

# The Borough Broadcaster



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## News from Borough Council

The Borough had a very productive year in 2018. We completed major projects (most notably, the Woodland Avenue Streetscape Project), hired the Brandywine Conservancy to begin a comprehensive review of the Borough's Zoning Ordinance, brought in new members to the Borough staff, and saw new members of the public join our various boards and committees. Looking forward, we are excited for the progress that will be made in 2019.

At the December 18, 2018 meeting, Borough Council approved the 2019 budget. We are pleased to report that the 2019 budget does not include any increase to taxes or sewer rates. The 2019 budget includes several major projects, including paving of Borough roads, completion of the sidewalk and traffic

signal project on N. Warren Avenue, and traffic calming projects. In conjunction with the 2019 budget, Borough Council also completed a review and update of the Borough's five-year Capital Improvement Plan.

Development of this plan will assist the Borough in guiding future projects in the community. A copy of both the 2019 budget and the five-year Capital Improvement are available for review on the Borough website.

The Borough is continuing to seek grant funding to offset the cost of projects. At the August 21, 2018 meeting, Borough Council authorized the submission of a Green Region Open Space Grant Program application to PECO. This application is seeking \$10,000 to assist in the cost of the development of a master plan for Randolph Woods. The development of a master plan will assist in guiding the future pas-

time patrol officer. He previously served as a part-time patrol officer beginning in September 2017. Ofc. Wilson brings with him 35 years of police experience, including over 15 years of experience as a Department of Transportation Officer.

Borough Council consists of Jamie Grossman (Council President), Zeyn Uzman (Vice-President), Amy Finkbiner, PhD, Marty Laney, John Meisel, Julie Raynor, and Carroll Sinquett. Meetings of Borough Council are held at 7:30 pm on the first and third Tuesday of each month at Borough Hall. All are welcome and encouraged to attend. As always, if you have any questions

about anything going on in town, contact any member of Borough Council, the Mayor, or the Borough Manager. Information is updated regularly on the Borough website at [www.malvern.org](http://www.malvern.org) and emergency notifications are sent through the ReadyNotify system.



sive recreational activities on the property. We are hopeful that this project will be funded.

The Malvern Police Department is pleased to welcome Officer Daniel Wilson as our newest full-

## Codes Enforcement Officer

### Property Maintenance and Safety Inside the Home

With fewer hours of daylight during the winter, people tend to stay indoors until warmer weather and longer days allow more time outdoors.

While inside, this may be an opportune time for you to take a walk around your house to see if there are any property maintenance issues that might need attention.

One item to check is your smoke detectors to see that the batteries are still good, and if you don't have one, you may want to purchase a carbon monoxide detector to install. This detector should be placed in the hallway of the sleeping area of your house and should be mounted about fifteen (15) inches above your floor along the wall. Since carbon monoxide is

heavier than air, it tends to fill the floor area up first and mounting the detector there could mean earlier detection of carbon monoxide.

Another item to check are the switches and outlets throughout your house to ensure the cover plates are installed. If you have extension cords plugged into any of those outlets, make sure that they aren't placed under rugs or other floor coverings. While this may be done to keep people from tripping on cords, as people walk over them, the insulation may be wearing off, possibly leaving the bare wires to contact each other, which may cause a fire.

Take a look at your windows to see if there are any cracked or broken panes of glass. These should be replaced, as the edge along the crack may be sharp and could result in a nasty cut if

someone ran a finger across the crack.

These are just a few examples of things which should be checked in your home while you have some time. While checking these, maybe you'll be reminded of that handrail that's loose or that leaking sink drain that you just haven't gotten to. By the time Spring gets here, you'll have the inside of your home back in shape and be ready for those outside maintenance projects.

Questions about property maintenance inside your home? Feel free to contact me at Borough Hall during business hours.

~Provided by William T. Wilfong IV, BCO, PaCFI, Code Official / Fire Marshal

## Malvern Public Library

The library is pleased to announce our new monthly email newsletter! Visit our website and opt into our electronic communication. We'll keep you informed with the latest news and events from the library.

