

AGENDA

REGULAR MEETING
BOROUGH COUNCIL
MALVERN BOROUGH

August 15, 2023
7:30 PM

Virtual Meeting Participation Option

This evening's meeting of Malvern Borough Council allows for a virtual meeting option via Zoom. The information on how to participate virtually via telephone or video conferencing is provided below.

Borough Council Meeting Dial-In Information: 1-877-853-5247 (toll-free)

Meeting link: <https://us02web.zoom.us/j/84197019623>

When prompted, enter the following meeting ID, followed by the “#” symbol: 841 9701 9623. You will be placed in the waiting room and admitted by the host.

To unmute if using audio via telephone, please enter *6.

Malvern Borough is not liable for any computer security problems that participants may experience.

PRESIDING: Amy Finkbiner, Ph.D., President

INVOCATION: Zeyn B. Uzman, Mayor

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:
Council President Finkbiner
Council Vice-President Bones
Council Member Frederick
Council Member Niemiec
Council Member Phillips
Council Member Riccetti
Council Member Warner
Mayor Uzman

1. ANNOUNCEMENTS

- a. Anyone present who is recording the meeting is asked to announce so at this time, in accordance with Resolution No. 840.
- b. As a courtesy, if you are participating via Zoom, please turn your camera on while speaking.
- c. Borough Council met with its legal counsel in Executive Session on this evening, Tuesday, August 15, 2023 to discuss legal matters related to the Borough.
- d. Please check out the Borough's website calendar regularly for all up and coming events located throughout the Community.

2. APPROVAL OF AGENDA:

MOTION: To approve the agenda for the August 15, 2023 meeting of Borough Council as presented.

3. MINUTES & REPORTS

a. APPROVAL OF MINUTES

MOTION: To approve the minutes of the regular meeting held on Tuesday, August 1, 2023 as presented.

b. APPROVAL OF REPORTS

MOTION: To approve the Treasurer's Report, the Sub-Committee Reports for Finance and Administration, Public Safety, and Public Works, the Chief of Police Report, the Code Enforcement Department Reports, the Superintendent of Public Works Report, the Assistant Manager's Report, and the Manager's Report for the month of July 2023, as submitted.

c. BOROUGH COUNCIL SUB-COMMITTEE REPORTS

- Finance & Administration
- Public Safety
- Public Works

The Finance & Administration Sub-Committee has not met since the last Borough Council meeting.

The Public Works Sub-Committee met on Monday, August 7, 2023 and discussed the following:

- Road Paving Program
- Old Lincoln Highway Project
- Jennings Lane Repair
- North Warren Avenue Stream Bank Stabilization Project
- Paoli Battlefield & Malvern Prep Trail Connection
- Everett's Alley Maintenance and Repair
- Malvern Post Office Flooding
- 209 Old Lincoln Highway Tree
- 203 Channing Avenue Sidewalk Repair

The Public Safety Sub-Committee is scheduled to meet Monday, August 14, 2023 and will report on their discussion accordingly at the Borough Council meeting.

4. SPECIAL BUSINESS

a. SALE OF BOROUGH OWNED VEHICLES RESOLUTION NO. 848

MOTION: To approve Resolution No. 848 as presented.

Resolution No. 848 approves the sale or disposition of Borough owned property in accordance the Borough General Codes and Ordinances. Malvern Borough recently sold a Public Works and Police Vehicle on MuniBid as referenced in revenue line item in 2023 Budget.

b. 324 & 328 KING STREET AMENDMENT & EXTINGUISHMENT OF SUBDIVISION AND LAND DEVELOPMENT AGREEMENT

MOTION: To approve the Amendment and Extinguishment of Subdivision and Land Development Improvement and Maintenance agreement pertaining to 324 & 328 King Street as presented.

Renehan Building Group has requested extinguishing an approved plan for 324-328 King Street and closing the escrow account the Borough is holding for the project. The escrow amount totals \$36,977. The Developer did not move forward with the project and has no intention of doing so. There are no outstanding items to satisfy.

The proposed agreement terminates the land development approval for 324-328 King Street. The agreement negates the current subdivision & land development approval including the obligation to post financial security to guarantee completion of the required improvements. It authorizes the return of the Letter of Credit to the Lender and releases the Developer from liability under the Letter of Credit.

The agreement will be recorded such that future owners of the property will be on notice that that approval no longer runs with the property. Any new proposal for the property will have to come back before the Borough for approval. The Borough Solicitor, Mr. Kenneth D Kynett, Esq. has recommended approval of the agreement and has advised that Borough Council is required to take formal action at a public meeting.

5. UNFINISHED BUSINESS

a. RANDOLPH WOODS NATURE PRESERVE – STATUS UPDATE

The Borough Engineer and Simone Collins Landscape Architecture will give a presentation on Randolph Woods Nature Preserve regarding all new developments. The presentation will be posted on the Borough website accordingly.

b. BIRD TOWN PENNSYLVANIA COMMITTEE

In the Spring of 2023, Malvern Borough made application for and was accepted as a “Bird Town Pennsylvania” community. The Borough’s Environmental Advisory Council was named as the initial responsible committee for this initiative. Borough Council authorized to have the Borough Solicitor prepare an ordinance to create a formal standing “Bird Town Committee” at the August 1, 2023 Borough Council meeting.

Council will discuss having the Environmental Advisory Council create a sub-committee, instead of creating an ordinance for a formal standing Committee, as recommended by Bird Town Pennsylvania. Council Member Warner will further explain the recommendation that has been received by Bird Town Pennsylvania.

Borough Council may consider a motion authorizing reversing their formal directive to the Borough Solicitor, as of August 1, 2023, to prepare an ordinance, as required under the Borough’s Administrative Code, and direct the Environmental Advisory Council to create a Sub-Committee.

c. ZONING HEARING BOARD

There are no new applications before the Zoning Hearing Board.

6. NEW BUSINESS

a. AUTHORIZE ADVERTISEMENT OF RANDOLPH WOODS NATURE PRESERVE & PAOLI BATTLEFIELD BIKING ORDINANCE NO: 2023-03

MOTION: To authorize advertisement of Ordinance No: 2023-03 as presented.

Ordinance No: 2023-03 prohibits bicycle riding in Randolph Woods Nature Preserve and the Paoli Battlefield.

b. MAYOR’S MONARCH PLEDGE

The Mayor and Environmental Advisory Council are requesting to expand the Mayor’s Monarch Pledge Program in other areas of the Borough specifically on Borough Property. There is currently an opportunity through the National Wildlife Federation and Garden for Wildlife, Inc., to obtain native plants for a minimal cost.

Borough Council will discuss this opportunity and may authorize the Mayor's Monarch Pledge Program to expand.

7. PUBLIC FORUM

Citizens/taxpayers are invited to bring before Borough Council any item not on the agenda.

8. ADJOURNMENT

REGULAR MEETING

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MALVERN BOROUGH
1 East First Avenue
Malvern, PA 19355

August 1, 2023
7:30 PM

PRESIDING: President Finkbiner

INVOCATION: Mayor Uzman

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

PRESENT

Council President Finkbiner
Council Vice President Bones
Council Member Frederick
Council Member Phillips
Council Member Niemiec
Council Member Riccetti
Council Member Warner
Zeyn B. Uzman, Mayor

ABSENT:

1. ANNOUNCEMENTS

Council President Finkbiner asked in accordance with Resolution No. 840 if any member of the audience was recording the meeting. Mr. Chris Buckley recorded the meeting.

Council President Finkbiner requested as a courtesy, if you are participating via ZOOM, please turn on your camera while speaking.

Council President Finkbiner announced that Borough Council met with its legal counsel in Executive Session on Wednesday, July 26, 2023 to discuss personnel and legal matters related to the Borough.

Council President Finkbiner requested that the Community check the Borough's website calendar regularly for all up and coming events located throughout the Community.

2. APPROVAL OF AGENDA

A motion was made by Council Member Phillips, seconded by Vice President Bones, carried by a vote of 7-0, to approve the agenda for the August 1, 2023 meeting as presented.

3. MINUTES & REPORTS

a. APPROVAL OF MINUTES

A motion was made by Council Member Niemiec, seconded by Council Member Phillips, and carried by a vote of 6-0, to approve the minutes from the Tuesday, July 18, 2023 as presented. Council Member Warner abstained due to this being her first meeting on Council.

b. BOROUGH COUNCIL SUB-COMMITTEE REPORTS

Council President Finkbiner announced the Finance & Administration, Public Works, and Public Safety Sub-Committees have not met since the last Borough Council Meeting.

4. SPECIAL BUSINESS

a. OATH OF OFFICE FOR NEWLY APPOINTED COUNCIL MEMBER DR. ZOE WARNER, PH.D.

The Honorable District Court Justice Mackenzie Smith administered the Oath of Office for the newly appointed Council Member, Dr. Zoe Warner, Ph.D.

b. RE-ORANIZATION OF BOROUGH SUB-COMMITTEES

Council President Finkbiner announced the Sub-Committees are assigned in January every other year, but since there was a new appointment this evening, they would re-organize at this time.

