00		51,538.00	27,212.00	66
			78,750.00	0.00	51,538.00	27,212.00	65
01354	000	STATE CONTRIBUTIONS TO PENSION FUND	25,000.00	26,238.84	26,238.84	-1,238.84	105
			25,000.00	26,238.84	26,238.84	-1,238.84	105



Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
01		GENERAL FUND					
01355	001	GRANTS FROM STATE/COUNTY GOVERNMENT	1,228,626.00		27,404.00	1,201,222.00	2
	002	GRANTS FROM COUNTY FOR SPECIAL PROJ			395,654.87	-395,654.87	
	003	PURTA	3,541.00	3,504.08	3,504.08	36.92	99
	006	DONATION GRANTS	5,000.00	300.00	3,300.00	1,700.00	100
			1,237,167.00	3,804.08	429,862.95	807,304.05	35
01362	000	POLICE SPECIAL DUTY	10,000.00		8,937.50	1,062.50	89
			10,000.00	0.00	8,937.50	1,062.50	89
01364	030	SANITATION SERVICES RECYCLE REBATE	1,426.00		737.24	688.76	52
			1,426.00	0.00	737.24	688.76	52
01379	000	MISCELLANEOUS INCOME	35,000.00	175.00	20,001.13	14,998.87	57
	002	PD AUTO. PROT. DEVICE ALARM REGIST.	3,000.00	50.00	1,850.89	1,149.11	62
	003	PD COPIES OF ACCIDENT/MISC. REPORTS	400.00	90.00	585.00	-185.00	146
	004	MISCELLANEOUS TAX CERTIFICATION & D	4,500.00	125.00	3,785.00	715.00	84
			42,900.00	440.00	26,222.02	16,677.98	61
01391	001	SALE OF PICK-UP TRUCK	20,000.00		25,800.01	-5,800.01	129
			20,000.00	0.00	25,800.01	-5,800.01	129
01392	001	HIGHWAY AID FUND	180,000.00		36,590.85	143,409.15	20
			180,000.00	0.00	36,590.85	143,409.15	20
01395	000	REFUNDS	3,500.00		42,622.84	-39,122.84	1218
			3,500.00	0.00	42,622.84	-39,122.84	1218
01	*****	GENERAL FUND	5,427,987.00	197,794.16	4,445,035.87	982,951.13	82

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
08		SEWER FUND					
08341	000	EARNINGS FROM INVESTMENTS	9,000.00	3,658.42	30,491.43	-21,491.43	339
			9,000.00	3,658.42	30,491.43	-21,491.43	339
08364	010	SEWER RENTS	1,018,180.00	19,320.38	700,518.41	317,661.59	69
	011	TAPPING & SEWER CONNECTION FEES	5,717.00		5,170.90	546.10	91
	012	OTHER INCOME - PENALTIES & INTEREST	40,000.00	25.00	575.00	39,425.00	1
			1,063,897.00	19,345.38	706,264.31	357,632.69	66
08	*****	SEWER FUND	1,072,897.00	23,003.80	736,755.74	336,141.26	69

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
30		CAPITAL RESERVE FUND					
30340	000	EARNINGS FROM INVESTMENTS	2,500.00	887.89	8,128.79	-5,628.79	325
			2,500.00	887.89	8,128.79	-5,628.79	325
30392	001	TRANSFER FROM GENERAL FUND	1,427,799.00		657,980.00	769,819.00	46
			1,427,799.00	0.00	657,980.00	769,819.00	46
30	*****	CAPITAL RESERVE FUND	1,430,299.00	887.89	666,108.79	764,190.21	47
35		HIGHWAY AID FUND					
35341	000	EARNINGS FROM INVESTMENTS	1,000.00	207.78	2,088.62	-1,088.62	209
			1,000.00	207.78	2,088.62	-1,088.62	209
35355	005	STATE MOTOR LICENSE FUND GRANT	84,646.00		95,535.80	-10,889.80	113
			84,646.00	0.00	95,535.80	-10,889.80	113
35	*****	HIGHWAY AID FUND	85,646.00	207.78	97,624.42	-11,978.42	114
			8,016,829.00	221,893.63	5,945,524.82	2,071,304.18	74

Louis M. Marcelli  
Chief of Police

# MALVERN BOROUGH POLICE DEPARTMENT



**Date:** October 2, 2023  
**To:** Mayor Uzman  
Members of Borough Council  
**From:** Louis M. Marcelli, Chief of Police  
**Subject:** MONTHLY REPORT – September 2023

During the month of September 2023, Members of the Police Department received 300 calls for service. Of the 300 calls, there was 1- Part I Crime and 7-Part II Crimes. The Members of the Department made 2 Criminal arrest for the month.

