

Malvern Borough, Chester County
2018 Budget

**General Fund
Revenues**

<u>Account Number</u>	<u>Account Title</u>	<u>2016 Actual</u>	<u>2017 Budget</u>	<u>2017 Year-to Date</u> Thru 11/30/17	<u>2017 Projected Final</u>	<u>2018 Proposed</u>
REAL ESTATE TAXES						
01.301.000	Real Estate Taxes (Current Year)	\$ 1,004,157	\$ 1,007,000	\$ 1,015,398	\$ 1,018,398	\$ 1,074,816
01.301.001	Real Estate Taxes (Prior Years)	\$ -	\$ -	\$ -	\$ -	\$ -
01.301.002	Real Estate Taxes (Delinquent)	\$ 8,578	\$ 10,000	\$ 6,737	\$ 7,752	\$ 7,000
01.301.003	Interim Real Estate Taxes	\$ 29,274	\$ 4,000	\$ 7,265	\$ 8,188	\$ 6,000
Total		\$ 1,042,010	\$ 1,021,000	\$ 1,029,401	\$ 1,034,338	\$ 1,087,816
LOCAL ENABLING TAX (ACT 511)						
01.310.000	Per Capita Tax (Current)	\$ 42,415	\$ 12,500	\$ 11,704	\$ 12,500	\$ 12,500
01.310.001	Per Capita Tax (Prior Years)	\$ 4,398	\$ 3,500	\$ 2,696	\$ 2,696	\$ 3,500
01.310.010	Real Estate Transfer Tax	\$ 90,036	\$ 94,000	\$ 120,296	\$ 120,296	\$ 100,000
01.310.020	Earned Income Tax (Current)	\$ 1,421,859	\$ 1,450,000	\$ 1,434,989	\$ 1,450,000	\$ 1,450,000
01.310.021	Earned Income Tax (Prior Years)	\$ 442,300	\$ 442,300	\$ 449,980	\$ 449,980	\$ 442,300
01.310.051	Local Services Tax (Current)	\$ 85,648	\$ 85,000	\$ 81,065	\$ 85,000	\$ 85,000
01.310.052	Local Services Tax (Prior)	\$ 19,000	\$ 19,000	\$ 25,139	\$ 25,139	\$ 22,000
Total		\$ 2,105,657	\$ 2,106,300	\$ 2,125,868	\$ 2,145,611	\$ 2,115,300
LICENSES AND PERMITS						
01.320.001	Building Permits & Registration	\$ 39,895	\$ 33,000	\$ 40,709	\$ 43,356	\$ 37,000
01.320.002	Plumbing Permits & Registration	\$ 6,518	\$ 4,000	\$ 4,020	\$ 4,020	\$ 4,000
01.320.003	Street Permits	\$ 3,575	\$ 2,000	\$ 2,050	\$ 2,050	\$ 2,000
01.320.004	Zoning & Subdivision Permits	\$ 3,825	\$ 2,750	\$ 4,460	\$ 4,460	\$ 3,500
01.320.006	Franchise Fees (Comcast & Verizon)	\$ 90,951	\$ 90,000	\$ 92,332	\$ 92,332	\$ 90,000
01.320.007	Housing & Property Maintenance	\$ 37,350	\$ 39,000	\$ 35,900	\$ 39,000	\$ 39,000
01.320.071	Inspection Fees	\$ 19,425	\$ 12,000	\$ 12,145	\$ 14,734	\$ 14,000
01.321.033	Parking Permits	\$ 2,549	\$ 2,000	\$ 3,182	\$ 3,182	\$ 2,500
Total		\$ 204,087	\$ 184,750	\$ 194,798	\$ 203,134	\$ 192,000
FINES, FORFEITS & COSTS						
01.330.000	Violations of Ordinances	\$ 1,188	\$ 1,500	\$ 3,683	\$ 4,137	\$ 2,000
01.330.001	Motor Vehicle Code Violations/Criminal	\$ 22,012	\$ 23,000	\$ 26,442	\$ 27,442	\$ 26,000
01.330.002	False Alarm Penalties	\$ 1,925	\$ 1,200	\$ 1,050	\$ 1,200	\$ 1,200
01.341.000	Earnings on Investments	\$ 8,243	\$ 4,000	\$ 11,748	\$ 11,748	\$ 5,500
01.342.000	Rents of Property	\$ 39,792	\$ 42,000	\$ 41,956	\$ 42,000	\$ 46,000
Total		\$ 73,159	\$ 71,700	\$ 84,880	\$ 86,527	\$ 80,700

