

AGENDA

REGULAR MEETING
BOROUGH COUNCIL
MALVERN BOROUGH

January 17, 2023
7:30 PM

Virtual Meeting Participation Option

This evening's meeting of Malvern Borough Council allows for a virtual meeting option via Zoom. The information on how to participate virtually via telephone or video conferencing is provided below.

Borough Council Meeting Dial-In Information: 1-877-853-5247 (toll-free)

Meeting link: <https://us02web.zoom.us/j/84197019623>

When prompted, enter the following meeting ID, followed by the “#” symbol: 841 9701 9623. You will be placed in the waiting room and admitted by the host.

To unmute if using audio via telephone, please enter *6.

Malvern Borough is not liable for any computer security problems that participants may experience.

PRESIDING: Amy Finkbiner, Ph.D., President

INVOCATION: Zeyn B. Uzman, Mayor

PLEDGE OF ALLEGIANCE TO THE FLAG

1. ROLL CALL:
Council President Finkbiner
Council Vice-President Bones
Council Member Frederick
Council Member Laney
Council Member Niemiec
Council Member Phillips
Council Member Riccetti
Mayor Uzman

2. APPROVAL OF AGENDA:

MOTION: To approve the agenda for the January 17, 2023 meeting of Borough Council as presented.

3. ANNOUNCEMENTS

- a. Anyone present who is recording the meeting shall announce so at this time, in accordance with Resolution No. 840.
- b. As a courtesy, if you are participating via Zoom, please turn your camera on while speaking.
- c. The Parks & Recreation Committee is hosting S'more in the Park located at Burke Park on Saturday, January 21, 2023 from 3PM to 5PM.

- d. The Malvern Business Professional Association is hosting Spread the Love Event located on King Street on Saturday, February 11, 2023 from 1PM to 4PM.
- e. Malvern Borough was awarded a \$324,800 grant on January 12, 2023 from the Pennsylvania Department of Conservation and Natural Resources for Randolph Woods. The work proposed includes renovation of the access drive; installation of a pavilion, fencing and gates; ADA access improvements, landscaping, a project sign and other related site improvements.

4. MINUTES & REPORTS

a. APPROVAL OF MINUTES

MOTION: To approve the minutes of the regular meeting held on Tuesday, January 3, 2023 as presented.

b. APPROVAL OF REPORTS

MOTION: To approve the Treasurer's Report, the Sub-Committee Reports for Finance and Administration, Public Safety, and Public Works, the Chief of Police Report, the Code Enforcement Department Reports, the Superintendent of Public Works Report, the Assistant Manager's Report, and the Manager's Report for the month of December 2022, as submitted.

c. BOROUGH COUNCIL SUB-COMMITTEE REPORTS

- Finance & Administration
- Public Safety
- Public Works

5. SPECIAL BUSINESS

a. NIGHT MARKET BY CRAFT & MERCANTILE

MOTION: To authorize the Borough Solicitor to review the proposed contracts to authorize the Night Market event in March 2023 and release funds from the American Rescue Act Funds not to exceed \$5,550.

Christy Campli is the owner of Growing Roots Partners, the event organizer for the Farmers Market in Burke Park. Growing Roots has developed a proven successful concept called Craft & Mercantile that held the Night Market event in September 2022 at Burke Park for the community with resounding success.

b. APPOINTMENT OF DEPUTY EMERGENCY MANAGEMENT COORDINATOR (EMC)

In accordance with Title 35, an EMC is appointed by the Governor upon recommendation of the executive officer of the governing body of the municipality. Corinne J. Badman has been appointed as the EMC upon this regulations coming into effect.

Mr. William Wilfong, IV is the Borough's Building & Code Official, as well as Fire Marshal. He is an active member of Civil Air Patrol of which these services, but his appointment as Deputy EMC, will be readily available for Malvern Borough providing search and rescue services. The Borough Manager will provide a summary of Mr. Wilfong's qualifications.

c. MAUGER-GIVNISH FUNERAL HOME REIMBURSEMENT REQUEST

Mr. Fran Givnish is requesting to be reimbursed for \$594.80 by Malvern Borough for the requirement to plant two (2) shade trees located on Monument Avenue at 24 Monument Avenue located within the Shade Tree Protection Zone. Two (2) shade trees were removed

and the Shade Tree Commission approved the application submission to remove the trees requested contingent upon four (4) replacement shade trees being planted.

Borough Council will seek advisement from the Borough Solicitor to further advise on this request.

d. CONDITIONAL USE HEARING FOR 434 HIGHLAND AVENUE – APPLICATION #CU-2023-01

- **PUBLIC HEARING:** Council President Finkbinder announces that Borough Council will now open a public hearing to consider to consider the conditional use application of Jeremy and Dana Marie Harrison for conditional use approval pursuant to Section 220-602(A)(5) of the Malvern Borough Zoning Ordinance (“Maximum building coverage”) to construct a residential dwelling with building coverage of 25% at the property located at 434 Highland Avenue. The Planning Commission recommended approval at their January 5, 2023 meeting contingent upon all Zoning requirements are in compliance with the Malvern Borough Zoning Code and two (2) shade trees be planted. The Notice of Public Hearing was published in the January 11, 2023 edition of the Daily Local News.

- **ADOPTION – CONDITIONAL USE APPROVAL FOR 434 HIGHLAND AVENUE**

MOTION: To approve Application #CU-2023-01 pursuant to Section 220-602(A)(5) of the Malvern Borough Zoning Ordinance (“Maximum building coverage”) to construct a residential dwelling with building coverage of 25% at the property located at 434 Highland Avenue contingent upon the Malvern Borough Planning Commission’s recommendations.

6. UNFINISHED BUSINESS

a. COMPOSTING PILOT PROGRAM – CRITERIA DISCUSSION

Mrs. Tiffany Brouillet, a member of the Malvern Borough EAC, presented a composting program proposal to Borough Council on October 4, 2022, to consider implementing and approving a composting pilot program for consideration to include in the Borough’s Trash Program. The American Rescue Plan Act Committee recommended on April 22, 2022 that ten thousand dollars (\$10,000) be authorized by Borough Council towards a composting pilot program for the Borough. Back to Earth Compost Crew has made a proposal for fifty (50) residents to take part in the initiative starting as of January 1, 2023 for a one (1) year program costing eighteen dollars (\$18) a month for a total cost of ten thousand eight hundred dollars (\$10,800).

The Borough Council authorized ten thousand dollars eight hundred dollars (\$10,800) in American Rescue Plan Act funds to implement a pilot composting program as presented at their January 3, 2023 meeting and requested that criteria for the program be developed by the next Borough Council Meeting.

Borough Council will discuss and direct the criteria for the composting program regarding the selection of the fifty (50) participants. The Public Works and Finance & Administration Sub-Committee(s) suggested that the selection process be completed through a random lottery selection with a Constant Contact notification at their last scheduled meeting(s).

b. ZONING HEARING BOARD

There are no new Zoning Hearing Board Applications before the Zoning Hearing Board.

7. NEW BUSINESS

a. 209 OLD LINCOLN HIGHWAY – SALE OF BOROUGH OWNED PROPERTY

209 Old Lincoln Highway is located at the cross streets of Old Lincoln Highway and Bridge Street across from Herzak Park owned by Malvern Borough. Borough Council will discuss if there is interest to sell the property. The Public Works and Finance & Administration Sub-Committee(s) suggested that this parcel be listed for sale through a bid process at their last scheduled meeting(s).

b. RELEASE OF ADDITIONAL INFORMATION TO THE PUBLIC REGARDING BOROUGH COUNCIL MEETING AGENDA ITEMS

Borough Council will discuss if supporting materials to action items on their Borough Council meeting agendas will be released to the public prior to the meeting as part of the public packets distributed via Constant Contact. The Public Works and Finance & Administration Sub-Committee(s) suggested that these items be included in the public's information packets at their last scheduled meeting(s).

8. PUBLIC FORUM

Citizens/taxpayers are invited to bring before Borough Council any item not on the agenda.

9. ADJOURNMENT

REGULAR MEETING

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MALVERN BOROUGH
1 East First Avenue
Malvern, PA 19355

January 3, 2023
7:30 PM

PRESIDING: Amy Finkbiner, Ph.D., President

INVOCATION: Zeyn B. Uzman, Mayor

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

PRESENT

Council President Finkbiner
Council Vice-President Bones
Council Member Laney
Council Member Niemiec
Council Member Phillips
Council Member Riccetti
Zeyn B. Uzman, Mayor

ABSENT:

1. APPROVAL OF AGENDA

A motion was made by Council Member Laney, seconded by Council Member Niemiec, carried by a vote of 7-0, to approve the agenda for the December 20, 2022 meeting as presented.

2. ANNOUNCEMENTS

Council President Finkbiner asked in accordance with Resolution No. 840 if any member of the audience was recording the meeting. Several people recorded the meeting.

Council President Finkbiner requested as a courtesy, if you are participating via ZOOM, please turn on your camera while speaking.

Council President Finkbiner announced that Borough Council met in executive session prior to this evening's meeting, with the Borough Solicitor, to discuss pending litigation and legal matters of the Borough.

Council President Finkbiner announced that Brian Walker of the Environmental Advisory Council submitted his resignation in an email dated Wednesday, December 28, 2022 due to his work and travel schedule. The vacancy will be advertised on the Malvern Borough Website and the individual appointed shall fill a term set to expire on January 1, 2026. Council Vice President Bones thanked Mr. Walker for his service to the Borough.

Council President Finkbiner announced that the Borough Office is closed on Monday, January 16, 2023 in recognition of the Martin Luther King, Jr. Day Holiday.

3. MINUTES & REPORTS

a. APPROVAL OF MINUTES

A motion was made by Council Member Laney, seconded by Council Member Niemiec, and carried by a vote of 7-0, to approve the minutes from the Tuesday, December 20, 2022 regular meeting of Borough Council as amended per Mr. Danny Fruchter's comments regarding a joint policing venture.