#### **Traffic Enforcement:**

Traffic Citations –37; Warnings –6; Parking Tickets – 4 and Ordinances – 0.

#### **Alarms:**

There were 7 police, 3 fire alarms and 0 EMS alarm.

#### **EMS, Medical and Ambulance:**

There was a total of 8 calls.

#### **Accidents:**

There were 1 property, 0 hit and run, 0 vehicle versus pedestrian, and 0 reportable crash for the month.

#### **Assistance to Malvern Police Department:**

The Police Department received assistance from other Departments on 4 occasions.

**1 East First Avenue, Suite 1, Malvern, PA 19355**  
**Police Radio: 610-647-1440 | Office: 610-647-0261 | Fax: 610-647-6166**  
**Email: [police@malvern.org](mailto:police@malvern.org)**

Louis M. Marcelli  
*Chief of Police*

# MALVERN BOROUGH POLICE DEPARTMENT



## Assistance to Other Departments:

Members of the Department responded to assist other Departments on 9 occasions for miscellaneous police related issues.

## House Checks:

There were 15 house checks for the month.

## Fingerprinting:

2 individual were printed for employment purposes.

## Training:

**September 4<sup>th</sup>**- Officer Keating and Officer Capuano completed monthly Police One training course Accurate Search Warrant Affidavits and Report Writing, Keep to Time Management.

**September 7<sup>th</sup>**- Mandatory Range Tactical Training was attended by the following officers: Capuano, Dresden, Hughes, Keating and Rose.

**September 18<sup>th</sup>**- Mandatory Range Tactical Training was attended by the following officers: Bury, Daniels, Garcia, Koenig, Wilson, Corporals Walker and Dougherty and Chief Marcelli.

**September 27<sup>th</sup>**- Corporal Dougherty attended the Annual Traffic Safety Seminar which included anti-bias training, case law updates, de-escalation training and human trafficking training.

cc: Tiffany Loomis

Borough Manager

**1 East First Avenue, Suite 1, Malvern, PA 19355**  
**Police Radio: 610-647-1440 | Office: 610-647-0261 | Fax: 610-647-6166**  
**Email: [police@malvern.org](mailto:police@malvern.org)**

## **PUBLIC WORKS SUPERINTENDENT REPORT**

**September 2023**

### **STREET DEPT:**

Trash containers on King Street and all Public Parks are cleaned out weekly on Monday, Wednesday and Friday. Doggie Bags dispenser are filled.

Cleaned storm drains

14 Mark outs were received from Pa One Call and completed.

Repaired various street signs.

Repaired various Pot Holes.

Street sweeper was run thru out Borough.

Repaired various street lights.

Cut grass at all parks and Paoli Battlefield.

Watered flowers on King Street poles every Monday, Wednesday and Friday.

Installed new A/C system in south side of library.

Installed No Parking to Corner sign on south side of King St east of Church St.

Installed 2 HR parking limit sign in front of Rubino park on East Board Street.

Cleaned out 500' of storm drain pipe in Everetts Alley.

### **SEWER DEPT:**

Pump stations were checked daily.

Pumped 6,382,200 gallons to Valley Forge Sewer Authority.

N. Warren Ave flow meter was out of service for 12 day's due to PECO wires down.

Cleaned out wet well at pump stations.

Flushed all main sewer lines on west end of town.

### **SHOP:**

Service and inspection on Police vehicles.

Service on lawn equipment.