We are excited to announce a great service that will allow you to easily keep track of everything going on in Malvern: Malvern Library is now on Burbio! Burbio.com is a free website and app that puts school, library and other local events all in one calendar. You can create a personalized event feed, sync events to your Google or iPhone calendars, and receive important notifications if events change. Sign up at Burbio.com or download the free iPhone or Android App and follow the calendars that interest you, including the library's!

Join us for Beginner's Meditation for Adults on Monday, February 4, from 6-8 PM. Learn how to meditate in only one session. Experience its benefits and leave with

the tools to take meditation into your daily life from a trained as a Svaroopaa® Vidya Meditation teacher. The teacher specializes in making meditation both deep and easy, as well as accessible to everyone. Space is limited; please register online.

Our morning and evening book clubs are always looking for



new members. The book clubs meet every second Tuesday of the month at 10:00 AM and 6:30 PM. Check with the library to obtain a copy of the book to read for either group.

Spring storytime registration begins on February 11. The spring session starts on March 4 and ends on May 23. Register online for various times for babies,

toddlers, and preschoolers. School aged children can register to read to Holly, our library therapy dog, in time slots on Thursdays from 4:30-5:30 PM. Holly is a good girl who loves treats, belly rubs, and listening to children read. Email Miss Kelly at [kshea@ccls.org](mailto:kshea@ccls.org) to register, or call the library at 610-644-7259 for more information.

This spring, Miss Kelly will host a special storytime at the new East Goshen Township playground! The storytime will run for four weeks, from April 23 to May 14, at 10:00 AM, by the Little Free Library and boulders. In case of rain, the playground storytime will be cancelled. We hope to see you there!

Our annual Give-a-thon is approaching! From March 10<sup>th</sup> to March 23<sup>rd</sup>, we encourage all of our patrons to give to Malvern Library to ensure the continued success of the library's programs and services. We appreciate all of our library supporters, and thank them for their yearly patronage.

## Board & Commission Vacancies

Below is a list of vacancies on the Borough's boards and committees.

- **Zoning Hearing Board:** There is currently one (1) vacancy on this Board for an alternate member of the Zoning Hearing Board. This position carries a three (3) year term. The individual appointed will complete a term that expires on January 1, 2021. Alternate members attend all meetings of the Zoning Hearing Board; however, they do not vote unless a voting member is absent or can

otherwise not participate in the hearing.

- **Historical Commission:** There is currently one (1) vacancy on the Malvern Borough Historical Commission. This position carries a five (5) year term. The individual appointed will complete a term that expires on January 1, 2021. Additional information on the functions of this Commission are available on the Borough website. Residents who are interested in serving the community on the Historical Commission may ap-

ply by sending a letter of interest and résumé to the Borough Manager at [malvern@malvern.org](mailto:malvern@malvern.org).

Malvern residents who are interested in serving the Community on these committees may apply by sending a letter of interest and resume to the Borough Manager at:

Borough of Malvern  
1 E. First Avenue, Suite 3  
Malvern, Pa. 19355  
Voice: 610-644-2602  
Fax: 610-644-4504  
E-mail: [malvern@malvern.org](mailto:malvern@malvern.org)

## Malvern Fire Company

### Stay Protected with These Fire Safety Tips- Malvern Fire Company & Nationwide Insurance

Your home is the center of your life – filled with loved ones and family belongings. Protect your home with these important home fire safety tips:

- Install smoke alarms on every level of your home. Test them monthly to make sure they work. Change the batteries every 6 months.
- Create multiple escape plans and practice them with your family. Your plans should include escape routes from different areas of the house, tools for exiting the building (escape ladders, items to open, break out windows) and a designated meeting place. It's very important to practice fire safety with kids, so be sure to familiarize your children with the sounds of the alarm(s).
- Keep grills, cookers and fryers at least 3 feet away from your house and shrubs or bushes.
- Keep space heaters at least 3 feet away from anything flammable. Always turn off heaters when leaving the room or going to bed.
- Have your chimneys, fireplaces, wood stoves and central furnace

serviced once a year.