Borough Manager Loomis announced that Christmas tree pick-up will occur on Saturday, January 7, 2023 and requested that trees be placed curbside by 9:30AM.

b. BOROUGH COUNCIL SUB-COMMITTEE REPORTS

The Finance & Administration, Public Safety, and Public Works Sub-Committees have not met since the last Borough Council meeting.

4. SPECIAL BUSINESS

a. SCHEDULE OF FEES – RESOLUTION NO. 842

Council President Finkbiner explained that the proposed fee schedule is the same as Year 2022, with the exception of McMahon Associates, Inc. regarding their hourly rates for traffic engineering. The hourly rate has been raised by five dollars (\$5). The Borough Manager, Building Code Official, and staff will be researching surrounding municipalities in year 2023 to evaluate the Borough's Fee schedule for year 2024 providing recommendations accordingly.

A motion was made by Council Member Laney, seconded by Council Member Phillips, and carried by a vote of 7-0, to adopt Resolution No. 842, establishing fees for services for Malvern Borough for Year 2023.

b. REQUEST FOR PROPOSAL FOR INDEPENDENT AUDITING SERVICES FOR FISCAL YEARS 2022 & 2023

President Finkbiner explained that George Fieo, CPA of Peterson, Fieo, & Co. LLP will no longer be offering auditing services for fiscal years 2022 and 2023.

A motion was made by Council Member Phillips, seconded by Council Vice President Bones, and carried by a vote of 7-0, to authorize the Borough Manager to request proposals for independent auditing services for fiscal years 2022 and 2023, with the selection to be made by Borough Council on February 7 pursuant to Section 25-22 of the Administrative Code of the Borough.

c. CITIZEN COMMITTEE APPOINTMENT CONSIDERATIONS

A motion was made by Council Member Phillips, seconded by Council Member Frederick, and carried by a vote of 6-0, to reappoint Angela Riccetti to the Park and Recreation Committee for a (five) 5 year term to expire on January 1, 2028. Council Member Riccetti abstained from the vote.

A motion was made by Council Member Phillips, seconded by Council Member Niemiec, and carried by a vote of 7-0, to reappoint Zoe Warner, Ph.D. to the Environmental Advisory Council for a (three) 3 year term to expire on January 1, 2026.

5. UNFINISHED BUSINESS

a. COMPOSTING PILOT PROGRAM PROPOSAL BY THE MALVERN BOROUGH ENVIRONMENTAL ADVISORY COUNCIL (EAC) – BACK TO EARTH COMPOST CREW CONTRACT

Council President Finkbiner explained that Mrs. Tiffany Brouillet, a member of the Malvern Borough EAC, presented a composting program proposal to Borough Council on October 4, 2022, to consider implementing and approving a composting pilot program for consideration to include in the Borough's Trash Program. The American Rescue Plan Act Committee recommended on April 22, 2022 that ten thousand dollars (\$10,000) be authorized by Borough Council towards a composting pilot program for the Borough. Back to Earth Compost Crew has made a proposal for fifty (50) residents to take part in the initiative starting as of January 1, 2023 for a one (1) year program costing eighteen dollars (\$18) a month for a total cost of ten thousand eight hundred dollars (\$10,800).

Colleen Colicky, the owner of Back to Earth Compost Crew, reviewed the contract terms with Borough Council.

Borough Council discussed that they are in favor of moving quickly on this project, having the Environmental Advisory Council give criteria recommendation on how best to pick participants, and the best way to distribute the program information.

Ms. Tiffany Brouillet commented that is important to move quickly on the program.

Mr. Danny Fruchter inquired why the Environmental Advisory Council needs to provide feedback and commented on the selection process of the participants. Borough Council replied that this program was recommended by this Committee.

Mr. John Buckley commented on the selection process of the participants.

Mr. Ryan Miller requested that an interest email be sent to the public on file regarding their interest in participating.

Borough Council agreed that Council President Finkbiner, Council Member Phillips, and Ms. Tiffany Brouillet to research the best criteria for selecting participants and report back in two (2) weeks to Borough Council at their next January 17, 2023 meeting.

A motion was made by Council Member Phillips, seconded by Council Member Niemiec, and carried by a vote of 7-0 to authorize ten thousand dollars eight hundred dollars (\$10,800) in American Rescue Plan Act funds to implement a pilot-composting program as presented.

b. FIRST AVENUE BIKE TRAIL PARK STATUS UPDATE

Council President Finkbiner announced that the Borough Manager and Borough Engineer will give an update on the First Avenue Bike Trail Park regarding the stakeholder meeting that was held with the Malvern Fire Company and a presentation will be given of the revised plan.

The Borough Engineer presented a proposed plan that will be posted on the Borough Website for the revised bike trail, as well as addressed another site proposed by some residents as "Option B."

Borough Council discussed the important of this park, the entrance to Randolph Woods, the health of the property, the current state of the property, Option B, the stakeholder meetings held to date, and the Fire Company's position regarding the development of this property.

Borough Manager Loomis explained that a tree and invasive species analysis will be performed by Rockwell & Associates to formally evaluate the health of the property.

Mr. John Buckley commented on parking.

Mr. Frank Ortner commented on the petition process and that he is in favor of the revised proposed bike trail.

Mr. Adam Grimes read a statement that will be kept on file at the Borough Building.

Mr. David Nassar commented on open space and grant funding.

Mrs. Shelly Georgeopolus commented on the activity that can be noticed taking place in parks when a property is located adjacent to such.

Mr. Mike Martin comments on the trees and Option B.

Mr. Joe Lorusso commented on a viable woodlands and Option B.

Mr. Danny Fruchter inquired about Option B.

Mr. John Georgeopolus commented on kids not being able to ride their bikes somewhere safe in Malvern Borough.

Borough Council will update the public as this process of the First Avenue Bike Trail Park moves forward.

c. ORDINANCE NO. 2022-3: ENACTMENT OF ORDINANCE FOR CONSERVATION EASEMENT CONCERNING RANDOLPH WOODS FOR PARCEL 2-4-361

Council President Finkbiner explained that a petition was filed with Malvern Borough on October 20, 2022 proposing an ordinance for a conservation easement on property that is planned for a Bike Trail owned by Malvern Borough, parcel 2-4-361. 322 petition signatures were obtained and 280 petition signatures were accepted as permissible. Section 1103 of the Home Rule Charter permits registered voters of the Borough to file a petition to propose legislation to Borough Council. Borough Council held a public hearing on December 6, 2022 and took this matter under advisement by the Borough Solicitor. Borough Council has sixty (60) days from the time of the Borough Manager's determination to render a decision on the proposed ordinance. The Borough Manager accepted the petition on November 9, 2022 and a decision is required by January 8, 2023 from Borough Council.

Council President Finkbiner explained that Borough Council held a public hearing on December 6, 2022 and took this matter under advisement by the Borough Solicitor. Borough Council has sixty (60) days from the time of the Borough Manager's determination to render a decision on the proposed ordinance. The Borough Manager accepted the petition on November 9, 2022 and a decision is required by January 8, 2023 from Borough Council.

REGULAR MEETING

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Borough Manager Loomis read a statement that was sent to Borough Council attention regarding this matter from Ms. Erika Gross. A copy of the statement is on file at the Borough Building. A motion was made by Council Member Phillips, seconded by Council Vice President Bones Niemiec, and carried by a vote of 7-0 to deny the proposed ordinance as presented.

d. ZONING HEARING BOARD

Council President Finkbiner announced that there are no new Zoning Hearing Board applications before the Zoning Hearing Board.

6. NEW BUSINESS

7. PUBLIC FORUM

Mr. Danny Fruchter read a statement and commented on the Mayor and Malvern Borough Police Department.

8. ADJOURNMENT

All business having been discussed, a motion was made by Council Vice President Bones, seconded by Council Member Phillips, and carried by a vote of 7-0, to adjourn the meeting at 9:33PM