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2018 Budget**

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GRANTS & GIFTS						
01.354.000	State Contributions - Pensions (State Aid)	\$ 30,471	\$ 30,471	\$ 33,394	\$ 33,394	\$ 33,394
01.355.001	Grants from State, Federal & County Govt.	\$ 24,770	\$ 580,000	\$ 24,449	\$ 24,449	\$ 580,000
01.355.002	Grant from County for Special Projects	\$ -	\$ 510,500	\$ -	\$ -	\$ 510,500
01.355.004	Foreign Fire Insurance	\$ 27,872	\$ 27,872	\$ 25,271	\$ 25,271	\$ 25,271
01.355.041	Beverage Liquor License	\$ 1,600	\$ 800	\$ 200	\$ 800	\$ 800
Total		\$ 84,713	\$ 1,149,643	\$ 83,314	\$ 83,914	\$ 1,149,965
PUBLIC SAFETY						
01.362.000	Police Special Duty Detail	\$ 17,128	\$ 14,000	\$ 18,275	\$ 18,651	\$ 16,500
Total		\$ 17,128	\$ 14,000	\$ 18,275	\$ 18,651	\$ 16,500
SANITATION SERVICES						
01.364.030	Sanitation Services Recycle Rebate	\$ 612	\$ 1,617	\$ 1,748	\$ 1,748	\$ 1,617
Total		\$ 612	\$ 1,617	\$ 1,748	\$ 1,748	\$ 1,617
CULTURE - RECREATION						
01.367.21	Discount Tickets - Sale Commission	\$ -	\$ 250	\$ -	\$ 250	\$ 250
Total		\$ -	\$ 250	\$ -	\$ 250	\$ 250
MISCELLANEOUS						
01.379.000	Miscellaneous Income	\$ 63,086	\$ 25,000	\$ 17,638	\$ 25,000	\$ 25,000
01.379.001	Zoning Hearing	\$ 3,750	\$ 1,500	\$ 4,750	\$ 4,750	\$ 2,250
01.379.002	PD Automatic Protection Device	\$ 2,040	\$ 2,500	\$ 3,320	\$ 3,320	\$ 2,500
01.379.003	PD Copies of Accident/Misc. Reports	\$ 765	\$ 480	\$ 460	\$ 480	\$ 500
01.379.004	Misc. Tax Certifications & Duplicates	\$ 4,875	\$ 4,800	\$ 4,155	\$ 4,500	\$ 4,500
01.379.005	Library Renovations	\$ 12,180	\$ 12,180	\$ 12,180	\$ 12,180	\$ 12,180
01.391.000	Sale of Borough Property	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000
01.391.001	Sale of Dump Truck	\$ 3,756	\$ -	\$ -	\$ -	\$ -
01.395.000	Refunds	\$ 3,167	\$ 600	\$ 1,169	\$ 1,169	\$ 600
Total		\$ 93,619	\$ 97,060	\$ 43,671	\$ 51,399	\$ 97,530
TRANSFER FROM OTHER FUNDS						
01.392.000	Contingency Fund	\$ -	\$ 342,000	\$ -	\$ 342,000	\$ -
01.392.001	Highway Aid Fund	\$ 48,826	\$ 49,000	\$ -	\$ 49,000	\$ 49,000
Total		\$ 48,826	\$ 391,000	\$ -	\$ 391,000	\$ 49,000
TOTAL GENERAL FUND REVENUES		\$ 3,669,810	\$ 5,037,320	\$ 3,581,955	\$ 4,016,572	\$ 4,790,678

Malvern Borough, Chester County
2018 Budget

**General Fund
Expenditures**

<u>Account Number</u>	<u>Account Title</u>	<u>2016 Actual</u>	<u>2017 Budget</u>	<u>2017 Year-to Date</u> Thru 11/30/17	<u>2017 Projected Final</u>	<u>2018 Proposed</u>
ADMINISTRATION						
01.400.000	Elected Officials Compensation	\$ 6,000	\$ 9,600	\$ 3,950	\$ 5,150	\$ 9,600
01.400.001	Salary - Secretary/Manager	\$ 58,396	\$ 59,850	\$ 55,246	\$ 59,850	\$ 63,000
01.400.002	Salary - Treasurer/Admin. Asst.	\$ 38,203	\$ 39,445	\$ 36,411	\$ 39,445	\$ 40,727
01.400.003	Salary - Assistant Manager	\$ 42,532	\$ 39,000	\$ 36,000	\$ 39,000	\$ 40,268
01.400.021	Salary/Wages - Clerks	\$ 8,881	\$ 8,851	\$ 7,468	\$ 8,851	\$ 20,370
01.400.033	Telephone & Communications	\$ 8,125	\$ 7,500	\$ 6,840	\$ 7,479	\$ 7,500
Total		\$ 162,137	\$ 164,246	\$ 145,915	\$ 159,775	\$ 181,465
FINANCIAL ADMINISTRATION						
01.401.000	Real Estate Tax Refunds	\$ 4,888	\$ 7,000	\$ 8,200	\$ 8,200	\$ 9,000
01.402.020	Materials & Supplies	\$ 3,890	\$ 6,000	\$ 4,211	\$ 4,815	\$ 6,000
01.402.021	Conferences, Seminars, Meetings	\$ 3,349	\$ 3,500	\$ 3,495	\$ 3,495	\$ 4,000
01.402.022	Dues & Memberships	\$ 4,389	\$ 7,600	\$ 3,604	\$ 3,604	\$ 4,000
01.402.023	Office Equipment Maintenance & Exp.	\$ 21,809	\$ 23,000	\$ 11,970	\$ 13,058	\$ 20,000
01.402.024	General Expense	\$ 24,354	\$ 30,000	\$ 18,045	\$ 22,165	\$ 25,000
01.402.025	Advertising & Printing	\$ 7,098	\$ 8,000	\$ 6,322	\$ 8,000	\$ 8,000
01.402.030	Auditing Services	\$ 11,510	\$ 12,000	\$ 11,781	\$ 11,781	\$ 12,000
Total		\$ 81,287	\$ 97,100	\$ 67,629	\$ 75,118	\$ 88,000
TAX COLLECTION						
01.403.012	Earned Income & Per Capita Commission	\$ 17,702	\$ 16,500	\$ 21,276	\$ 21,276	\$ 18,000
01.403.013	EIT Tax Collection Study Group Expenses	\$ -	\$ 500	\$ -	\$ -	\$ 500
01.403.014	General Expense	\$ 596	\$ 1,500	\$ 65	\$ 700	\$ 1,500
Total		\$ 18,298	\$ 18,500	\$ 21,341	\$ 21,976	\$ 20,000
LEGAL SERVICES						
01.404.000	Legal Services	\$ 93,223	\$ 100,000	\$ 84,255	\$ 91,914	\$ 100,000
01.404.002	Legal Services - Planning Commission	\$ -	\$ 4,000	\$ -	\$ -	\$ -
Total		\$ 93,223	\$ 104,000	\$ 84,255	\$ 91,914	\$ 100,000
EMPLOYEE BENEFITS						
01.406.200	Workers Compensation	\$ 11,646	\$ 13,000	\$ 12,235	\$ 12,235	\$ 14,000
01.406.220	Income Protection Insurance	\$ 4,939	\$ 4,280	\$ 2,282	\$ 2,493	\$ 3,445
01.406.221	Group Life Insurance	\$ 1,676	\$ 1,491	\$ 1,229	\$ 1,355	\$ 1,850

