

AGENDA

REGULAR MEETING
BOROUGH COUNCIL
MALVERN BOROUGH

March 21, 2023
7:30 PM

Virtual Meeting Participation Option

This evening's meeting of Malvern Borough Council allows for a virtual meeting option via Zoom. The information on how to participate virtually via telephone or video conferencing is provided below.

Borough Council Meeting Dial-In Information: 1-877-853-5247 (toll-free)

Meeting link: <https://us02web.zoom.us/j/84197019623>

When prompted, enter the following meeting ID, followed by the “#” symbol: 841 9701 9623. You will be placed in the waiting room and admitted by the host.

To unmute if using audio via telephone, please enter *6.

Malvern Borough is not liable for any computer security problems that participants may experience.

PRESIDING: Amy Finkbiner, Ph.D., President

INVOCATION: Zeyn B. Uzman, Mayor

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:
Council President Finkbiner
Council Vice-President Bones
Council Member Frederick
Council Member Laney
Council Member Niemiec
Council Member Phillips
Council Member Riccetti
Mayor Uzman

1. ANNOUNCEMENTS

- a. Anyone present who is recording the meeting is asked to announce so at this time, in accordance with Resolution No. 840.
- b. As a courtesy, if you are participating via Zoom, please turn your camera on while speaking.
- c. Borough Council met in executive session on March 21, 2023 prior to this evening's meeting to discuss matters related to collective bargaining.
- d. The Parks & Recreation Committee is hosting the Egg Hunt Event on Saturday, April 8, 2023 @ 11AM located at Paoli Battlefield.

2. APPROVAL OF AGENDA:

MOTION: To approve the agenda for the March 21, 2023 meeting of Borough Council as presented.

3. MINUTES & REPORTS

a. APPROVAL OF MINUTES

MOTION: To approve the minutes of the regular meeting held on Tuesday, March 7, 2023 as presented.

b. APPROVAL OF REPORTS

MOTION: To approve the Treasurer's Report, the Sub-Committee Reports for Finance and Administration, Public Safety, and Public Works, the Chief of Police Report, the Code Enforcement Department Reports, the Superintendent of Public Works Report, the Assistant Manager's Report, and the Manager's Report for the month of February 2023, as submitted.

c. BOROUGH COUNCIL SUB-COMMITTEE REPORTS

- Finance & Administration
- Public Safety
- Public Works

The Finance & Administration Sub-Committee met on March 8, 2023 and discussed the following:

- Trash Bid for Years 2023 & 2024
- Collective Bargaining Agreement for the Malvern Borough Police
- DVHIT Health Insurance Programs – PPO versus HMO
- Memorial Parade & Spaghetti Dinner – Malvern Borough Insurance Rider

The Public Works Sub-Committee met on March 14, 2023 and discussed the following:

- Road Paving Program
- Old Lincoln Highway Infrastructure Improvement Project
- Jennings Lane Bid
- North Warren Avenue Streambank Stabilization Project
- Malvern Prep Trail
- Randolph Woods Nature Preserve Project – Phases I, IA, and 2
- Quann Park Basketball Court Lighting Request
- EV Charging Station Grant Opportunity through PennDot

The Public Safety Sub-Committee has not met since the last Borough Council meeting and is scheduled to meet on March 27, 2023.

4. SPECIAL BUSINESS

a. REGIONAL FIRE STUDY

MOTION: To authorize a Regional Fire Study application submission to the Department of Community and Economic Development in cooperation with East Whiteland and Charlestown Townships.

East Whiteland and Charlestown Townships, including their Fire Companies, have invited Malvern Borough and Malvern Fire Company to participate in a Regional Fire Study. The Malvern Fire Company Board agreed and voted upon participating in this study at their Monday, March 13, 2023 board meeting.

The Legislative Budget and Finance Committee released the HR 148 Report on the Feasibility of Regionalizing Pennsylvania's Volunteer Fire Companies in 2005. This detailed and informative document provides an overview of volunteer fire services in Pennsylvania, identifies their common problems and challenges, and analyzes regionalization as a potential solution. Examples and case studies are provided, as well as suggestions for building partnerships designed to increase recruitment, retention, and other operational efficiencies. Through voluntary mergers and consolidations, fire departments and emergency service providers may become more sustainable.

Obtaining a study will give Malvern Borough the opportunity to review how best to move forward to ensure the Malvern Fire Company is here for years to come.

5. UNFINISHED BUSINESS

a. TRASH BID FOR YEARS 2023 & 2024

MOTION: To authorize certain options for the trash contract to be bid for Years 2023 and 2024.

The trash contract concludes with A.J. Blosenski as of June 30, 2023. New rates are anticipated to be substantially higher due to inflation. The Borough must solicit bids for a new provider and may specify multiple service options in order to compare pricing. Potential service options include reducing collection to one day per week, requiring residents to use bins provided by the trash company, and/or revering bulk trash pickup to twice per year. The Finance and Administration Sub-Committee met on March 8, 2023 suggesting obtaining a price for services as they currently exist, as well as service pick up for 1 day a week with trash bins provided by the trash company. The F&A Sub-Committee also suggested the initial contract be for 18 months in order to align the trash contract with the budget cycle.

b. ZONING HEARING BOARD

There are no new Zoning Hearing Board applications before the Zoning Hearing Board.

6. NEW BUSINESS

a. NATIONAL WILDLIFE FEDERATION'S MAYOR'S MONARCH PLEDGE

The National Wildlife Federation's Mayor's Monarch pledge is a national coalition of mayors and heads of local and tribal governments recognized across the U.S. for their efforts to sustain the monarch butterfly population for generations to come. The Mayors' Monarch Pledge is currently accepting pledges until March 31st.

To implement the Mayors' Monarch Pledge in our community, the program involves three main steps:

- 1. A mayor or head of other local government takes the online pledge between December 1 and March 31st and selects at least 3 monarch conservation action items out of 30 that the community will work on: nwf.org/mayorsmonarchpledge.*
- 2. Initiate the specified actions your community selected throughout the year.*
- 3. Track and report your progress by submitting an annual report by December 1.*

The Mayor will discuss this initiative with Borough Council and potentially joining The Mayor's Monarch Pledge.

7. PUBLIC FORUM

Citizens/taxpayers are invited to bring before Borough Council any item not on the agenda.

8. ADJOURNMENT

REGULAR MEETING

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MALVERN BOROUGH
1 East First Avenue
Malvern, PA 19355

March 7, 2023
7:30 PM

PRESIDING: Amy Finkbiner, Ph.D., President

INVOCATION: Council Member Laney

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

PRESENT

Council President Finkbiner
Council Vice-President Bones
Council Member Laney
Council Member Niemiec
Council Member Phillips
Council Member Riccetti
Zeyn B. Uzman, Mayor

ABSENT:

1. ANNOUNCEMENTS

Council President Finkbiner asked in accordance with Resolution No. 840 if any member of the audience was recording the meeting. Mr. Lorusso and Mr. Schmitt recorded the meeting.

Council President Finkbiner requested as a courtesy, if you are participating via ZOOM, please turn on your camera while speaking.

Council President Finkbiner announced that Borough Council met in executive session on March 7, 2023 prior to this evening's meeting, with the Borough Solicitor, to discuss pending litigation and legal matters of the Borough.

Council President Finkbiner announced that the Parks & Recreation Committee is hosting the Cabin Fever Event located at Borough Hall on the Second Floor on Saturday, March 11, 2023 from 12PM to 3PM.

Council President Finkbiner announced that Borough fencing was installed last week located off Channing Avenue to secure the Malvern Borough Police Department's driveway and provide the Malvern Public Library safety for the seating area created for children's programming.

Mr. John Buckley and Mrs. Jennifer Chomko commented on fencing.

2. APPROVAL OF AGENDA

A motion was made by Council Member Laney, seconded by Council Member Phillips, carried by a vote of 7-0, to approve the agenda for the March 7, 2023 meeting as presented.