Respectfully submitted,
Tiffany M. Loomis
Borough Manager/Secretary

Malvern Borough Accounts Payable

Report Date 01/13/23

Expenditure Budget Status Report
GL Period 2212

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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
01 GENERAL FUND								
01400	000	BORO COUNCIL & MAYOR COMPENSATION	9,600.00	2,100.00	8,400.00		1,200.00	13
	001	SALARY - SECRETARY/MANAGER	77,000.00	7,615.30	71,499.12		5,500.88	7
	002	SALARY - TREASURER/ADMIN. ASST.	50,782.00	5,859.42	52,148.72		-1,366.72	-3
	003	ASSISTANT MANAGER	25,500.00	5,885.29	41,131.62		-15,631.62	-61
	021	SALARY & WAGES - CLERKS	11,250.00	1,298.01	9,112.12		2,137.88	19
	033	TELEPHONE & COMMUNICATIONS	7,500.00	697.43	8,012.64		-512.64	-7
			181,632.00	23,455.45	190,304.22	0.00	-8,672.22	-5
01401	000	REAL ESTATE TAX REFUNDS	8,000.00		5,495.46		2,504.54	31
			8,000.00	0.00	5,495.46	0.00	2,504.54	31
01402	020	MATERIALS & SUPPLIES	4,000.00	52.59	4,460.19		-460.19	-12
	021	CONFERENCES, SEMINARS, MEETINGS	5,500.00	325.00	2,945.65		2,554.35	46
	022	DUES & MEMBERSHIPS	4,000.00		4,007.07		-7.07	-0
	023	OFFICE EQUIP. MAINTENANCE & EXPENSE	18,000.00	1,037.96	16,273.17		1,726.83	10
	024	GENERAL EXPENSE	22,500.00	1,051.89	23,034.96		-534.96	-2
	025	ADVERTISING & PRINTING	12,000.00	460.54	8,627.49		3,372.51	28
	030	AUDITING SERVICES	15,000.00		12,970.00		2,030.00	14
			81,000.00	2,927.98	72,318.53	0.00	8,681.47	11
01403	012	COMMISSIONS-EARNED INC. TAX COLL.	20,000.00		17,805.98		2,194.02	11
	013	EIT TAX COLLECTION STUDY GROUP EXP	500.00		391.58		108.42	22
	014	GENERAL EXPENSE	500.00		65.36		434.64	87
			21,000.00	0.00	18,262.92	0.00	2,737.08	13
01404	000	LEGAL SERVICES	130,000.00	11,831.50	148,490.34	11,577.50	-42,275.34	-33
	002	LEGAL SERVICES-RIGHT-TO-KNOW	6,000.00	6,191.20	59,883.90	5,050.50	-63,984.90	-1000
			136,000.00	18,022.70	208,374.24	16,628.00	-106,260.24	-78
01406	200	WORKERS COMPENSATION	10,950.00		11,705.02		-755.02	-7
	220	INCOME PROTECTION INSURANCE	2,938.00	160.96	2,161.78		776.22	26
	221	GROUP LIFE INSURANCE	1,647.00	79.38	1,101.06		545.94	33
	222	HOSPITALIZATION INSURANCE	64,179.00	4,069.67	59,483.49		4,695.51	7
	223	DENTAL CARE INSURANCE	3,862.00		3,352.45		509.55	13
	224	SOCIAL SECURITY TAX- BOROUGH	31,534.00	3,044.45	23,660.67		7,873.33	25
			115,110.00	7,354.46	101,464.47	0.00	13,645.53	12
01407	021	OFFICE SUPPLIES	12,000.00		3,616.69		8,383.31	70
	022	COMPUTER SUPPLIES	7,000.00	169.98	3,961.18		3,038.82	43
	025	REPAIRS AND MAINTENANCE	12,000.00	1,225.00	20,186.95		-8,186.95	-68
	026	SMALL TOOLS AND MINER EQUIPMENT	3,000.00	341.59	3,306.03		-306.03	-10
			34,000.00	1,736.57	31,070.85	0.00	2,929.15	9

Malvern Borough Accounts Payable

Report Date 01/13/23

Expenditure Budget Status Report
GL Period 2212

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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
01		GENERAL FUND						
01408	000	ENGINEERING SERVICES	65,000.00	8,605.00	21,306.00		43,694.00	67
			65,000.00	8,605.00	21,306.00	0.00	43,694.00	67
01409	020	MATERIALS & SUPPLIES	4,000.00	794.20	4,309.07		-309.07	-8
	021	UTILITIES	30,000.00	1,809.62	32,729.16	-32.00	-2,697.16	-9
	022	GENERAL EXPENSE	3,000.00		3,433.22		-433.22	-14
	023	MAINTENANCE & REPAIRS	45,000.00	2,084.51	52,326.33	-80.00	-7,166.33	-16
	024	ALARM SYSTEM EXPENSE		444.00	953.16		-953.16	
			82,000.00	5,132.33	93,750.94	-112.00	-11,558.94	-14
01410	010	SALARY - CHIEF OF POLICE	136,597.00	15,761.28	136,597.79		-0.79	
	011	SALARY & WAGES - PATROLMEN	616,527.00	78,986.19	577,014.56		39,512.44	6
	012	SALARY & WAGES - CLERICAL	74,810.00	7,557.60	66,407.30		8,402.70	11
	015	SALARY & WAGES-PART TIME PATROLMEN	90,000.00	10,544.80	78,230.70		11,769.30	13
	018	SALARY & WAGES -OVERTIME	65,000.00	11,962.50	63,285.83		1,714.17	3
	019	MAINTENANCE - OFFICE EQUIPMENT	8,000.00	417.77	3,593.00		4,407.00	55
	020	MATERIALS & SUPPLIES	4,000.00		2,601.56	7.50	1,390.94	35
	021	UNIFORMS	9,000.00		9,061.48		-61.48	-1
	022	AMMUNITION	6,000.00	777.44	5,013.14		986.86	17
	023	TRAINING - EDUCATION	5,500.00		5,230.96		269.04	5
	024	ADVERTISING & PRINTING	5,000.00	1,105.34	5,871.73		-871.73	-17
	025	TELEPHONE & COMMUNICATIONS	7,000.00	601.80	7,830.65		-830.65	-12
	026	VEHICLE MAINTENANCE & REPAIRS	20,000.00	363.15	21,738.35	-1,214.63	-523.72	-3
	027	MAINTENANCE - TRAFFIC SIGNALS	4,000.00	5.99	30.26		3,969.74	99
	029	GAS & OIL	15,000.00	1,284.98	15,752.17		-752.17	-5
	030	TIRES	3,000.00	452.00	1,244.00		1,756.00	59
	031	ENERGY - TRAFFIC LIGHTS	2,000.00		2,067.77		-67.77	-3
	032	GENERAL EXPENSE	31,700.00	4,967.59	25,880.94		5,819.06	18
	042	DUES & MEMBERSHIPS	18,000.00	50.00	16,411.59		1,588.41	9
	070	CAPITAL EXPENDITURES	60,000.00		58,146.85		1,853.15	3
	200	WORKERS COMPENSATION	10,950.00		11,705.02		-755.02	-7
	220	INCOME PROTECTION SERVICES	6,467.00	475.61	5,225.22		1,241.78	19
	221	GROUP LIFE INSURANCE	3,493.00	264.60	3,439.80		53.20	2
	222	HOSPITALIZATION INSURANCE	138,000.00	15,352.46	145,394.24		-7,394.24	-5
	223	DENTAL CARE INSURANCE	7,330.00		8,434.59		-1,104.59	-15
	224	SOCIAL SECURITY TAX BOROUGH	68,842.00	9,548.90	71,706.56		-2,864.56	-4
	228	POLICE PROFESSIONAL LIABILITY INSUR	15,500.00		18,346.00		-2,846.00	-18
			1,431,716.00	160,480.00	1,366,262.06	-1,207.13	66,661.07	5
01411	020	CONTRIBUTION VOLUNTEER FIRE COMPANY	115,000.00	28,750.00	115,000.00			
	021	COST OF FIRE HYDRANTS	22,000.00	2,779.11	22,972.90		-972.90	-4
	022	VOL. FIRE CO. - WATER CONSUMPTION	4,000.00		4,825.03		-825.03	-21
	023	STATE WORKERS INS. FD. (SWIF)	36,798.00	1,549.00	26,014.00		10,784.00	29
	099	FOREIGN FIRE INS. MFC	25,651.00		30,449.68		-4,798.68	-19
			203,449.00	33,078.11	199,261.61	0.00	4,187.39	2

Malvern Borough Accounts Payable

Report Date 01/13/23

Expenditure Budget Status Report
GL Period 2212

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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
01		GENERAL FUND						
01414	010	SALARIS & WAGES - CODE ENFORCEMENT	102,996.00	17,308.53	131,311.54		-28,315.54	-28
	020	GENERAL EXPENSE	4,000.00	1,994.38	7,675.58		-3,675.58	-92
	021	CONTRIBUTION TO PLANNING COMMISSION	1,800.00		2,046.44		-246.44	-14
	022	CONTRIBUTION TO ZONING BOARD	4,000.00	20.00	5,219.00		-1,219.00	-31
	023	CONTRIBUTION TO HISTORICAL COMMISS.	2,000.00		1,135.55		864.45	43
	024	CONTR. TO THE ENVIORNMENTAL ADV CO	1,000.00		775.04		224.96	23
	221	REFUNDS- ZONING HEARINGS	1,000.00		125.00		875.00	88
			<u>116,796.00</u>	<u>19,322.91</u>	<u>148,288.15</u>	<u>0.00</u>	<u>-31,492.15</u>	<u>-27</u>
01415	000	EMERGENCY MANAGEMENT COORDINATOR	1,500.00	275.50	1,584.58		-84.58	-6
			<u>1,500.00</u>	<u>275.50</u>	<u>1,584.58</u>	<u>0.00</u>	<u>-84.58</u>	<u>-6</u>
01427	020	CONTRACTED SERVICES	215,000.00	2,990.00	212,109.21		2,890.79	1
	021	LANDFILL FEES & EXPENSES	85,000.00	777.57	65,102.36		19,897.64	23
			<u>300,000.00</u>	<u>3,767.57</u>	<u>277,211.57</u>	<u>0.00</u>	<u>22,788.43</u>	<u>8</u>
01430	010	SALARIES & WAGES - HIGHWAYS	227,251.00	26,951.26	227,662.71		-411.71	-0
	018	SALRIES & WAGES-OVERTIME	40,000.00	189.59	11,686.07		28,313.93	71
	020	MATERIALS & SUPPLIES	10,000.00	168.04	10,381.16		-381.16	-4
	021	UTILITIES	13,000.00	623.08	10,370.28		2,629.72	20
	022	GENERAL EXPENSE	15,000.00	1,934.81	12,248.71		2,751.29	18
	023	EQUIPMENT RENTALS	7,000.00		235.72		6,764.28	97
	024	TELEPHONE & COMMUNICATIONS	7,500.00	611.50	6,177.04		1,322.96	18
	025	VEHICLE MAINTENANCE & REPAIRS	12,000.00	575.99	4,243.73	1,214.63	6,541.64	55
	026	GAS, OIL & TIRES	15,000.00	856.65	11,820.16		3,179.84	21
	027	MINOR EQUIPMENT PURCHASES	2,500.00		986.11		1,513.89	61
	200	WORKERS COMPENSATION	10,950.00		11,705.02		-755.02	-7
	220	INCOME PROTECTION INSURANCE	2,639.00	178.08	1,877.20		761.80	29
	221	GROUP LIFE INSURANCE	1,647.00	108.88	1,313.38		333.62	20
	222	HOSPITALIZATION INSURANCE	89,715.00	6,314.24	76,175.80		13,539.20	15
	223	DENTAL CARE INSURANCE	3,930.00		4,407.23		-477.23	-12
	224	SOCIAL SECURITY TAX - BOROUGH	23,270.00	2,541.09	20,928.76		2,341.24	10
			<u>481,402.00</u>	<u>41,053.21</u>	<u>412,219.08</u>	<u>1,214.63</u>	<u>67,968.29</u>	<u>14</u>
01432	020	SNOW & ICE REMOVAL	35,000.00	1,830.00	10,642.15		24,357.85	70
			<u>35,000.00</u>	<u>1,830.00</u>	<u>10,642.15</u>	<u>0.00</u>	<u>24,357.85</u>	<u>70</u>
01433	020	STREET SIGNS & MARKINGS	6,000.00		8,317.74		-2,317.74	-39
			<u>6,000.00</u>	<u>0.00</u>	<u>8,317.74</u>	<u>0.00</u>	<u>-2,317.74</u>	<u>-39</u>
01434	020	STREET LIGHTING	50,000.00	2,177.08	13,685.22		36,314.78	73
			<u>50,000.00</u>	<u>2,177.08</u>	<u>13,685.22</u>	<u>0.00</u>	<u>36,314.78</u>	<u>73</u>