- If someone in your home is deaf or hard of hearing, consider installing an alarm that combines flashing lights, vibration and sound.
- Store gasoline in a garage or shed in a container approved for gasoline storage.
- Close the lid on all flammable products and put them away after using them.
- Use ground fault circuit interrupters (GFCI) in all electrical receptacles (outlets) in kitchens, bathrooms and other wet areas.
- Store a fire extinguisher on every level of your home. They should have an ABC rating, making them usable for all types of fires.
- Keep cooking appliances clear of combustible materials such as rags, towels and packaging materials. Keep children away from all cooking areas.

### **Explorer Post 4**

The Malvern Fire Company Explorer Post is looking for new members, a joint venture with Chester County BSA, is designed for young adults 14 – 21 years of age who are interested in learning about a career in the fire service. In

addition to learning about the fire service, the Program's main goal is to provide young adults with a sense of responsibility to their neighborhood through ongoing community-related activities.

The Malvern Fire Company is always looking for new members. Becoming a member is as easy as stopping by the station to fill out an application. We are always looking for both Active members and Professional members. <https://www.malvernfireco.com/content/recruitment/>



Contact Jim Rapp, Chief at 610-836-2851 for information about Explorer Post and Company membership.

## Planning Commission

The Malvern Planning Commission (MPC) is a 'review and recommend' body of seven Borough residents which processes Subdivision and Land Use (SALDO) applications, monitors Zoning Ordinances, undertakes Planning Initiatives, and provides comments on other Community Planning matters referred to us by Borough Council. The MPC's planning efforts are ably supported by the Assistant Borough Manager, the Borough Engineer, and the Borough Solicitor.

In the last quarter of 2018 the MPC reviewed various SALDO applications and sketch plans, primarily in the King Street corridor, including:

- A garage and parking expansion at 324-328 East King Street,
- A three-lot subdivision at 13

Lovers Lane,

- A rezoning and consolidation of three parcels on Channing and Woodland Avenues for St. Patrick's Parish Church and School expansion, and
- A two-lot subdivision at 155-157 Channing Avenue.

The MPC also reviewed and made recommendations on a Conditional Use application to enable the First Baptist Church to include a Malvern Arts Center among its community activities.

In 2019 we will continue a long-term planning initiative to revise definitions and processes for important Zoning Ordinance sections that have been deemed ambiguous or outdated. One ordinance that MPC was engaged in updating involves the keeping of livestock, specifically chickens and ducks. We

also recommended revised definitions of 'Lot Area', and suggested changes designed to simplify the process for reviewing 'Conditional Use' applications.

Current MPC members include Lynne Frederick, Dave Knies, Chris Mongeau, Mark Niemiec, Geoff Rubino, Carroll Sinquett III, and Zoe Warner. Neil Lovekin - the Assistant Borough Manager - serves as our MPC Secretary.

The Malvern Planning Commission meets on the first and third Thursdays of each month, 7:30 PM at Borough Hall. All are welcome and encouraged to attend! The status of various SALDO applications and initiatives can be viewed on the Borough website under Boards and Commissions/ Planning Commission/Case Log.

## Parks & Recreation Committee

### Facebook

Malvern Borough's Parks & Recreation Committee Facebook page is the best way to stay informed and up to date with all Parks & Rec events. Makes sure to stop over and "LIKE" us! You can easily find us on Facebook at @MalvernBoroughParks.

### Upcoming Events

Malvern Borough's Parks & Recreation Committee will hold

their 9th annual Easter Egg Hunt on Sunday, April 14th 2019. The egg hunt will start promptly at 2:00pm at the Paoli Battlefield, weather permitting, so make sure you arrive early! Please check our Facebook page or website for any changes. The hunt is for children ages 10 and under. This is a free event.

The annual Spring Yard Sale in Burke Park is set for Saturday, May 25th 2019 from 9:00am to 1:00pm. Reservation for tables will

open in March. Be sure to check our Facebook page for updated information.

### 2019 Meetings

Malvern Borough's Parks & Recreation Committee hold their meetings on the first Wednesday of the month at 7:00pm in Borough Hall. Please note that any changes to the regular meeting time or location is posted on the front doors of the building and on our website.

## Trash and Recycling

**The recycling collection schedule for Malvern Borough will change from Tuesday to Friday effective January 2019.** Please note that all residents were sent a post card from the trash and recycling company, Charles Blosenski, in December with these changes.