Council President Finkbiner advised the Sub-Committees are as follows:

- Finance & Administration
Council President Amy Finkbiner
Council Vice President Joe Bones
Council Member Zoe Warner
- Public Safety
Council Member Brendan Phillips
Council Member Lynne Fredericks
Council Member Angela Riccetti
- Public Works
Council Vice President Joe Bones
Council Member Angela Riccetti
Council Member Mark Niemiec

5. UNFINISHED BUSINESS

a. MAYORS MONARCH PLEDGE PROCLAMATION

Mayor Uzman presented a proclamation authorizing that the month of May each year shall be designated as “Nurture Gardens for Monarch Butterflies Month” in order to encourage and motivate Malvern Borough residents, local businesses, schools and public and civic officials to cultivate, nurture and protect food sources such as native milkweed and nectar plants and natural habitat, so that resources for healthy and sustainable pollinator gardens throughout the borough are accessible to promote native plant conservation and restoration for the monarch butterfly’s continued yearly growth and epic migration.

Council President Finkbiner complimented the Mayor on his leadership regarding this initiative.

Council President Finkbiner called a five (5) minute break at 7:52 PM

b. CURBSIDE PICKUP & RECYCLABLES RESOLUTION NO. 847

Council President Finkbiner explained Resolution No. 847 sets and determines the day of the week for curbside pickup and municipal solid waste (refuse) and recyclables. The Borough has enacted an Ordinance for the collection and disposal of solid waste, codified at Chapter 173, Section 173-4 authorizing the Borough Council to establish, by resolution, the days of the week when certain types of solid waste shall be collected throughout the Borough; and

The Borough recently entered into a new agreement for collection and disposal of solid waste, including municipal solid waste (refuse) and recyclables, which provides for collection of municipal solid waste (refuse) and recyclables once per week. Friday will now be the collection day for both solid waste (refuse) and recyclables.

Council Member Phillips asked if we can ask A.J. Blosenski for one additional bulk waste day sooner rather than waiting until the Fall since they did not collect some bulk items prior to the expiration of the old contract.

President Finkbiner advised Borough staff would look into the matter and see if a cost is associated with it.

A motion was made by Vice President Bones, seconded by Council Member Phillips, and carried by a vote of 7-0, to approve Resolution No. 847 as presented.

c. ORDINANCE NO. 2023-1: AMENDMENT TO CHAPTER 200 (VEHICLES AND TRAFFIC)

PUBLIC HEARING:

Council President Finkbiner announced that Borough Council will now open a public hearing to consider Ordinance No. 2023-01. This ordinance amends Chapter 200 of the Code of Ordinances of the Borough of Malvern, Pennsylvania, entitled "Vehicles and Traffic" at Article III, Parking Regulations, to limit parking at certain times on a part of East Broad Street. The proposed ordinance was advertised for public review in the July 25, 2023 edition of the Daily Local News.

ADOPTION: ORDINANCE NO. 2023-01: AMENDMENT TO CHAPTER 200, (VEHICLES AND TRAFFIC)

Mr. John Buckley commented on the residents using these parking spots.

A motion was made by Council Member Phillips, seconded by Council Member Niemiec, and carried by a vote of 7-0, to adopt Ordinance No. 2023-01 to limit parking at certain times on a part of East Broad Street, as presented.

d. ORDINANCE NO. 2023-02: AMENDMENT TO CHAPTER 25, SECTION 25-29 (CODE OF ORDINANCES OF MALVERN BOROUGH)

PUBLIC HEARING:

Council President Finkbiner announced that Borough Council would now open a public hearing to consider Ordinance No. 2023-02. This ordinance amends Chapter 25, Section 25-29, of the Code of Ordinances of the Borough of Malvern, Pennsylvania, being the Administrative Code, providing for an alternate member for the Parks and Recreation Committee. The proposed ordinance was advertised for public review in the July 25, 2023 edition of the Daily Local News.

ADOPTION: ORDINANCE NO. 2023-02: AMENDMENT TO CHAPTER 25, SECTION 25-29 (CODE OF ORDINANCES OF MALVERN BOROUGH)

A motion was made by Council Member Phillips, seconded by Council Member Riccetti, and carried by a vote of 7-0, to adopt Ordinance No. 2023-02 to Chapter 25, Section 25-29, of the Code of Ordinances of the Borough of Malvern, Pennsylvania, being the Administrative Code, providing for an alternate member for the Parks and Recreation Committee, as presented.

e. BIRD TOWN PENNSYLVANIA COMMITTEE

Council President Finkbiner explained in the Spring of 2023, Malvern Borough made application for and was accepted as a “Bird Town Pennsylvania” community. The Borough’s Environmental Advisory Council was named as the initial responsible committee for this initiative. Borough Council has received a request to consider, and will consider this evening, establishing a formal standing “Bird Town Committee.” Council may consider a motion authorizing the solicitor to prepare an ordinance, as required under the Borough’s Administrative Code, to establish this new standing committee

Council Member Zoe Warner explained how other municipalities have structured their Committees in reference to the Bird Town Committee.

Borough Solicitor Yaw explained the way our Home Rule Charter is written we should follow the Administrative Code of all the other stand-alone committees.

Ms. Tiffanie Quinn commented on having several committees have a member be a part of the Bird Town Committee to form a sub-committee.

Mr. David Knies commented on possibly making Bird Town a standalone committee as was done for Randolph Woods.

Dr. Helise Bichesky commented on the goal, objectives, and action items needed the Bird Town Committee to complete.

A motion was made by Council Vice President Bones, seconded by Council Member Phillips, and carried by a vote of 7-0, to have the Borough Solicitor prepare an ordinance for a new stand-alone Bird Town Pennsylvania Committee, including a four (4) year staggered start term, and five (5) members.

f. ANNUAL REPORTS FOR MALVERN BOROUGH COMMITTEES AND COMMISSIONS

President Finkbiner announced the Parks & Recreation Committee, Malvern Historical Commission, Environmental Advisory Council, and Shade Tree Commission will present their Annual Year 2022 reports this evening. All reports will be placed on the Borough website.

Dr. Helise Bichefsky gave the Parks and Recreation presentation of their 2022 Annual Report.

Council Vice President Bones commented that Parks and Recreation is one of the most important committees in the Borough and that they bring the community together.

Council Member Phillips commented that Parks and Recreation also have helped to improve our environment by taking initiatives during events to reduce trash.

Mr. Hugo Schmitt gave the Historical Commissions presentation of their 2022 Annual Report.

Council Member Frederick congratulated Hugo on all his hard work on the History Center and what as asset it is to the Borough.

Council Vice President Bones thanked the Historical Commission for the important role they play in maintaining the Borough's history.

Council President Finkbiner reminded the residents to be sure and check out the Historical Center during their open hours, which is regularly updated on the website.

Dr. Helise Bichefsky gave the Environmental Advisory Council presentation of their 2022 Annual Report.

Mayor Uzman commented on obtaining banners for the committees for the Memorial Day Parade next year since most committees attend and walk in the parade.

Council President Finkbiner directed Assistant Manager Badman to look into the banners and obtain pricing.

Council Vice President Bones gave the Shade Tree Commissions presentation of their 2022 Annual Report.

Council President Finkbiner thanked the Shade Tree Commission for all they do for Malvern Borough.

Council Member Phillips also thanked the Shade Tree Commission referencing their tree giveaway program.

Council Vice President Bones thanked the Public Works Department for all they do in helping the Shade Tree Commission.

Mr. Danny Fruchter inquired about tree loss versus how many new trees have been planted.

Mr. John Buckley commented on the budget for each committee.

REGULAR MEETING

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Ms. Cynthia Ercole thanked all the committees for what they do in Malvern, especially the Parks and Recreation Committee referencing their events. She commented on her membership of the Parks and Recreation Committee.

Council President Finkbiner thanked all our volunteers for their hard work and commitment to the Borough.

g. ZONING HEARING BOARD

There are no new applications before the Zoning Hearing Board.

6. NEW BUSINESS

There was no new business discussed.

7. PUBLIC FORUM

Mr. John Buckley commented on sidewalks and the way he was treated at the last Malvern Planning Commission meeting by another member of the community.

Ms. Tiffanie Quinn commented on an incident that occurred after the last Council Meeting.

Dr. Helise Bichefsky encouraged everyone to come out to the Parks and Recreation events.

8. ADJOURNMENT

All business having been discussed, a motion was made by Council Vice President Bones, seconded by Council Member Phillips, and carried by a vote of 7-0, to adjourn the meeting at 8:57 PM.