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01		GENERAL FUND						
01436	020	MAINT. & REPAIRS - SEWERS & DRAINS	3,000.00		718.32		2,281.68	76
	053	STORMWATER FEES	500.00		2,000.00		-1,500.00	-300
			3,500.00	0.00	2,718.32	0.00	781.68	22
01437	020	REPAIRS TO TOOLS & MACHINERY	2,000.00		976.94		1,023.06	51
			2,000.00	0.00	976.94	0.00	1,023.06	51
01438	020	MAINTENANCE & REPAIRS - STREETS	10,000.00	236.43	4,226.57		5,773.43	58
			10,000.00	236.43	4,226.57	0.00	5,773.43	58
01439	070	CAPITAL EXPENDITURES	12,130.00		9,197.38		2,932.62	24
			12,130.00	0.00	9,197.38	0.00	2,932.62	24
01452	020	RECREATIONAL PROGRAMS	15,000.00		12,881.54		2,118.46	14
	021	MAINTENANCE & REPAIRS	10,000.00	1,381.13	7,255.75		2,744.25	27
			25,000.00	1,381.13	20,137.29	0.00	4,862.71	19
01454	010	SALARIES & WAGES - PARKS & REC.	52,568.00	6,232.62	50,080.43		2,487.57	5
	020	MATERIALS & SUPPLIES	2,000.00		4,325.35		-2,325.35	-116
	021	GENERAL EXPENSE	2,000.00	179.22	4,724.90		-2,724.90	-136
			56,568.00	6,411.84	59,130.68	0.00	-2,562.68	-5
01455	020	SHADE TREE MAINTENANCE	15,000.00	7,683.75	15,000.00			
			15,000.00	7,683.75	15,000.00	0.00	0.00	0
01456	020	CONTRIBUTION TO LIBRARY	12,180.00		12,180.00			
			12,180.00	0.00	12,180.00	0.00	0.00	0
01483	020	NON-UNIFORMED PENSION FUND	23,394.00		29,120.13		-5,726.13	-25
			23,394.00	0.00	29,120.13	0.00	-5,726.13	-24
01486	026	CASUALTY - GENERAL LIABILITY	11,788.00		10,740.16		1,047.84	9
	027	AUTOMOBILE LIABILITY INSURANCE	3,421.00		3,421.00			
	029	PUBLIC OFFICIALS LIABILITY INS.	6,160.00		6,160.00			
	030	INLAND MARINE INSURANCE	7,781.00		7,781.00			
	032	COMMERCIAL PROPERTY INSURANCE	2,054.00		2,054.00			
			31,204.00	0.00	30,156.16	0.00	1,047.84	3

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01		GENERAL FUND						
01489	010	MILITARY & CIVIC CONTRIBUTIONS	27,500.00		27,500.00			
			27,500.00	0.00	27,500.00	0.00	0.00	0
01492	011	TRANSFER TO CAPITAL RESERVE FUND	657,980.00		810,980.00		-153,000.00	-23
			657,980.00	0.00	810,980.00	0.00	-153,000.00	-23
01	*****	GENERAL FUND	4,226,061.00	344,932.02	4,201,143.26	16,523.50	-8,783.76	-0
08		SEWER FUND						
08429	010	SALARIES & WAGES - SEWER OP & MAINT	138,489.00	17,270.34	144,837.83		-6,348.83	-5
	020	MATERIALS & SUPPLIES	2,500.00		2,247.48		252.52	10
	021	UTILITIES	18,000.00	2,267.45	29,896.89		-11,896.89	-66
	022	MAINTENANCE & REPAIRS	25,000.00		21,040.77		3,959.23	16
	023	VEHICLE MAINTENANCE & REPAIRS	2,500.00	379.89	408.89		2,091.11	84
	024	GAS & OIL	4,000.00	237.96	3,693.94		306.06	8
	026	SEWAGE DISPOSAL VARIOUS	570,000.00	14,998.30	401,304.35		168,695.65	30
	027	MATERIALS & SUPPLIES	2,000.00				2,000.00	100
	028	GENERAL EXPENSE	10,000.00		13,961.45	148.00	-4,257.45	-43
	029	ENGINEERING	12,000.00		2,571.50		9,428.50	79
	030	TELEPHONE & COMMUNICATIONS	6,000.00		4,311.24		1,688.76	28
	031	ALARM SYSTEM EXPENSE	2,000.00				2,000.00	100
	101	SALARIES & WAGES - SEWER ADMIN.	107,894.00	9,703.60	83,121.45		24,772.55	23
			900,383.00	44,857.54	707,395.79	148.00	192,691.21	21
08430	070	CAPITAL EXPENDITURES	15,000.00		3,213.80		11,786.20	79
			15,000.00	0.00	3,213.80	0.00	11,786.20	79
08484	010	AUTOMOBILE INSURANCE	2,280.00		2,280.00			
	200	WORKMEN'S COMPENSATION	10,812.00		11,705.02		-893.02	-8
			13,092.00	0.00	13,985.02	0.00	-893.02	-7
08486	011	CASUALTY - GENERAL LIABILITY	8,907.00		7,753.84		1,153.16	13
	013	SOCIAL SECURITY TAX -SEWER - BORO	18,994.00	2,014.86	17,135.35		1,858.65	10
	014	COMMERCIAL PROPERTY INSURANCE	6,557.00		6,557.00			
	015	PUBLIC OFFICIALS LIABILITY INS.	4,107.00		4,107.00			
	016	DENTAL CARE INSURANCE	5,675.00		4,268.69		1,406.31	25
	017	INCOME PROTECTION INSURANCE	3,718.00	226.02	3,051.36		666.64	18
	019	HOSPITALIZATON & PRESCRIPTION INS.	92,095.00	7,774.85	83,367.21		8,727.79	10
	020	GROUP LIFE INSURANCE	2,195.00	125.50	1,608.82		586.18	27
			142,248.00	10,141.23	127,849.27	0.00	14,398.73	10

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08		SEWER FUND						
08492	014	INTER TRANSFER FUND			450.79		-450.79	
			0.00	0.00	450.79	0.00	-450.79	0
08	*****	SEWER FUND	1,070,723.00	54,998.77	852,894.67	148.00	217,532.33	20
20		SEWER CAPITAL RESERVE						
20429	072	REPAIR OF SEWER LATERALS	7,000.00		960.00		6,040.00	86
	073	REPAIR JOINTS FOR I & I	75,000.00				75,000.00	100
	074	UPGRADE WET WELL PUMP ST.#2 RUTHLAN				-258.75	258.75	
	076	CONSTRUCTION FUND-VFSA & TT	50,000.00				50,000.00	100
	077	REPLACE PUMP AT STATION #1 POWELTON	5,000.00		901.58		4,098.42	82
			137,000.00	0.00	1,861.58	-258.75	135,397.17	99
20	*****	SEWER CAPITAL RESERVE	137,000.00	0.00	1,861.58	-258.75	135,397.17	99

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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
30		CAPITAL RESERVE FUND						
30400	001	ZONING ORDINANCE AMENDMENTS UPDATE	20,000.00				20,000.00	100
	002	GENERAL CODE REFORMAT OF CODE ORDIN	4,000.00		1,195.00		2,805.00	70
	004	REVIALIZATION & COMPREHENSIVE PLAN	20,000.00		9,398.78		10,601.22	53
			44,000.00	0.00	10,593.78	0.00	33,406.22	76
30409	002	MUNICIPAL BUILDING FENCING & LIGHTI	50,000.00				50,000.00	100
			50,000.00	0.00	0.00	0.00	50,000.00	100
30430	001	TRAFFIC ANALYSIS ENGINEER STUDIES	20,000.00		1,312.50		18,687.50	93
			20,000.00	0.00	1,312.50	0.00	18,687.50	93
30434	001	STREET LIGHTING	70,000.00		47,236.81		22,763.19	33
			70,000.00	0.00	47,236.81	0.00	22,763.19	33
30435	003	MUTIMODAL PEDESTRIAN-DCED GRANT			671.00		-671.00	
	006	RANDOLPH WOODS DEV./M-W GREENWAY TR	500,000.00		6,454.60		493,545.40	99
	012	SIDEWALK IMPROVEMENTS	25,000.00				25,000.00	100
			525,000.00	0.00	7,125.60	0.00	517,874.40	99
30437	002	BRIDGE STREET REPAIRS	20,000.00				20,000.00	100
			20,000.00	0.00	0.00	0.00	20,000.00	100
30439	001	OLD LINCOLN HIGHWAY IMPROVEMENTS	75,000.00		884.50		74,115.50	99
	002	TRAFFIC SAFETY IMPROVEMENTS	28,666.00				28,666.00	100
	070	PAVING BOROUGH STREETS	415,000.00		450,699.07		-35,699.07	-9
			518,666.00	0.00	451,583.57	0.00	67,082.43	13
30446	001	STREAMBANK STABILIZATION	50,000.00	29,169.62	53,783.12		-3,783.12	-8
	002	Drainage Improvements	25,000.00	18,043.75	25,000.00			
			75,000.00	47,213.37	78,783.12	0.00	-3,783.12	-5
30454	001	Park Improvements	30,000.00		-77,319.50		107,319.50	358
	002	QUAN PARK IMPROVEMENTS	326,334.00	433.87	256,810.52		69,523.48	21
	003	PUMP TRACK	201,500.00		732.00		200,768.00	100
			557,834.00	433.87	180,223.02	0.00	377,610.98	68
30455	001	KING STREET- SHADE TREE PLAN	25,000.00		793.00		24,207.00	97
			25,000.00	0.00	793.00	0.00	24,207.00	97

