

Malvern Parks & Recreation Committee

May 4, 2022 @ 7:04PM

<i>Present:</i>	Helise Bichefsky-Reilly, Chair, Tiffanie Quinn, Vice-Chair, Angela Riccetti, Emalie Zinnie, Gail Newman, Brendan Phillips, Corinne Badman, Borough Assistant Manager, and Aubrey Keating, Office Coordinator
<i>Absent:</i>	John Finkbiner, Tiffany M. Loomis, Borough Manager
<i>Next meeting:</i>	June 1, 2022 @ 7:00PM

Meeting Minutes

A motion was made by Brendan Phillips, seconded by Angela Riccetti, and carried by a vote of 5-0 to approve the minutes for the April 6, 2022 meeting as presented.

Mobile High 5 Program

Barbara Casey presented on the Mobile High 5 Program that would allow for P&R to send out text messages to promote events twice per month. The promotion messages would go out on the 1st and 3rd Thursday per month, and can include picture messages and links. This program would cost P&R \$250.00 per month. The Borough currently uses Constant Contact to send out messages to residents.

Old Business

Plant Giveaway- Tiffanie Quinn

The Perennial party event will take place on Saturday May 7th at 3:00 PM and will be rain or shine. Joe Bones on behalf of the Shade Tree Commission has donated 30 Saplings to be used as prizes for the 3 Quizzo games that residents can play to win the saplings. The Malvern Library will be there participating with a craft and book reading event, along with the Malvern Bunny handing out filled eggs due to the Egg Hunt event being cancelled.

Go Wilma!- Helise Bichefsky-Reilly, Emalie Zinnie, and Tiffanie Quinn

The clues for the Go Wilma! Event are due to Mary Hundt in 2 weeks. Helise Bichefsky-Reilly and Emalie Zinnie will cultivate the clues for Randolph Woods Park and Tiffanie Quinn will complete Burke Park to forward accordingly.

QR Codes for Park Message Boards

Permanent QR codes will be placed on the message boards that will link to updated event pages. The links will be periodically updated so that the QR code does not change and this will give information on events.

Community Wide Yard Sale

The Yard Sale event will take place in September 2022. The first option is to have tables set up in Burke Park that will be \$10.00 per table to rent the space for a few hours. The second option is to have residents have the sale at their own homes and a map be drawn up of the Borough to show where the sales will be. A third option is to have a combination of the two options. A survey will be put out to the residents to poll which option they would prefer.

Game Night

The Game Night event will be in conjunction with the June 4th Summerfest event that will replace the Spaghetti Dinner event in May. In addition to food, there will be lawn games such as corn hole, Quizzo, connect 4 and other lawn games that can be played in a tournament fashion.

Art in the Park

P&R will find a hobbyist to lead an art class in one of the parks.

ADA Compliant Park Equipment

The Borough Engineer will be contacted in Year 2022 to assess the parks in the borough and see what kind of equipment can be installed. The two parks in Malvern that have playground equipment, will be requested. Brendan Phillips motioned to request that Borough Council allows the Borough Engineer to research Burke

Park, Rubino Park, and Quann Park on their feasibility of adding park equipment, Tiffanie Quinn seconded the motion, carried by a vote of 5-0.

Spaghetti Dinner- Gail Newman

Jim Rapp, Malvern Fire Chief, was present during the P&R Meeting to discuss the possibility of holding the spaghetti dinner at the firehouse. It was determined that they are quarantining the firehouse from the public, and the fire board feels if they open up the station for the dinner they could potentially expose their members to COVID. They do not want to open it up until after the pandemic has ended.

The Spaghetti dinner event held in previous years was on the Paoli Battlefield tennis courts. P&R did not sponsor this event. No one on P&R has a certification to serve food and would like to replace the spaghetti dinner with a Summerfest Event on June 4th that will have packaged Wawa hoagies and drinks, water ice, soft pretzels, and will collect donations for the firehouse. This event will take place before the Boy Scouts Movie Night Event. Brendan Phillips motioned to have Summerfest in place of the Spaghetti dinner on June 4th 2022 that will benefit the firehouse. Gail Newman seconded the motion via zoom, carried by a vote of 6-0.

New Business

Reusable Table Cloths

10 Navy Blue and 2 Green Reusable table cloths will be purchased from Amazon to be used for future events.

Committee Vacancies/ Volunteerism

P&R requested a social media posting to let residents know about the vacancies, and a volunteer sheet will be put out at all future events to recruit volunteers.

Community Garden

A partnership was proposed between Willistown Township and Malvern Borough where residents of both municipalities could go. Willistown has yet to be contacted about this.

Summer Newsletter

The article for the Summer Newsletter will be due to the Borough by mid-June, and will go out to residents in July. Emalie Zinnie will contribute a topic and submit the article.

Vistaprint Signage

Reusable lawn signage and banners from VistaPrint were prepared that will be used for all future events. Signs include "Event today, Food donation bins, Event parking signs". There will be 2 large banners, 2 or 3 event parking signs, a retractable banner, a large vinyl banner, that will have the P&R logo on them, the website link, and social media pages, along with the permanent P&R QR code. This project is projected to cost around \$1,600, and will need a vote to be approved.

Budget Request

Angela Riccetti motioned to request no more than \$250 to purchase reusable table cloths, and \$1,500 for the Summerfest Event on June 4th. Brendan Phillips seconded the motion, carried by a 5-0 vote to approve the request.

Review of Completed Events

Native Animal Coloring Pages- will be continued next year

Egg Hunt

Spring Broadcaster

Future Events

Classic Cars- Brendan Phillips and Angela Riccetti

Saturdays on Stage

Makers Day- Hobbyists

S'mores in the Park

Yoga in the Park- Linda DiValerio

Winter Wonderland/ Christmas on King

Reports

Park Ambassador Reports

The Winter Wildlife posts will be removed from the park message boards. Hugo has a post for the park message boards.

Public Comment

Lynne Frederick asked for more options to be provided on the Community Yard Sale Event.

Next Meeting

The next meeting is scheduled for Wednesday, June 1,, 2022.

A motion was made by Brendan Phillips. Seconded by Angela Riccetti, and carried by a vote of 5-0 to adjourn at 9:17PM.