Have bulk items that need to be taken away? Our trash and recycling collector, Charles Blosenski, offers this service for our residents. Please note that there are fees for this service and is not covered under your Borough trash collection. Call (610) 942-2480 for pricing and to set up a bulk trash col-

lection.

New to the Borough? Need a recycling bin? Please call the Malvern Borough Administrative Office and speak with Alicia Marziani to obtain a new bin. Please note this is for new residents or replacement of an old bin. Only one bin per household please.

## Malvern Historical Commission

2019 is the 130th anniversary of the Borough's incorporation. To celebrate, we are taking part in this summer's Town Tours & Village Walks. On summer Thursday evenings, different Chester County locations will host walking tours, educating people on this year's theme of Villages: Then & Now. These walking tours are FREE for all attendees.

Our tour date is August 8. Join us on a short walk that spans over one hundred years of history. From today's Borough Hall that once served as our schoolhouse, to Burke Park that replaced a factory, to the 19th century bank that houses the same National Bank of Malvern to this day, let us show you how Malvern has kept up with the times while retaining its unique

character.

And to make this tour fantastic, we would love your help! February 26 and March 26 are set aside for your input and suggestions. Our public meetings are held on the second floor of Borough Hall at 7:30pm. Attendees on these dates are encouraged to bring your memories, photographs, or other objects and ephemera from Malvern's past. What makes Malvern stand out in your mind? What should visitors from all over the county know about what makes Malvern, well, Malvern? For updates on our Town Tour planning stages, please LIKE and FOLLOW us at Facebook.com/MalvernHC

If you enjoy learning about history and are inspired to preserve our, please consider applying for

appointment to our commission. There is an open position on the commission, and we are looking for persons who are familiar with social media (such as Facebook and Instagram), researching history and/or deeds, and conversing with and learning from Malvernites about the way things were. Please send a cover letter and resume to our email MalvernBoroHistory@malvern.org, and we welcome your joining us at our public meetings on the second and fourth Tuesdays at Borough Hall at 7:30pm to learn more about us.

One final date to keep on your calendar: Sunday, June 2, 2019, is the 151st Memorial Parade and 203rd Remembrance Ceremony held at the Paoli Memorial Grounds. See you there!

## Malvern Police Department

Hopefully you are able to recognize our officers now that their beards are gone. We were proud to be one of the five local Police Departments that were able to donate over \$14,000.00 to charity through the collective "Beard Growing" event. Unite For Her and the Sambuco Children's Scholarship Fund were very grateful. The Police Departments involved were Malvern Borough, West Goshen Township, Westtown-East Goshen, West Whiteland Township and Willistown Township.

Malvern Police was honored to promote Daniel Wilson to a full-time position on December 4, 2018. Officer Wilson comes to our department with over 30 years of police experience, he is a great addition to the Department. The Department congratulates Officer Daniel Sheridan who joined the Pennsylvania State Police in October 2018. Officer Sheridan joined Malvern Police in August 2017 and was promoted to full time in July 2018.

We witnessed our first snowfall in November. Now that Winter has officially arrived there

are sure to be more snowfall events. The PA Vehicle Code requires you to clear snow and ice from your vehicles. Vehicles must be completely clear of snow and ice. When heavy snow is forecasted, please be sure to visit [www.malvern.org](http://www.malvern.org) for any SNOW EMERGENCY declarations. If a SNOW EMERGENCY is declared a specific date and time will be posted with the declaration, this means you are not permitted to park on specific roads in the Borough and shall not operate any vehicles unless your vehicle is equipped with adequate equipment to provide sufficient traction to keep the vehicle in motion.

Malvern Borough residents play a key role in snow removal. Never throw snow from your sidewalks or driveways into the roads. Do not plow snow into or across the road, this is illegal and interferes with the clearing of the roads. When possible, please park your vehicles off the road to assist the Public Works Department with clearing your streets.

If you decide to "snow bird"

to a warmer climate and your home will not be occupied for an extended period of time, call the Department and request a Vacation House Check. When available one of our officers will check on your home to make sure your home is secure and nothing appears to be out of the ordinary.