Respectfully submitted,
Tiffany M. Loomis
Borough Manager/Secretary

Malvern Borough Accounts Payable

Report Date 08/14/23

Expenditure Budget Status Report GL Period 2308

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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
01		GENERAL FUND						
01400	000	BORO COUNCIL & MAYOR COMPENSATION	9,600.00		4,100.00		5,500.00	57
	001	SALARY - SECRETARY/MANAGER	80,080.00	6,160.00	49,280.00		30,800.00	39
	002	SALARY - TREASURER/ADMIN. ASST.	54,844.00	4,219.20	32,698.81		22,145.19	40
	003	ASSISTANT MANAGER	54,060.00	4,158.72	33,269.80		20,790.20	39
	021	SALARY & WAGES - CLERKS	11,700.00	900.00	6,000.32		5,699.68	49
	033	TELEPHONE & COMMUNICATIONS	7,875.00	774.49	7,507.70		367.30	5
			218,159.00	16,212.41	132,856.63	0.00	85,302.37	39
01401	000	REAL ESTATE TAX REFUNDS	6,500.00		5,814.94		685.06	11
			6,500.00	0.00	5,814.94	0.00	685.06	11
01402	020	MATERIALS & SUPPLIES	5,000.00	151.91	2,794.05		2,205.95	44
	021	CONFERENCES, SEMINARS, MEETINGS	9,500.00	566.07	4,672.14		4,827.86	51
	022	DUES & MEMBERSHIPS	4,200.00		4,475.33		-275.33	-7
	023	OFFICE EQUIP. MAINTENANCE & EXPENSE	25,000.00		23,137.06		1,862.94	8
	024	GENERAL EXPENSE	24,750.00	267.92	16,829.65		7,920.35	32
	025	ADVERTISING & PRINTING	12,000.00	310.50	4,294.03		7,705.97	64
	030	AUDITING SERVICES	15,000.00		5,500.00		9,500.00	63
			95,450.00	1,296.40	61,702.26	0.00	33,747.74	35
01403	012	COMMISSIONS-EARNED INC. TAX COLL.	25,000.00		12,266.00		12,734.00	51
	013	EIT TAX COLLECTION STUDY GROUP EXP	500.00				500.00	100
	014	GENERAL EXPENSE	500.00		66.66		433.34	87
			26,000.00	0.00	12,332.66	0.00	13,667.34	53
01404	000	LEGAL SERVICES	145,000.00		108,291.51		36,708.49	25
	002	LEGAL SERVICES-RIGHT-TO-KNOW	65,000.00	199.00	37,122.22		27,877.78	43
			210,000.00	199.00	145,413.73	0.00	64,586.27	31
01406	200	WORKERS COMPENSATION	12,300.00		8,389.68		3,910.32	32
	220	INCOME PROTECTION INSURANCE	3,085.00		1,285.10		1,799.90	58
	221	GROUP LIFE INSURANCE	1,729.00		714.42		1,014.58	59
	222	HOSPITALIZATION INSURANCE	67,388.00		36,311.67		31,076.33	46
	223	DENTAL CARE INSURANCE	4,055.00		3,835.80		219.20	5
	224	SOCIAL SECURITY TAX- BOROUGH	37,841.00	2,121.69	15,456.72		22,384.28	59
			126,398.00	2,121.69	65,993.39	0.00	60,404.61	48
01407	021	OFFICE SUPPLIES	8,000.00	20.59	1,918.49		6,081.51	76
	022	COMPUTER SUPPLIES	5,900.00	29.99	4,513.35		1,386.65	24
	025	REPAIRS AND MAINTENANCE	13,100.00	257.41	8,251.67		4,848.33	37
	026	SMALL TOOLS AND MINER EQUIPMENT	3,000.00		617.90		2,382.10	79
			30,000.00	307.99	15,301.41	0.00	14,698.59	49

Malvern Borough Accounts Payable

Report Date 08/14/23

Expenditure Budget Status Report
GL Period 2308

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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
01		GENERAL FUND						
01408	000	ENGINEERING SERVICES	71,500.00		9,988.18		61,511.82	86
			71,500.00	0.00	9,988.18	0.00	61,511.82	86
01409	020	MATERIALS & SUPPLIES	10,000.00		7,928.34		2,071.66	21
	021	UTILITIES	45,500.00		13,069.10		32,430.90	71
	022	GENERAL EXPENSE	3,500.00		329.72		3,170.28	91
	023	MAINTENANCE & REPAIRS	55,000.00		40,138.46		14,861.54	27
	024	ALARM SYSTEM EXPENSE	560.00		560.04		-0.04	
			114,560.00	0.00	62,025.66	0.00	52,534.34	46
01410	010	SALARY - CHIEF OF POLICE	142,061.00	10,928.00	86,877.60		55,183.40	39
	011	SALARY & WAGES - PATROLMEN	631,169.00	46,739.72	350,035.43		281,133.57	45
	012	SALARY & WAGES - CLERICAL	68,120.00	5,240.00	39,300.00		28,820.00	42
	015	SALARY & WAGES-PART TIME PATROLMEN	95,000.00	4,579.00	44,823.80		50,176.20	53
	018	SALARY & WAGES -OVERTIME	75,000.00	4,994.75	39,433.17		35,566.83	47
	019	MAINTENANCE - OFFICE EQUIPMENT	8,000.00		1,101.69		6,898.31	86
	020	MATERIALS & SUPPLIES	4,000.00	100.10	863.19		3,136.81	78
	021	UNIFORMS	11,000.00		4,720.50		6,279.50	57
	022	AMMUNITION	7,000.00		2,008.76		4,991.24	71
	023	TRAINING - EDUCATION	9,000.00	326.95	1,833.95		7,166.05	80
	024	ADVERTISING & PRINTING	5,000.00		3,588.05		1,411.95	28
	025	TELEPHONE & COMMUNICATIONS	7,000.00	1,236.97	6,035.83		964.17	14
	026	VEHICLE MAINTENANCE & REPAIRS	21,000.00	573.05	8,594.97		12,405.03	59
	027	MAINTENANCE - TRAFFIC SIGNALS	4,000.00		525.00		3,475.00	87
	029	GAS & OIL	16,500.00		7,833.38		8,666.62	53
	030	TIRES	3,000.00		169.85		2,830.15	94
	031	ENERGY - TRAFFIC LIGHTS	2,000.00		1,062.80		937.20	47
	032	GENERAL EXPENSE	26,000.00	42.50	14,151.91		11,848.09	46
	033	GENERAL EXPENSE- OTHER			67.00		-67.00	
	042	DUES & MEMBERSHIPS	20,000.00		20,604.02		-604.02	-3
	070	CAPITAL EXPENDITURES	72,500.00		56,698.62		15,801.38	22
	071	IT NETWORKING SERVICES & EXPENSES	21,125.00		4,003.29		17,121.71	81
	072	COMPUTER HARDWARE	13,100.00				13,100.00	100
	200	WORKERS COMPENSATION	11,840.00		8,389.68		3,450.32	29
	220	INCOME PROTECTION SERVICES	6,500.00		3,633.91		2,866.09	44
	221	GROUP LIFE INSURANCE	3,500.00		2,116.80		1,383.20	40
	222	HOSPITALIZATION INSURANCE	144,900.00		104,477.43		40,422.57	28
	223	DENTAL CARE INSURANCE	9,000.00		9,214.86		-214.86	-2
	224	SOCIAL SECURITY TAX BOROUGH	72,000.00	5,490.85	42,470.82		29,529.18	41
	228	POLICE PROFESSIONAL LIABILITY INSUR	18,002.00		15,276.68		2,725.32	15
			1,527,317.00	80,251.89	879,912.99	0.00	647,404.01	42
01411	020	CONTRIBUTION VOLUNTEER FIRE COMPANY	132,250.00		33,062.50		99,187.50	75
	021	COST OF FIRE HYDRANTS	22,000.00		8,586.52		13,413.48	61
	022	VOL. FIRE CO. - WATER CONSUMPTION	4,000.00		1,101.09		2,898.91	73