Respectfully submitted,  
Ira Dutter, Jr.  
Superintendent of Public Works

**ARPA COMMITTEE RECOMMENDATIONS & EXPENDITURE STATUS AS OF OCTOBER 13, 2023**

CATEGORY	TOTAL AMOUNT DESIGNATED TO BE RELEASED	TRANSACTIONS	REMAINING BALANCE	NOTES
<p><b><u>Borough Hall Renovations including but not limited to:</u></b>                      Fence in Police Rear Access - <b>COMPLETED</b>                      Lighting of Police Area - <b>COMPLETED</b>                      Upgrade 3 Police Cars w/ Charging Capabilities - <b>COMPLETED</b>                      Charging Station for Police Cars - <b>COMPLETED</b>                      Sound System Upgrade - <b>COMPLETED</b>                      LED Lighting for all Borough Buildings - <b>COMPLETED</b>                      Upgrade Sound System - <b>COMPLETED</b></p>	\$ 40,000.00	<p>\$3,000 - Upgrade 3 Police Cars w/ Charging Capabilities - 5/17/2022 (\$2,775 processed for payment in August 2022 for electrical work to be completed)</p> <p>\$13,200 - Fence in Police Rear Access/ Lighting &amp; Camera including electrical work 6/7/2022 (\$4,081.20 &amp; \$2,453.34 processed for payment in August 2022 for electrical work)</p> <p>(Fence Purchase &amp; Installation totaling \$8,122.13 - A deposit of \$4,061.07 was paid July 11, 2022. The remaining balance is paid upon the work being completed - WORK TO BE COMPLETED IN OCTOBER/ NOVEMBER) <b>THE REMAINDER TO BE PAID FROM WORKERS COMPENSTATION INSURANCE GRANT &amp; BUILDING MAINTENANCE IN THE GENERAL FUND.</b></p> <p>\$1,277.15 paid 9/28 for Light Pole to Stairs.</p> <p>A deposit of \$1,196 was paid in July for the Sound System. <b>The Sound System has been installed and the invoice will be received shortly totaling \$23,449</b> - Sound System approved by Borough Council on 6/21/2022</p>	\$ 707.24	NONE
<p><b><u>Library Renovations including but not limited to:</u></b>                      Carpet Tiles                      Painting the Library                      Foyer Renovations                      Shared Bathroom Renovations                      AC System to be repaired</p>	\$ 40,000.00	<p>Borough Council approved COSTAR flooring quotes totaling \$37,670.47 at their October 3, 2023 meeting. Funds will be released when work is completed.</p>	\$ 2,329.53	NONE
<p><b><u>Economic Revitalization including but not limited to:</u></b>                      Main Street Manager for King Street                      Potential WIFI Hot Spots                      Craft &amp; Mercantile Event - Scheduled for 9/16/22 - <b>COMPLETED</b>                      Craft &amp; Mercantile Event - Scheduled for 9/15/23 - <b>PENDING</b></p>	\$ 106,600.00	<p>\$5,000 - Craft &amp; Mercantile Event - 4/5/2022                      \$6,000 - MBPA for Lighting Installation - 10/18/2022                      \$3,000 - POLICE DETAIL for SURFIN' USA event scheduled for 5/6/2023 ESTIMATE = 5 Hours w/ 6 Police Officers                      \$5,550 - Craft &amp; Mercantile Event - 9/15/2023</p>	\$ 87,050.00	<p>\$400 deducted from spending account total due to Composting Program costing an additional \$800. Split additional cost between two (2) remaining available categories.</p> <p><b>WORKING ON MAIN STREET MANAGER INITIATIVE</b></p>
<p><b><u>Public Works Capital Improvement Program including but no limited to:</u></b>                      Stormwater Issues - <b>ON GOING</b>                      2022 Road Program - <b>COMPLETED</b></p>	\$ 106,600.00	<p>\$25,000 - 2022 Road Program - 6/7/2022 - PAID IN AUGUST 2022                      POST OFFICE STORMWATER PIPE - \$9,500 - INVOICES RECEIVED &amp; PAID WORK COMPLETED ON OCTOBER 11, 2022</p> <p>Borough Council authorized \$72,100 on September 19, 2023 to be spent towards the Jennings Lane Storm Sewer Capital Improvement Project</p>	\$ -	<p>\$400 deducted from spending account total due to Composting Program costing an additional \$800. Split additional cost between two (2) remaining available categories.</p> <p><b>COMPLETED</b></p>
<p><b>Quann Park - COMPLETED</b></p>	\$ 20,000.00	<p>\$20,000 - Park Improvements for DCNR Grant Match - 4/19/2022 PAID IN AUGUST 2022</p>	\$ -	<b>COMPLETED</b>
<p>Composting Program - Originally \$10k was budgeted for this item. \$800 additional funds were needed. \$400 each was deducted from Storwater and Economic Revitalization to balance the funds that are allowed to spent.</p>	\$ 10,800.00	<p>Borough Council approved the composting pilot program at their January 3, 2023 meeting - \$10,800 Authorized from ARPA Funds</p>	\$ 7,200.00	<b>COMPLETED</b>
<p><b>Malvern Fire Company - Purchase of EMS Gear COMPLETED</b></p>	\$ 36,883.00	<p>\$36,883 - EMS GEAR - 10/19/2022</p>	\$ -	<b>COMPLETED</b>