Malvern Borough Police Department is a full service police organization that provides police protection on a 24/7 basis. If you are in need of a Police Officer you need to call 911. We are here for you and are happy to help no matter what the situation, never feel as though you are "bothering" us, this is a phrase we hear often.

Our administrative offices are open Monday thru Friday 8:30am to 12:30pm and 1:30pm to 4:30pm. We are happy to assist you with administration questions, however, we cannot dispatch from the administrative office. 2019 Parking Permits are now available for purchase during administrative office hours. Please purchase your permits in order to avoid receiving a parking ticket.

## Storm Water Management

### Winter Storm Water Pollution Solutions

With the cold weather upon us, water pollution prevention is still critical. Winter brings with it unique and significant pollution concerns to our streams and ponds. Because the ground will be frozen over the next few months, it acts like a hard surface similar to asphalt or - concrete. It no longer has the ability to act like a natural filter.

Pollutants accumulate in snow banks and ice all winter long. Once the snow melts, all the grime, grit, dirt, road salt, and other pollutants are washed into our storm water systems, rivers, and lakes. It's important that we take steps to reduce the amount of potential pollution sources during the winter months.

Be good to the environment and remember these suggestions for reducing your winter impact on our streams and ponds:

- **Be stingy with your salt application and consider alternative salting methods.** Road salt can be harmful to plants,

aquatic life and drinking water supplies.

- ⇒ Shovel early. The more snow and ice you remove, the less salt you will have to use and the more effective it can be.
- ⇒ More salt does not mean more melting. Apply appropriately, salt takes time to work. Consider purchasing a hand-held spreader to help you apply a consistent amount.
- ⇒ Fifteen degrees Fahrenheit is too cold for salt. Most salts stop working at this temperature. Use a traction agent as needed, but remember they do not melt ice.
- ⇒ Salt alternatives like potassium acetate (KA), calcium magnesium acetate (CMA), or sand are less damaging to homes and landscaping and can be used to de-ice and improve traction on a walkway or driveway.
- ⇒ Sweep up excess. Salt or sand on dry pavement is no longer doing any work, sweep it up before it is washed away and

apply less the next time.

- **Rethink rinsing your garage floor.** While it's tempting to take out the hose and wash that ugly, gray sludge and salt off your car and out of your garage on a mild winter day- please stop! Residue left from road salt, oil, gas, and other road pollutants drips from your car and ends up on the garage floor. The water will end up into our streams. Take your car to a commercial car wash. A clean car means a cleaner garage!
- **Watch your waste.** Picking up pet waste is just as important in the wintertime as it is in the warmer months. Animal waste can be a significant source of harmful bacteria and disease.

Help to keep our streams wonderful even in the winter! To report an illicit discharge to the storm water collection system or to a stream, creek or pond, call Malvern Borough at (610) 644-2602.

## The Club of Little Gardens of Malvern

The Club of Little Gardens of Malvern invites you to join them for the following terrific programs at the Malvern Borough Hall:

- February 7, 2019 – Presenter and topic to be announced.
- March 7, 2019 – Montgomery County Master Gardener, Thom

Mrazik, will present a program on how to make your garden pollinator friendly.

- April 4, 2019 – Gary Stolz, Environmental Education Specialist from the Pennsylvania Department of Conservation and Natural Resources, will present a program about birds in Penn-

sylvania entitled "Sneak Peeks at Unique Beaks."

All meetings are held at 11:00 am at Malvern Borough Hall. For more information, please contact the Club of Little Gardens of Malvern at [littlegardensmalvern@gmail.com](mailto:littlegardensmalvern@gmail.com).

## Malvern Farmers Market

### Malvern Winter Farmers Market

1st and 3rd Saturday of the Month  
10 AM - Noon

First Baptist Church of Malvern  
146 Channing Ave.

It might be winter, but we have an impressive line up of local agricultural products available at

the farmers market all winter long, including local produce. If eating healthy and local was your new year's resolution we can help you stay on track.

Be sure to subscribe to the market newsletter to see who is attending market. You can sign-up for the newsletter at

[www.GrowingRootsPartners.com/Malvern](http://www.GrowingRootsPartners.com/Malvern). And follow us on social media at the Malvern Farmers Market Facebook page or Malvern FM on Instagram. If we get weekend wintery weather, please refer to our Facebook page for status updates on the market.

