

**Malvern Shade Tree Commission**  
**Meeting Minutes**

January 22, 2024

|              |   |
|--------------|---|
| Present      | Joe Bones, Bobbi Tower, Linda Burton & Tiffany M. Loomis: Borough Manager |
| Absent       | Corinne J. Badman, Assistant Borough Manager                              |
| Next Meeting | February 26, 2024 @ 3:00 PM   |

**Unfinished Business**

**A. Transition, selection of new chair**

- a. Bobbi Tower was selected as new chair
- b. Linda Burton will volunteer to be a Commission member, subject to approval by Borough Council on 2/6/24

**B. King Street Tree Planting- Phase IB 2024**

- a. Dan Daly will email to STC members by February 15 the planting sites and tree species for Phase IB
- b. STC will individually review materials prior to STC meeting on February 26, 2024
- c. STC will discuss and decide sites and species at meeting on February 26, 2024

**C. Spring Bare Root Tree Program**

- a. Bobbi will meet with Luke Menser, Valley Creek Church, to discuss planting BRTs along Warren Avenue
- b. Tiffany will send out email announcements to Borough residents on 1/23/24
- c. Residents must indicate interest by 1/30/24
- d. Linda and Bobbi will cull out any non-Borough residents
- e. Bobbi will send out to residents an email with the selection date of 2/6/24
- f. Application is due into PHS 2/11/24 or sooner to ensure selections can be honored
- g. Joe Bones will select 2 trees for the Borough either to replace the 2 questionable trees or to be planted elsewhere

**D. Review Spreadsheet for Trees Removed with/without Permits**

- a. Tiffany will follow up with Bill Wilfong to update the spreadsheet and resend
- b. Invoice for PW trees, Annex Parcel tree and Access Road trees removal was submitted; work will be completed as soon as is reasonable
- c. Tree at 113 Green Street was even more damaged in storm, needs to be condemned
- d. Tree at E. First Avenue at Church Street needs to be removed
- e. Dead 3" limb on Hickory Tree overhanging Borough Hall needs to be removed
- f. Post Office has a dead limb overhanging building, needs removal

**New Business**

**A. Notable Trees**

- a. Joe will invite Hugo and Helise to STC meeting on February 26
- b. Joe will show photos to help group understand parameters
- c. Group will develop a collaborative vision

**B. Valley Creek Church (Formerly First Baptist Church)**

- a. Bobbi will reach out to Luke Menser to meet on this property.

**C. Proposal: Welcome letter/lpacket to New Residents**

- a. Tiffany and Corrine will handle, remove from future agendas

**D. Tree Vandalized: Paoli Battlefield Preservation (PBPF)**

- a. Joe will paint over the symbol

**E. Complaint received from Ellen Jordan at Monument Avenue**

- a. She's concerned about the poplar stand on neighbor's (Rossi) property, saying it hasn't been maintained
- b. It is in the interior of the property, not within STC jurisdiction. She should contact an arborist for evaluation. It seems that she has already contacted Protree.
- c. Stand may be the remnant of an old nursery. Inform Hugo at the next STC meeting

**F. Annual Report to Borough Council**

- a. Use December Broadcaster article as a starting point. STC members individually review and add items as appropriate. They send revisions to Bobbi. Bobbi converts into a bullet point report for discussion and approval by STC at meeting on 2/26/24
- b. Report will be presented to Borough Council on 3/5/24

**G. Newsletter**

- a. Article, 450 words max
- b. Bobbi will write new article on Winter Interest in the Garden

**Public Comment**

**Adjournment**

*Next Meeting: Monday, February 26, 2024 at 3:00PM*