3. MINUTES & REPORTS

a. APPROVAL OF MINUTES

A motion was made by Council Vice President Bones, seconded by Council Member Phillips, and carried by a vote of 7-0, to approve the minutes from the Tuesday, February 21, 2023 as presented.

b. BOROUGH COUNCIL SUB-COMMITTEE REPORTS

The Finance & Administration, Public Works, and Public Safety Sub-Committees have not met since the last Borough Council meeting.

4. SPECIAL BUSINESS

a. ROCKWELL & ASSOCIATES PRESENTATION FOR PARCEL 2-4-361

There is a referendum filed with the Chester County Board of Elections to compel the Borough to offer a conservation easement to the Willistown Conservation Trust regarding parcel 2-4-361, also known as the First Avenue Bike Trail Park. Manager Loomis explained that this parcel is owned by the Borough and needed to be evaluated to move forward regardless of the outcome of the referendum.

Mr. John Rockwell Hosbach of Rockwell & Associates and Mr. Rich Dexter gave a presentation on their summary report and tree inventory, which is located on the Borough website for review.

President Finkbiner reviewed the health of the trees. There are no trees in good condition, 18 trees in fair condition, 92 trees in poor condition, and 21 trees that are already dead.

Manager Loomis read Mr. Chris Buckley's statement regarding this matter.

Questions and discussion ensued among Borough Council.

Mr. Dan Daley, P.E., the Borough's Engineer, asked for further direction from Borough Council regarding how to move forward.

Borough Council directed staff and the Borough Engineer to pursue design of the sidewalk that will provide access to the Randolph Woods Nature Preserve regardless of the referendum outcome, have a meeting with the Malvern Fire Company to address safety concerns, and determine the specific locations of the fair-condition trees.

Mrs. Jennifer Chomko commented on Borough Council's comments and inquired about the longevity of the trees.

Mr. John Rockwell Hosbach explained that the dead, dying, and/or failing trees have been such for 20+ years.

Mr. John Buckley commented on the condition of the parcel in question.

b. BID AWARD FOR FIRST AVENUE & MINER STREET

The Borough Engineer explained that Long's Asphalt of Quarryville, PA was the low bid received and have submitted all required documentation. The Borough Engineer has reviewed all bids submitted and is recommending the project be awarded to Long's Asphalt in the amount of \$61,988. The estimated material costs for this project will be approximately \$51,597 for a total project cost of \$113,585. \$133,839 was budgeted for this project in the capital reserve fund.

A motion was made by Council Vice President Bones, seconded by Council Member Phillips, and carried by a vote of 7-0, to authorize Long's Asphalt. of Quarryville, PA to complete the First Avenue and Miner Street paving project in the amount of \$61,988.

5. UNFINISHED BUSINESS

a. 209 OLD LINCOLN HIGHWAY – AUTHORIZE ADVERTISEMENT FOR BID

Council President Finkbiner explained Malvern Borough is considering selling 209 Old Lincoln Highway, located across from Herzak Park, totaling 0.38 acres. An appraisal has been obtained and Borough Council will discuss this evening authorizing the property to be advertised and placed for bid.

A motion was made by Council Vice President Bones, seconded by Council Member Phillips, and carried by a vote of 7-0 to approve the advertisement to solicit sealed bids from interested parties for the purchase of 209 Old Lincoln Highway in accordance with 8 Pa.C.S. 1201.1, the Borough's Home Rule Charter, and a bid package, as approved by the Borough Solicitor

b. ZONING HEARING BOARD

Council President Finkbiner announced that there are no new Zoning Hearing Board applications before the Zoning Hearing Board.

6. NEW BUSINESS

a. ENVIRONMENTAL COUNCIL MEMBER APPOINTMENT & CREATION OF AN ALTERNATE POSITION

President Finkbiner explained that the Environmental Advisory Council (EAC) recommended unanimously at their February 23, 2023 the following actions be considered by Borough Council:

- A motion to recommend Cecelia Oswald to the Council for the vacant seat on the EAC. This motion was made by Helise Bichesky-Reilly, seconded by Tiffany Brouillet, and carried by a vote of 5-0.
- A motion to recommend to Council for the EAC to have an alternate member. This motion was made by Joanne Zhou, seconded by Christine Hafer, and carried by a vote of 5-0.
- A motion to recommend Eric Beauregard to the Council for the alternate position, if approved by Borough Council. This motion was made by Joanne Zhou, seconded by Christine Hafer, and carried by a vote of 5-0.

REGULAR MEETING

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A motion was made by Council Member Laney, seconded by Council Member Phillips, and carried by a vote of 7-0 to appoint Mrs. Cecelia Oswald to the Environmental Advisory Council (EAC) as a member with a term ending 1/1/2026.

Borough Council discussed amending Ordinance 2019-10, the Ordinance that created the Environmental Advisory Council in Year 2019, to include an alternate position and may authorize a motion to advertise accordingly. They were in agreement that an alternate member would be beneficial to the Environmental Advisory Council.

A motion was made by Council Member Niemiec, seconded by Council Member Phillips, and carried by a vote of 7-0 to have the Borough Solicitor prepare the Ordinance to create an alternate member for the Environmental Advisory Council and advertise accordingly.

7. PUBLIC FORUM

Manager Loomis read Mr. Chris Buckley's comments regarding Agenda item 4a's description for this evening's meeting.

Mrs. Jennifer Chomko inquired regarding the policy for Borough Oaths, commented on the bible, and expressed concerns regarding children being safely dismissed from St. Patrick's School that are walking along Woodland Avenue.

Manager Loomis explained the process for administering oaths and will reach out to St. Patrick's school.

Mr. John Buckley commented on uneven sidewalk areas, sidewalks in general, First Avenue, curbing, and his property.

Ms. Cathy Raymond commented on the St. Patrick's School dismissal methods.

Borough Council discussed that long term solutions need to be identified and addressed for First Avenue.

8. ADJOURNMENT

All business having been discussed, a motion was made by Council Member Laney, seconded by Council Member Phillips, and carried by a vote of 7-0, to adjourn the meeting at 9:36PM

Respectfully submitted,
Tiffany M. Loomis
Borough Manager/Secretary

TREASURER'S REPORT			
			March 21, 2023
<u>GENERAL FUND:</u>			
January 1, 2023 Opening Cash Balance		\$ 2,511,038.11	
2023 General Fund Budget		\$ 5,522,967.00	
Year-to-Date - Revenues		\$ 758,805.53	
Year-to-Date - Expenditures		\$ 692,045.55	
February 1, 2023 Opening Cash Balance			\$ 2,442,190.22
February Revenues			* 489,961.91
Total Revenues and Opening Cash Balance			\$ 2,932,152.13
February Expenses			** 354,354.04
February 28, 2023 Closing Cash Balance			\$ 2,577,798.09
800,000 Special MM Acct.	National Bank of Malvern	\$ 2,577,798.09	
<u>PLIGT CLASS I</u>			
		\$ 250,000.00	
February Opening Cash Value	PLGIT Prime 100K		\$ 772,603.05
Deposits	PLGIT PRIME 100k	TRANS FROM GF	
Interest	PLGIT PRIME 100K	Interest	\$ 1,717.06
February Closing Balance			\$ 774,320.11
<u>MERIDIAN BANK CHECKING</u>			
January 1, 2023 Opening Cash balance		\$ 265,965.70	
February Revenues			
February 28, 2023 Closing Cash Balance			\$ 265,965.70
Total Revenues and Opening Cash Balance			\$ 265.23
February Expenses			
February 28, 2023 Closing Cash Balance			\$ 266,230.93
		\$ 266,230.93	
<u>CAPITAL RESERVE FUND:</u>			
January 1, 2023 Opening Cash Balance		\$ 895,171.74	
2023 Capital Reserve Budget		\$ 3,128,307.00	
Year-to-Date - Revenues		\$ 1,481.90	
Year-to-Date - Expenditures		\$ 54,372.52	
February 1, 2023 Opening Cash Balance			\$ 860,856.24
February Revenues			657.08
Total Revenues and Opening Cash Balance			\$ 861,513.32
February Expenses			19,232.20
February 28, 2023 Closing Cash Balance			\$ 842,281.12
	National Bank of Malvern	\$ 842,281.12	
* Sewer payroll	20,290.58		
**	20,290.58		
<u>LIQUID FUEL FUND:</u>			
January 1 2023 Opening Cash Balance		\$ 216,973.45	
2023 Liquid Fuels Budget		\$ 180,000.00	
Year-to-Date Revenues		\$ 356.81	
Year-to-Date Expenditures		\$ -	
February1, 2023 Opening Cash Balance			\$ 217,163.67
February Revenues			166.59
Total Revenues and Opening Cash Balance			\$ 217,330.26
February Expenses			* -
February 28, 2023 Closing Cash Balance			\$ 217,330.26
	Savings Account	\$ 217,330.26	