## Paoli Battlefield Preservation Fund

The Paoli Battlefield Preservation Fund is marking another milestone. Since its creation in 1996, the non-profit has been led by three Presidents: Patrick McGuigan, co-founder; Michael Steinberger; and Bruce Knapp since 2005. Jim Christ, the Vice-President for the past 6 years, was elected as the new President. Bruce is staying on the board of directors as Treasurer; Sue Cory has been elected Vice-President and Olga Leake continues as the Secretary.

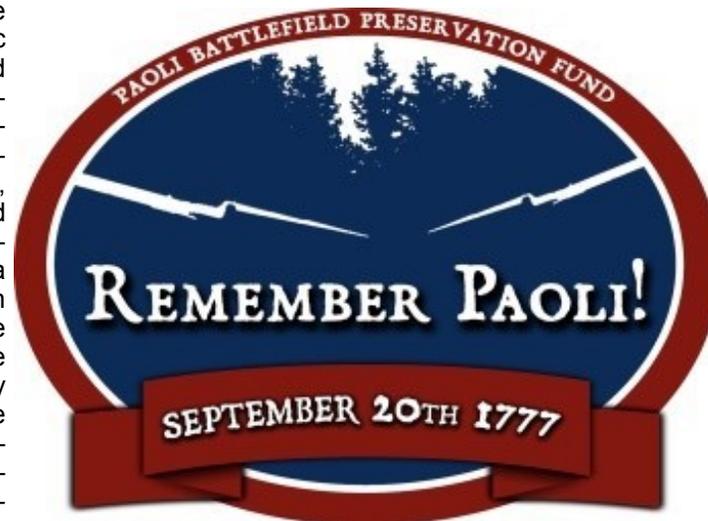
This team leads an energetic volunteer Board, all of whom roll up their sleeves to provide the Borough with a broad range of public events, scientific and historic research and many educational presentations. Because of their efforts, and the volunteers before them, Remember Paoli, America's first battle cry, and its significance is now nationally recognized after nearly a century of being lost from memory. Board Meetings are open to the public and are held on the 2nd Wednesday of each month at 6 pm in the Second Floor - Small Conference Room at Malvern Borough Hall. You can also volunteer to help through our

website.

Our popular Revolutionary Lecture series at the General Warren featuring special 18th Century dinners and friendly interaction with noted historians and writers on the 2nd Monday of most months. Reservations suggested, \$49/person. Our lectures in the upcoming months include:

- 01/14/2019-Monday @ 6 pm-Lecture-Dinner at the General Warren: British Army Foraging Policy in the South presented by Dr. Greg Urwin.

- 02/11/2019- Monday @ 6 pm-Lecture-Dinner at the General Warren: First Entrepreneur: How Washington Built His – and the Nation's - Prosperity presented by Dr. Edward G. Lengel.
- 03/11/2019- Monday @ 6 pm-Lecture-Dinner at the General Warren: The Results of the 2018 Paoli Battlefield Paranormal Tours presented by Laurie Hull and Kelly Schmit.
- 04/08/2019- Monday @ 6 pm-Lecture-Dinner at the General Warren: Outside the Encampment: Impact of Valley Forge on the Local Area presented by Tom McGuire.



Our Historical Bus Tours, consistently sold out in 2018, will expand in 2019. Check our website for additional Bus Tours starting in March!

Get details on the events & make your reservations on our website RememberPaoli.org. Friend us on Facebook, other popular social media sites and sign up for our digital newsletter.

## Shade Tree Commission

The Shade Tree Commission will continue its partnership with The Pennsylvania Horticultural Society to participate in The Pennsylvania Department of Conservation & Natural Resources TreeVitalize Program. This program makes high quality, bare root, ready to plant shade trees available for a nominal fee. Over the last few years this partnership along with the participation of Malvern residents and the Borough covering the cost, has made it possible for over 150 trees to be planted throughout the Borough.