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01.406.222	Healthcare Insurance	\$ 38,207	\$ 34,638	\$ 27,646	\$ 34,638	\$ 55,799
01.406.223	Dental Care Insurance	\$ 2,388	\$ 2,475	\$ 2,474	\$ 2,474	\$ 3,483
01.406.224	Social Security Tax - Borough	\$ 17,276	\$ 24,224	\$ 16,048	\$ 17,436	\$ 26,459
01.406.320	Non-Uniformed Pension Fund (EE Contrib)	\$ -	\$ 7,586	\$ -	\$ -	\$ 8,303
Total		\$ 76,131	\$ 87,694	\$ 61,914	\$ 70,630	\$ 113,340
IT NETWORKING SERVICES						
01.407.021	Office Supplies	\$	\$ 11,000	\$ 5,572	\$ 7,186	\$ 7,500
01.407.022	Computer Supplies	\$	\$ 4,000	\$ 1,706	\$ 4,000	\$ 8,000
01.407.025	Repairs and Maintenance	\$	\$ 10,500	\$ 9,442	\$ 10,301	\$ 10,000
01.407.026	Small Tools and Minor Equipment	\$	\$ 9,500	\$ 4,808	\$ 5,245	\$ 5,000
Total		\$	\$ 35,000	\$ 21,528	\$ 26,732	\$ 30,500
ENGINEERING SERVICES						
01.408.000	Engineering Services	\$ 51,884	\$ 65,000	\$ 43,110	\$ 56,526	\$ 65,000
Total		\$ 51,884	\$ 65,000	\$ 43,110	\$ 56,526	\$ 65,000
MUNICIPAL BUILDINGS						
01.409.020	Materials & Supplies	\$ 1,974	\$ 4,000	\$ 2,437	\$ 4,000	\$ 4,000
01.409.021	Utilities	\$ 40,179	\$ 45,000	\$ 33,685	\$ 41,599	\$ 45,000
01.409.022	General Expense	\$ 3,234	\$ 2,500	\$ 1,465	\$ 2,161	\$ 2,500
01.409.023	Maintenance & Repairs	\$ 54,271	\$ 52,000	\$ 48,082	\$ 53,422	\$ 55,000
01.409.024	Alarm System Expense	\$ -	\$ 1,500	\$ -	\$ -	\$ 1,500
Total		\$ 99,658	\$ 105,000	\$ 85,670	\$ 101,182	\$ 108,000
POLICE DEPARTMENT						
01.410.010	Salary - Chief of Police	\$ 108,150	\$ 116,131	\$ 103,075	\$ 111,665	\$ 119,906
01.410.011	Salary & Wages - Patrolmen	\$ 391,818	\$ 397,675	\$ 331,843	\$ 359,497	\$ 520,475
01.410.012	Salary & Wages - Clerical	\$ 51,552	\$ 70,334	\$ 53,065	\$ 70,334	\$ 72,842
01.410.015	Salary & Wages - Part-Time Patrolmen	\$ -	\$ 50,000	\$ 61,808	\$ 66,959	\$ 63,000
01.410.018	Salary & Wages - Overtime	\$ -	\$ 50,000	\$ 29,123	\$ 33,550	\$ 55,000
01.410.019	Maintenance - Office Equipment	\$ 12,232	\$ 13,000	\$ 8,476	\$ 13,000	\$ 13,000
01.410.020	Materials & Supplies	\$ 2,267	\$ 3,000	\$ 1,741	\$ 2,477	\$ 3,000
01.410.021	Uniforms	\$ 6,134	\$ 6,500	\$ 8,093	\$ 8,093	\$ 9,000
01.410.022	Ammunition	\$ 1,377	\$ 4,500	\$ 2,722	\$ 4,500	\$ 4,500
01.410.023	Training - Education	\$ 1,867	\$ 6,500	\$ 3,162	\$ 5,000	\$ 6,500
01.410.024	Advertising & Printing	\$ 458	\$ 1,000	\$ -	\$ 500	\$ 1,000
01.410.025	Telephone & Communications (police radios)	\$ 7,400	\$ 13,400	\$ 7,266	\$ 7,926	\$ 10,000
01.410.026	Vehicle Maintenance & Repairs	\$ 3,366	\$ 12,000	\$ 3,330	\$ 3,330	\$ 10,000
01.410.027	Maintenance - Traffic Signals	\$ -	\$ 11,600	\$ -	\$ -	\$ 5,800
01.410.029	Gas & Oil	\$ 12,964	\$ 20,000	\$ 8,490	\$ 15,000	\$ 20,000