# RTKL LOG

Case #	Request Date	Date Received	Requestor	Records Requested	Borough Responder	Response	
						Date	Extension
RTK-2023-001	1/12/2023	1/12/2023	Ed Gallagher	151/153 Old Lincoln Hwy File	Corinne Badman	1/12/2023	N
RTK-2023-002	1/13/2023	1/13/2023	Jeffrey Dill	147 Monument Ave File	Corinne Badman	1/13/2023	N
RTK-2023-003	1/15/2023	1/16/2023	Timothy J. Browne	Year 2022 Permit Log	Tiffany Loomis	1/20/2023	N
RTK-2023-004	1/18/2023	1/18/2023	Danny Fruchter	Sub-Committee Reports given at 1/17/23 Borough Council meeting and Eli Kahn commujnications with the Borough which led to the discussions by the Sub-Committee(s)	Tiffany Loomis	1/20/2023	N
RTK-2023-005	1/20/2023	1/20/2023	Richard Breuer	All written communications with the Chester County Board of Elections or any official of Chester County regarding the Initiative Petition submitted to the Borough on October 20, 2022.	Tiffany Loomis	1/30/2023	N
RTK-2023-006	1/23/2023	1/23/2023	Jennifer Chomko	How much Danny Fructner has cost the Borough on RTK Requests and if any request has yielded any information?	Tiffany Loomis	2/16/2023	Y
RTK-2023-007	1/23/2023	1/23/2023	Chris Buckley	Any report(s), emails, meeting notes, presentations, presentation notes, calendar invites, known communications, physical mail, contracts, agreements regarding Rockwell Associates and/or other known arborist or tree "experts" pertaining to the plot of land for the first ave bike trail or formally known as the pump park.	Tiffany Loomis	3/1/2023	Y
RTK-2023-008	1/24/2023	1/25/2023	Keith Barclay	Any floorplans/building files for 30-32 E. King Street.	Corinne Badman	1/25/2023	N
RTK-2023-009	1/30/2023	1/30/2023	Chris Buckley	Any and all information regarding communication between Chester County Parks and Preservation and any Borough official pertaining to the First Ave Bike Trail, Pump Park, or anything to do regarding that particular parcel of land from September 2022 to present.	Tiffany Loomis	3/1/2023	Y
RTK-2023-010	2/1/2023	2/1/2023	Ali Hart	5/192023 Shooting Incident Report that occurred at Charleston Green	Tiffany Loomis	2/8/2023	N
RTK-2023-011	2/2/2023	2/2/2023	Joe Lorusso	All emails from 1/1/19 thru 2/3/2023 any Malvern Borough officials/ employees to Dan Daley, Shelly Georgopoulos, Mark Hinckley, Keri Hinckley, Amanda Snyder, Erika Gross, Bob O'Neil, Melissa Kiely, Jonathan Georgopoulos, Scott Snyder, Suzanne Lowe, Suzanne Clancy, Chris Scott, Samuel Song, Soo Park, Greater Valley Mountain Bike Team, Wendy Dembrak, Matthew Mcquire, Corrine Badman.	Tiffany Loomis	2/24/2023	y
RTK-2023-012	2/3/2023	2/3/2023	Joe Lorusso	Provide all contracts over the prior 3 year period beginning January 1, 2020 that did not require advertising in one newspaper in general circulation and executed by the Borough and signed by the Borough Manager and/or the council president. Including all email or other correspondence before and after the contract was signed with the company. Provide all records related to the above described contracts as to the requirement that the Borough Manager and council reward contracts to the the lowest qualified and responsible bidder.	Tiffany Loomis	2/24/2023	Y