If you are interested in a tree for your property this Spring,

please email the STC at: malvernstc@malvern.org. We will have small, medium and large trees available. They will include cherries, hophornbeams, buckeyes, ginkgoes, locusts, elms, oaks, maples and London plane trees. This offer is a first come, first serve basis, so please contact us before February 15th. Tree orders, size and species selection, instructions for planting and delivery dates are communicated to interested residents.

We owe a special thanks to our Public Works Department for the pick-up in Philadelphia and delivering these trees to our residents.

Together we are continuing to keep Malvern green and providing lovely streetscapes.

In 2018 the STC reviewed a number of Land Development and Subdivision plans to provide recommendations for new tree plantings and assess the condition of existing trees. The STC also assisted with the selection and planting of trees along Woodland Ave. as part of streetscape project. This year Look for more trees to be planted along Woodland Ave. as part of the St. Patrick's Subdivision development and along Warren Ave. between First Ave. and Roberts Ave.

# Surrey Services for Seniors

## New Year Clean Up

How long should I keep financial statements, bills, medical statements etc? While it is important to keep any paperwork in a place where you can easily locate it it's also important to discard any paperwork with personal details in a careful way. Many people hold on to paperwork much longer than necessary.

- **Save**

Estate planning documents including; a will, power of attorney, medical power of attorney or health care directive. Keep these documents in a safe place and make sure a trusted individual has access to the documents.

Loan-discharge notices. Keep these forever because you may need proof that you paid off a loan, including student loans and automobiles.

Birth and death certificates, marriage licenses, divorce decrees, Social Security cards, military discharge papers, permanent life in-

surance policies: Keep all forever in a safe place.

Tax returns. The general rule is that all tax returns and any documents supporting your filings should be kept for seven years. If audited, the IRS will ask for bank records, charitable donations, cancelled checks and receipts to support your return.

Property records. Mortgage and home equity loan documents should be kept at least until they are paid off, but it's good practice to keep the record as insurance that you paid off the loans. Keep lien release records.

- **Save only the most recent version of**

Social security statements. Annual insurance policy statements. Retirement plan statements (401K, IRA)

- **Shred**

Paper paycheck stubs. Shred at the end of the year once you've checked that the amounts match the annual W-2 from your employer.

Credit card receipts and statements. Shred once you've checked that your monthly statement matches the receipts. These are often where people keep way too many items of them.

Bills. You can shred your bills as soon as your payment clears. A good rule of thumb to help you decide what to keep is to think about how hard that document is to replace. If you need to visit a government office, wait in line at a hospital or hold on the phone for an hour, then it's probably best to hold onto it. If you can easily pop online and see a document, then you don't need to keep a physical copy.

Surrey offers Personal Finance Management, a service that helps older adults to organize paperwork, pay bills, manage medical claims and more. If you would like more information about this paid service, please call 610-647-9840.

# Stewards of Children – Free Event

The Crime Victims' Center of Chester County, Inc. will present Stewards of Children, a free training workshop open to the community. The workshop will be held on February 27, 2019 from 6:00 pm to 8:00 pm at Malvern Borough Hall.

This program is a prevention training that teaches adults how

to prevent, recognize, and react responsibly to child sexual abuse. The program is designed for parents, mandated reporters, organizations that serve youth, and individuals concerned about the safety of children. More information may be found on the Malvern Borough website.

Individuals interested in attending may RSVP to Deborah Ryan at the Crime Victims' Center of Chester County, Inc. at [debr@cvcofcc.org](mailto:debr@cvcofcc.org) or by calling 610-692-1926 ext. 220. Walk-ins are also welcome.

# Malvern Borough Email Sign Ups

Did you know you can sign up to be on the Malvern Borough Email List? It's easy!

There are two ways to sign up. You can go to our website, [www.malvern.org](http://www.malvern.org), and click on the "JOIN OUR MAILING LIST" icon at the top right. OR grab your smart phone, open the camera, and hover over the QR Code (to the right). A banner will appear asking to open the link. This will take you to the same website to sign up. Once on

the page please provide your email address, name, and address. From there you can pick and choose what emails you receive. At any point you can change your preferences.

This is a great way to stay informed and up-to-date regarding Malvern Borough doings. You can sign up for Borough meeting agendas and minutes, Borough and other community events, public notices, and emergency declarations.