SEWER FUND:			
January 1, 2023 Opening Cash Balance		\$	2,014,819.89
2023 Sewer Budget		\$	1,056,405.00
Year-to-Date - Revenues		\$	217,648.34
Year-to-Date - Expenditures		\$	135,749.74
February 1, 2023 Opening Cash Balance			\$ 1,927,369.01
February Revenues			209,681.57
Total Revenues and Opening Cash Balance			\$ 2,137,050.58
February Expenses			40,332.09
February 28, 2023 Closing Cash Balance			\$ 2,096,718.49
500,000.00 in MM Acct.	National Bank of Malvern	\$	2,096,718.49
<u>SUMMARY ALL FUNDS</u>			
February-23			
January 1, 2023 Opening Cash Balance		\$	6,672,736.61
2023 All Budgets		\$	9,887,679.00
Year-to-Date - Revenues All Funds		\$	984,110.20
Year-to-Date - Expenditures All Funds		\$	882,167.81
February1, 2023 Opening Cash Balance	All Funds		\$ 6,486,147.89
February Revenues			702,449.44
Total Revenues and Opening Cash Balances All Funds			\$ 7,188,597.33
February Expenses			413,918.33
February 28, 2023 Closing Cash Balance			\$ 6,774,679.00
		\$	6,774,679.00
<u>SIDEWALK FEE-IN-LIEU ACCOUNT:</u>			
February1, 2023 Opening Cash Balance			\$ 32,749.89
Revenue			32.66
Total Revenues and Opening Cash Balance			\$ 32,782.55
Expenses			
February 28, 2023 Closing Cash Balance			\$ 32,782.55
<u>ARPA 2022 ACCOUNT</u>			
February1, 2023 Opening Cash Balance			\$ 235,346.82
Revenue			\$ 135.41
Total Revenues and Opening Cash Balance			\$ 235,482.23
Expenses			\$ -
February 28, 2023 Closing Cash Balance			\$ 235,482.23
<u>CONTINGENCY FUNDS:</u>			
	General Fund Contingencies		\$309,919.67
	National Bank of Malvern	Interest	\$490.35
		TOTAL	\$310,410.02
	Sewer Fund Contingencies		\$432,190.13
	National Bank of Malvern	Interest	\$683.81
			\$432,873.94
TOTAL IN ALL ACCOUNTS			
			\$ 7,786,227.74
	Respectfully Submitted by,		
	Mary Lou Whitcomb		
	Borough Treasurer		

March 21, 2023

To the President and Members
Malvern Borough Council
Malvern, PA 19355

Dear Council Members:

We, the undersigned members of the Finance and Administration Committee, submit the following report for the month of February.

Bills to be paid from the General Fund for Finance and Administration in the amount of \$ 75,152.51. Bills to be paid for Tax Collection in the amount of \$ 1,828.81. Bills to be paid for Capital Reserve Fund in the amount of \$ 19,232.20, have been examined and approved for payment.

Respectfully submitted,

Marty Laney, Chair

Amy Finkbiner, Ph.D.

Joe Bones

March 21, 2023

To the President and Members
Malvern Borough Council
Malvern, PA 19355

Dear Council Members:

We, the undersigned members of the Public Safety Committee, submit
The following report for the month of February.

Bills to be paid from the General Fund for Police in the amount of
\$ 142,024.47 for Code Enforcement in the amount of \$ 10,621.52 and
for Malvern Fire Company in the amount of \$2,608.64 have been
Examined and approved for payment.

Respectfully submitted,

Brendan Phillips, Chair

Marty Laney

Lynne D. Frederick

March 21, 2023

To the President and Members
Malvern Borough Council
Malvern, PA 19355

Dear Council Members:

We, the undersigned members of the Public Works Committee, submit the following report for the month of February.

Bills to be paid from the General Fund for Highways in the amount of \$ 36,763.96. For Trash & Recyclables in the amount \$ 45,119.65, for Park and Recreation in the amount of \$10,697.49, have been examined and approved for payment. Bills to be paid from the Sewer Fund in the amount of \$ 40,332.09, have been examined and approved for payment.

Respectfully submitted,

Joseph Bones, Chair

Mark Niemiec

Angela Riccetti

Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
01		GENERAL FUND						
01400	000	BORO COUNCIL & MAYOR COMPENSATION	9,600.00				9,600.00	100
	001	SALARY - SECRETARY/MANAGER	80,080.00	6,160.00	12,320.00		67,760.00	85
	002	SALARY - TREASURER/ADMIN. ASST.	54,844.00	4,219.20	8,438.40		46,405.60	85
	003	ASSISTANT MANAGER	54,060.00	4,158.73	8,317.46		45,742.54	85
	021	SALARY & WAGES - CLERKS	11,700.00	150.08	1,050.08		10,649.92	91
	033	TELEPHONE & COMMUNICATIONS	7,875.00	1,423.06	1,955.67		5,919.33	75
			218,159.00	16,111.07	32,081.61	0.00	186,077.39	85
01401	000	REAL ESTATE TAX REFUNDS	6,500.00				6,500.00	100
			6,500.00	0.00	0.00	0.00	6,500.00	100
01402	020	MATERIALS & SUPPLIES	5,000.00	769.25	1,009.89		3,990.11	80
	021	CONFERENCES, SEMINARS, MEETINGS	9,500.00	894.25	1,384.25		8,115.75	85
	022	DUES & MEMBERSHIPS	4,200.00	1,294.08	2,514.08		1,685.92	40
	023	OFFICE EQUIP. MAINTENANCE & EXPENSE	25,000.00	1,789.50	13,329.42		11,670.58	47
	024	GENERAL EXPENSE	24,750.00	2,719.25	6,595.28		18,154.72	73
	025	ADVERTISING & PRINTING	12,000.00		1,400.16		10,599.84	88
	030	AUDITING SERVICES	15,000.00	5,500.00	5,500.00		9,500.00	63
			95,450.00	12,966.33	31,733.08	0.00	63,716.92	67
01403	012	COMMISSIONS-EARNED INC. TAX COLL.	25,000.00	1,763.50	1,763.50		23,236.50	93
	013	EIT TAX COLLECTION STUDY GROUP EXP	500.00				500.00	100
	014	GENERAL EXPENSE	500.00	65.31	65.31		434.69	87
			26,000.00	1,828.81	1,828.81	0.00	24,171.19	93
01404	000	LEGAL SERVICES	145,000.00	13,549.50	27,108.25		117,891.75	81
	002	LEGAL SERVICES-RIGHT-TO-KNOW	65,000.00	3,922.40	9,410.05		55,589.95	86
			210,000.00	17,471.90	36,518.30	0.00	173,481.70	83
01406	200	WORKERS COMPENSATION	12,300.00		2,796.56		9,503.44	77
	220	INCOME PROTECTION INSURANCE	3,085.00	193.27	379.40		2,705.60	88
	221	GROUP LIFE INSURANCE	1,729.00	102.06	204.12		1,524.88	88
	222	HOSPITALIZATION INSURANCE	67,388.00	5,619.25	10,253.63		57,134.37	85
	223	DENTAL CARE INSURANCE	4,055.00		1,798.37		2,256.63	56
	224	SOCIAL SECURITY TAX- BOROUGH	37,841.00	1,780.66	3,754.85		34,086.15	90
			126,398.00	7,695.24	19,186.93	0.00	107,211.07	85
01407	021	OFFICE SUPPLIES	8,000.00				8,000.00	100
	022	COMPUTER SUPPLIES	5,900.00		70.77		5,829.23	99
	025	REPAIRS AND MAINTENANCE	13,100.00	1,328.04	1,428.04		11,671.96	89
	026	SMALL TOOLS AND MINER EQUIPMENT	3,000.00	274.33	274.33		2,725.67	91
			30,000.00	1,602.37	1,773.14	0.00	28,226.86	94

Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
01		GENERAL FUND						
01408	000	ENGINEERING SERVICES	71,500.00	5,113.50	5,120.18		66,379.82	93
			71,500.00	5,113.50	5,120.18	0.00	66,379.82	93
01409	020	MATERIALS & SUPPLIES	10,000.00	3,988.62	5,016.80		4,983.20	50
	021	UTILITIES	45,500.00	1,817.47	1,817.47		43,682.53	96
	022	GENERAL EXPENSE	3,500.00				3,500.00	100
	023	MAINTENANCE & REPAIRS	55,000.00	8,386.01	15,887.15		39,112.85	71
	024	ALARM SYSTEM EXPENSE	560.00				560.00	100
			114,560.00	14,192.10	22,721.42	0.00	91,838.58	80
01410	010	SALARY - CHIEF OF POLICE	142,061.00	10,996.30	26,773.60		115,287.40	81
	011	SALARY & WAGES - PATROLMEN	631,169.00	46,164.49	92,628.27		538,540.73	85
	012	SALARY & WAGES - CLERICAL	68,120.00	5,240.00	10,480.00		57,640.00	85
	015	SALARY & WAGES-PART TIME PATROLMEN	95,000.00	5,255.00	9,479.00		85,521.00	90
	018	SALARY & WAGES -OVERTIME	75,000.00	4,164.78	12,322.53		62,677.47	84
	019	MAINTENANCE - OFFICE EQUIPMENT	8,000.00	390.10	576.47		7,423.53	93
	020	MATERIALS & SUPPLIES	4,000.00	405.49	720.65		3,279.35	82
	021	UNIFORMS	11,000.00				11,000.00	100
	022	AMMUNITION	7,000.00		40.90		6,959.10	99
	023	TRAINING - EDUCATION	9,000.00		199.00		8,801.00	98
	024	ADVERTISING & PRINTING	5,000.00				5,000.00	100
	025	TELEPHONE & COMMUNICATIONS	7,000.00	720.27	1,401.01		5,598.99	80
	026	VEHICLE MAINTENANCE & REPAIRS	21,000.00	891.55	1,681.12		19,318.88	92
	027	MAINTENANCE - TRAFFIC SIGNALS	4,000.00		245.00		3,755.00	94
	029	GAS & OIL	16,500.00	1,095.97	2,380.03		14,119.97	86
	030	TIRES	3,000.00				3,000.00	100
	031	ENERGY - TRAFFIC LIGHTS	2,000.00	177.16	177.16		1,822.84	91
	032	GENERAL EXPENSE	26,000.00	2,418.38	8,044.49		17,955.51	69
	042	DUES & MEMBERSHIPS	20,000.00	3,190.00	3,455.00		16,545.00	83
	070	CAPITAL EXPENDITURES	72,500.00	38,532.00	38,532.00		33,968.00	47
	071	IT NETWORKING SERVICES & EXPENSES	21,125.00	700.00	700.00		20,425.00	97
	072	COMPUTER HARDWARE	13,100.00				13,100.00	100
	200	WORKERS COMPENSATION	11,840.00		2,796.56		9,043.44	76
	220	INCOME PROTECTION SERVICES	6,500.00	543.85	1,078.74		5,421.26	83
	221	GROUP LIFE INSURANCE	3,500.00	302.40	604.80		2,895.20	83
	222	HOSPITALIZATION INSURANCE	144,900.00	15,396.40	30,476.59		114,423.41	79
	223	DENTAL CARE INSURANCE	9,000.00		4,718.46		4,281.54	48
	224	SOCIAL SECURITY TAX BOROUGH	72,000.00	5,440.33	11,495.77		60,504.23	84
	228	POLICE PROFESSIONAL LIABILITY INSUR	18,002.00				18,002.00	100
			1,527,317.00	142,024.47	261,007.15	0.00	1,266,309.85	83
01411	020	CONTRIBUTION VOLUNTEER FIRE COMPANY	132,250.00				132,250.00	100
	021	COST OF FIRE HYDRANTS	22,000.00	1,060.64	3,018.92		18,981.08	86
	022	VOL. FIRE CO. - WATER CONSUMPTION	4,000.00				4,000.00	100
	023	STATE WORKERS INS. FD. (SWIF)	46,574.00	1,548.00	3,097.00		43,477.00	93

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01		GENERAL FUND						
01411	099	FOREIGN FIRE INS. MFC	33,000.00				33,000.00	100
			237,824.00	2,608.64	6,115.92	0.00	231,708.08	97
01414	010	SALARIS & WAGES - CODE ENFORCEMENT	136,888.00	9,131.52	20,073.75		116,814.25	85
	020	GENERAL EXPENSE	4,000.00	837.50	3,354.98		645.02	16
	021	CONTRIBUTION TO PLANNING COMMISSION	2,500.00	52.50	52.50		2,447.50	98
	022	CONTRIBUTION TO ZONING BOARD	6,500.00				6,500.00	100
	023	CONTRIBUTION TO HISTORICAL COMMISS.	3,000.00	600.00	1,399.99		1,600.01	53
	024	CONTR. TO THE ENVIORNMENTAL ADV CO	1,000.00		356.89		643.11	64
	221	REFUNDS- ZONING HEARINGS	500.00				500.00	100
			154,388.00	10,621.52	25,238.11	0.00	129,149.89	84
01415	000	EMERGENCY MANAGEMENT COORDINATOR	500.00				500.00	100
			500.00	0.00	0.00	0.00	500.00	100
01427	020	CONTRACTED SERVICES	268,750.00	37,152.48	37,152.48		231,597.52	86
	021	LANDFILL FEES & EXPENSES	106,250.00	7,967.17	18,726.35		87,523.65	82
			375,000.00	45,119.65	55,878.83	0.00	319,121.17	85
01430	010	SALARIES & WAGES - HIGHWAYS	242,919.00	18,685.91	45,541.83		197,377.17	81
	018	SALRIES & WAGES-OVERTIME	50,000.00	513.64	513.64		49,486.36	99
	020	MATERIALS & SUPPLIES	12,500.00	428.71	536.46		11,963.54	96
	021	UTILITIES	14,300.00	631.55	654.75		13,645.25	95
	022	GENERAL EXPENSE	15,000.00	889.68	2,022.11		12,977.89	87
	023	EQUIPMENT RENTALS	4,000.00				4,000.00	100
	024	TELEPHONE & COMMUNICATIONS	7,500.00	651.20	1,305.13		6,194.87	83
	025	VEHICLE MAINTENANCE & REPAIRS	12,000.00	35.98	891.32		11,108.68	93
	026	GAS, OIL & TIRES	15,000.00	730.65	1,586.69		13,413.31	89
	027	MINOR EQUIPMENT PURCHASES	2,500.00				2,500.00	100
	200	WORKERS COMPENSATION	11,840.00		2,796.56		9,043.44	76
	220	INCOME PROTECTION INSURANCE	2,771.00	197.70	375.78		2,395.22	86
	221	GROUP LIFE INSURANCE	1,729.00	108.88	217.76		1,511.24	87
	222	HOSPITALIZATION INSURANCE	94,201.00	7,462.19	14,952.26		79,248.74	84
	223	DENTAL CARE INSURANCE	4,127.00		2,015.69		2,111.31	51
	224	SOCIAL SECURITY TAX - BOROUGH	24,434.00	1,698.97	4,150.93		20,283.07	83
			514,821.00	32,035.06	77,560.91	0.00	437,260.09	85
01432	020	SNOW & ICE REMOVAL	35,000.00		2,117.00		32,883.00	94
			35,000.00	0.00	2,117.00	0.00	32,883.00	94
01433	020	STREET SIGNS & MARKINGS	10,000.00	245.00	245.00		9,755.00	98
			10,000.00	245.00	245.00	0.00	9,755.00	98