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01.410.030	Tires	\$ 31	\$ 2,000	\$ 291	\$ 1,000	\$ 2,000
01.410.031	Energy - Traffic Lights	\$ 1,537	\$ 2,500	\$ 1,390	\$ 2,500	\$ 2,500
01.410.032	General Expense	\$ 46,976	\$ 35,000	\$ 36,154	\$ 39,441	\$ 35,000
01.410.070	Capital Expenditures	\$ 68,287	\$ 38,000	\$ 38,200	\$ 38,200	\$ 10,000
01.410.200	Workers Compensation	\$ 11,646	\$ 13,000	\$ 12,235	\$ 12,235	\$ 14,000
01.410.220	Income Protection Insurance	\$ 7,138	\$ 6,713	\$ 3,671	\$ 4,224	\$ 5,853
01.410.221	Group Life Insurance	\$ 2,572	\$ 2,994	\$ 2,136	\$ 2,368	\$ 3,493
01.410.222	Healthcare Insurance	\$ 70,247	\$ 105,163	\$ 58,659	\$ 67,901	\$ 127,504
01.410.223	Dental Care Insurance	\$ 3,567	\$ 5,310	\$ 4,425	\$ 4,425	\$ 6,730
01.410.224	Social Security Tax - Borough	\$ 41,328	\$ 50,537	\$ 43,979	\$ 48,151	\$ 62,747
01.410.228	Police Professional Liability Insurance	\$ 12,053	\$ 15,000	\$ 11,768	\$ 11,768	\$ 15,000
01.410.320	Uniformed Pension Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ 864,964	\$ 1,051,857	\$ 835,102	\$ 934,043	\$ 1,198,850
FIRE PROTECTION						
01.411.020	Contribution - Fire Company	\$ 65,000	\$ 73,300	\$ 73,300	\$ 73,300	\$ 81,600
01.411.021	Cost of Fire Hydrants	\$ 17,580	\$ 17,500	\$ 16,228	\$ 17,547	\$ 17,800
01.411.022	Water Consumption	\$ 2,802	\$ 4,000	\$ 3,072	\$ 3,483	\$ 4,000
01.411.023	State Workers Insurance Fund (SWIF)	\$ 20,695	\$ 26,500	\$ 23,381	\$ 25,219	\$ 27,500
01.411.099	Foreign Fire Insurance	\$ 27,872	\$ 27,872	\$ 25,271	\$ 25,271	\$ 25,271
Total		\$ 133,949	\$ 149,172	\$ 141,252	\$ 144,821	\$ 156,171
CODE ENFORCEMENT						
01.414.010	Salaries & Wages	\$ 75,554	\$ 78,347	\$ 71,707	\$ 78,347	\$ 86,510
01.414.020	General Expense	\$ 3,019	\$ 4,000	\$ 1,190	\$ 2,500	\$ 4,000
01.414.021	Contribution to Planning Commission	\$ 1,214	\$ 2,000	\$ 276	\$ 500	\$ 1,000
01.414.022	Contribution to Zoning Hearing Board	\$ 5,076	\$ 4,500	\$ 7,426	\$ 7,426	\$ 5,000
01.414.023	Contribution to Historical Commission	\$ 2,866	\$ 3,000	\$ 1,994	\$ 3,000	\$ 3,000
01.414.221	Refunds - Zoning Hearing	\$ 705	\$ 1,500	\$ 471	\$ 1,000	\$ 1,500
Total		\$ 88,434	\$ 93,347	\$ 83,064	\$ 92,773	\$ 101,010
EMERGENCY MANAGEMENT						
01.415.000	Emergency Management Coordinator	\$ 839	\$ 1,000	\$ -	\$ -	\$ 1,000
Total		\$ 839	\$ 1,000	\$ -	\$ -	\$ 1,000
GARBAGE COLLECTION & DISPOSAL						
01.427.020	Contracted Services	\$ 153,908	\$ 175,000	\$ 134,674	\$ 164,381	\$ 181,000
01.427.021	Landfill Fees & Expenses	\$ 68,198	\$ 74,000	\$ 67,839	\$ 80,601	\$ 80,000
Total		\$ 222,106	\$ 249,000	\$ 202,513	\$ 244,982	\$ 261,000
PUBLIC WORKS - HIGHWAYS & STREETS						
01.430.010	Salaries & Wages	\$ 198,427	\$ 183,094	\$ 169,005	\$ 183,094	\$ 189,044

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01.430.018	Salaries & Wages - Overtime	\$ -	\$ 40,000	\$ 11,175	\$ 22,928	\$ 40,000
01.430.020	Materials & Supplies	\$ 5,858	\$ 5,000	\$ 4,255	\$ 5,000	\$ 5,000
01.430.021	Utilities	\$ 11,881	\$ 17,500	\$ 10,419	\$ 13,126	\$ 17,500
01.430.022	General Expense	\$ 12,982	\$ 15,000	\$ 12,111	\$ 15,000	\$ 15,000
01.430.023	Equipment Rental	\$ 168	\$ 3,000	\$ 1,348	\$ 3,000	\$ 3,000
01.430.024	Telephone & Communications	\$ 4,259	\$ 6,000	\$ 3,974	\$ 4,335	\$ 6,000
01.430.025	Vehicle Maintenance & Repairs	\$ 5,715	\$ 18,000	\$ 4,659	\$ 6,038	\$ 15,000
01.430.026	Gas, Oil & Tires	\$ 8,906	\$ 15,000	\$ 6,786	\$ 9,845	\$ 15,000
01.430.027	Minor Equipment Purchases	\$ 2,254	\$ 2,500	\$ -	\$ 2,500	\$ 2,500
01.430.200	Workers Compensation	\$ 11,646	\$ 13,000	\$ 12,235	\$ 12,235	\$ 14,000
01.430.220	Income Protection Insurance	\$ 5,133	\$ 4,194	\$ 2,245	\$ 2,449	\$ 2,694
01.430.221	Group Life Insurance	\$ 1,956	\$ 1,671	\$ 1,242	\$ 1,355	\$ 1,671
01.430.222	Healthcare Insurance	\$ 63,394	\$ 72,145	\$ 59,213	\$ 72,145	\$ 75,237
01.430.223	Dental Care Insurance	\$ 2,871	\$ 3,375	\$ 3,374	\$ 3,374	\$ 3,407
01.430.224	Social Security Tax - Borough	\$ 17,231	\$ 21,242	\$ 16,362	\$ 18,240	\$ 22,932
01.430.320	Non-Uniformed Pension Fund (EE Contrib)	\$ -	\$ 7,613	\$ -	\$ -	\$ 7,613
Total		\$ 352,680	\$ 428,332	\$ 318,402	\$ 374,664	\$ 435,598
WINTER MAINTENANCE - SNOW REMOVAL						
01.432.020	Snow & Ice Removal	\$ 9,189	\$ 30,000	\$ 5,636	\$ 30,000	\$ 30,000
Total		\$ 9,189	\$ 30,000	\$ 5,636	\$ 30,000	\$ 30,000
TRAFFIC CONTROL DEVICES						
01.433.020	Street Signs & Markings	\$ 8,525	\$ 13,000	\$ 5,953	\$ 8,221	\$ 10,000
Total		\$ 8,525	\$ 13,000	\$ 5,953	\$ 8,221	\$ 10,000
STREET LIGHTING						
01.434.020	Street Lighting	\$ 50,238	\$ 49,000	\$ 42,028	\$ 46,555	\$ 49,000
Total		\$ 50,238	\$ 49,000	\$ 42,028	\$ 46,555	\$ 49,000
STORM SEWERS & DRAINS						
01.436.020	Maintenance & Repairs - Sewers & Drains	\$ 114	\$ 5,000	\$ 727	\$ 1,500	\$ 5,000
01.436.053	Stormwater Fees	\$ -	\$ 2,500	\$ 2,500	\$ 2,500	\$ 500
Total		\$ 114	\$ 7,500	\$ 3,227	\$ 4,000	\$ 5,500
REPAIRS TO TOOLS & MACHINERY						
01.437.020	Repairs to tools & machinery	\$ 1,044	\$ 1,600	\$ 1,214	\$ 1,600	\$ 1,600
Total		\$ 1,044	\$ 1,600	\$ 1,214	\$ 1,600	\$ 1,600
MAINTENANCE & REPAIRS TO ROADS						
01.438.020	Maintenance & Repairs - Streets	\$ 249,959	\$ 185,000	\$ 137,446	\$ 185,000	\$ 150,000

