

Malvern Historical Commission
Minutes
March 12, 2024

ATTENDANCE

Hugo Schmitt, chair – present
Barbara Rutz, vice chair – present
Catherine Raymond, treasurer – present
Ian Duncan, secretary – absent
Lynne Frederick, member – present
Jonathan Hoppe, member – present
Barbara Stergiades, member – absent

Chair Hugo Schmitt called the meeting to order at 7:32 P.M.

- I. Opening Remarks – Chair Hugo Schmitt noted MHC attendance at Cabin Fever on March 2nd.
- II. Public Comment – John Buckley inquired about donating a small filing cabinet to the MHC.
- III. Approval of minutes from previous meetings – February 27th minutes approved with changes. Barbara Rutz motioned to approve as amended, seconded by Cathy Raymond. Motion carried unanimously.
- IV. Reports
 - A. Financial Report – update only; neither 2023 nor 2024 reports have been finalized due to journal dating. Borough Admin Office may start keeping a ledger specifically for MHC expenses going forward.
 - B. Donations Received
 1. Jonathan Hoppe donated a Light Impressions photo storage box.
 - C. Electronic Communication Report
 1. Facebook – 1,861 followers, 1,665 likes; Instagram – 496 followers
 2. Yahoo email: junk – Outlook email – Scott E. Yaw, Esquire, Solicitor for Malvern Borough, confirmed that the MHC is able to open non-Borough-produced records in its collection to researchers without a formal right-to-know request; Helise Bichefsky of the Parks & Recreation Committee thanked the MHC for participation in Cabin Fever; reminder from CCHPN for the forthcoming Leadership Luncheon; forward from Tiffany Loomis regarding a building permitting agency asking about the historic status of 212 Channing Avenue.
- V. Old Business
 - A. June tour the day before the Memorial Day parade with Paoli Battlefield Preservation Trust – Jim Christ from the PBPF presented on the topic. MHC and PBPF will coordinate tour routes and merchandise tables for that day.
 - B. Deed of Gift and temporary custody paperwork – Jonathan Hoppe revised drafts and sent on sample letters; will send on samples to Borough Administration Office
 - C. Parks Information (Parks & Rec) – no updates beyond the installation of parks info in lobby display case.

- D. Legacy Tree Project (Parks & Rec and Shade Tree Commission) – Hugo Schmitt and Helise Bichefsky met with Aubrey G. Keating, Office Coordinator, and council member Joe Bones to discuss. Joe gave a presentation on interesting trees and Hugo got addresses for identified trees. Phase I of the project may be a walking tour of street-accessible trees, with an article in the Borough Broadcaster asking homeowners for information on their trees.
- E. Malverns Worldwide – No updates.
- F. Preservation Awards – No updates.
- G. Historic Ordinance – No updates.
- H. Action Log – In progress.
- I. Water System Pump House – Hugo Schmitt and Borough Council members will meet with Daniel T. Campbell, architect, on March 14th, 2024, to view the pump house.
- J. Malvern Prep information request – Hugh Schmitt sent two emails without response.
- VI. New Business – None.
- VII. Events
 - A. MHC Open Hours
 - 1. March 2nd, Cabin Fever recap – Lydia Willits of the Malvern National Bank loved the currency display from the bank in the History Center. Borough police officers and firemen enjoyed looking at History Center collections.
 - 2. Next open hours -- April 20th and May 18th, 2024.
 - B. Memorial Parade – June 2, 2024.
 - C. Craft & Mercantile: September 20th.
 - D. Paoli Battlefield Reenactment – September 21st.
- VIII. Adjournment
 - A. Motion to adjourn made by Cathy Raymond, seconded by Lynne Frederick; motion carried unanimously. Meeting adjourned at 9:48 P.M.

Next regular meeting: March 26th, 2024.

Respectfully submitted by Jonathan Hoppe, Acting Secretary