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01		GENERAL FUND						
01434	020	STREET LIGHTING	30,000.00	2,988.89	3,871.56		26,128.44	87
			30,000.00	2,988.89	3,871.56	0.00	26,128.44	87
01436	020	MAINT. & REPAIRS - SEWERS & DRAINS	3,000.00				3,000.00	100
	053	STORMWATER FEES	2,000.00				2,000.00	100
			5,000.00	0.00	0.00	0.00	5,000.00	100
01437	020	REPAIRS TO TOOLS & MACHINERY	2,000.00	1,326.06	1,518.75		481.25	24
			2,000.00	1,326.06	1,518.75	0.00	481.25	24
01438	020	MAINTENANCE & REPAIRS - STREETS	10,000.00	168.95	224.95		9,775.05	98
			10,000.00	168.95	224.95	0.00	9,775.05	98
01439	070	CAPITAL EXPENDITURES	59,570.00				59,570.00	100
			59,570.00	0.00	0.00	0.00	59,570.00	100
01452	020	RECREATIONAL PROGRAMS	15,000.00	519.25	1,618.72		13,381.28	89
	021	MAINTENANCE & REPAIRS	10,000.00				10,000.00	100
			25,000.00	519.25	1,618.72	0.00	23,381.28	94
01454	010	SALARIES & WAGES - PARKS & REC.	55,867.00	3,547.52	9,330.42		46,536.58	83
	020	MATERIALS & SUPPLIES	6,500.00	465.70	465.70		6,034.30	93
	021	GENERAL EXPENSE	6,500.00	6,165.02	6,165.02		334.98	5
			68,867.00	10,178.24	15,961.14	0.00	52,905.86	77
01455	020	SHADE TREE MAINTENANCE	17,250.00				17,250.00	100
			17,250.00	0.00	0.00	0.00	17,250.00	100
01456	020	CONTRIBUTION TO LIBRARY	12,180.00				12,180.00	100
			12,180.00	0.00	0.00	0.00	12,180.00	100
01483	020	NON-UNIFORMED PENSION FUND	29,120.00				29,120.00	100
			29,120.00	0.00	0.00	0.00	29,120.00	100
01486	026	CASUALTY - GENERAL LIABILITY	12,967.00				12,967.00	100
	027	AUTOMOBILE LIABILITY INSURANCE	3,763.00				3,763.00	100
	029	PUBLIC OFFICIALS LIABILITY INS.	6,776.00				6,776.00	100
	030	INLAND MARINE INSURANCE	8,559.00				8,559.00	100

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01		GENERAL FUND						
01486	032	COMMERCIAL PROPERTY INSURANCE	2,200.00				2,200.00	100
			34,265.00	0.00	0.00	0.00	34,265.00	100
01489	010	MILITARY & CIVIC CONTRIBUTIONS	43,500.00				43,500.00	100
			43,500.00	0.00	0.00	0.00	43,500.00	100
01492	011	TRANSFER TO CAPITAL RESERVE FUND	1,427,799.00				1,427,799.00	100
			1,427,799.00	0.00	0.00	0.00	1,427,799.00	100
01	*****	GENERAL FUND	5,517,968.00	324,817.05	602,321.51	0.00	4,915,646.49	89

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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
08		SEWER FUND						
08429	010	SALARIES & WAGES - SEWER OP & MAINT	154,585.00	11,891.04	28,981.18		125,603.82	81
	020	MATERIALS & SUPPLIES	2,500.00				2,500.00	100
	021	UTILITIES	35,000.00	2,972.82	2,972.82		32,027.18	92
	022	MAINTENANCE & REPAIRS	25,000.00		86.56		24,913.44	100
	023	VEHICLE MAINTENANCE & REPAIRS	2,500.00				2,500.00	100
	024	GAS & OIL	4,000.00	202.98	440.78		3,559.22	89
	026	SEWAGE DISPOSAL VARIOUS	520,000.00	35.70	54,086.70		465,913.30	90
	027	MATERIALS & SUPPLIES	3,000.00				3,000.00	100
	028	GENERAL EXPENSE	15,000.00	8,307.00	9,307.00		5,693.00	38
	029	ENGINEERING	12,000.00				12,000.00	100
	030	TELEPHONE & COMMUNICATIONS	6,000.00	423.60	423.60		5,576.40	93
	031	ALARM SYSTEM EXPENSE	2,000.00				2,000.00	100
	101	SALARIES & WAGES - SEWER ADMIN.	99,303.00	6,988.89	14,727.92		84,575.08	85
			880,888.00	30,822.03	111,026.56	0.00	769,861.44	87
08430	070	CAPITAL EXPENDITURES	15,000.00				15,000.00	100
			15,000.00	0.00	0.00	0.00	15,000.00	100
08484	010	AUTOMOBILE INSURANCE	2,280.00				2,280.00	100
	200	WORKMEN'S COMPENSATION	11,840.00		2,796.56		9,043.44	76
			14,120.00	0.00	2,796.56	0.00	11,323.44	80
08486	011	CASUALTY - GENERAL LIABILITY	9,352.00				9,352.00	100
	013	SOCIAL SECURITY TAX -SEWER - BORO	19,944.00	1,410.65	3,273.43		16,670.57	84
	014	COMMERICAL PROPERTY INSURANCE	6,685.00				6,685.00	100
	015	PUBLIC OFFICIALS LIABILITY INS.	4,312.00				4,312.00	100
	016	DENTAL CARE INSURANCE	5,959.00		2,242.82		3,716.18	62
	017	INCOME PROTECTION INSURANCE	3,904.00	260.65	503.45		3,400.55	87
	019	HOSPITALIZATON & PRESCRIPTION INS.	93,937.00	7,698.14	15,625.68		78,311.32	83
	020	GROUP LIFE INSURANCE	2,305.00	140.62	281.24		2,023.76	88
			146,398.00	9,510.06	21,926.62	0.00	124,471.38	85
08	*****	SEWER FUND	1,056,406.00	40,332.09	135,749.74	0.00	920,656.26	87