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Total		\$ 249,959	\$ 185,000	\$ 137,446	\$ 185,000	\$ 150,000
HIGHWAY CONSTRUCTION & REBUILDING						
01.439.070	Capital Expenditures	\$ 53,583	\$ 80,000	\$ 79,028	\$ 79,028	\$ 50,000
Total		\$ 53,583	\$ 80,000	\$ 79,028	\$ 79,028	\$ 50,000
PARKS & RECREATION						
01.452.020	Recreational Programs	\$ 14,206	\$ 15,000	\$ 12,316	\$ 15,000	\$ 15,000
01.452.021	Maintenance & Repairs	\$ 6,195	\$ 11,000	\$ 10,223	\$ 11,000	\$ 6,000
01.454.010	Salaries & Wages	\$ 37,454	\$ 46,942	\$ 36,838	\$ 39,908	\$ 55,204
01.454.020	Materials & Supplies	\$ 3,863	\$ 5,000	\$ 2,586	\$ 2,586	\$ 5,000
01.454.021	General Expense	\$ 5,338	\$ 6,000	\$ 3,775	\$ 6,000	\$ 6,000
Total		\$ 67,056	\$ 83,942	\$ 65,738	\$ 74,494	\$ 87,204
SHADE TREES						
01.455.020	Shade Tree Maintenance	\$ 15,875	\$ 16,000	\$ 9,250	\$ 11,000	\$ 15,000
Total		\$ 15,875	\$ 16,000	\$ 9,250	\$ 11,000	\$ 15,000
LIBRARY						
01.456.020	Contribution to Library	\$ 12,180	\$ 12,180	\$ 12,180	\$ 12,180	\$ 12,180
Total		\$ 12,180	\$ 12,180	\$ 12,180	\$ 12,180	\$ 12,180
MISCELLANEOUS						
01.483.020	Non-Uniformed Pension Fund	\$ 30,471	\$ 32,666	\$ 33,394	\$ 33,394	\$ 33,394
01.486.026	Casualty - General Liability	\$ 13,557	\$ 14,900	\$ 13,067	\$ 13,067	\$ 14,574
01.486.027	Automobile Liability Insurance	\$ 5,390	\$ 5,104	\$ 5,831	\$ 5,831	\$ 6,566
01.486.029	Public Officials Liability Insurance	\$ 7,898	\$ 8,687	\$ 8,585	\$ 8,585	\$ 9,644
01.486.030	Inland Marine Insurance	\$ 8,503	\$ 9,353	\$ 7,006	\$ 7,006	\$ 7,907
01.486.031	Catastrophe Liability Insurance (Umbrella)	\$ -	\$ 4,180	\$ -	\$ -	\$ 4,180
01.486.032	Commercial Property Insurance	\$ 1,625	\$ 3,483	\$ 2,259	\$ 2,259	\$ 2,686
01.489.010	Military & Civic Contributions	\$ 58,000	\$ 30,000	\$ 11,500	\$ 30,000	\$ 41,000
Total		\$ 125,443	\$ 108,374	\$ 81,642	\$ 100,142	\$ 119,951
TOTAL GENERAL FUND EXPENDITURES		\$ 2,838,794	\$ 3,235,844	\$ 2,555,036	\$ 2,947,356	\$ 3,390,368
BEFORE INTERFUND OPERATING TRANSFERS						
INTERFUND OPERATING TRANSFERS						
01.492.011	Forecasted Transfers of Historic GF Balance Surplus	\$ -	\$ -	\$ -	\$ -	\$ -
01.492.011	Transfer to Capital Reserve Fund from Grants	\$ -	\$ 1,070,500	\$ -	\$ -	\$ 1,070,500
01.492.011	Transfer to Capital Reserve Fund for Debt Service	\$ 284,052	\$ 273,724	\$ -	\$ 273,724	\$ 274,060

**Malvern Borough, Chester County
2018 Budget**

<u>Account Number</u>	<u>Account Title</u>	<u>2016 Actual</u>	<u>2017 Budget</u>	<u>2017 Year-to Date</u> Thru 11/30/17	<u>2017 Projected Final</u>	<u>2018 Proposed</u>
01.492.011	Transfer to Capital Reserve Fund from General Fund	\$ -	\$ 115,251	\$ 519,312	\$ 1,000,456	\$ 55,750
01.492.012	Transfer to Capital Reserve Fund from General Fund Contingency Acct.	\$ -	\$ 342,000	\$ -	\$ 342,000	\$ -
01.489.000	Transfer to Contingency Account	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ 284,052	\$ 1,801,476	\$ 519,312	\$ 1,616,180	\$ 1,400,309
TOTAL GENERAL FUND EXPENDITURES		\$ 3,122,846	\$ 5,037,320	\$ 3,074,348	\$ 4,563,536	\$ 4,790,678