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Acct #	Sub #	Description	Amended Budget	MTD Expended	YTD Expended	Outstanding Encumbered	Unencumbered Balance	Budget% Unused
30		CAPITAL RESERVE FUND						
30459	001	Trail Construction	30,000.00				30,000.00	100
			30,000.00	0.00	0.00	0.00	30,000.00	100
30471	000	DEBT SERVICE PRINCIPAL	271,000.00		271,369.43		-369.43	-0
			271,000.00	0.00	271,369.43	0.00	-369.43	-0
30472	000	DEBT SERVICE INTEREST	3,856.00	40.32	3,042.63		813.37	21
			3,856.00	40.32	3,042.63	0.00	813.37	21
30480	8932	GENERAL EXPENSE	3,000.00				3,000.00	100
			3,000.00	0.00	0.00	0.00	3,000.00	100
30	*****	CAPITAL RESERVE FUND	2,213,356.00	47,687.56	1,052,063.46	0.00	1,161,292.54	52

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35		HIGHWAY AID FUND						
35492	000	TRANSFER TO GENERAL FUND	50,000.00	15,292.84	15,292.84		34,707.16	69
			50,000.00	15,292.84	15,292.84	0.00	34,707.16	69
35	*****	HIGHWAY AID FUND	50,000.00	15,292.84	15,292.84	0.00	34,707.16	69
			7,697,140.00	462,911.19	6,123,255.81	16,412.75	1,540,145.44	20

Legend:

Expenditure Budget Status Report Previewing to your screen

Starting at Fund 01400

MARP03 run by Tiffany Loomis 11 : 07 AM

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
01		GENERAL FUND					
01301	000	REAL ESTATE TAXES (CURRENT)	1,181,319.00	14,112.37	1,153,433.18	27,885.82	98
	002	REAL ESTATE TAXES (DELINQUENT)	8,000.00	525.47	8,054.57	-54.57	101
	003	INTERIM REAL ESTATE TAXES	8,000.00	971.09	2,272.64	5,727.36	28
			1,197,319.00	15,608.93	1,163,760.39	33,558.61	97
01310	000	PER CAPITA TAX (CURRENT)	11,500.00	33.00	8,275.00	3,225.00	72
	001	PER CAPITA TAX (PRIOR YEARS)	3,000.00	55.00	1,917.00	1,083.00	64
	010	REAL ESTATE TRANSFER TAX	160,000.00	31,051.30	231,628.56	-71,628.56	145
	020	EARNED INCOME TAX (CURRENT)	1,500,000.00	64,250.04	1,868,993.48	-368,993.48	125
	021	EARNED INCOME TAX (PRIOR YEARS)	475,000.00		499,476.36	-24,476.36	105
	051	LOCAL SERVICE TAX (CURRENT)	100,000.00	1,860.20	82,594.99	17,405.01	83
	052	LOCAL SERVICE TAX (PRIOR)	32,000.00		49,763.41	-17,763.41	156
			2,281,500.00	97,249.54	2,742,648.80	-461,148.80	120
01320	001	BUILDING PERMITS & REGISTRATION	35,000.00	3,689.90	54,275.32	-19,275.32	155
	002	PLUMBING PERMITS & REGISTRATIONS	3,000.00	345.00	6,532.80	-3,532.80	218
	003	STREET PERMITS	3,000.00	150.00	2,475.00	525.00	83
	004	ZONING & SUBDIVISION PERMITS	5,000.00	225.00	8,525.00	-3,525.00	171
	006	FRANCHISE FEE - COMCAST	82,000.00		80,667.45	1,332.55	98
	007	HOUSING & PROPERTY MAINTENANCE FEES	38,000.00	125.00	31,575.00	6,425.00	83
	071	INSPECTION FEES	12,000.00	1,200.00	10,325.00	1,675.00	86
			178,000.00	5,734.90	194,375.57	-16,375.57	109
01321	033	PARKING PERMITS	3,200.00	348.00	1,926.00	1,274.00	60
			3,200.00	348.00	1,926.00	1,274.00	60
01330	000	VIOLATIONS OF ORDINANCES	2,000.00	381.24	4,097.72	-2,097.72	205
	001	MOTOR VEHICLE CODE VIOL./ CRIMINAL	25,000.00	1,939.51	14,660.81	10,339.19	59
	002	FALSE ALARM PENALTIES	1,000.00	250.00	1,775.00	-775.00	178
			28,000.00	2,570.75	20,533.53	7,466.47	73
01341	000	EARNINGS ON INVESTMENTS	12,000.00	4,971.47	22,696.10	-10,696.10	189
			12,000.00	4,971.47	22,696.10	-10,696.10	189
01342	000	RENTS OF PROPERTY	75,000.00	6,367.25	75,458.50	-458.50	101
			75,000.00	6,367.25	75,458.50	-458.50	101
01354	000	STATE CONTRIBUTIONS TO PENSION FUND	19,652.00		29,120.13	-9,468.13	148
			19,652.00	0.00	29,120.13	-9,468.13	148

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
01		GENERAL FUND					
01355	001	GRANTS FROM STATE/COUNTY GOVERNMENT	252,846.00	627.31	200,446.25	52,399.75	79
	002	GRANTS FROM COUNTY FOR SPECIAL PROJ			83,250.00	-83,250.00	
	003	PURTA	3,253.00		3,541.48	-288.48	109
	004	FOREIGN FIRE INS-MFC	25,651.00		30,449.68	-4,798.68	119
	041	BEVERAGE LICENSES (LIQUOR LICENSE)	1,200.00		600.00	600.00	50
			282,950.00	627.31	318,287.41	-35,337.41	112
01362	000	POLICE SPECIAL DUTY	10,000.00	5,900.00	13,650.00	-3,650.00	137
			10,000.00	5,900.00	13,650.00	-3,650.00	137
01364	030	SANITATION SERVICES RECYCLE REBATE	1,000.00		1,425.92	-425.92	143
			1,000.00	0.00	1,425.92	-425.92	143
01379	000	MISCELLANEOUS INCOME	25,000.00	784.56	53,147.95	-28,147.95	213
	001	ZONING HEARING	1,750.00		1,475.00	275.00	84
	002	PD AUTO. PROT. DEVICE ALARM REGIST.	3,000.00	100.00	2,656.45	343.55	89
	003	PD COPIES OF ACCIDENT/MISC. REPORTS	500.00		420.00	80.00	84
	004	MISCELLANEOUS TAX CERTIFICATION & D	4,500.00	465.00	5,540.00	-1,040.00	123
	005	LIBRARY RENOVATIONS	12,180.00		12,180.00		100
			46,930.00	1,349.56	75,419.40	-28,489.40	161
01391	001	SALE OF PICK-UP TRUCK	15,000.00		7,500.00	7,500.00	50
			15,000.00	0.00	7,500.00	7,500.00	50
01392	001	HIGHWAY AID FUND	50,000.00	15,292.84	15,292.84	34,707.16	31
	002	TRANSFER FROM CAPITAL RESERVE			450.79	-450.79	
			50,000.00	15,292.84	15,743.63	34,256.37	31
01395	000	REFUNDS	2,000.00		4,679.92	-2,679.92	234
			2,000.00	0.00	4,679.92	-2,679.92	234
01	*****	GENERAL FUND	4,202,551.00	156,020.55	4,687,225.30	-484,674.30	112

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
08		SEWER FUND					
08341	000	EARNINGS FROM INVESTMENTS	10,000.00	2,304.48	11,210.93	-1,210.93	112
			10,000.00	2,304.48	11,210.93	-1,210.93	112
08364	010	SEWER RENTS	991,180.00	57,176.00	996,445.21	-5,265.21	101
	011	TAPPING & SEWER CONNECTION FEES	5,717.00		2,858.45	2,858.55	50
	012	OTHER INCOME - PENALTIES & INTEREST	40,000.00	125.00	64,998.00	-24,998.00	163
			1,036,897.00	57,301.00	1,064,301.66	-27,404.66	103
08	*****	SEWER FUND	1,046,897.00	59,605.48	1,075,512.59	-28,615.59	103

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
20		SEWER CAPITAL RESERVE					
20392	002	RECEIVED FROM OPERATIONAL FUND			450.79	-450.79	
			0.00	0.00	450.79	-450.79	0
20	*****	SEWER CAPITAL RESERVE	0.00	0.00	450.79	-450.79	0
30		CAPITAL RESERVE FUND					
30340	000	EARNINGS FROM INVESTMENTS	5,000.00	704.25	3,558.24	1,441.76	71
			5,000.00	704.25	3,558.24	1,441.76	71
30392	001	TRANSFER FROM GENERAL FUND	657,980.00	50,000.00	707,980.00	-50,000.00	108
			657,980.00	50,000.00	707,980.00	-50,000.00	108
30	*****	CAPITAL RESERVE FUND	662,980.00	50,704.25	711,538.24	-48,558.24	107

Acct #	Sub #	Description	Amended Budget	MTD Received	YTD Received	Unrealized Balance	Budget % Realized
35		HIGHWAY AID FUND					
35341	000	EARNINGS FROM INVESTMENTS	1,000.00	154.54	604.26	395.74	60
			1,000.00	154.54	604.26	395.74	60
35355	005	STATE MOTOR LICENSE FUND GRANT	84,646.00		91,728.42	-7,082.42	108
			84,646.00	0.00	91,728.42	-7,082.42	108
35	*****	HIGHWAY AID FUND	85,646.00	154.54	92,332.68	-6,686.68	108
			5,998,074.00	266,484.82	6,567,059.60	-568,985.60	109

Louis M. Marcelli
Chief of Police

MALVERN BOROUGH POLICE DEPARTMENT



Date: January 5, 2023, 2022
To: Mayor Uzman
Members of Borough Council
From: Louis M. Marcelli, Chief of Police
Subject: MONTHLY REPORT –December

During the month of December, 2022, Members of the Police Department received 314 calls for service. Of the calls, there was – 0 Part I Crime and 6 Part II Crimes. The Members of the Department made 1 Criminal arrest for the month.