Malvern Borough Accounts Payable

Report Date 08/14/23

Expenditure Budget Status Report GL Period 2308

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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
01		GENERAL FUND						
01411	023	STATE WORKERS INS. FD. (SWIF)	46,574.00		19,277.00		27,297.00	59
	099	FOREIGN FIRE INS. MFC	33,000.00				33,000.00	100
			237,824.00	0.00	62,027.11	0.00	175,796.89	74
01414	010	SALARIS & WAGES - CODE ENFORCEMENT	136,888.00	12,767.43	80,777.81		56,110.19	41
	020	GENERAL EXPENSE	4,000.00		4,047.94		-47.94	-1
	021	CONTRIBUTION TO PLANNING COMMISSION	2,500.00		262.50		2,237.50	90
	022	CONTRIBUTION TO ZONING BOARD	6,500.00		276.00		6,224.00	96
	023	CONTRIBUTION TO HISTORICAL COMMISS.	3,000.00	175.00	2,016.66		983.34	33
	024	CONTR. TO THE ENVIORNMENTAL ADV CO	1,000.00	265.65	622.54		377.46	38
	029	DONATION ACCOUNT			418.86		-418.86	
	221	REFUNDS- ZONING HEARINGS	500.00		750.00		-250.00	-50
			154,388.00	13,208.08	89,172.31	0.00	65,215.69	42
01415	000	EMERGENCY MANAGEMENT COORDINATOR	500.00		261.30		238.70	48
			500.00	0.00	261.30	0.00	238.70	48
01427	020	CONTRACTED SERVICES	268,750.00		117,325.29		151,424.71	56
	021	LANDFILL FEES & EXPENSES	106,250.00	6,466.08	51,129.99		55,120.01	52
			375,000.00	6,466.08	168,455.28	0.00	206,544.72	55
01430	010	SALARIES & WAGES - HIGHWAYS	242,919.00	18,685.92	148,314.39		94,604.61	39
	018	SALRIES & WAGES-OVERTIME	50,000.00		2,253.72		47,746.28	96
	020	MATERIALS & SUPPLIES	12,500.00	202.75	3,857.17		8,642.83	69
	021	UTILITIES	14,300.00		2,956.32		11,343.68	79
	022	GENERAL EXPENSE	15,000.00	1,436.62	10,035.65		4,964.35	33
	023	EQUIPMENT RENTALS	4,000.00		446.36		3,553.64	89
	024	TELEPHONE & COMMUNICATIONS	7,500.00	524.62	4,254.89		3,245.11	43
	025	VEHICLE MAINTENANCE & REPAIRS	12,000.00	447.42	4,041.97		7,958.03	66
	026	GAS, OIL & TIRES	15,000.00		5,451.12		9,548.88	64
	027	MINOR EQUIPMENT PURCHASES	2,500.00		374.64		2,125.36	85
	200	WORKERS COMPENSATION	11,840.00		8,389.68		3,450.32	29
	220	INCOME PROTECTION INSURANCE	2,771.00		1,264.28		1,506.72	54
	221	GROUP LIFE INSURANCE	1,729.00		762.16		966.84	56
	222	HOSPITALIZATION INSURANCE	94,201.00		53,488.45		40,712.55	43
	223	DENTAL CARE INSURANCE	4,127.00		3,977.59		149.41	4
	224	SOCIAL SECURITY TAX - BOROUGH	24,434.00	1,719.98	13,732.43		10,701.57	44
			514,821.00	23,017.31	263,600.82	0.00	251,220.18	49
01432	020	SNOW & ICE REMOVAL	35,000.00		2,117.00		32,883.00	94
			35,000.00	0.00	2,117.00	0.00	32,883.00	94

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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
01		GENERAL FUND						
01433	020	STREET SIGNS & MARKINGS	10,000.00		6,282.02		3,717.98	37
			10,000.00	0.00	6,282.02	0.00	3,717.98	37
01434	020	STREET LIGHTING	30,000.00		13,566.23		16,433.77	55
			30,000.00	0.00	13,566.23	0.00	16,433.77	55
01436	020	MAINT. & REPAIRS - SEWERS & DRAINS	3,000.00		500.00		2,500.00	83
	053	STORMWATER FEES	2,000.00		2,000.00			
			5,000.00	0.00	2,500.00	0.00	2,500.00	50
01437	020	REPAIRS TO TOOLS & MACHINERY	2,000.00		2,066.54		-66.54	-3
			2,000.00	0.00	2,066.54	0.00	-66.54	-3
01438	020	MAINTENANCE & REPAIRS - STREETS	10,000.00		1,272.80		8,727.20	87
			10,000.00	0.00	1,272.80	0.00	8,727.20	87
01439	070	CAPITAL EXPENDITURES	59,570.00	500.00	24,403.00		35,167.00	59
			59,570.00	500.00	24,403.00	0.00	35,167.00	59
01452	020	RECREATIONAL PROGRAMS	15,000.00	84.61	5,525.27		9,474.73	63
	021	MAINTENANCE & REPAIRS	10,000.00		2,416.78		7,583.22	76
			25,000.00	84.61	7,942.05	0.00	17,057.95	68
01454	010	SALARIES & WAGES - PARKS & REC.	55,867.00	4,297.45	33,079.92		22,787.08	41
	020	MATERIALS & SUPPLIES	6,500.00		5,438.69		1,061.31	16
	021	GENERAL EXPENSE	6,500.00		6,151.06		348.94	5
			68,867.00	4,297.45	44,669.67	0.00	24,197.33	35
01455	020	SHADE TREE MAINTENANCE	17,250.00		2,329.80		14,920.20	87
			17,250.00	0.00	2,329.80	0.00	14,920.20	86
01456	020	CONTRIBUTION TO LIBRARY	12,180.00				12,180.00	100
			12,180.00	0.00	0.00	0.00	12,180.00	100
01483	020	NON-UNIFORMED PENSION FUND	29,120.00				29,120.00	100
			29,120.00	0.00	0.00	0.00	29,120.00	100

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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
01		GENERAL FUND						
01486	026	CASUALTY - GENERAL LIABILITY	12,967.00		11,848.25		1,118.75	9
	027	AUTOMOBILE LIABILITY INSURANCE	3,763.00		3,774.78		-11.78	-0
	029	PUBLIC OFFICIALS LIABILITY INS.	6,776.00		6,716.70		59.30	1
	030	INLAND MARINE INSURANCE	8,559.00		8,530.21		28.79	0
	032	COMMERCIAL PROPERTY INSURANCE	2,200.00		2,263.53		-63.53	-3
			34,265.00	0.00	33,133.47	0.00	1,131.53	3
01489	010	MILITARY & CIVIC CONTRIBUTIONS	43,500.00		5,000.00		38,500.00	89
			43,500.00	0.00	5,000.00	0.00	38,500.00	89
01492	011	TRANSFER TO CAPITAL RESERVE FUND	1,427,799.00		657,980.00		769,819.00	54
			1,427,799.00	0.00	657,980.00	0.00	769,819.00	54
01	*****	GENERAL FUND	5,517,968.00	147,962.91	2,778,121.25	0.00	2,739,846.75	50

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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
08		SEWER FUND						
08429	010	SALARIES & WAGES - SEWER OP & MAINT	154,585.00		82,887.49		71,697.51	46
	020	MATERIALS & SUPPLIES	2,500.00	379.89	2,456.21		43.79	2
	021	UTILITIES	35,000.00		13,914.92		21,085.08	60
	022	MAINTENANCE & REPAIRS	25,000.00		6,033.03		18,966.97	76
	023	VEHICLE MAINTENANCE & REPAIRS	2,500.00		142.95		2,357.05	94
	024	GAS & OIL	4,000.00		1,450.66		2,549.34	64
	026	SEWAGE DISPOSAL VARIOUS	520,000.00		264,498.08		255,501.92	49
	027	MATERIALS & SUPPLIES	3,000.00				3,000.00	100
	028	GENERAL EXPENSE	15,000.00		14,453.71		546.29	4
	029	ENGINEERING	12,000.00		1,372.50		10,627.50	89
	030	TELEPHONE & COMMUNICATIONS	6,000.00		5,139.96		860.04	14
	031	ALARM SYSTEM EXPENSE	2,000.00				2,000.00	100
	101	SALARIES & WAGES - SEWER ADMIN.	99,303.00		52,269.27		47,033.73	47
			880,888.00	379.89	444,618.78	0.00	436,269.22	50
08430	070	CAPITAL EXPENDITURES	15,000.00		90.12		14,909.88	99
			15,000.00	0.00	90.12	0.00	14,909.88	99
08484	010	AUTOMOBILE INSURANCE	2,280.00		2,518.76		-238.76	-11
	200	WORKMEN'S COMPENSATION	11,840.00		8,389.68		3,450.32	29
			14,120.00	0.00	10,908.44	0.00	3,211.56	23
08486	011	CASUALTY - GENERAL LIABILITY	9,352.00		8,557.07		794.93	9
	013	SOCIAL SECURITY TAX -SEWER - BORO	19,944.00		10,112.08		9,831.92	49
	014	COMMERICAL PROPERTY INSURANCE	6,685.00		7,489.15		-804.15	-12
	015	PUBLIC OFFICIALS LIABILITY INS.	4,312.00		4,412.87		-100.87	-2
	016	DENTAL CARE INSURANCE	5,959.00		4,197.00		1,762.00	30
	017	INCOME PROTECTION INSURANCE	3,904.00		1,706.70		2,197.30	56
	019	HOSPITALIZATON & PRESCRIPTION INS.	93,937.00		55,816.54		38,120.46	41
	020	GROUP LIFE INSURANCE	2,305.00		984.34		1,320.66	57
			146,398.00	0.00	93,275.75	0.00	53,122.25	36
08	*****	SEWER FUND	1,056,406.00	379.89	548,893.09	0.00	507,512.91	48