Malvern Borough, Chester County
2018 Budget

**Sewer Fund
Revenue**

<u>Account Number</u>	<u>Account Title</u>	<u>2016 Actual</u>	<u>2017 Budget</u>	<u>2017 Year-to Date</u> Thru 11/30/17	<u>2017 Projected Final</u>	<u>2018 Proposed</u>
08.341.000	Earnings from Investments	\$ 7,087	\$ 6,000	\$ 8,314	\$ 8,314	\$ 6,000
08.364.010	Sewer Rents	\$ 859,471	\$ 810,000	\$ 832,385	\$ 832,385	\$ 825,000
08.364.011	Tapping & Sewer Connection Fees	\$ 2,858	\$ 17,151	\$ 14,292	\$ 17,151	\$ 28,585
08.364.012	Other Income	\$ 36,276	\$ 2,000	\$ 30,952	\$ 30,952	\$ 2,000
08.364.013	Grants from the County, State, Federal	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ 905,693	\$ 835,151	\$ 885,943	\$ 888,802	\$ 861,585
TOTAL SEWER FUND REVENUES		\$ 905,693	\$ 835,151	\$ 885,943	\$ 888,802	\$ 861,585

**Sewer Fund
Expenditures**

<u>Account Number</u>	<u>Account Title</u>	<u>2016 Actual</u>	<u>2017 Budget</u>	<u>2017 Year-to Date</u> Thru 11/30/17	<u>2017 Projected Final</u>	<u>2018 Proposed</u>
OPERATIONS & MAINTENANCE						
08.429.010	Salaries & Wages	\$ 109,512	\$ 116,514	\$ 107,548	\$ 116,514	\$ 120,301
08.429.020	Materials & Supplies	\$ 809	\$ 2,500	\$ 2,192	\$ 2,500	\$ 2,500
08.429.021	Utilities	\$ 12,562	\$ 14,000	\$ 13,302	\$ 16,267	\$ 17,000
08.429.022	Maintenance & Repairs	\$ 15,261	\$ 15,000	\$ 13,492	\$ 15,000	\$ 15,000
08.429.023	Vehicle Maintenance & Repairs	\$ 48	\$ 4,500	\$ 562	\$ 562	\$ 4,500
08.429.024	Gas & Oil	\$ 2,401	\$ 5,000	\$ 2,078	\$ 2,540	\$ 5,000
08.429.026	Sewage Disposal - Various	\$ 345,148	\$ 375,000	\$ 301,534	\$ 367,637	\$ 385,000
08.430.070	Capital Expenditures	\$ 16,835	\$ 15,000	\$ -	\$ -	\$ 15,000
Total		\$ 502,576	\$ 547,514	\$ 440,709	\$ 521,020	\$ 564,301
ADMINISTRATION						
08.429.101	Salaries & Wages	\$ 83,184	\$ 97,728	\$ 89,773	\$ 97,728	\$ 111,068
08.429.027	Materials & Supplies	\$ 1,404	\$ 8,500	\$ 180	\$ 1,500	\$ 8,500
08.429.028	General Expense	\$ 14,338	\$ 15,000	\$ 10,411	\$ 13,526	\$ 15,000
08.429.029	Engineering	\$ 21,605	\$ 22,000	\$ 20,996	\$ 22,000	\$ 12,000
08.429.030	Telephone - Communications	\$ 1,903	\$ 3,000	\$ 4,188	\$ 5,340	\$ 5,500
08.429.031	Alarm System Expense	\$ 1,384	\$ 2,000	\$ 1,438	\$ 1,438	\$ 2,000
08.484.010	Automobile Insurance	\$ 7,072	\$ 1,985	\$ 2,207	\$ 2,207	\$ 2,676

**Malvern Borough, Chester County
2018 Budget**

<u>Account Number</u>	<u>Account Title</u>	<u>2016 Actual</u>	<u>2017 Budget</u>	<u>2017 Year-to Date</u> Thru 11/30/17	<u>2017 Projected Final</u>	<u>2018 Proposed</u>
08.484.200	Workers Compensation	\$ 11,646	\$ 13,000	\$ 12,235	\$ 12,235	\$ 14,000
08.486.011	Casualty - General Liability	\$ -	\$ 5,794	\$ 5,082	\$ 5,082	\$ 5,790
08.486.012	Catastrophe Liability Insurance (Umbrella)	\$ 632	\$ 1,500	\$ -	\$ -	\$ 1,500
08.486.013	Social Security Tax - Borough	\$ 14,157	\$ 16,390	\$ 14,921	\$ 16,390	\$ 17,813
08.486.014	Commercial Property Insurance	\$ -	\$ 3,200	\$ 3,603	\$ 3,603	\$ 4,164
08.486.015	Public Officials Liability Insurance	\$ 3,071	\$ 3,378	\$ 3,338	\$ 3,338	\$ 3,872
08.486.016	Dental Care Insurance	\$ 2,861	\$ 2,274	\$ 2,274	\$ 2,274	\$ 2,680
08.486.017	Income Protection Insurance	\$ 3,926	\$ 3,629	\$ 1,760	\$ 1,935	\$ 2,387
08.486.019	Healthcare Insurance	\$ 40,321	\$ 38,915	\$ 31,721	\$ 38,915	\$ 47,653
08.486.020	Group life Insurance	\$ 1,412	\$ 1,230	\$ 961	\$ 1,054	\$ 1,300
08.486.021	Misc. Ins.: Crime, Bonds, Computers	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ 208,916	\$ 239,521	\$ 205,087	\$ 228,565	\$ 257,903
TRANSFER TO OTHER FUNDS						
08.492.013	Transfer to Sewer Capital Reserve	\$ 194,201	\$ 29,314	\$ -	\$ 139,217	\$ 39,380
08.489.000	Transfer to Contingency Account	\$ -	\$ -	\$ -	\$ -	\$ -
08.492.013	Transfer to Sewer Capital Reserve for Debt Service	\$ -	\$ 18,801	\$ -	\$ -	\$ -
Total		\$ 194,201	\$ 48,115	\$ -	\$ 139,217	\$ 39,380
TOTAL SEWER FUND EXPENDITURES		\$ 905,693	\$ 835,151	\$ 645,796	\$ 888,802	\$ 861,585