Traffic Enforcement:

Traffic Citations –20;Warnings-26 ; Parking Tickets- 8; and Ordinances – 0.

Alarms:

There were 8 police, 0 EMS, and 6 fire alarms.

EMS, Medical and Ambulance:

There was a total of 12 calls.

Accidents:

There were 4 property, 2 hit and run, 1 vehicle versus pedestrian, and 0 reportable crash for the month.

Assistance to Malvern Police Department:

The Police Department received assistance from other Departments on 7 occasions.

1 East First Avenue, Suite 1, Malvern, PA 19355
Police Radio: 610-647-1440 | Office: 610-647-0261 | Fax: 610-647-6166
Email: police@malvern.org

Louis M. Marcelli
Chief of Police

MALVERN BOROUGH POLICE DEPARTMENT



Assistance to Other Departments:

Members of the Department responded to assist other Departments on 10 occasions for miscellaneous police related issues.

House Checks:

There were 2 house checks for the month.

Fingerprinting:

0 individuals were printed for employment purposes. (One service provided was for resident and not charged the fee)

Notary:

0 notary services were provided.

Training:

Corporal Dougherty and Officer Capuano attended training for Enforcement of the PA Vehicle Inspection Regulation on December 7th and 8th. On December 29th, Corporal Walker instructed (part-time) Ofc. Dresden in the Manadnock Expandable Baton.

cc: Tiffany Loomis
Borough Manager

1 East First Avenue, Suite 1, Malvern, PA 19355
Police Radio: 610-647-1440 | Office: 610-647-0261 | Fax: 610-647-6166
Email: police@malvern.org

Malvern Police Department

Traffic Unit Monthly Report

December 2022

Submitted to Chief Marcelli

By the Traffic Unit: Cpl. Dougherty and Cpl. Walker

Traffic Enforcement Details:

King St. at Warren Ave.: Red light enforcement.

W. King St. at Powelton Ave.: Stop sign enforcement.

W. King in the 190blk.: Speed enforcement was conducted.

W. King St. at Malvern Ave.: Speed enforcement was conducted.

W. King St. at Crestside Way / Winston Cutting Dr.: Inspection details were conducted.

Old Lincoln Hwy. at Raffaella Dr.: Speed enforcement was conducted.

Old Lincoln Hwy. at Daisey Ln.: Speed enforcement.

Old Lincoln Hwy. at Bridge St.: Stop sign enforcement.

S. Warren Ave. at Monument Ave.: Stop sign enforcement was conducted.

S. Warren Ave. in the 400blk.: Speed enforcement was conducted.

E. King St. at Bridge St.: Stop Sign Enforcement

Motor Carrier Details:

- **12/1/2022:** Ofc. Wilson inspected three Commercial Motor Vehicles (CMV). No violations were found.
- **12/19/2022:** Ofc. Wilson and Cpl. Dougherty inspected nine trucks with two minor violations found. No tickets issued.

- The Year 2023 Budget Planning Process has commenced with the kick-off starting at the August 16, 2022 Borough Council meeting presenting the 2022 Mid-Year Budget Analysis. Year-end projections have been provided to Borough Council and quotes are being obtained to develop Year 2023's budget. A summary budget presentation is being given at the 10/18 Borough Council meeting for Year 2023. The F&A Sub-Committee will receive a line item excel spreadsheet for the propose Year 2023 budget on Friday, October 14, 2022. **The final budget was adopted by Borough Council at the December 20, 2022 Borough Council meeting.**

- **Malvern Fire Company Statistics:**
 - October: All Reports provided by the Malvern Fire Company have been attached for your review.

Respectfully submitted by,

Tiffany M. Loomis

Tiffany M. Loomis
Borough Manager

ARPA COMMITTEE RECOMMENDATIONS & EXPENDITURE STATUS AS OF JANUARY 13, 2023

CATEGORY	TOTAL AMOUNT DESIGNATED TO BE RELEASED	TRANSACTIONS	REMAINING BALANCE	NOTES
<p>Borough Hall Renovations including but not limited to: Fence in Police Rear Access - COMPLETED Lighting of Police Area - COMPLETED Upgrade 3 Police Cars w/ Charging Capabilities - COMPLETED Charging Station for Police Cars - COMPLETED Sound System Upgrade - COMPLETED LED Lighting for all Borough Buildings - COMPLETED Upgrade Sound System - PROCESSING</p>	\$ 40,000.00	<p>\$3,000 - Upgrade 3 Police Cars w/ Charging Capabilities - 5/17/2022 (\$2,775 processed for payment in August 2022 for electrical work to be completed)</p> <p>\$13,200 - Fence in Police Rear Access/ Lighting & Camera including electrical work 6/7/2022 (\$4,081.20 & \$2,453.34 processed for payment in August 2022 for electrical work)</p> <p>(Fence Purchase & Installation totaling \$8,122.13 - A deposit of \$4,061.07 was paid July 11, 2022. The remaining balance is paid upon the work being completed - WORK TO BE COMPLETED IN OCTOBER/ NOVEMBER) THE REMAINDER TO BE PAID FROM WORKERS COMPENSTATION INSURANCE GRANT & BUILDING MAINTENANCE IN THE GENERAL FUND.</p> <p>\$1,277.15 paid 9/28 for Light Pole to Stairs.</p> <p>A deposit of \$1,196 was paid in July for the Sound System. The Sound System is on back order. \$23,449 - Sound System approved by Borough Council on 6/21/2022 (ON BACK ORDER - INSTALLATION TO OCCUR BY WINTER 2023)</p> <p>All lighting in the Borough Building, excluding the library due to them submitting a grant for their LED updated lighting, as well as the public works buildings has been upgraded with LED lighting - COMPLETED - Invoices to be processed in January 2023</p>	\$ -	NONE
<p>Library Renovations including but not limited to: Carpet Tiles Painting the Library Foyer Renovations Shared Bathroom Renovations AC System to be repaired</p>	\$ 40,000.00	NONE	\$ 40,000.00	NONE
<p>Economic Revitalization including but not limited to: Main Street Manager for King Street Potential WIFI Hot Spots Craft & Mercantile Event - Scheduled for 9/16 - COMPLETED</p>	\$ 107,000.00	<p>\$5,000 - Craft & Mercantile Event - 4/5/2022 \$6,000 - MBPA for Lighting Installation - 10/18/2022</p>	\$ 96,000.00	WORKING ON MAIN STREET MANAGER INITIATIVE
<p>Public Works Capital Improvement Program including but no limited to: Stormwater 2022 Road Program - COMPLETED</p>	\$ 107,000.00	<p>\$25,000 - 2022 Road Program - 6/7/2022 - PAID IN AUGUST 2022 POST OFFICE STORMWATER PIPE - \$9,500 - BILL FORTHCOMING - WORK COMPLETED ON OCTOBER 11, 2022</p>	\$ 72,500.00	NONE
<p>Quann Park - COMPLETED</p>	\$ 20,000.00	<p>\$20,000 - Park Improvements for DCNR Grant Match - 4/19/2022 PAID IN AUGUST 2022</p>	\$ 20,000.00	COMPLETED
<p>Composting Program</p>	\$ 10,000.00	<p>Borough Council approved the composting pilot program at their January 3, 2023 meeting - \$10,800 Authorized from ARPA Funds</p>	\$ -	COMPLETED
<p>Malvern Fire Company - Purchase of EMS Gear COMPLETED</p>	\$ 36,883.00	<p>\$36,883 - EMS GEAR - 10/19/2022</p>	\$ -	COMPLETED

