

**Malvern Historical Commission**  
**Minutes**  
**January 9, 2024**

**ATTENDANCE**

Hugo Schmitt, chair – present  
Barbara Rutz, vice chair – present  
Catherine Raymond, treasurer – absent  
Ian Duncan, secretary – absent  
Lynne Frederick, member – present  
Jonathan Hoppe, member – present  
Barbara Stergiades, member – absent

- I. Officer Reorganization – Barbara Rutz motioned to table election of officers until next meeting, and to nominate Hugo Schmitt for this night's meeting chair, seconded by Jonathan Hoppe. Motioned carried unanimously. Hugo Schmitt elected meeting chair and the election of officers tabled until next meeting.  
  
Chair Hugo Schmitt called the meeting to order at 7:30 P.M.
- II. Opening Remarks – Lynne Frederick congratulated Jonathan Hoppe on his reappointment to the commission.
- III. Public Comment – none
- IV. Approval of minutes from previous meetings – Jonathan Hoppe motions to accept the November 28<sup>th</sup> meeting minutes as amended, seconded by Barbara Rutz. Motion carried unanimously. November 28<sup>th</sup> meeting minutes approved as amended. Lynne Frederick motioned to accept the December 12 meeting minutes as amended, seconded by Barbara Rutz. Motion carried unanimously. December 12<sup>th</sup> meeting minutes approved as amended.
- V. Reports
  - A. Financial Report – 2023 financial report not reviewed due to absence of Catherine Raymond. Barbara Rutz motions to purchase archival mat board and shelving for archival boxes in 2024, seconded by Jonathan Hoppe. Motion carried unanimously. MHC will order shelving and mat board.
  - B. Donations Received
    1. Office chair for the History Center, donated by Hugo Schmitt
    2. Two postcards, one of the Paoli Monument, one of the National Bank of Malvern, from an anonymous donor
    3. \$229 Ancestry.com membership for the MHC, from an anonymous donor
  - C. Electronic Communication Report
    1. Facebook: 1,849 followers; Instagram Followers: 494
    2. Yahoo email: junk; email confirming Ancestry.com membership gifted by an anonymous donor; Malvern.org emails; junk; response by Tiffany Loomis to a question about Town Tours from David Blackburn, Chester County Heritage Preservation Coordinator; email from Kathy Moore about photographs submitted for, but not used in, *Century in Malvern*;

email from Helise Bichefsky of the Parks & Recreation Committee confirming date and time for Cabin Fever event in March.

VI. Old Business

- A. Malverns Worldwide – no updates
- B. Preservation Awards – waiting on sample plaques from new vendor to arrive for inspection.
- C. Historic Ordinance – no updates to ordinance; discussion of creating another plaque to mark properties recognized by the ordinance
- D. Zoning & SALDO overhaul – email from the Borough asking for applicants for the five-member task force; Barbara Rutz applied for the task force.
- E. Action Log – started working on Log during December open house; checking folders, ordered boxes for collection of memory scrapbooks.
- F. Legacy Tree Project (Environmental Advisory Council and Shade Tree Commission) – email received from Helise Bichefsky of the EAC checking in on progress from the Shade Tree Commission.
- G. Parks and Rec – Helise Bichefsky emailed asking for an update about information on parks; will intend to have a line item on the 1/23/2024 to discuss the issue with Parks & Rec.
- H. Water System Pump House – Hugo Schmitt talked with Sheila Tekavec of the Friends of Anson B. Nixon Park Fund about their pump house, and learned that the nonprofit was spun off of Kennett Area Park Authority, with Sheila as its sole employee. Hugo is waiting on Sheila to email him their plans for the pump house which has yet to be renovated due to need for fundraising.
- I. David Evans Journals – Jonathan Hoppe scanned the typed journal excerpts in December and made the scans available for the MHC.
- J. Deed of Gift – to review; tabled until next meeting.
- K. Great Valley School District information request – no updates

VII. New Business

- A. June tour the day before the Malvern Memorial Day Parade with the Paoli Battlefield Preservation Fund – PBPF proposed a joint walking tour with the MHC the day before the parade.
- B. Chester County Town Tour 2024 - David Blackburn, Chester County Heritage Preservation Coordinator emailed inquiring if the MHC would want to give a town tour to mark the 30<sup>th</sup> anniversary of the Town Tours and Village Walks program with the theme being successes in historic preservation; members discussed doing just the PBPF tour.
- C. Grant opportunity email – email from State Senator Carolyn Comitta's office about a micro-grant opportunity for empowering community organizations; with it being geared towards underrepresented communities and the deadline being January 31, MHC will not be applying.
- D. Wall hangings on the second floor of McGuigan Hall – Tiffany Loomis has asked the MHC for input into the placement of wall hangings in Borough Hall following the wall painting; Tiffany will have Public Works crew retrieve hangings stored in the basement.

VIII. Events

- A. MHC Open Hours – all hands were present for December 23, 2023 open house; sold two books, with five visitors. Another visitor bought books by request the next day. An open house will coincide with Cabin Fever on March 2, 2024.
- B. Wreaths Across America – December 16<sup>th</sup> – was run very smoothly.
- C. Election Day – April 23, 2024 – MHC meeting will likely be cancelled for that day
- D. Craft & Mercantile – September 20, 2024 (Paoli Day) – the Sons of the American Revolution are holding an event simultaneous to C&M and MHC members will have to be split between both.

IX. Adjournment

- A. Motion to adjourn made by Barbara Rutz, seconded by Jonathan Hoppe; motion carried unanimously. Meeting adjourned at 9:16 P.M.

Next regular meeting: January 23<sup>rd</sup>, 2024.

Respectfully submitted by Jonathan Hoppe, Acting Secretary