Malvern Borough, Chester County
2018 Budget

**Sewer Capital Reserve Fund
Revenue**

<u>Account Number</u>	<u>Account Title</u>	<u>2016 Actual</u>	<u>2017 Budget</u>	<u>2017 Year-to Date</u> Thru 11/30/17	<u>2017 Projected Final</u>	<u>2018 Proposed</u>
	Beginning Balance	\$ 1,062,834	\$ 1,214,836	\$ 1,256,818	\$ 1,256,818	\$ 1,262,941
20.392.002	Received from Operational Fund	\$ 194,201	\$ 29,314	\$ -	\$ 139,217	\$ 39,380
20.392.003	Received from Operational Fund for Debt Service	\$ -	\$ 18,801	\$ -	\$ -	\$ -
20.393.010	Proceeds of Long-Term Debt (10-year loan)	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -
Total		\$ 1,257,035	\$ 2,262,951	\$ 1,256,818	\$ 1,396,035	\$ 1,302,321
TOTAL SEWER CAPITAL RESERVE FUND REVENUES		\$ 1,257,035	\$ 2,262,951	\$ 1,256,818	\$ 1,396,035	\$ 1,302,321

**Sewer Capital Reserve Fund
Expenditures**

<u>Account Number</u>	<u>Account Title</u>	<u>2016 Actual</u>	<u>2017 Budget</u>	<u>2017 Year-to Date</u> Thru 10/31/17	<u>2017 Projected Final</u>	<u>2018 Proposed</u>
20.429.072	Repair of Sewer Mains	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000
20.429.073	Repair Joints for I & I	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000
20.429.074	Upgrade wet well at Pump Station #2-Ruthland Ave.	\$ 218	\$ 300,000	\$ 32,738	\$ 42,189	\$ 240,000
20.429.076	Construction Fund - TT & VFSA	\$ -	\$ 125,000	\$ 90,905	\$ 90,905	\$ 75,000
20.429.077	Replace Pump at Station #1	\$ -	\$ 25,000	\$ -	\$ -	\$ 45,000
20.471.010	Debt Service - Principal (10-year loan to 2026)	\$ -	\$ -	\$ -	\$ -	\$ -
20.472.020	Debt Service - Interest (10-year loan to 2026)	\$ -	\$ 14,814	\$ -	\$ -	\$ -
Total		\$ 218	\$ 519,814	\$ 123,643	\$ 133,094	\$ 415,000
TOTAL SEWER CAPITAL RESERVE FUND EXPENDITURES		\$ 218	\$ 519,814	\$ 123,643	\$ 133,094	\$ 415,000
SEWER CAPITAL RESERVE BALANCE		\$ 1,256,818		\$ 1,133,175	\$ 1,262,941	\$ 887,321

Malvern Borough, Chester County
2018 Budget

**Capital Reserve Fund
Revenue**

<u>Account Number</u>	<u>Account Title</u>	<u>2016 Actual</u>	<u>2017 Budget</u>	<u>2017 Year-to Date</u>	<u>2017 Projected Final</u>	<u>2018 Proposed</u>
				Thru 11/30/17		
	Beginning Balance	\$ 3,144,090	\$ 2,553,338	\$ 2,884,297	\$ 2,884,297	\$ 3,998,625
30.340.000	Earnings from Investments	\$ 5,174	\$ 6,200	\$ 4,636	\$ 6,200	\$ 6,000
30.392.001	Transfer from General Fund	\$ 284,052	\$ 1,801,476	\$ 519,312	\$ 1,616,180	\$ 1,400,309
30.393.000	Proceeds of Long Term Debt	\$ -	\$ -	\$ -	\$ -	\$ -
30.394.000	Proceeds of Short Term Debt	\$ -	\$ -	\$ -	\$ -	\$ -
	Transfer - EEB HUB Separate Account		\$ 150,000	\$ -	\$ -	\$ 150,000
	Transfer - Municipal Building Renovations Sep. Acct.		\$ 9,995	\$ -	\$ -	\$ 33,000
	Transfer of Historic General Fund Balance Surplus	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ 3,433,316	\$ 4,521,009	\$ 3,408,244	\$ 4,506,676	\$ 5,587,935
TOTAL CAPITAL RESERVE FUND REVENUES		\$ 3,433,316	\$ 4,521,009	\$ 3,408,244	\$ 4,506,676	\$ 5,587,935

**Capital Reserve Fund
Expenditures**

<u>Account Number</u>	<u>Account Title</u>	<u>2016 Actual</u>	<u>2017 Budget</u>	<u>2017 Year-to Date</u>	<u>2017 Projected Final</u>	<u>2018 Proposed</u>
				Thru 11/30/17		
30.400.001	Zoning Ordinance Amendments/Update	\$ 4,021	\$ 3,000	\$ -	\$ 3,000	\$ 35,000
30.400.002	General Code Reformat of Code of Ordinances	\$ 3,000	\$ 5,000	\$ 3,659	\$ 5,000	\$ 3,000
30.402.026	Document Imaging	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ 18,000
30.409.000	Municipal Building Renovations (EEB HUB)	\$ -	\$ 150,000	\$ 11,800	\$ 11,800	\$ 250,000
30.430.001	Traffic Analysis Engineering Studies	\$ 12,836	\$ 106,000	\$ 34,147	\$ 47,028	\$ 50,000
30.431.001	Municipal Best Practices Consultants Study	\$ 8,000	\$ -	\$ -	\$ -	\$ -
30.435.003	Multimodal Pedestrian Imp	\$ 10,594	\$ 800,000	\$ 68,135	\$ 68,135	\$ 800,000
30.435.004	Stormwater Pipe Replacement on No. Warren Ave	\$ -	\$ 35,000	\$ -	\$ -	\$ 35,000
30.435.006	Randolph Woods Dev./Malvern-Willistown Greenway Trail	\$ -	\$ 60,000	\$ 27,735	\$ 27,735	\$ 55,000
30.435.009	Real Estate	\$ 116,034	\$ -	\$ -	\$ -	\$ -
30.435.011	Woodland Avenue Streetscape Project	\$ 345	\$ 840,000	\$ 24,799	\$ 24,799	\$ 840,000
30.435.012	Sidewalk Improvements	\$ 50,000	\$ 25,000	\$ -	\$ -	\$ 95,000
30.435.013	Decorative Crosswalks	\$ -	\$ -	\$ -	\$ -	\$ -
30.435.014	Streetscape Improvements	\$ 20,000	\$ 20,000	\$ 5,600	\$ 5,600	\$ -
30.437.002	Bridge Street Bridge Repairs	\$ -	\$ -	\$ -	\$ -	\$ 32,500
30.439.001	Old Lincoln Highway Improvements	\$ -	\$ 400,000	\$ 978	\$ 978	\$ 400,000