RTK-2023-013	2/3/2023	2/3/2023	Joe Lorusso	All documents describing the purchasing system established under Section 25-19 of the Malvern Administrative Code, including all regulations, policies and procedures covering the acquisition of goods and services by the Borough. It is not necessary to produce portions of the Home Rule Charter, the Administrative Code, or any Pennsylvania statutes.	Tiffany Loomis	3/10/2023	y
RTK-2023-014	2/8/2023	2/8/2023	Kenneth Graham	All police reports filed between 5/2019 and 8/2021 by Jane Graham 1012 Charleston Greene	Corinne Badman	2/10/2023	N
RTK-2023-015	2/12/2023	2/15/2023	Jojo Miller	Body Camera Footage of 5/19/2022 shooting that involved MBPD at Charleston Greene	Tiffany Loomis	2/23/2023	N
RTK-2023-016	2/15/2023	2/15/2023	Frank Ortner	Tidewater SALDO File	Tiffany Loomis	2/15/2023	N
RTK-2023-017	2/21/2023	2/21/2023	Chris Buckley	The total amount the Borough has spent on the Pump Track and Bike Trail concepts, from when the idea was first spoke about/brought up through Feruary 2023. This should include all and any expenses incurred by the Borough (internal expenses and third party/contractors/vendors/etc). Asked in the form of a question.	Tiffany Loomis	2/24/2023	N
RTK-2023-018	2/21/2023	2/21/2023	Timothy J. Browne	Copies of all Commercial and Residential electrical permits issue from 1/1/2023 to 1/31/2023 in electronic format.	Tiffany Loomis	2/24/2023	N
RTK-2023-019	2/24/2023	2/24/2023	Chris Buckley	A copy of all invoices received and/or paid by Malvern Borough from 2015 until February 24, 2023 related to the Pump Park and/or Bike Trail Project.	Tiffany Loomis	3/31/2023	Y
RTK-2023-020	3/8/2023	3/8/2023	Danny Fruchter	For the Year 2023: The accounting including all sources of income and receivers of all expenditures, for each Charity campaign in which the Malvern Police participated.	Corinne Badman	4/13/2023	Y
RTK-2023-021	3/8/2023	3/8/2023	Joe Lorusso	All emails and documented communications between SHELLY GEORGOPULOS and Members of the Malvern Borough Council including Malvern Borough Employees and the Malvern Borough Manager (Tiffany Loomis) and the time period requested is from January 1, 2019 to March 6, 2023.	Corinne Badman	4/14/2023	Y
RTK-2023-022	3/20/2023	3/20/2023	Michael Romano	Residential building permits filed for February 2023	Tiffany Loomis	3/27/2023	N
RTK-2023-023	3/21/2023	3/21/2023	Danny Fruchter	All documents, affidavits and attachments filed with the Borough during 2022 and 2023 regarding or connected to the appointment and nomination for election of Lynne Frederick for Borough Councilor.	Tiffany Loomis	4/24/2023	Y
RTK-2023-024	3/23/2023	3/23/2023	Danny Fruchter	Commonwealth of PA Ethics Commission's Official Statement of Financial Interests filed in 2022 and 2021 by Lentz, Cantor, the Borough's Appointed Solicitor.	Tiffany Loomis	3/28/2023	N