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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
20		SEWER CAPITAL RESERVE						
20429	072	REPAIR OF SEWER LATERALS	7,000.00				7,000.00	100
	073	REPAIR JOINTS FOR I & I	75,000.00				75,000.00	100
	074	UPGRADE WET WELL PUMP ST.#2 RUTHLAN	35,000.00		2,748.79		32,251.21	92
	076	CONSTRUCTION FUND-VFSA & TT	50,000.00				50,000.00	100
	077	REPLACE PUMP AT STATION #1 POWELTON	15,000.00				15,000.00	100
			182,000.00	0.00	2,748.79	0.00	179,251.21	98
20	*****	SEWER CAPITAL RESERVE	182,000.00	0.00	2,748.79	0.00	179,251.21	98
30		CAPITAL RESERVE FUND						
30400	001	ZONING ORDINANCE AMENDMENTS UPDATE	100,000.00				100,000.00	100
	002	GENERAL CODE REFORMAT OF CODE ORDIN	17,050.00		10,495.00		6,555.00	39
	004	REVALIALIZATION & COMPREHENSIVE PLAN	20,000.00		4,511.20		15,488.80	77
			137,050.00	0.00	15,006.20	0.00	122,043.80	89
30409	002	MUNICIPAL BUILDING FENCING & LIGHTI	52,623.00		52,623.00			
			52,623.00	0.00	52,623.00	0.00	0.00	0
30410	002	POLICE BODY & CAR CAMERAS	15,000.00		14,590.29		409.71	3
			15,000.00	0.00	14,590.29	0.00	409.71	3
30430	001	TRAFFIC ANALYSIS ENGINEER STUDIES	30,000.00		832.50		29,167.50	97
			30,000.00	0.00	832.50	0.00	29,167.50	97
30434	001	STREET LIGHTING	70,000.00				70,000.00	100
			70,000.00	0.00	0.00	0.00	70,000.00	100
30435	006	RANDOLPH WOODS DEV./M-W GREENWAY TR	250,000.00		16,376.00		233,624.00	94
	012	SIDEWALK IMPROVEMENTS	150,000.00				150,000.00	100
			400,000.00	0.00	16,376.00	0.00	383,624.00	96
30437	002	BRIDGE STREET REPAIRS	130,500.00				130,500.00	100
			130,500.00	0.00	0.00	0.00	130,500.00	100
30439	001	OLD LINCOLN HIGHWAY IMPROVEMENTS	650,000.00		1,860.50		648,139.50	100
	002	TRAFFIC SAFETY IMPROVEMENTS	100,000.00				100,000.00	100
	070	PAVING BOROUGH STREETS	315,000.00		106,410.56		208,589.44	66
			1,065,000.00	0.00	108,271.06	0.00	956,728.94	90

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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
30		CAPITAL RESERVE FUND						
30445	001	Parking Facility Improvements			1,594.39		-1,594.39	
			0.00	0.00	1,594.39	0.00	-1,594.39	0
30446	001	STREAMBANK STABILIZATION	844,150.00		6,926.00		837,224.00	99
	002	Drainage Improvements	50,000.00		4,926.50		45,073.50	90
			894,150.00	0.00	11,852.50	0.00	882,297.50	99
30454	001	Park Improvements	25,000.00		10,865.00		14,135.00	57
	002	QUAN PARK IMPROVEMENTS	326,334.00		95,283.05		231,050.95	71
	003	PUMP TRACK	201,500.00		1,489.00		200,011.00	99
			552,834.00	0.00	107,637.05	0.00	445,196.95	81
30455	001	KING STREET- SHADE TREE PLAN	25,000.00		915.00		24,085.00	96
			25,000.00	0.00	915.00	0.00	24,085.00	96
30459	000	SIGNAGE THROUGHOUT THE BOROUGH	50,000.00		103.78		49,896.22	100
	001	Trail Construction	100,000.00				100,000.00	100
			150,000.00	0.00	103.78	0.00	149,896.22	100
30471	000	DEBT SERVICE PRINCIPAL	32,000.00		32,000.00			
			32,000.00	0.00	32,000.00	0.00	0.00	0
30472	000	DEBT SERVICE INTEREST	484.00		40.32		443.68	92
			484.00	0.00	40.32	0.00	443.68	92
30480	8932	GENERAL EXPENSE	5,000.00				5,000.00	100
			5,000.00	0.00	0.00	0.00	5,000.00	100
30	*****	CAPITAL RESERVE FUND	3,559,641.00	0.00	361,842.09	0.00	3,197,798.91	90

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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
35		HIGHWAY AID FUND						
35438	020	MAINTENANCE & REPAIRS - STREETS			25,000.00		-25,000.00	
			0.00	0.00	25,000.00	0.00	-25,000.00	0
35492	000	TRANSFER TO GENERAL FUND	50,000.00				50,000.00	100
			50,000.00	0.00	0.00	0.00	50,000.00	100
35	*****	HIGHWAY AID FUND	50,000.00	0.00	25,000.00	0.00	25,000.00	50
			10,366,015.00	148,342.80	3,716,605.22	0.00	6,649,409.78	64

Legend:

Expenditure Budget Status Report Previewing to your screen

Starting at Fund 01400

MARP03 run by Tiffany Loomis 9 : 53 AM

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
01		GENERAL FUND					
01301	000	REAL ESTATE TAXES (CURRENT)	1,185,244.00	12,543.38	1,128,799.79	56,444.21	95
	001	REAL ESTATE TAXES (PRIOR YEARS)			597.53	-597.53	
	002	REAL ESTATE TAXES (DELINQUENT)	8,000.00	222.30	8,784.88	-784.88	110
	003	INTERIM REAL ESTATE TAXES	3,500.00		1,715.62	1,784.38	49
			1,196,744.00	12,765.68	1,139,897.82	56,846.18	95
01310	000	PER CAPITA TAX (CURRENT)	11,500.00	3,369.01	16,830.01	-5,330.01	146
	001	PER CAPITA TAX (PRIOR YEARS)	3,000.00		836.00	2,164.00	28
	010	REAL ESTATE TRANSFER TAX	184,000.00	20,079.96	231,715.28	-47,715.28	126
	020	EARNED INCOME TAX (CURRENT)	1,600,000.00	80,336.79	896,456.33	703,543.67	56
	021	EARNED INCOME TAX (PRIOR YEARS)	500,000.00	1,600.00	590,566.38	-90,566.38	118
	051	LOCAL SERVICE TAX (CURRENT)	75,000.00	2,328.73	22,161.79	52,838.21	30
	052	LOCAL SERVICE TAX (PRIOR)	50,000.00		53,996.17	-3,996.17	108
			2,423,500.00	107,714.49	1,812,561.96	610,938.04	75
01320	001	BUILDING PERMITS & REGISTRATION	35,000.00	100.00	26,506.76	8,493.24	76
	002	PLUMBING PERMITS & REGISTRATIONS	3,000.00		2,339.50	660.50	78
	003	STREET PERMITS	3,000.00	175.00	1,825.00	1,175.00	61
	004	ZONING & SUBDIVISION PERMITS	5,000.00	525.00	3,550.00	1,450.00	71
	006	FRANCHISE FEE - COMCAST	82,000.00		39,321.88	42,678.12	48
	007	HOUSING & PROPERTY MAINTENANCE FEES	38,000.00	2,000.00	39,350.00	-1,350.00	104
	071	INSPECTION FEES	10,000.00	625.00	4,850.00	5,150.00	49
			176,000.00	3,425.00	117,743.14	58,256.86	67
01321	033	PARKING PERMITS	2,000.00		1,657.00	343.00	83
			2,000.00	0.00	1,657.00	343.00	83
01330	000	VIOLATIONS OF ORDINANCES	3,000.00	806.85	2,804.88	195.12	94
	001	MOTOR VEHICLE CODE VIOL./ CRIMINAL	15,000.00	2,310.23	9,521.85	5,478.15	64
	002	FALSE ALARM PENALTIES	1,000.00		150.90	849.10	15
			19,000.00	3,117.08	12,477.63	6,522.37	66
01341	000	EARNINGS ON INVESTMENTS	12,000.00	8,174.40	53,610.32	-41,610.32	447
			12,000.00	8,174.40	53,610.32	-41,610.32	447
01342	000	RENTS OF PROPERTY	78,750.00	6,567.25	45,070.75	33,679.25	57
			78,750.00	6,567.25	45,070.75	33,679.25	57
01355	002	GRANTS FROM COUNTY FOR SPECIAL PROJ		364,550.00	395,654.87	-395,654.87	
			0.00	364,550.00	395,654.87	-395,654.87	0

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
01		GENERAL FUND					
01362	000	POLICE SPECIAL DUTY	10,000.00		8,937.50	1,062.50	89
			10,000.00	0.00	8,937.50	1,062.50	89
01364	030	SANITATION SERVICES RECYCLE REBATE	1,426.00		737.24	688.76	52
			1,426.00	0.00	737.24	688.76	52
01379	000	MISCELLANEOUS INCOME	35,000.00	515.00	19,292.21	15,707.79	55
	002	PD AUTO. PROT. DEVICE ALARM REGIST.	3,000.00	50.00	1,750.89	1,249.11	58
	003	PD COPIES OF ACCIDENT/MISC. REPORTS	400.00	180.00	435.00	-35.00	109
	004	MISCELLANEOUS TAX CERTIFICATION & D	4,500.00	80.00	3,230.00	1,270.00	72
			42,900.00	825.00	24,708.10	18,191.90	58
01395	000	REFUNDS	3,500.00	114.54	42,622.84	-39,122.84	1218
			3,500.00	114.54	42,622.84	-39,122.84	1218
01	*****	GENERAL FUND	3,965,820.00	507,253.44	3,655,679.17	310,140.83	92

