

**Malvern Historical Commission**  
**Minutes**  
**February 27, 2024**

**ATTENDANCE**

Hugo Schmitt, chair – present  
Barbara Rutz, vice chair – present  
Catherine Raymond, treasurer – present  
Ian Duncan, secretary – absent  
Lynne Frederick, member – present  
Jonathan Hoppe, member – present  
Barbara Stergiades, member – absent

Chair Hugo Schmitt called the meeting to order at 7:30 P.M.

- I. Opening Remarks – Chair Hugo Schmitt put the lobby display case in order for Cabin Fever
- II. Public Comment – Joe Ranaudo is looking forward to Cabin Fever on March 2<sup>nd</sup>
- III. Approval of minutes from previous meetings – Secretary Ian Duncan was unexpectedly absent and did not have the February 13<sup>th</sup> minutes prepared.
- IV. Reports
  - A. Financial Report – update only; 2023 report not finalized due to issue with credit card invoice dating. Borough will create a reconciliation report for credit card payments for MHC by invoice date for future financial reports.
  - B. Donations Received
    1. David McQuiston donated a 75<sup>th</sup> Anniversary wooden nickel and newspaper articles.
    2. An anonymous donor gave four banknotes from the National Bank of Malvern: two \$5 notes, a \$10 note, and a \$100 note.
  - C. Electronic Communication Report
    1. Facebook – 1,857 followers, 1,662 likes; Instagram – 497 followers
    2. Yahoo email: ads – Outlook email – 2 emails from CCHPN advertising March leadership luncheon; an email from Malvern Prep asking for information.
- V. Old Business
  - A. Parks Information (Parks & Rec.) – brief writeups for Cabin Fever revealed need for answers for some parks and more details needed for full histories on others.
  - B. Legacy Tree Project (Parks & Rec and Shade Tree Commission) – Both Hugo Schmitt and Helise Bichesky of the Parks & Recreation Committee were invited to a 3:00 P.M. Shade Tree Commission meeting to discuss project but were not able to attend due to the timing. Cathy Raymond will get a photo of the Bicentennial Tree located at the entrance to Malvern Veterinary Hospital on South Warren Avenue
  - C. Malverns Worldwide – Hugo Schmitt will be taking on the mantle of the group from its previous coordinators.
  - D. Preservation Awards – No updates.

- E. Historic Ordinance – No updates.
- F. Zoning & SALDO ad-hoc committee – no MHC members were selected for inclusion on the committee.
- G. Action Log – In progress.
- H. Water System Pump House – a consultant may know if an environmental impact report is needed before alterations are made to the pump house due to its location on Ruth Run. MHC to write to several recommended architectural consultants to gauge their interest and availability to take on the pump house reuse project.
- I. Deed of Gift and temporary custody paperwork – Jonathan Hoppe presented on and MHC reviewed he proposed drafts and rationale for their use by the MHC in accepting physical donations. Jonathan Hoppe will revise and send to MHC and for further review along with template letters of acknowledgement and the docs will be sent on to the Borough Office for future review by borough solicitor.
- J. June tour the day before the parade with Paoli Battlefield Preservation Fund – MHC needs to ask Jim Christ of the PBPF to ask the Upper Main Line Memorial Association if a dual tour is possible.
- K. Ira Dutter's retirement – MHC members were invited to attend the celebration the weekend following his last day as Superintendent of Public Works on February 29<sup>th</sup>.

#### VI. New Business

- A. Malvern Prep information request – Allison Hall, Executive Director of Marketing & Communication of Malvern Prep, wrote the MHC asking if the History Center was open and if she and her colleague could do more in-depth research on the history of Malvern and the school there. MHC clarified the photocopying and camera policy with the borough administration office and asked the admin office to ask the borough solicitor if there are any right-to-know issues with the materials in its files that needed to be addressed before they were opened to researchers. Hugo Schmitt will respond to the inquiry after the solicitor renders and opinion.

#### VII. Events

- A. MHC Open Hours
  - 1. February 17 recap – sold a book, several visitors including David McQuiston who made a donation. Hugo redid the display cases for Cabin Fever.
  - 2. March 2<sup>nd</sup>, Cabin Fever – Hugo Schmitt made a crossword puzzle, which revealed need to redo the walking tour brochure on which it was based.
  - 3. Next open hours after March 2<sup>nd</sup> – April 20<sup>th</sup>, 2024.
- B. Memorial Parade – June 2, 2024.
- C. Craft & Mercantile: September 20<sup>th</sup> – Not really coinciding with Paoli Heritage Day this year, which is slated to be more a reenactment instead.

#### VIII. Adjournment

- A. Motion to adjourn made by Barbara Rutz, seconded by Cathy Raymond; motion carried unanimously. Meeting adjourned at 9:18 P.M.

Next regular meeting: March 12<sup>th</sup>, 2024.

Respectfully submitted by Jonathan Hoppe, Acting Secretary