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20		SEWER CAPITAL RESERVE						
20429	072	REPAIR OF SEWER LATERALS	7,000.00				7,000.00	100
	073	REPAIR JOINTS FOR I & I	75,000.00				75,000.00	100
	074	UPGRADE WET WELL PUMP ST.#2 RUTHLAN	35,000.00				35,000.00	100
	076	CONSTRUCTION FUND-VFSA & TT	50,000.00				50,000.00	100
	077	REPLACE PUMP AT STATION #1 POWELTON	15,000.00				15,000.00	100
			182,000.00	0.00	0.00	0.00	182,000.00	100
20	*****	SEWER CAPITAL RESERVE	182,000.00	0.00	0.00	0.00	182,000.00	100
30		CAPITAL RESERVE FUND						
30400	001	ZONING ORDINANCE AMENDMENTS UPDATE	100,000.00				100,000.00	100
	002	GENERAL CODE REFORMAT OF CODE ORDIN	17,050.00		3,100.00		13,950.00	82
	004	REVIALIZATION & COMPREHENSIVE PLAN	20,000.00	4,511.20	4,511.20		15,488.80	77
			137,050.00	4,511.20	7,611.20	0.00	129,438.80	94
30409	002	MUNICIPAL BUILDING FENCING & LIGHTI	52,623.00				52,623.00	100
			52,623.00	0.00	0.00	0.00	52,623.00	100
30430	001	TRAFFIC ANALYSIS ENGINEER STUDIES	30,000.00				30,000.00	100
			30,000.00	0.00	0.00	0.00	30,000.00	100
30434	001	STREET LIGHTING	70,000.00				70,000.00	100
			70,000.00	0.00	0.00	0.00	70,000.00	100
30435	006	RANDOLPH WOODS DEV./M-W GREENWAY TR	250,000.00				250,000.00	100
	012	SIDEWALK IMPROVEMENTS	150,000.00				150,000.00	100
			400,000.00	0.00	0.00	0.00	400,000.00	100
30437	002	BRIDGE STREET REPAIRS	130,500.00				130,500.00	100
			130,500.00	0.00	0.00	0.00	130,500.00	100
30439	001	OLD LINCOLN HIGHWAY IMPROVEMENTS	650,000.00	152.50	152.50		649,847.50	100
	002	TRAFFIC SAFETY IMPROVEMENTS	100,000.00				100,000.00	100
	070	PAVING BOROUGH STREETS	315,000.00	2,630.50	2,630.50		312,369.50	99
			1,065,000.00	2,783.00	2,783.00	0.00	1,062,217.00	100
30446	001	STREAMBANK STABILIZATION	844,150.00	335.50	335.50		843,814.50	100
	002	Drainage Improvements	50,000.00	1,395.50	1,395.50		48,604.50	97

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			894,150.00	1,731.00	1,731.00	0.00	892,419.00	100
30454	001	Park Improvements	25,000.00	9,735.00	9,735.00		15,265.00	61
	002	QUAN PARK IMPROVEMENTS	326,334.00	472.00	472.00		325,862.00	100
	003	PUMP TRACK	201,500.00				201,500.00	100
			552,834.00	10,207.00	10,207.00	0.00	542,627.00	98
30455	001	KING STREET- SHADE TREE PLAN	25,000.00				25,000.00	100
			25,000.00	0.00	0.00	0.00	25,000.00	100
30459	000	SIGNAGE THROUGHOUT THE BOROUGH	50,000.00				50,000.00	100
	001	Trail Construction	100,000.00				100,000.00	100
			150,000.00	0.00	0.00	0.00	150,000.00	100
30471	000	DEBT SERVICE PRINCIPAL	32,000.00		32,000.00			
			32,000.00	0.00	32,000.00	0.00	0.00	0
30472	000	DEBT SERVICE INTEREST	484.00		40.32		443.68	92
			484.00	0.00	40.32	0.00	443.68	92
30480	8932	GENERAL EXPENSE	5,000.00				5,000.00	100
			5,000.00	0.00	0.00	0.00	5,000.00	100
30	*****	CAPITAL RESERVE FUND	3,544,641.00	19,232.20	54,372.52	0.00	3,490,268.48	98

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35		HIGHWAY AID FUND						
35492	000	TRANSFER TO GENERAL FUND	50,000.00				50,000.00	100
			50,000.00	0.00	0.00	0.00	50,000.00	100
35	*****	HIGHWAY AID FUND	50,000.00	0.00	0.00	0.00	50,000.00	100
			10,351,015.00	384,381.34	792,443.77	0.00	9,558,571.23	92

Legend:

Expenditure Budget Status Report Previewing to your screen

Starting at Fund 01400

MARPO3 run by Tiffany Loomis 4 : 41 PM

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
01		GENERAL FUND					
01301	001	REAL ESTATE TAXES (PRIOR YEARS)			597.53	-597.53	
	002	REAL ESTATE TAXES (DELINQUENT)	8,000.00		1,535.80	6,464.20	19
			8,000.00	0.00	2,133.33	5,866.67	27
01310	001	PER CAPITA TAX (PRIOR YEARS)	3,000.00	198.00	264.00	2,736.00	9
	010	REAL ESTATE TRANSFER TAX	184,000.00	44,947.70	149,148.56	34,851.44	81
	020	EARNED INCOME TAX (CURRENT)	1,600,000.00	2,563.50	2,563.50	1,597,436.50	0
	021	EARNED INCOME TAX (PRIOR YEARS)	500,000.00	338,298.66	454,357.65	45,642.35	91
	052	LOCAL SERVICE TAX (PRIOR)	50,000.00	34,411.16	35,895.28	14,104.72	72
			2,337,000.00	420,419.02	642,228.99	1,694,771.01	27
01320	001	BUILDING PERMITS & REGISTRATION	35,000.00	8,436.00	9,196.00	25,804.00	26
	002	PLUMBING PERMITS & REGISTRATIONS	3,000.00	382.50	819.50	2,180.50	27
	004	ZONING & SUBDIVISION PERMITS	5,000.00	300.00	675.00	4,325.00	14
	006	FRANCHISE FEE - COMCAST	82,000.00	19,940.35	19,940.35	62,059.65	24
	007	HOUSING & PROPERTY MAINTENANCE FEES	38,000.00	1,125.00	1,300.00	36,700.00	3
	071	INSPECTION FEES	10,000.00	700.00	1,375.00	8,625.00	14
			173,000.00	30,883.85	33,305.85	139,694.15	19
01321	033	PARKING PERMITS	2,000.00	624.00	1,428.00	572.00	71
			2,000.00	624.00	1,428.00	572.00	71
01330	000	VIOLATIONS OF ORDINANCES	3,000.00	240.09	512.52	2,487.48	17
	001	MOTOR VEHICLE CODE VIOL./ CRIMINAL	15,000.00	636.63	2,061.41	12,938.59	14
	002	FALSE ALARM PENALTIES	1,000.00	150.90	150.90	849.10	15
			19,000.00	1,027.62	2,724.83	16,275.17	14
01341	000	EARNINGS ON INVESTMENTS	12,000.00	2,259.40	9,810.78	2,189.22	82
			12,000.00	2,259.40	9,810.78	2,189.22	82
01342	000	RENTS OF PROPERTY	78,750.00	12,734.50	12,734.50	66,015.50	16
			78,750.00	12,734.50	12,734.50	66,015.50	16
01362	000	POLICE SPECIAL DUTY	10,000.00		1,800.00	8,200.00	18
			10,000.00	0.00	1,800.00	8,200.00	18
01379	000	MISCELLANEOUS INCOME	35,000.00	3.06	301.95	34,698.05	1
	002	PD AUTO. PROT. DEVICE ALARM REGIST.	3,000.00	425.00	1,510.89	1,489.11	50
	003	PD COPIES OF ACCIDENT/MISC. REPORTS	400.00	75.00	90.00	310.00	23
	004	MISCELLANEOUS TAX CERTIFICATION & D	4,500.00	2,020.00	2,120.00	2,380.00	47

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
			42,900.00	2,523.06	4,022.84	38,877.16	9
01395	000	REFUNDS	3,500.00		245.56	3,254.44	7
			3,500.00	0.00	245.56	3,254.44	7
01	*****	GENERAL FUND	2,686,150.00	470,471.45	710,434.68	1,975,715.32	26
08		SEWER FUND					
08341	000	EARNINGS FROM INVESTMENTS	9,000.00	2,639.60	5,617.63	3,382.37	62
			9,000.00	2,639.60	5,617.63	3,382.37	62
08364	010	SEWER RENTS	1,018,180.00	207,650.78	213,296.01	804,883.99	21
	012	OTHER INCOME - PENALTIES & INTEREST	40,000.00	75.00	175.00	39,825.00	0
			1,058,180.00	207,725.78	213,471.01	844,708.99	20
08	*****	SEWER FUND	1,067,180.00	210,365.38	219,088.64	848,091.36	21