Right-to-Know Log for Year 2022

Request Date	Date Received	Requestor	Records Requested	Response		
				Borough Responder	Date	Extension
1/13/2022	1/13/2022	Chris Buckley	All proposed Pump Track Records	Tiffany Loomis	3/4/2022	Yes
1/14/2022	1/14/2022	Danny Fruchter	Fourth Quarter Police Reports for Year 2021	Tiffany Loomis	1/21/2022	No
1/21/2022	1/21/2022	Danny Fruchter	BC Appointments and Resumes/ Application Submissions	Tiffany Loomis	1/28/2022	No
1/25/2022	1/25/2022	Danny Fruchter	Fourth Quarter Police Reports for Year 2012	Tiffany Loomis	1/31/2022	No
1/29/2022	1/31/2022	Danny Fruchter	Police Chief Outside Employment	Tiffany Loomis	2/11/2022	Yes - Legal Review
1/29/2022	1/31/2022	Danny Fruchter	October 2017 and January 2018 monthly reports issued by Police Chief	Tiffany Loomis	2/4/2022	No
1/31/2022	1/31/2022	Danny Fruchter	MBPD Social Media Policy from Oct-Nov 2020	Tiffany Loomis	2/4/2022	No
2/7/2022	2/7/2022	Cynthia Westrich	Complaints filed against Westrich by Brooke Fahinger	Tiffany Loomis	2/28/2022	Yes
2/7/2022	2/7/2022	Cynthia Westrich	Complaints filed against Westrich by Karen Bennett	Tiffany Loomis	2/28/2022	Yes
2/7/2022	2/7/2022	Cynthia Westrich	Complaints filed against Westrich by Chris McConathy	Tiffany Loomis	2/28/2022	Yes
2/7/2022	2/7/2022	Cynthia Westrich	Complaints filed against Brooke Fahinger by Westrich	Tiffany Loomis	2/28/2022	Yes
2/7/2022	2/7/2022	Cynthia Westrich	Complaints filed against Chris McConathy by Westrich	Tiffany Loomis	2/28/2022	Yes
2/7/2022	2/7/2022	Cynthia Westrich	Complaints filed against Maxwell and Kathryn Bennett by Westrich	Tiffany Loomis	2/28/2022	Yes
2/7/2022	2/7/2022	Cynthia Westrich	Camera Footage from Police SUV on 7/17/2021, 5/18/2021, and 9/30/2021 regarding or Police Check	Tiffany Loomis	2/28/2022	Yes
2/8/2022	2/8/2022	Danny Fruchter	MBPD Social Media Posts from 12/20 to 2/8/22	Tiffany Loomis	2/11/2022	No
3/15/2022	3/15/2022	Chris Buckley	Meeting minutes from the Randolph Woods Task Force from 12/2019 through the last meeting	Tiffany Loomis	4/5/2022	Yes
3/16/2022	3/16/2022	Jeffrey Grant	Open building or fire violations for 148 Channing Street	Tiffany Loomis	3/25/2022	No
3/18/2022	3/18/2022	Timothy Brown	Electical Permit from 12/1/2021 thru 2/28/2022	Tiffany Loomis	3/31/2022	No
3/21/2022	3/21/2022	Danny Fruchter	Minute Issue & Sub-Committee Agenda & Minute Request - OOR Appeal as of May 13, 2022 & May 22, 2022	Tiffany Loomis	4/20/2022	Yes
3/21/2022	3/21/2022	Danny Fruchter	Emails of the F&A Committee - OOR Appeal as of May 13, 2022 & May 22, 2022	Tiffany Loomis	4/20/2022	Yes
3/21/2022	3/21/2022	Danny Fruchter	Sub-Committee Reports - OOR Appeal as of May 13, 2022 & May 22, 2022	Tiffany Loomis	4/20/2022	Yes
3/22/2022	3/22/2022	Christine Dick	Proeprty file for 336 E. First Avenue	Corinne Badman	4/29/2022	No
3/24/2022	3/24/2022	Chelsea Gittle	Property File for 323 Paoli Pike	Corinne Badman	4/29/2022	No
4/1/2022	3/30/2022	Resident of the Commonwealth ACT 22	School District Email Complaint regarding Robert Smith	Corinne Badman	4/7/2022	No
4/4/2022	4/4/2022	Michael Figurski - ACT 22	MB Police Chief Coversion regarding vehicle stop	Corinne Badman	4/28/2022	Denied
4/7/2022	4/7/2022	Timothy Brown	Electical Permit from March 2022	Tiffany Loomis	4/29/2022	No
4/17/2022	4/18/2022	Danny Fruchter	Lloyd Douglas and Attorney Billings- OOR Appeal as of June 15, 2022	Tiffany Loomis	5/25/2022	Yes
4/19/2022	4/19/2022	Chris Buckley - ACT 22	Pedestrian that was hit or almost hit on Ruthland Avenue between years 2020 thru 2022	Corinne Badman	4/22/2022	Denied
4/21/2022	4/25/2022	Danny Fruchter	Borough Council Packet Items from April 19, 2022 Meeting - OOR Appeal as of June 17, 2022	Tiffany Loomis	5/27/2022	Yes
4/24/2022	4/25/2022	Danny Fruchter	Comp Plan Task Force Docuemnts or Emails from A. Finkbinder and C. Bashore	Tiffany Loomis	6/1/2022	Yes
4/24/2022	4/25/2022	Danny Fruchter	Comp Plan Task Force Docuemnts or Emails from W. McLean	Tiffany Loomis	6/1/2022	Yes
5/2/2022	5/2/2022	Timothy Brown	Electical Permit from April 2022	Corinne Badman	5/9/2022	No
5/23/2022	5/23/2022	Danny Fruchter	Sub-Committee Specific Documents - Numerous Due June 30, 2022	Tiffany Loomis	6/29/2022	Yes
5/26/2022	5/26/2022	Janis Faris	Malvern Borough Employee Records Due July 1, 2022	Tiffany Loomis	7/1/2022	Yes
5/31/2022	5/31/2022	Timothy Brown	Electical Permit from May 2022	Corinne Badman	6/7/2022	No
6/3/2022	6/13/2022	Chilekasi Adele - ACT 22	5/19/22 MBPD officer shooting	Tiffany Loomis	6/29/2022	No
6/6/2022	6/6/2022	Cheryl Coolbaugh	Documents regarding 113-115 Langford Ave rentals	Tiffany Loomis	6/6/2022	No
6/13/2022	6/13/2022	Danny Fruchter	Pump Track Plans that were presented to Borough Council	Tiffany Loomis	6/17/2022	No
6/15/2022	6/15/2022	Chris McConathy	Police Reports that reference his name made by Cynthia Westrich	Corinne Badman	6/21/2022	No

Right-to-Know Log for Year 2022

Request Date	Date Received	Requestor	Records Requested	Borough Responder	Response Date	Extension
6/16/2022	6/16/2022	Danny Fruchter	Report information from Manager and Assistant Manager provided on 4/19/2022 regarding the Pump Track and presentation given to public on 5/3/2022 including all encompassing documents regarding the Pump Track DUE JULY 22, 2022	Tiffany Loomis	7/22/2022	Yes
6/29/2022	6/29/2022	Richard A Breuer	Initiative process set forth in Section 1103 of the Malvern Home Rule Charter - OOB Appeal as of July 1, 2022 OOB DENIED APPEAL RESPONSE DUE AUGUST 8, 2022 SECOND OOB APPEAL FILED IN AUGUST 24, 2022 APPEALED TO THE COURT OF COMMON PLEAS AS OF OCTOBER 2022	Corinne Badman	8/5/2022	YES
7/5/2022	7/5/2022	Danny Fruchter	Police Policies	Tiffany Loomis	7/12/2022	No
7/5/2022	7/5/2022	Richard A Breuer	Baseline Documentation - Grant of Easement and Declaration of Restrictive Covenants	Tiffany Loomis	8/10/2022	YES
7/5/2022	7/5/2022	Nick Boccella	Property file and permits for 215 E. Broad Street	Tiffany Loomis	7/12/2022	No
7/6/2022	7/6/2022	Janis Faris	Electronic copy of all payment transactions for fiscal year 2021 RESPONSE DUE AUGUST 12, 2022	Corinne Badman	9/7/2022	YES
7/11/2022	7/11/2022	Timothy Brown	Commercial & Residential Electrical permits issued from 6/1/2022 through 6/30/2022	Tiffany Loomis	7/15/2022	No
7/12/2022	7/12/2022	Danny Fruchter	EAC Minutes from 8/27/20, 9/24/20, 11/4/20, and 12/10/20 (Posted on Borough Website)	Tiffany Loomis	7/15/2022	No
7/13/2022	7/13/2022	Danny Fruchter	Lentz Cantor Billings from August through Decemeber in Year 2020 and January 2021 RESPONSE DUE AUGUST 19, 2022	Tiffany Loomis	8/19/2022	YES
7/13/2022	7/13/2022	Cynthia Westrich	Lighting Report and Notes from NOV investigation RESPONSE DUE AUGUST 19, 2022 OOB APPEAL FILED ON 9/12/2022.	Tiffany Loomis	8/19/2022	YES
7/18/2022	7/18/2022	Danny Fruchter	MBPD Charleston Green Incident Information from May 19, 2022	Tiffany Loomis	7/22/2022	No
7/20/2022	7/20/2022	Danny Fruchter	MBPD Charleston Green Incident Information for Internal Investigation EXTENSION DUE JULY 27, 2022	Tiffany Loomis	7/25/2022	No
7/20/2022	7/20/2022	Danny Fruchter	F&A Sub-Committee Report from 7/19 BC Mtg	Tiffany Loomis	7/25/2022	No
7/25/2022	7/25/2022	Danny Fruchter	In its Press Release of July 19, 2022, Malvern asserts that it has completed its administrative review of the Police shooting at Charleston Green on May 19, 2022. Please forward that review and all documents referred to in it, or related to it.	Tiffany Loomis	7/27/2022	No
8/1/2022	8/1/2022	Timothy Brown	All commercial and residential electrical permits from 7/1/2022 to 7/31/2022	Corinne Badman	8/3/2022	No
8/3/2022	8/3/2022	Timothy Brown	All commercial and residential electrical permits from 7/1/2022 to 7/31/2022	Corinne Badman	8/4/2022	No
8/5/2022	8/5/2022	Danny Fruchter	Copies of Police Department Policies which Mayor Burton referred to in minutes from 6/16/2020. All materials used for training of officers in above policies. Current Use of Force Policies, Training materials, and schedules. Documents related to training officers have received since Jan 2021 in mental health crisis and dealing with subjects in crisis. RESPONSE DUE SEPTEMBER 12, 2022	Corinne Badman	9/12/2022	Yes
8/9/2022	8/9/2022	Richard A Breuer	The petition referred to in the Borough Council Minutes of July 5, 2016 under item 6a. Also the communications from the Borough Manager to the petitioners and the Council certifying the results of the examination process.	Corinne Badman	8/15/2022	No
8/12/2022	8/12/2022	Richard A Breuer	Reports of the F & A, Public Safety, Public Works Committees as approved by Borough Council on the dates listed in his attachment. All other reports of the F&A, Public Safety, and Public Works Committees submitted to Council from 1/1/2016 through 12/31/2019. RESPONSE DUE SEPTEMBER 19, 2022	Tiffany Loomis	9/19/2022	Yes