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
08		SEWER FUND					
08341	000	EARNINGS FROM INVESTMENTS	9,000.00	3,680.54	23,146.99	-14,146.99	257
			9,000.00	3,680.54	23,146.99	-14,146.99	257
08364	010	SEWER RENTS	1,018,180.00	22,140.02	506,082.85	512,097.15	50
	011	TAPPING & SEWER CONNECTION FEES	5,717.00		5,170.90	546.10	91
	012	OTHER INCOME - PENALTIES & INTEREST	40,000.00	25.00	475.00	39,525.00	1
			1,063,897.00	22,165.02	511,728.75	552,168.25	48
08	*****	SEWER FUND	1,072,897.00	25,845.56	534,875.74	538,021.26	50

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
30		CAPITAL RESERVE FUND					
30340	000	EARNINGS FROM INVESTMENTS	2,500.00	1,079.95	6,233.52	-3,733.52	249
			2,500.00	1,079.95	6,233.52	-3,733.52	249
30392	001	TRANSFER FROM GENERAL FUND	1,427,799.00		657,980.00	769,819.00	46
			1,427,799.00	0.00	657,980.00	769,819.00	46
30	*****	CAPITAL RESERVE FUND	1,430,299.00	1,079.95	664,213.52	766,085.48	46
35		HIGHWAY AID FUND					
35341	000	EARNINGS FROM INVESTMENTS	1,000.00	245.37	1,638.27	-638.27	164
			1,000.00	245.37	1,638.27	-638.27	164
35355	005	STATE MOTOR LICENSE FUND GRANT	84,646.00		95,535.80	-10,889.80	113
			84,646.00	0.00	95,535.80	-10,889.80	113
35	*****	HIGHWAY AID FUND	85,646.00	245.37	97,174.07	-11,528.07	113
			6,554,662.00	534,424.32	4,951,942.50	1,602,719.50	76

Louis M. Marcelli
Chief of Police

MALVERN BOROUGH POLICE DEPARTMENT



Date: August 1, 2023
To: Mayor Uzman
Members of Borough Council
From: Louis M. Marcelli, Chief of Police
Subject: MONTHLY REPORT – July 2023

During the month of July 2023, Members of the Police Department received 313 calls for service. Of the 313 calls, there was 1- Part I Crime and 2-Part II Crimes. The Members of the Department made 1 Criminal arrest for the month.

Traffic Enforcement:

Traffic Citations –39; Warnings –36; Parking Tickets – 15 and Ordinances – 0.

Alarms:

There were 6 police, 11 fire alarms and 1 EMS alarm.

EMS, Medical and Ambulance:

There was a total of 20 calls.

Accidents:

There were 3 property, 1 hit and run, 0 vehicle versus pedestrian, and 1 reportable crash for the month.

Assistance to Malvern Police Department:

The Police Department received assistance from other Departments on 3 occasions.

1 East First Avenue, Suite 1, Malvern, PA 19355
Police Radio: 610-647-1440 | Office: 610-647-0261 | Fax: 610-647-6166
Email: police@malvern.org

Louis M. Marcelli
Chief of Police

MALVERN BOROUGH POLICE DEPARTMENT



Assistance to Other Departments:

Members of the Department responded to assist other Departments on 11 occasions for miscellaneous police related issues.

House Checks:

There were 14 house checks for the month.

Fingerprinting:

4 individual were printed for employment purposes.

Training:

July 2nd- Officer Capuano completed the online Police One Training course, Decision Making Arcs

July 24th- Defense Tactics training was instructed by Officer Capuano for the following officers: Daniels, Wilson, Hughes, Bury, Keating, Garcia, Corporals Dougherty and Walker, and Chief Marcelli. This is a mandatory annual training required by the state.

July 25th- Corporal Dougherty – Fraudulent Temp Tags –online webinar

July 29th- Officer Martin completed Defensive Tactics during shift with Officer Capuano as instructor

Throughout the month of June, the online Police One training courses for Body Language: Detecting Deceit were completed by the following officers: Capuano and Keating

Throughout the month of June, the online Police One training courses for Interacting with the Mentally as First Responder was completed by the following officers: Wilson, Keating and Capuano

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Louis M. Marcelli
Chief of Police

MALVERN BOROUGH POLICE DEPARTMENT



cc: Tiffany Loomis
Borough Manager

1 East First Avenue, Suite 1, Malvern, PA 19355
Police Radio: 610-647-1440 | Office: 610-647-0261 | Fax: 610-647-6166
Email: police@malvern.org

PUBLIC WORKS SUPERINTENDENT REPORT

July 2023

STREET DEPT:

Trash containers on King Street and all Public Parks are cleaned out weekly on Monday, Wednesday and Friday. Doggie Bags dispenser are filled.

Cleaned storm drains

12 Mark outs were received from Pa One Call and completed.

Repaired various street signs.

Repaired various Pot Holes.

Street sweeper was run thru out Borough.

Repaired various street lights.

Cut grass at all parks and Paoli Battlefield.

Watered flowers on King Street poles every Monday, Wednesday and Friday.

Cleaned out pump house at Randolph Woods.

Cleaned up tree branches that came down from storm.

Trimmed hedge at Borough Hall.

SEWER DEPT:

Pump stations were checked daily.

Pumped 9,724,800 gallons to Valley Forge Sewer Authority.

Cleaned out wet well at pump stations.

Replaced electric valves at Ejector station # 1.

SHOP:

Service and inspection on Police vehicles.

Service on lawn equipment.

Respectfully submitted,
Ira Dutter, Jr.
Superintendent of Public Works

ARPA COMMITTEE RECOMMENDATIONS & EXPENDITURE STATUS AS OF JULY 31, 2023

CATEGORY	TOTAL AMOUNT DESIGNATED TO BE RELEASED	TRANSACTIONS	REMAINING BALANCE	NOTES
<p><u>Borough Hall Renovations including but not limited to:</u> Fence in Police Rear Access - COMPLETED Lighting of Police Area - COMPLETED Upgrade 3 Police Cars w/ Charging Capabilities - COMPLETED Charging Station for Police Cars - COMPLETED Sound System Upgrade - COMPLETED LED Lighting for all Borough Buildings - COMPLETED Upgrade Sound System - COMPLETED</p>	\$ 40,000.00	<p>\$3,000 - Upgrade 3 Police Cars w/ Charging Capabilities - 5/17/2022 (\$2,775 processed for payment in August 2022 for electrical work to be completed)</p> <p>\$13,200 - Fence in Police Rear Access/ Lighting & Camera including electrical work 6/7/2022 (\$4,081.20 & \$2,453.34 processed for payment in August 2022 for electrical work)</p> <p>(Fence Purchase & Installation totaling \$8,122.13 - A deposit of \$4,061.07 was paid July 11, 2022. The remaining balance is paid upon the work being completed - WORK TO BE COMPLETED IN OCTOBER/ NOVEMBER) THE REMAINDER TO BE PAID FROM WORKERS COMPENSTATION INSURANCE GRANT & BUILDING MAINTENANCE IN THE GENERAL FUND.</p> <p>\$1,277.15 paid 9/28 for Light Pole to Stairs.</p> <p>A deposit of \$1,196 was paid in July for the Sound System. The Sound System has been installed and the invoice will be received shortly totaling \$23,449 - Sound System approved by Borough Council on 6/21/2022</p>	\$ 707.24	NONE
<p><u>Library Renovations including but not limited to:</u> Carpet Tiles Painting the Library Foyer Renovations Shared Bathroom Renovations AC System to be repaired</p>	\$ 40,000.00	NONE	\$ 40,000.00	NONE
<p><u>Economic Revitalization including but not limited to:</u> Main Street Manager for King Street Potential WIFI Hot Spots Craft & Mercantile Event - Scheduled for 9/16/22 - COMPLETED Craft & Mercantile Event - Scheduled for 9/15/23 - PENDING</p>	\$ 106,600.00	<p>\$5,000 - Craft & Mercantile Event - 4/5/2022 \$6,000 - MBPA for Lighting Installation - 10/18/2022 \$3,000 - POLICE DETAIL for SURFIN' USA event scheduled for 5/6/2023 ESTIMATE = 5 Hours w/ 6 Police Officers \$5,550 - Craft& Mercantile Event scheduled for 9/15/2023</p>	\$ 87,050.00	<p>WORKING ON MAIN STREET MANAGER INITIATIVE</p> <p>\$400 deducted from spending account total due to Composting Program costing an additional \$800. Split additional cost between two (2) remaining available categories.</p>
<p><u>Public Works Capital Improvement Program including but no limited to:</u> Stormwater Issues - ON GOING 2022 Road Program - COMPLETED</p>	\$ 106,600.00	<p>\$25,000 - 2022 Road Program - 6/7/2022 - PAID IN AUGUST 2022 POST OFFICE STORMWATER PIPE - \$9,500 - INVOICES RECEIVED & PAID WORK COMPLETED ON OCTOBER 11, 2022</p>	\$ 72,100.00	<p>\$400 deducted from spending account total due to Composting Program costing an additional \$800. Split additional cost between two (2) remaining available categories.</p>
<p>Quann Park - COMPLETED</p>	\$ 20,000.00	<p>\$20,000 - Park Improvements for DCNR Grant Match - 4/19/2022 PAID IN AUGUST 2022</p>	\$ 20,000.00	COMPLETED
<p>Composting Program - Originally \$10k was budgeted for this item. \$800 additional funds were needed. \$400 each was deducted from Stormwater and Economic Revitalization to balance the funds that are allowed to spent.</p>	\$ 10,800.00	<p>Borough Council approved the composting pilot program at their January 3, 2023 meeting - \$10,800 Authorized from ARPA Funds \$900 paid as of May 10, 2023</p>	\$ 8,100.00	COMPLETED
<p>Malvern Fire Company - Purchase of EMS Gear COMPLETED</p>	\$ 36,883.00	<p>\$36,883 - EMS GEAR - 10/19/2022</p>	\$ -	COMPLETED