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
30		CAPITAL RESERVE FUND					
30340	000	EARNINGS FROM INVESTMENTS	2,500.00	657.08	1,481.90	1,018.10	59
			2,500.00	657.08	1,481.90	1,018.10	59
30	*****	CAPITAL RESERVE FUND	2,500.00	657.08	1,481.90	1,018.10	59
35		HIGHWAY AID FUND					
35341	000	EARNINGS FROM INVESTMENTS	1,000.00	166.59	356.81	643.19	36
			1,000.00	166.59	356.81	643.19	36
35	*****	HIGHWAY AID FUND	1,000.00	166.59	356.81	643.19	36
			3,756,830.00	681,660.50	931,362.03	2,825,467.97	25

Louis M. Marcelli
Chief of Police

MALVERN BOROUGH POLICE DEPARTMENT



Date: March 1, 2023
To: Mayor Uzman
Members of Borough Council
From: Louis M. Marcelli, Chief of Police
Subject: MONTHLY REPORT – February 2023

During the month of January 2023, Members of the Police Department received 274 calls for service. Of the 274 calls, there was 0 - Part I Crime and 2 - Part II Crimes. The Members of the Department made 0 Criminal arrests for the month.

Traffic Enforcement:

Traffic Citations – 22; Warnings –11 ; Parking Tickets – 9 and Ordinances – 0.

Alarms:

There were 5 police and 5 fire alarms.

EMS, Medical and Ambulance:

There was a total of 0 calls.

Accidents:

There were 3 property, 1 hit and run, 0 vehicle versus pedestrian, and 0 reportable crash for the month.

Assistance to Malvern Police Department:

The Police Department received assistance from other Departments on 1 occasions.

1 East First Avenue, Suite 1, Malvern, PA 19355
Police Radio: 610-647-1440 | Office: 610-647-0261 | Fax: 610-647-6166
Email: police@malvern.org

Louis M. Marcelli
Chief of Police

MALVERN BOROUGH POLICE DEPARTMENT



Assistance to Other Departments:

Members of the Department responded to assist other Departments on 9 occasions for miscellaneous police related issues.

House Checks:

There were 15 house checks for the month.

Fingerprinting:

3 individuals were printed for employment purposes.

Training:

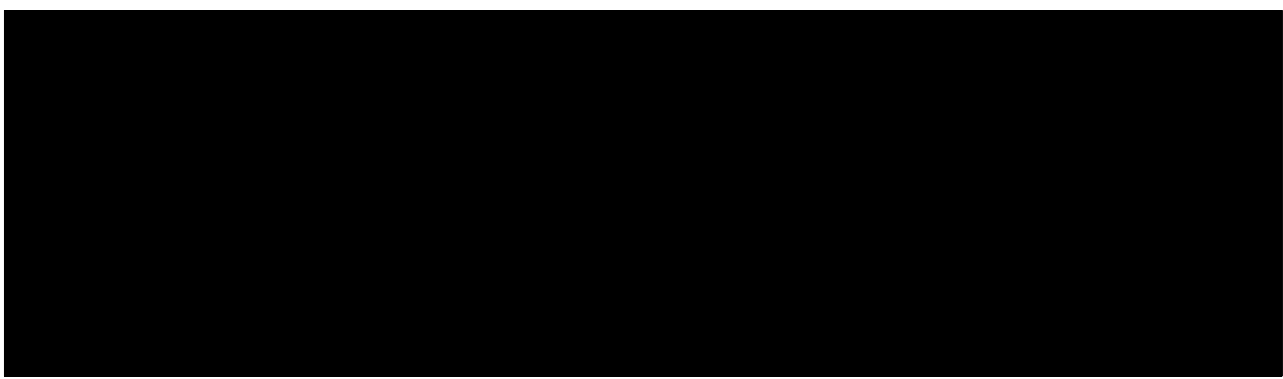
January 31 and February 1st- Cpl. Dougherty and Officer Wilson attended annual MCSAP update training in Hershey, PA

February 7th to 9th- Chief Marcelli and Cpl. Dougherty attended Domestic Violence Investigations at Chester County Training Center

February 22nd , Cpl. Dougherty and Ofc. Wilson attended Safe Teen Driving Train the Training.

February 24th, Cpl. Dougherty attended Cellebrite training at the Regional Computer Forensic Lab in Radnor, PA.

Officer Rose has been in Field Training with Corporal Dougherty. Dates of Training: February 14, 15, 20, 21, and 25th.



cc: Tiffany Loomis
Borough Manager

1 East First Avenue, Suite 1, Malvern, PA 19355
Police Radio: 610-647-1440 | Office: 610-647-0261 | Fax: 610-647-6166
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PUBLIC WORKS SUPERINTENDENT REPORT

February 2023

STREET DEPT:

Trash containers on King Street and all Public Parks are cleaned out weekly on Monday, Wednesday and Friday. Doggie Bags dispenser are filled.

Cleaned storm drains

15 Mark outs were received from Pa One Call and completed.

Repaired various street signs.

Repaired various Pot Holes.

Street sweeper was run thru out Borough.

Repaired various street lights.

Replaced broken fence post & rails at Battle field.

Cleaned out storm drain pipe at monument grounds.

Received new 12x20ft shed for park & rec.

Installed overhead street lights at King & Bridge Street and Channing Ave & King Street.

New fence installed around police department parking area.

SEWER DEPT:

Pump stations were checked daily.

Pumped 9,886,500 gallons to Valley Forge Sewer Authority.

Cleaned out wet well at pump stations.

SHOP:

Service and inspection on Police

Respectfully submitted,
Ira Dutter, Jr.
Superintendent of Public Works

ARPA COMMITTEE RECOMMENDATIONS & EXPENDITURE STATUS AS OF MARCH 17, 2023

CATEGORY	TOTAL AMOUNT DESIGNATED TO BE RELEASED	TRANSACTIONS	REMAINING BALANCE	NOTES
<p>Borough Hall Renovations including but not limited to: Fence in Police Rear Access - COMPLETED Lighting of Police Area - COMPLETED Upgrade 3 Police Cars w/ Charging Capabilities - COMPLETED Charging Station for Police Cars - COMPLETED Sound System Upgrade - COMPLETED LED Lighting for all Borough Buildings - COMPLETED Upgrade Sound System - COMPLETED</p>	\$ 40,000.00	<p>\$3,000 - Upgrade 3 Police Cars w/ Charging Capabilities - 5/17/2022 (\$2,775 processed for payment in August 2022 for electrical work to be completed)</p> <p>\$13,200 - Fence in Police Rear Access/ Lighting & Camera including electrical work 6/7/2022 (\$4,081.20 & \$2,453.34 processed for payment in August 2022 for electrical work)</p> <p>(Fence Purchase & Installation totaling \$8,122.13 - A deposit of \$4,061.07 was paid July 11, 2022. The remaining balance is paid upon the work being completed - WORK TO BE COMPLETED IN OCTOBER/ NOVEMBER) THE REMAINDER TO BE PAID FROM WORKERS COMPENSTATION INSURANCE GRANT & BUILDING MAINTENANCE IN THE GENERAL FUND.</p> <p>\$1,277.15 paid 9/28 for Light Pole to Stairs.</p> <p>A deposit of \$1,196 was paid in July for the Sound System. The Sound System has been installed and the invoice will be received shortly totaling \$23,449 - Sound System approved by Borough Council on 6/21/2022</p>	\$ -	NONE
<p>Library Renovations including but not limited to: Carpet Tiles Painting the Library Foyer Renovations Shared Bathroom Renovations AC System to be repaired</p>	\$ 40,000.00	NONE	\$ 40,000.00	NONE
<p>Economic Revitalization including but not limited to: Main Street Manager for King Street Potential WIFI Hot Spots Craft & Mercantile Event - Scheduled for 9/16/22 - COMPLETED Craft & Mercantile Event - Scheduled for 9/15/23 - PENDING</p>	\$ 106,600.00	<p>\$5,000 - Craft & Mercantile Event - 4/5/2022 \$6,000 - MBPA for Lighting Installation - 10/18/2022 \$5,550 - Craft & Mercantile Event scheduled for 9/15/2023</p>	\$ 90,050.00	<p>WORKING ON MAIN STREET MANAGER INITIATIVE</p> <p>\$400 deducted from spending account total due to Composting Program costing an additional \$800. Split additional cost between two (2) remaining available categories.</p>
<p>Public Works Capital Improvement Program including but no limited to: Stormwater Issues - ON GOING 2022 Road Program - COMPLETED</p>	\$ 106,600.00	<p>\$25,000 - 2022 Road Program - 6/7/2022 - PAID IN AUGUST 2022 POST OFFICE STORMWATER PIPE - \$9,500 - BILL FORTHCOMING - WORK COMPLETED ON OCTOBER 11, 2022</p>	\$ 72,100.00	<p>\$400 deducted from spending account total due to Composting Program costing an additional \$800. Split additional cost between two (2) remaining available categories.</p>
<p>Quann Park - COMPLETED</p>	\$ 20,000.00	<p>\$20,000 - Park Improvements for DCNR Grant Match - 4/19/2022 PAID IN AUGUST 2022</p>	\$ 20,000.00	COMPLETED
<p>Composting Program - Originally \$10k was budgeted for this item. \$800 additional funds were needed. \$400 each was deducted from Stormwater and Economic Revitaliation to balance the funds that are allowed to spent.</p>	\$ 10,800.00	<p>Borough Council approved the composting pilot program at their January 3, 2023 meeting - \$10,800 Authorized from ARPA Funds</p>	\$ -	COMPLETED
<p>Malvern Fire Company - Purchase of EMS Gear COMPLETED</p>	\$ 36,883.00	<p>\$36,883 - EMS GEAR - 10/19/2022</p>	\$ -	COMPLETED

YEAR 2023 RTKL LOG

Case #	Request Date	Date Received	Requestor	Records Requested	Borough Responder	Response	
						Date	Extension
RTK-2023-013	2/3/2023	2/3/2023	Joe Lorusso	All documents describing the purchasing system established under Section 25-19 of the Malvern Administrative Code, including all regulations, policies and procedures covering the acquisition of goods and services by the Borough. It is not necessary to produce portions of the Home Rule Charter, the Administrative Code, or any Pennsylvania statutes.	Tiffany Loomis	3/10/2023	y
RTK-2023-014	2/8/2023	2/8/2023	Kenneth Graham	All police reports filed between 5/2019 and 8/2021 by Jane Graham 1012 Charleston Greene	Corinne Badman	2/10/2023	N
RTK-2023-015	2/12/2023	2/15/2023	Jojo Miller	Body Camera Footage of 5/19/2022 shooting that involved MBPD at Charleston Greene	Tiffany Loomis	2/23/2023	N
RTK-2023-016	2/15/2023	2/15/2023	Frank Ortner	Tidewater SALDO File	Tiffany Loomis	2/15/2023	N
RTK-2023-017	2/21/2023	2/21/2023	Chris Buckley	The total amount the Borough has spent on the Pump Track and Bike Trail concepts, from when the idea was first spoke about/brought up through Feruary 2023. This should include all and any expenses incurred by the Borough (internal expenses and third party/contractors/vendors/etc). Asked in the form of a question.	Tiffany Loomis	2/24/2023	N
RTK-2023-018	2/21/2023	2/21/2023	Timothy J. Browne	Copies of all Commercial and Resdiential electrical permits issue from 1/1/2023 to 1/31/2023 in electronic format.	Tiffany Loomis	2/24/2023	N
RTK-2023-019	2/24/2023	2/24/2023	Chris Buckley	A copy of all invoices received and/or paid by Malvern Borough from 2015 until February 24, 2023 related to the Pump Park and/or Bike Trail Project.	Tiffany Loomis	DUE 3/31/2023	Y
RTK-2023-020	3/8/2023	3/8/2023	Danny Fruchter	For the Year 2023: The accounting including all sources of income and receivers of all ependitures, for each Charity campaign in which the Malvern Police participated.	Tiffany Loomis	DUE 4/14/2023	Y
RTK-2023-021	3/8/2023	3/8/2023	Joe Lorusso	All emails and documented communications between SHELLY GEORGOPULOS and Members of the Malvern Borough Council including Malvern Borough Employees and the Malvern Borough Manager (Tiffany Loomis) and the time period requested is from January 1, 2019 to March 6, 2023.	Tiffany Loomis	DUE 4/14/2023	Y

REGIONAL FIRE & EMERGENCY SERVICES

SMART STRATEGIES FOR KEEPING COMMUNITIES SAFE



Phoenixville, PA

REGIONALIZING VOLUNTEER FIRE COMPANIES

In 2005, the Legislative Budget and Finance Committee released the HR 148 Report - *The Feasibility of Regionalizing Pennsylvania's Volunteer Fire Companies*. This detailed and informative document provides an overview of volunteer fire services in Pennsylvania, identifies their common problems and challenges, and analyzes regionalization as a potential solution. Examples and case studies are provided, as well as suggestions for building partnerships designed to increase recruitment, retention, and other operational efficiencies.

Through voluntary mergers and consolidations, fire departments and emergency service providers may become more sustainable.

REGIONAL FIRE AND EMERGENCY SERVICES

The Governor's Center for Local Government Services provides a full range of vital programs, training, and services to municipal governments to resolve problems at the local level.

The Governor's Center for Local Government Services also offers technical and financial assistance to support regionalization efforts, and continually recognizes successful ventures to encourage more fire departments and emergency service providers to consider regionalization.

For more information about regional fire and emergency services, visit dced.pa.gov/fire.

REGIONAL FIRE & EMERGENCY SERVICES

RECOMMENDATIONS FOR MUNICIPALITIES REGARDING FIRE SERVICES

1. Create an Emergency Services Committee, comprising municipal staff and emergency services staff.
2. Plan budgets in one, five, and ten-year increments in cooperation with fire company expectations.
3. Pay fire company invoices as allocated in the municipal budget without handing over cash to company.
4. Consider the overall needs and level of service of the municipality, surrounding municipalities, and county emergency planning staff.
5. Assist fire departments with securing external bookkeeping/accounting support for financial management, including annual tax preparation.
6. Require fire departments to conduct annual and recruit physical examinations.
7. Conduct annual criminal background/drivers' license checks on all firefighters and new recruits.
8. Require that all new recruits and firefighters pass an annual fitness/agility test.
9. Contact the Center with questions.
10. Submit a Letter of Intent to the Center (if needed) to request a study.

FIRE STUDIES OFFERED

- Emergency Services Evaluation
- Fire Services Management
- Fire Apparatus and Equipment
- Merger Feasibility
- Consolidation Feasibility
- Regional Feasibility

Emergency service comes in a variety of forms, from a simple intergovernmental agreement like mutual aid to a complex merger. Other forms of service may include automatic aid agreements or functional, partial, and operational consolidations.

REGIONAL CONTACTS & RESOURCES

The Department of Community & Economic Development's regional offices are the first point of contact for municipalities regarding economic development programs. Our department provides technical assistance to local and regional agencies relating to planning, implementation, funding opportunities, grant applications, and project management. We are invested in enhancing the quality of life for all Pennsylvanians through the revitalization of our cities and boroughs. Contact an office near you to get started.

Governor's Center for Local Government Services

Commonwealth Keystone Building
400 North Street, 4th Floor
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Email: ra-dcedclgs@pa.gov