Right-to-Know Log for Year 2022

Request Date	Date Received	Requestor	Records Requested	Borough Responder	Response	
					Date	Extension
8/15/2022	8/15/2022	Richard A Breuer	Procedures for Borough Council email communications with the public as appear in the Home Rule Charter and Borough Administrative Code, as referred to by Council Member Uzman at the August 21, 2018 Council Meeting, item 7c. Extension requested on 8/18/2022. RESPONSE DUE SEPTEMBER 19, 2022	Tiffany Loomis	9/19/2022	Yes
8/15/2022	8/15/2022	Richard A Breuer	Emails referred to in 10 Council Meetings from 2017-2021 as noted in his attachment. Extension requested on 8/18/2022. RESPONSE DUE SEPTEMBER 19, 2022	Tiffany Loomis	9/19/2022	Yes
8/25/2022	8/25/2022	Danny Fruchter	2013 & 2014 Audited Financial Reports including Public Safety line item breakdown RESPONSE DUE SEPTEMBER 30, 2022	Tiffany Loomis	9/29/2022	Yes
8/30/2022	8/30/2022	Danny Fruchter	Police Chief's Year 2022 Expenses Reimbursed to him and credit card statements RESPONSE DUE SEPTEMBER 30, 2022	Corinne Badman	9/30/2022	Yes
9/1/2022	9/1/2022	Daniel Popplewell	SALDO and property files to be reviewed for MFC located at 424 E. King Street	Tiffany Loomis	9/7/2022	No
9/6/2022	9/6/2022	Richard A Breuer	All RTK request received excluding Breuer or Fruchter since January 1, 2022, including initial and final responses. RESPONSE DUE OCTOBER 13, 2022	Tiffany Loomis	10/13/2022	Yes
9/6/2022	9/6/2022	Danny Fruchter	Gas records from January 1, 2022 onward RESPONSE DUE OCTOBER 13, 2022	Corinne Badman	10/10/2022	Yes
9/9/2022	9/9/2022	Timothy Hepp	Record of the permit filed to complete stormwater improvements at Tidewater along with all reports and review completed by the Borough Engineer	Tiffany Loomis	9/16/2022	No
9/22/2022	9/22/2022	Joseph Lorusso	The minutes and any material distributed from item 4c next to the last listed item as reported in the minutes from 8/16/22. The item reported as "Pump Track-Engineer responded to Borough Council questions." Second item is the point listed directly under the Pump Track. "Simone Collins Team Meeting, 8/22/22 at 10 am. All Material distributed and any notes/minutes taken by manager, council, or other borough official RESPONSE DUE SEPTEMBER 29, 2022	Tiffany Loomis	9/29/2022	No
9/22/2022	9/22/2022	Danny Fruchter	All the policies, procedures, rules, general orders, and standing orders of the MPD, that are currently in effect, including, without limitation, any manual containing such items issued to membes of the MPD. Excluded from this request are items produced by the Borough on or about 9/12/22. RESPONSE DUE OCTOBER 28, 2022	Corinne Badman	10/21/2022	Yes
9/22/2022	9/22/2022	Richard A Breuer	An attached list of email procedures and policies from 1/1/16 to the present. RESPONSE DUE OCTOBER 28, 2022	Tiffany Loomis	10/28/2022	Yes
9/23/2022	9/23/2022	Rebecca Hofmann	Requesting police report and all available records related to the 5/19/22 incident at 814 Charleston Greene.	Tiffany Loomis	9/29/2022	No
9/26/2022	9/26/2022	Richard Bapst	Property File review request for 176 W. King Street looking for any and all proeprty records	Tiffany Loomis	9/29/2022	No
9/30/2022	9/30/2022	Gretchen Ehritz	Builder plans and stormwater management plans for 46 Griffith Ave.	Tiffany Loomis	10/10/2022	No
10/1/2022	10/1/2022	Timothy j. Browne	Commercial and Residential electrical permits issued 9/1/22 through 9/30/22.	Tiffany Loomis	10/10/2022	No
10/4/2022	10/4/2022	Angela Lewis	Police Report for incident at Eastside Flats on 9/24/22. Response by 10/11/2022.	Corinne Badman	10/10/2022	No
10/5/2022	10/5/2022	Danny Fruchter	10/4/2022 Borough Council meeting recording by the Borough RESPONSE DUE OCTOBER 12, 2022	Tiffany Loomis	10/12/2022	No
10/6/2022	10/6/2022	Joseph Lorusso	Borough Engineer invoices for a year period prior to 9/30/2022 RESPONSE DUE OCTOBER 13, 2022	Tiffany Loomis	10/13/2022	Yes
10/7/2022	10/7/2022	Angelique Cooper	Property File for 335 E King Street including all contents related to permits, violations, plans, etc. RESPONSE DUE OCTOBER 14, 2022	Tiffany Loomis	10/13/2022	No

Right-to-Know Log for Year 2022

Request Date	Date Received	Requestor	Records Requested	Borough Responder	Response Date	Extension
10/11/2022	10/11/2022	Elizabeth Kammler	Available records related to USTs/ASTs (installation permits, removal permits, tank testing data), subsurface investigations, VCP or brownfield information, Hazardous waste activities, environmental building permits, water quality or any information related to the environmental condition of Eastside Flats, 231, 233, 329, 335 East King Street, Malvern, PA.	Tiffany Loomis	10/18/2022	No
10/12/2022	10/12/2022	Gabor Szokolyai	Approved architectural drawings for Building #100 of Kingsbury Condominiums including showing all dryer vent locations.	Tiffany Loomis	In Process	Yes
10/17/2022	10/17/2022	Andre Olivreur	All property files for 155 Old Lincoln Highway	Tiffany Loomis	10/21/2022	No
10/18/2022	10/18/2022	Sara Bailly/ Dina Staniecki	Property Files related to 335 E. King Street	Tiffany Loomis	10/21/2022	No
10/19/2022	10/19/2022	Joseph Lorusso	Minutes, material that was presented and any information disbursed at the meeting that took place on 9/29/2022 with the Public Works Sub-Committee as reported in the Borough 10/4 minutes	Tiffany Loomis	10/26/2022	No
10/19/2022	10/19/2022	Richard A Breuer	Any and all grant applications and information from January 1, 2020 to date as outlined in attachment	Tiffany Loomis	11/23/2022	Yes
10/26/2022	10/26/2022	Andre Olivreur	151 and 153 Old Lincoln Highway building permits, violations, and reports on file.	Tiffany Loomis	11/2/2022	Yes
11/11/2022	11/1/2022	Joseph Lorusso	Invoices received by Simone Collins for all work done for the prior twelve month period ending 10/30/2022 and all grant applications and all supporting documents that were submitted for Phase I Improvements for the Randolph Woods Master Plan. Including the most recent application submission to DCNR as of 10/28/2022.	Tiffany Loomis	12/8/2022	Yes
11/5/2022	11/7/2022	Timothy j. Browne	Commercial and Residential electrical permits issued 10/1/22 through 10/31/22.	Tiffany Loomis	11/15/2022	No
11/16/2022	11/16/2022	Joseph Lorusso	The Most Recent Original Grant Application and any revisions submitted for the Phase I improvements for the Randolph Woods Master Plan. To be clear this is the most recent application that was referenced at the November 15, 2022 Borough Council meeting. Further please forward the Original application and any revisions.	Tiffany Loomis	11/23/2022	No
12/5/2022	12/6/2022	Katrina Walton	Police Report for fraud that accord in November 2022.	Corinne Badman	12/6/2022	No
12/7/2022	12/7/2022	Chris Buckley	Any and all documentation from 1/1/22 thru 12/7/22 regarding the First Avenue Bike Trail Park	Tiffany Loomis	1/13/2023	Yes
12/7/2022	12/7/2022	Chris Buckley	Any and all documentation from 1/1/22 thru 12/7/22 regarding the First Avenue Bike Trail Park	Tiffany Loomis	1/13/2023	Yes
12/7/2022	12/7/2022	Julie Joiner	All permits for 100 Bridge Street from 2010 onward excluding the recently issued fence permit	Tiffany Loomis	12/14/2022	No
12/15/2022	12/15/2022	Kenita Williams	Police report regarding dog attack that occurred between two residents dogs on 12/14/2022.	Corinne Badman	12/15/2022	No
12/15/2022	12/15/2022	Danny Fruchter	The letter M. Niemiec read at the 12/6 Borough Council Meeting written by SCT. Also any written communications between Malvern Borough officials and the WCT which prompted the letter	Tiffany Loomis	1/11/2023	Yes
12/21/2022	12/21/2022	Danny Fruchter	The letter from Mr. Willis read by President Finkbiner during the budget discussion on 12/20/2022 regarding the Council to study police budget efficiencies.	Tiffany Loomis	12/22/2022	No
12/21/2022	12/21/2022	Shon A Remich	Permit submitted to Malvern Borough over the past 6 months	Tiffany Loomis	12/22/2022	No
12/28/2022	12/28/2022	Thaddaeus Fisher	View the file for 153 Old Lincoln Hwy regarding property information to purchase property	Corinne Badman	12/28/2022	No