# RTKL LOG

Case #	Request Date	Date Received	Requestor	Records Requested	Borough Responder	Response	
						Date	Extension
RTK-2023-033	5/11/2023	5/11/2023	Richard Breuer	<p>1) All reports of the Finance &amp; Administration Committee/Subcommittee, Public Safety Committee/Subcommittee, and Public Works Committee/Subcommittee as approved by Borough Council from April 19, 2022 through the present date.</p> <p>2) All written materials provided to members of the Finance &amp; Administration Committee/Subcommittee, Public Safety Committee/Subcommittee, and Public Works Committee/Subcommittee with respect to matters coming before those committees/subcommittees from January 1, 2021 through the present date.</p> <p>3) All written communications to or from members of the Finance &amp; Administration Committee/Subcommittee, Public Safety Committee/Subcommittee, and Public Works Committee/Subcommittee with respect to matters coming before those committees/subcommittees from January 1, 2021 through the present date.</p> <p>4) The following documents, with respect to any litigation matter in which the Borough was a party at any time from January 1, 2016 to the present date. For 2 the purposes of this request, "litigation matter" shall mean any case in any court or any administrative or quasi-judicial body. (a) All papers filed as of record with the court or administrative or quasi-judicial body.</p> <p>(b) All papers whereby the matter was settled or terminated.</p>	Tiffany Loomis	6/15/2023	YES
RTK-2023-034	6/19/2023	6/19/2023	David Cohen	Conditional Use Permit and Site Plan for 207 Pennsylvania Avenue	Corinne Badman	6/20/2023	No
RTK-2023-035	6/26/2023	6/26/2026	Matthew Cyronak	All records and documents related to the planning, design and construction of the T-ball field adjacent to the tennis courts located on the Paoli Memorial Association (PMA) grounds are requested. This includes, but is not limited to, emails, minutes, and other written communication exchanged between the PMA, Malvern Borough, Chester Valley Little League, and the Tidewater Homeowners Association. The request covers the period from the planning of the T-ball field (circa 1998-1999) to the present.	Corinne Badman	8/1/2023	YES
RTK-2023-036	7/19/2023	7/19/2023	Danny Fruchter	Chief of Police reports to Council for May and June, 2023	Corinne Badman	7/21/2023	No
RTK-2023-037	7/19/2023	7/19/2023	Danny Fruchter	<p>Mark Niemiec gave the Public Works Committee report to Council on July 18, 2023. He cited a Randolph Woods Consultant (or Borough Engineer report) that found that the plot of land adjacent to the Firehouse parking lot (also known as Option B during the bike Park controversy) was declared a wetland by the consultant (or engineer). Please send a complete copy (or copies if more than one communication) of the communications, reports, or notes of verbal communications, conversations, etc regarding this topic.</p> <p><b>RESPONSE DUE AUGUST 23, 2023</b></p>	Tiffany Loomis	7/26/2023	YES
RTK-2023-038	7/21/2023	7/21/2023	Danny Fruchter	Borough engineer Dan Daley's written comments and any other communications among Borough officials on Eli Kahn's sketch plans for his Quaker Lane approx. 10 acre property.	Tiffany Loomis	7/28/2023	No
RTK-2023-039	8/3/2023	8/3/2023	Cathy Swanson	I represent a client looking at the properties for sale in Malvern Borough at 18 E. King and 22 E. King. We would like to see if there are any building plans available for review or any kind of information available regarding the buildings as they appear to have been built in 1910-1925 range with additions in 1987-2005 range. I can stop into the Borough on Monday morning the 7th to review in person documents and select pertinent ones for copies to be made. Thank you!	Corinne Badman	8/4/2023	No
RTK-2023-040	8/7/2023	8/7/2023	David E. Samuel	Records on property for sale at 122 W. King Street, Malvern, PA	Corinne Badman	8/14/2023	No
RTK-2023-041	8/7/2023	8/7/2023	David E. Samuel	Records on property for sale at 324 E.. King Street, Malvern, PA	Corinne Badman	8/14/2023	
RTK-2023-042	8/15/2023	8/15/2023	Humam Al-Hussaini	List of rental properties in Malvern Borough with owner's name and mailing address	Tiffany Loomis	8/23/2023	No
RTK-2023-043	8/17/2023	8/17/2023	Danny Fruchter	July 2023 Chief of Police Report that is distributed to Borough Council	Corinne Badman	8/29/2023	No
RTK-2023-044	8/22/2023	8/22/2023	Danny Fruchter	At the most recent MBC meeting, Councilor Warner talked about the fact that the Malvern Retreat would be planting 700-750 trees over the next seven years during the Randolph Woods discussion about deer fencing. If this information is based on any documentation that the Borough has (ex: a settlement of the unregulated logging issue a few years ago) please provide that documentation	Tiffany Loomis	8/29/2023	No
RTK-2023-045	8/31/2023	8/31/2023	Justin Turner	Review property file for 213 Paoli Pike, regarding record of work done on property and firms.	Corinne Badman	8/31/2023	No
RTK-2023-046	9/5/2023	9/6/2023	Pamela Schwartz	Want to have all records related to 161 Green Street, Malvern, Tax ID 02-04-0317 and to confirm whether the parcel could be divided into 2 parcels.	Corinne Badman	9/6/2023	No
RTK-2023-047	9/6/2023	9/6/2023	Jennifer Chomko	I would like to see the Borough's legal fees. All of them. Both Labor Attorney and the Borough Solicitor	Tiffany Loomis	9/6/2023	No
RTK-2023-048	8/30/2023	8/30/2023	Richard Breuer	<p>All signed letters by the members of Council Committees in which the signers state that they have examined and approved payment of the Borough bills. A specimen set of recent such letters is enclosed.</p> <p>The request is for all signed letters substantially in this form beginning with the letters applicable to the bills of January 2016 to the present.</p> <p><b>RESPONSE DUE 9/29/2023</b></p>	Tiffany Loomis	9/28/2023	YES