RTKL LOG

Case #	Request Date	Date Received	Requestor	Records Requested	Borough Responder	Response	
						Date	Extension
RTK-2023-001	1/12/2023	1/12/2023	Ed Gallagher	151/153 Old Lincoln Hwy File	Corinne Badman	1/12/2023	N
RTK-2023-002	1/13/2023	1/13/2023	Jeffrey Dill	147 Monument Ave File	Corinne Badman	1/13/2023	N
RTK-2023-003	1/15/2023	1/16/2023	Timothy J. Browne	Year 2022 Permit Log	Tiffany Loomis	1/20/2023	N
RTK-2023-004	1/18/2023	1/18/2023	Danny Fruchter	Sub-Committee Reports given at 1/17/23 Borough Council meeting and Eli Kahn commujnications with the Borough which led to the discussions by the Sub-Committee(s)	Tiffany Loomis	1/20/2023	N
RTK-2023-005	1/20/2023	1/20/2023	Richard Breuer	All written communications with the Chester County Board of Elections or any official of Chester County regarding the Initiative Petition submitted to the Borough on October 20, 2022.	Tiffany Loomis	1/30/2023	N
RTK-2023-006	1/23/2023	1/23/2023	Jennifer Chomko	How much Danny Fructner has cost the Borough on RTK Requests and if any request has yielded any information?	Tiffany Loomis	2/16/2023	Y
RTK-2023-007	1/23/2023	1/23/2023	Chris Buckley	Any report(s), emails, meeting notes, presentations, presentation notes, calendar invites, known communications, physical mail, contracts, agreements regarding Rockwell Associates and/or other known arborist or tree "experts" pertaining to the plot of land for the first ave bike trail or formally known as the pump park.	Tiffany Loomis	3/1/2023	Y
RTK-2023-008	1/24/2023	1/25/2023	Keith Barclay	Any floorplans/building files for 30-32 E. King Street.	Corinne Badman	1/25/2023	N
RTK-2023-009	1/30/2023	1/30/2023	Chris Buckley	Any and all information regarding communication between Chester County Parks and Preservation and any Borough official pertaining to the First Ave Bike Trail, Pump Park, or anything to do regarding that particular parcel of land from September 2022 to present.	Tiffany Loomis	3/1/2023	Y
RTK-2023-010	2/1/2023	2/1/2023	Ali Hart	5/19/2023 Shooting Incident Report that occurred at Charleston Green	Tiffany Loomis	2/8/2023	N
RTK-2023-011	2/2/2023	2/2/2023	Joe Lorusso	All emails from 1/1/19 thru 2/3/2023 any Malvern Borough officials/ employees to Dan Daley, Shelly Georgopolos, Mark Hincley, Keri Hincley, Amanda Snyder, Erika Gross, Bob O'Neil, Melissa Kiely, Jonathan Georgopolos, Scott Snyder, Suzanne Lowe, Suzanne Clancy, Chris Scott, Samuel Song, Soo Park, Greater Valley Mountain Bike Team, Wendy Dembrak, Matthew Mcquire, Corrine Badman.	Tiffany Loomis	2/24/2023	y
RTK-2023-012	2/3/2023	2/3/2023	Joe Lorusso	Provide all contracts over the prior 3 year period beginning January 1, 2020 that did not require advertising in one newspaper in general circulation and executed by the Borough and signed by the Borough Manager and/or the council president. Including all email or other correspondence before and after the contract was signed with the company. Provide all records related to the above described contracts as to the requirement that the Borough Manager and council reward contracts to the the lowest qualified and responsible bidder.	Tiffany Loomis	2/24/2023	Y
RTK-2023-013	2/3/2023	2/3/2023	Joe Lorusso	All documents describing the purchasing system established under Section 25-19 of the Malvern Administrative Code, including all regulations, policies and procedures covering the acquisition of goods and services by the Borough. It is not necessary to produce portions of the Home Rule Charter, the Administrative Code, or any Pennsylvania statutes.	Tiffany Loomis	3/10/2023	y
RTK-2023-014	2/8/2023	2/8/2023	Kenneth Graham	All police reports filed between 5/2019 and 8/2021 by Jane Graham 1012 Charleston Greene	Corinne Badman	2/10/2023	N
RTK-2023-015	2/12/2023	2/15/2023	Jojo Miller	Body Camera Footage of 5/19/2022 shooting that involved MBPD at Charleston Greene	Tiffany Loomis	2/23/2023	N
RTK-2023-016	2/15/2023	2/15/2023	Frank Ortner	Tidewater SALDO File	Tiffany Loomis	2/15/2023	N
RTK-2023-017	2/21/2023	2/21/2023	Chris Buckley	The total amount the Borough has spent on the Pump Track and Bike Trail concepts, from when the idea was first spoke about/brought up through Feruary 2023. This should include all and any expenses incurred by the Borough (internal expenses and third party/contractors/vendors/etc). Asked in the form of a question.	Tiffany Loomis	2/24/2023	N
RTK-2023-018	2/21/2023	2/21/2023	Timothy J. Browne	Copies of all Commercial and Residential electrical permits issue from 1/1/2023 to 1/31/2023 in electronic format.	Tiffany Loomis	2/24/2023	N
RTK-2023-019	2/24/2023	2/24/2023	Chris Buckley	A copy of all invoices received and/or paid by Malvern Borough from 2015 until February 24, 2023 related to the Pump Park and/or Bike Trail Project.	Tiffany Loomis	3/31/2023	Y
RTK-2023-020	3/8/2023	3/8/2023	Danny Fruchter	For the Year 2023: The accounting including all sources of income and receivers of all expenditures, for each Charity campaign in which the Malvern Police participated.	Corinne Badman	4/13/2023	Y