**Malvern Borough, Chester County
2018 Budget**

<u>Account Number</u>	<u>Account Title</u>	<u>2016 Actual</u>	<u>2017 Budget</u>	<u>2017 Year-to Date</u> Thru 10/31/17	<u>2017 Projected Final</u>	<u>2018 Proposed</u>
30.439.002	Traffic Safety Improvements	\$ -	\$ 160,000	\$ 34,998	\$ 37,252	\$ 50,000
30.446.001	Streambank Stabilization	\$ -	\$ 125,000	\$ -	\$ -	\$ 125,000
30.459.000	Signage throughout the Borough (Wayfinding)	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000
30.460.000	Municipal Building Renovations	\$ 41,258	\$ 9,995	\$ -	\$ -	\$ -
30.471.000	Debt Service - Principal	\$ 247,000	\$ 251,000	\$ 251,000	\$ 251,000	\$ 255,000
30.472.000	Debt Service - Interest	\$ 25,932	\$ 22,725	\$ 19,055	\$ 22,725	\$ 19,060
30.480.8932	General Expense	\$ -	\$ 3,000	\$ 2,953	\$ 3,000	\$ 3,000
Total		\$ 549,019	\$ 3,075,720	\$ 484,857	\$ 508,051	\$ 3,115,560
TOTAL CAPITAL RESERVE FUND EXPENDITURES		\$ 549,019	\$ 3,075,720	\$ 484,857	\$ 508,051	\$ 3,115,560
CAPITAL RESERVE BALANCE		\$ 2,884,297	\$ 1,445,289	\$ 2,923,387	\$ 3,998,625	\$ 2,472,375

Malvern Borough, Chester County
2018 Budget

**Highway Aid Fund
Revenue**

<u>Account Number</u>	<u>Account Title</u>	<u>2016 Actual</u>	<u>2017 Budget</u>	<u>2017 Year-to Date</u> Thru 10/26/17	<u>2017 Projected Final</u>	<u>2018 Proposed</u>
	Beginning Balance	\$ 94,049	\$ 129,776	\$ 129,946	\$ 129,946	\$ 170,206
35.341.000	Earnings from Investments	\$ 546	\$ 600	\$ 651	\$ 651	\$ 600
35.355.005	State Motor License Fund Grant	\$ 84,177	\$ 86,752	\$ 88,609	\$ 88,609	\$ 91,322
Total		\$ 178,771	\$ 217,128	\$ 219,206	\$ 219,206	\$ 262,128
TOTAL HIGHWAY AID FUND REVENUES		\$ 178,771	\$ 217,128	\$ 219,206	\$ 219,206	\$ 262,128

**Highway Aid Fund
Expenditures**

<u>Account Number</u>	<u>Account Title</u>	<u>2016 Actual</u>	<u>2017 Budget</u>	<u>2017 Year-to Date</u> Thru 10/26/17	<u>2017 Projected Final</u>	<u>2018 Proposed</u>
35.492.000	Transfer to General Fund	\$ 48,826	\$ 49,000	\$ -	\$ 49,000	\$ 49,000
Total		\$ 48,826	\$ 49,000	\$ -	\$ 49,000	\$ 49,000
TOTAL HIGHWAY AID FUND EXPENDITURES		\$ 48,826	\$ 49,000	\$ -	\$ 49,000	\$ 49,000
HIGHWAY AID FUND BALANCE		\$ 129,946	\$ 168,128	\$ 219,206	\$ 170,206	\$ 213,128

Updated: 10-31-17

	General Fund	GF Cap'l Reserve	Sewer/Sewer Cap'l Fund	Liquid Fuels
GENERAL FUND, UNRESTRICTED CASH 12.31.2016				
NATIONAL BANK OF MALVERN CHECKING	\$ 1,836,958.78	1,187,690.02	1,656,045.16	129,946.32
Total Cash Available	\$ 1,836,958.78	1,187,690.02	1,656,045.16	129,946.32
Forecasted Revenues	\$ 4,016,572.03	\$ 6,200.00	\$ 888,802.00	\$ 89,209.00
Forecasted Transfers - Liquid Fuels	\$ 49,000.00			
Forecasted Expenditures	\$ (2,947,356.14)	\$ (508,050.61)	(\$882,679.00)	
Forecasted Transfers-CRF	\$ (1,616,179.53)	\$ 1,616,179.53		\$ (49,000.00)
General Contingency Fund Transfer				
East Side Flats Contingency Fund Xfer				
Forecasted Cash Balance 12.31.2017	\$ 1,338,995.14	\$ 2,302,018.94	\$ 1,662,168.16	\$ 170,155.32

INDIVIDUAL BANK ACCOUNTS

As of 12/31/2016

Account Name	Amount
Historical Commission	\$ 3,659.81
Basketball Court (First Avenue)	\$ 9,162.89
Sidewalk Fee-in-Lieu	\$ 6,680.16
TAG	\$ 5,336.42
Great Valley Holdings	\$ 1,343.74
Ruthland Avenue Signage	\$ 884.31
Stormwater Fund - TAG	\$ 16,101.33
Shade Tree Fee-in-Lieu Andrews Management - Church Street	\$ 2,774.31
EEB HUB - Shown in Capital Reserve Fund	152,633.07
Municipal Building Construction Account	32,983.93
TOTALS	\$ 224,879.81
Contingency Accounts	
General Fund	630,312.83
Sewer Fund	404,176.28