# RTKL LOG

Case #	Request Date	Date Received	Requestor	Records Requested	Borough Responder	Response	
						Date	Extension
RTK-2023-049	9/7/2023	9/7/2023	Jennifer Chomko	All legal invoices from Borough Solicitor and all lawyers retrained from July 2022 to date. <b>RESPONSE 10/13/2023</b>	Tiffany Loomis	10/13/2023	YES
RTK-2023-050	9/10/2023	9/10/2023	Danny Fruchter	All communications or cc's of communications from Joe LoRusso of Ruthland Ave, Malvern, to any Borough Official for the year 2023 up until this date. <b>RESPONSE DUE 10/13/2023</b>	Tiffany Loomis	10/13/2023	YES
RTK-2023-051	9/10/2023	9/10/2023	Danny Fruchter	All Police reports to Council for the years 2013 and 2022. If there is an annual summary of the statistics contained in the requested monthly reports, then I will be satisfied to simply have the 2013 and 2022 annual summary reports instead of the monthly reports. <b>RESPONSE DUE 10/13/2023</b>	Corinne Badman	10/12/2023	YES
RTK-2023-052	9/28/2023	9/28/2023	Peter Papadpoules	Records on file for 161 Green St and 19 E. King Street	Corinne Badman	9/28/2023	No
RTK-2023-053	9/28/2023	9/28/2023	Chester County Assessment Office	Property file for 147 Monument Avenue including building plans	Tiffany Loomis	9/28/2023	No
RTK-2023-054	10/3/2023	10/3/2023	Andre Olivier	Property files for 151, 153, and 131 Old Lincoln Highway, Permit drawings of struture at 151 and 153, and building permit for 151-153 from 5/16/2023.	Corinne Badman	10/2/2023	No
RTK-2023-055	9/27/2023	10/2/2023	Joseph Catuzzi	All communications (including e-mails and letters) and documents exchanged with the Borough's insurance carrier (the "Insurer") regarding the "stormwater capital improvement project" at the Malvern Post Office (the "Project") as that Project is referenced in the Borough's 2023 Summer Newsletter. 1 This request includes, but is not limited to, any claim(s) submitted by the Borough to the Insurer relating to the Project and responses given to the Borough. 2. A copy of the insurance policy pursuant to which the Borough received \$41,984.74 as referenced on page 1 of the Borough's 2023 Summer Newsletter. 3. A copy of all communications regarding the Project, including communications with third parties, hired by the Borough to perform the Project. 4. A copy of all documents the Borough relied upon in writing that the "flooding" at the Malvern Borough Post Office "was occurring due to failing stormwater infrastructure" in its 2023 Summer Newsletter. 5. A copy of all documents reflecting the bidding process for the Project. 6. Copies of any bonds, letters of credit, other security provided to the Borough by any contractors hired to perform work on the Project. 7. All communications among Borough employees between January 1, 2020 to the present relating to the Malvern Post Office (including flooding at the Malvern Post Office), the renewal of the lease for the Malvern Post Office, work to be performed to alleviate flooding at the Malvern Post Office, stormwater management infrastructure at the Malvern Post Office, and the Project. <b>RESPONSE DUE 11/8/2023</b>	Tiffany Loomis	In Process	YES