

Malvern Parks & Recreation Committee

April 6, 2022 @ 7:02PM

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| <i>Present:</i> | Tiffanie Quinn, Vice-Chair, John Finkbiner, Emalie Zinnie, Gail Newman, Brendan Phillips, Tiffany M. Loomis, Borough Manager, and Aubrey Keating, Office Coordinator |
| <i>Absent:</i> | Helise Bichefsky-Reilly, Chair, and Angela Riccetti |
| <i>Next meeting:</i> | May 4, 2022 @ 7:00PM |

Meeting Minutes

A motion was made by Brendan Phillips, seconded by John Finkbiner, and carried by a vote of 5-0 to approve the minutes for the February 2, 2022 meeting as presented.

A motion was made by Brendan Phillips, seconded by John Finkbiner, and carried by a vote of 5-0 to approve the minutes for the March 2, 2022 meeting as presented.

New Business

Go-Wilma Program

Mary Hunt- Director of Willistown P&R presented on the Go-Wilma Program for 2022 requesting Malvern P&R to produce “clues” for each of the parks in the program. The Malvern Parks included in Go-Wilma are Burke Park, and Randolph Woods. The clues will be due to Mary Hunt in 3 weeks.

P&R Library Card

A motion was made by Brendan Phillips, seconded by Emalie Zinnie and carried by a vote of 5-0 to approve obtaining a Chester County Parks and Recreation Library card to check books out for use for future events or preparation of events.

Costco Membership

A motion was made by Emalie Zinnie, seconded by Brendan Phillips and carried by a vote of 5-0 to approve of obtaining a Borough Managed Costco Membership that can be used to supply bulk food items.

Vistaprint Signage

This matter was tabled due to there not being enough information on what type of signs, units, and events they will be used for, as well as the overall price for the signage. This item will be discussed at the next Parks & Recreation meeting scheduled for May 4, 2022

Egg Hunt/ Bunny Event

The Egg Hunt event will take place on April 9th at 11:00AM at Paoli Battlefield. If there is rain on the day of the event it will be cancelled Saturday morning by 9:00AM. The Borough Manager will be attending the event dressed as the bunny. There will be volunteers from Great Valley High School’s key club, as well as girl scouts on the day of the event that will need guardians’ signatures on waivers the Borough will provide. The sound system will be used to play themed music during the egg hunt and returned back to Borough Hall afterwards. One long table will be used that will have a sign-up sheet for volunteers for future events. The event will end and be fully cleaned up by 2:00 PM. The Public Works Department will provide lined trash bins and 50 wooden stakes.

Message Boards

P&R has agreed to put QR codes with information on the message boards in the parks instead of having pop out containers that attach to the boards to hold paper flyers and messages. The paper flyers could potentially lead to litter in the parks.

Event Steering Committee Discussion

A master calendar of events will be put together to be posted in the Borough Broadcaster. Dates for events in the future need to be set earlier so there is more time to prepare for them.

Old Business

Art in the park - Helise Bichefsky-Reilly & Tiffanie Quinn

Helise Bichefsky-Reilly spoke to Gallery 222. The target audience for this event will be teens and adults, to be held on Tuesday June 7th 2022. Tiffanie Quinn will look into obtaining art supplies for this event.

Spaghetti Dinner- Gail Newman

Gail Newman has presented a quote from Anthony's restaurant for 70 people for spaghetti, bread, and meatballs. The projected cost from Anthony's is \$850. The event is proposed to take place the week before Memorial Day weekend or the weekend after. More information is needed for renting tables, chairs, and tents. The Borough will facilitate communication between Malvern Fire Company and Gail Newman to see if they are willing to hold the event in conjunction with the Borough.

Plant Giveaway- Tiffanie Quinn

The plant event will take place on Saturday May 7th 2022 in Burke Park after the Farmers Market. 1 50 Perennials and 12 larger plants need to be purchased. Public Works will assist in locating where they can be purchased from and pick them up before the event. A coupon "one plant per household" will be put in the Borough Broadcaster. Quizzo will be available for residents to play to determine winners for the larger plants.

Budget

A motion was made by Tiffanie Quinn, seconded by Brendan Phillips, and carried by a vote of 5-0 to approve \$750.00 for the events planned in April/ May by the Parks & Recreation Committee.

Review of Completed Events

Tabled.

Future Events

Classic Cars- Brendan Phillips and Angela Riccetti

Quizzo- Brendan Phillips to be held in Spring 2022.

Game Night- Tiffanie Quinn to be held in May of 2022.

Garden Projects- Tiffanie Quinn to be completed in Spring 2022 with potential to craft paper with seeds for planting.

Art in the Park- Tiffanie Quinn

Food Drive- Angela Riccetti

Community Wide Yard Sale

Spaghetti Dinner- Gail Newman

Reports

Tabled

Public Comment

No public comments was made. All items located on the Agenda that have not been included in the minutes were tabled for the next meeting scheduled on Wednesday, May 4, 2022.

Next Meeting

The next meeting is scheduled for Wednesday, May 4, 2022.

A motion was made by Brendan Phillips. Seconded by Gail Newman, and carried by a vote of 5-0 to adjourn at 9:10PM.