

Borough of Malvern

Planning Commission Regular Meeting Minutes

September 17, 2015

Approved Minutes

A regular session of the Planning Commission was held on Thursday, September 17, 2015, at the Malvern Municipal Building. Members present included: Lynne Hockenbury, Dave Knies, Chris Mongeau, Geoff Rubino, Mark Niemiec, Amy Finkbiner and Carroll Sinquett.

Also present: Neil Lovekin, Assistant Borough Manager

Chairman Knies called the meeting to order at 7:32 pm.

Minutes of Previous Meetings

Minutes of August 20, 2015 and September 3 were reviewed, amended, and approved.

Walkability Report - status update

Dave Knies provided copies of completed materials including:

- spreadsheet database organized alphabetically by street,
- list of representative 'trip hazards' by address,
- list of representative 'other repairs' needed,
- database of signage needs by neighborhood planning area,
- legend sheet showing coding conventions,
- an updated final report of the Walkability Study, and
- a presentation deck to be used in briefing Borough Council (BC) on the study.

These materials were reviewed and two changes were agreed on: putting headers with dates on the spreadsheets, and making wording changes to several slides in the deck as well as changing the order of the slides. Dave Knies will make the changes.

The presentation to BC will be scheduled for early November. A brief cover letter will be generated to accompany the Study materials. Recommendations to BC will focus on establishing a sidewalk management program, budgeting for new sidewalk installation on an annual basis, and making 'sidewalks' a standing item on BC's agenda.

Old Business / New Business

Historic Ordinance - Ari Christakis (Borough Solicitor) will attend an upcoming Historical Commission meeting to review ordinance changes suggested by CHESCO Planning Commission.

DeRita Woodworking application - Neil Lovekin reported that either a new sketch or a preliminary plan will be coming soon for review.

SALDO changes - Neil will contact Wendy McLean to restart activity on a dozen pending changes identified on the Case Log.

Public Comment

There was no public comment.

The meeting was adjourned at 8:45 pm.

Minutes prepared by Dave Knies.