RTKL LOG

								Response	
Case #	Request Date	Date Received	Requestor	Records Requested	Borough Responder	Date	Extension		
RTK-2023-033	5/11/2023	5/11/2023	Richard Breuer	<p>1) All reports of the Finance & Administration Committee/Subcommittee, Public Safety Committee/Subcommittee, and Public Works Committee/Subcommittee as approved by Borough Council from April 19, 2022 through the present date.</p> <p>2) All written materials provided to members of the Finance & Administration Committee/Subcommittee, Public Safety Committee/Subcommittee, and Public Works Committee/Subcommittee with respect to matters coming before those committees/subcommittees from January 1, 2021 through the present date.</p> <p>3) All written communications to or from members of the Finance & Administration Committee/Subcommittee, Public Safety Committee/Subcommittee, and Public Works Committee/Subcommittee with respect to matters coming before those committees/subcommittees from January 1, 2021 through the present date.</p> <p>4) The following documents, with respect to any litigation matter in which the Borough was a party at any time from January 1, 2016 to the present date. For 2 the purposes of this request, "litigation matter" shall mean any case in any court or any administrative or quasi-judicial body. (a) All papers filed as of record with the court or administrative or quasi-judicial body.</p> <p>(b) All papers whereby the matter was settled or terminated.</p>	Tiffany Loomis	6/15/2023	YES		
RTK-2023-034	6/19/2023	6/19/2023	David Cohen	Conditional Use Permit and Site Plan for 207 Pennsylvania Avenue	Corinne Badman	6/20/2023	No		
RTK-2023-035	6/26/2023	6/26/2026	Matthew Cyronak	All records and documents related to the planning, design and construction of the T-ball field adjacent to the tennis courts located on the Paoli Memorial Association (PMA) grounds are requested. This includes, but is not limited to, emails, minutes, and other written communication exchanged between the PMA, Malvern Borough, Chester Valley Little League, and the Tidewater Homeowners Association. The request covers the period from the planning of the T-ball field (circa 1998-1999) to the present.	Corinne Badman	8/1/2023	YES		
RTK-2023-036	7/19/2023	7/19/2023	Danny Fruchter	Chief of Police reports to Council for May and June, 2023	Corinne Badman	7/21/2023	No		
RTK-2023-037	7/19/2023	7/19/2023	Danny Fruchter	<p>Mark Niemiec gave the Public Works Committee report to Council on July 18, 2023. He cited a Randolph Woods Consultant (or Borough Engineer report) that found that the plot of land adjacent to the Firehouse parking lot (also known as Option B during the bike Park controversy) was declared a wetland by the consultant (or engineer). Please send a complete copy (or copies if more than one communication) of the communications, reports, or notes of verbal communications, conversations, etc regarding this topic.</p> <p>RESPONSE DUE AUGUST 23, 2023</p>	Tiffany Loomis	7/26/2023	YES		
RTK-2023-038	7/21/2023	7/21/2023	Danny Fruchter	Borough engineer Dan Daley's written comments and any other communications among Borough officials on Eli Kahn's sketch plans for his Quaker Lane approx. 10 acre property.	Tiffany Loomis	7/28/2023	No		
RTK-2023-039	8/3/2023	8/3/2023	Cathy Swanson	I represent a client looking at the properties for sale in Malvern Borough at 18 E. King and 22 E. King. We would like to see if there are any building plans available for review or any kind of information available regarding the buildings as they appear to have been built in 1910-1925 range with additions in 1987-2005 range. I can stop into the Borough on Monday morning the 7th to review in person documents and select pertinent ones for copies to be made. Thank you!	Corinne Badman	8/4/2023	No		
RTK-2023-040	8/7/2023	8/7/2023	David E. Samuel	Records on property for sale at 122 W. King Street, Malvern, PA	Corinne Badman				
RTK-2023-041	8/7/2023	8/7/2023	David E. Samuel	Records on property for sale at 324 E. King Street, Malvern, PA	Corinne Badman				

RESOLUTION NO. 848

**A RESOLUTION OF BOROUGH COUNCIL OF THE BOROUGH OF MALVERN,
CHESTER COUNTY, PENNSYLVANIA, APPROVING THE SALE OR DISPOSITION
OF CERTAIN BOROUGH OWNED VEHICLES**

WHEREAS, pursuant to Section 25-21 of the Code of Ordinances of the Borough of Malvern, Pennsylvania, the sale of unneeded, obsolete, or surplus equipment or supplies with a value of more than \$1,000.00 shall take place with the approval of the Borough Council of the Borough of Malvern, Chester County, Pennsylvania (the "Borough"), except in certain limited circumstances; and

WHEREAS, pursuant to section 1201.2 of the Pennsylvania Borough Code, 8 Pa.C.S. section 1201.2, a borough may sell and/or dispose of borough owned personal property via electronic online auction sale and competitive bidding; and

WHEREAS, on December 20, 2022, Borough Council, as part of the budget approval process, approved the sale of two surplus and unneeded Borough owned vehicles (the "Vehicles"), as more fully described in Exhibit "A" hereto; and

WHEREAS, the Vehicles subsequently were placed and advertised for sale, via electronic online auction sale, on Municibid, an electronic online auction sale website, and bids were received for the Vehicles that are equal to or in excess of fair market value; and

WHEREAS, Borough Council desires to authorize and formally approve the sales of the Vehicles to the respective winning bidders, as set forth in Exhibit "A" hereto; and

WHEREAS, the Borough intends to convey and release the Vehicles to the respective winning bidders, as set forth in Exhibit "A" hereto, for a total selling price of \$25,800.01.

NOW, THEREFORE, IT IS HEREBY RESOLVED by Borough Council that the sales of the Vehicles to the winning bidders, as set forth in Exhibit "A" hereto, are approved.

This 15th day of August, 2023.

Amy E. Finkbiner, Ph.D., President

Approved by the Mayor,

this 15th day of August, 2023.

Zeyn B. Uzman, Mayor

Enacted,

This 15th day of August, 2023.

Tiffany M. Loomis, Secretary

Exhibit "A"

2014 Dodge Ram Pickup Truck

VIN/1C6RR7XT6ES241408

Police Vehicle

Sold to: Radnor Township Police Department
301 Iven Avenue
Wayne, PA 19087

Winning Bid: \$10,000.01

2008 Ford F-350 Truck

VIN/1FTWF31538ED12459

Public Works Vehicle

Sold to: John Kane
3130 Wilmont Drive
Tarleton
Wilmington, DE 19810

Winning Bid: \$15,800.00

**BOROUGH OF MALVERN,
CHESTER COUNTY, PENNSYLVANIA**

ORDINANCE NO. 2023-03

**AN ORDINANCE AMENDING CHAPTER 139 OF THE CODE OF
ORDINANCES OF THE BOROUGH OF MALVERN, PENNSYLVANIA,
ENTITLED "PARKS and RECREATION", TO PROHIBIT CERTAIN
ACTIVITIES AND ACTIONS IN CERTAIN BOROUGH PARKS.**

WHEREAS, the Borough of Malvern (“Borough”) is a municipality in the Commonwealth of Pennsylvania organized and governed according to its Home Rule Charter; and

WHEREAS, Article I, Section 103, of the Borough’s Home Rule Charter grants the Borough any power or function not denied it by the Constitution of the Commonwealth of Pennsylvania, by the Pennsylvania General Assembly, or by its own Home Rule Charter; and

WHEREAS, the Pennsylvania General Assembly has granted unto boroughs certain powers as enumerated under the Borough Code, 8 Pa. C. S. A. Section 101, et seq.; and

WHEREAS, the Borough Code authorizes Borough Council to regulate, among other things, the following: (1) recreation places [Section 2701(a)]; (2) the general regulation of nuisances and protections for health, safety, and general welfare of the public [Sections 1202 (4) and 1202(5)]; and (3) such other authority generally granted under the Borough Code, 8 Pa.C.S.A. Section 101, et seq.; and

WHEREAS, the Borough has been granted broad powers under its Home Rule Charter at Article I, Section 103.B, and under the Borough Code at Section 1202, 8 Pa. C.S.A. Section 1202, generally, to act for the benefit of the public welfare; and

WHEREAS, the Borough owns the following parks and recreation places, which constitute “Recreation places”, as defined in the Borough Code at 8 Pa. C.S.A. Section 2700: (1) that certain approximate 40.01 acre parcel located off South Warren Avenue, being Chester County UPI #2-7-34.1, and commonly known as the “Paoli Battlefield”; (2) that certain approximate 38.20 acre portion of Chester County UPI # 2-4-361, and which is subject to a conservation easement in favor of the Willistown Conservation Trust, Inc., recorded in the Office of Recorder of Deeds of Chester County, Pennsylvania, at Book 5068, Page 1278, *et seq.*, and known as “Randolph Woods”; and

WHEREAS, Borough Council has determined that, in order to protect the and promote the health, safety, and welfare of the citizens, and to protect the natural features of environmentally significant areas of the aforesaid places, certain activities and/or actions should be prohibited within the Paoli Battlefield, and Randolph Woods, as more fully set

forth within; and

WHEREAS, Article III, Section 301.A(8) of the Borough’s Home Rule Charter requires that amendments to ordinances to promote, benefit, and protect the health, safety, and welfare of the citizens shall be by ordinance; and

WHEREAS, Borough Council has determined that the adoption of this Ordinance is necessary to further promote, benefit, and protect the public’s health, safety, and welfare.

NOW THEREFORE, IT IS HEREBY ORDAINED AND ENACTED BY THE BOROUGH AS FOLLOWS:

Section 1. Chapter 139-2. *Unlawful acts*, of the Malvern Borough Code, is hereby amended to add the following subsections to section A thereof:

(27) In addition to the prohibitions set forth in subsection 139-2.A(11), to use and/or operate, within Randolph Woods or the Paoli Battlefield, a pedalcycle, as that term is defined in the Pennsylvania Vehicle Code.

Section 2. Severability. If any sentence, clause, section, or part of this Ordinance is for any reason found to be unconstitutional, illegal, or invalid, such unconstitutionality, illegality, or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections, or parts hereof. It is hereby declared the intent of Borough Council that this Ordinance would have been adopted had such unconstitutional, illegal, or invalid sentence, clause, section, or part thereof not been included therein.

Section 3. Repealer. All ordinances or parts of ordinances conflicting with any provision(s) of this Ordinance are hereby repealed insofar as the same affects this Ordinance.

Section 4. Effective Date. This Ordinance shall become effective upon enactment as provided by law and Article III, Section 304, of the Borough’s Home Rule Charter.

ORDAINED by Borough Council

this ____ day of _____, 2023

Amy Finkbiner, PhD, President

APPROVED by the Mayor

this ____ day of _____, 2023

Zeyn Uzman, Mayor

ENACTED,

this ____ day of _____, 2023

Tiffany M/ Loomis,
Secretary/ Borough Manager