

**Malvern Historical Commission
Meeting September 23, 2013
Minutes (as mended Oct. 28, 2013)**

Members Present: Barb Rutz, Lynne Hockenbury, Deb Collins, Kurt Leininger
Members Absent: Barb Leighton and Joan Stackhouse, Christian Arena
Guests Present: Pat Marcozzi, Tom Hickey, Joan Zimnoch

The meeting was called to order at 7:41pm

Approval of Minutes: July 2013 minutes were approved.

Financial Report: Balance in the savings account is \$3206.92. Statements are released every three months. This balance is from the August 2013 statement. The donation from Zeyn Uzman has not been deposited yet as of this meeting; \$181.93 of the budget was spent so far. There is budget money that needs to be spent before the end of the year. Suggestions: more brochures, a new printer, awards/plaques, display cases, scrapbook, mouse for the laptop, banners for the anniversary, money to copy paper clippings, Past Perfect – a record management system used by historical commissions and museums.

Old Business:

- A) **Preservation Awards:** Barb R. talked to Tom S. who explained a procedure for the Preservationist, Brick & Mortar Award. The focus is on people who do a good job preserving the integrity of the fabric of the town. An example of Adaptive Reuse is the Olde Firehouse. A Stewardship Award could be offered to those who take care of their property and make the effort to preserve the integrity of the fabric of the town. Nominations for potential properties could be listed in the quarterly borough newsletter for "voting". Details and criteria could be available online for townspeople to review. Barb R. will look into criteria used in other towns. The commission will look into setting up criteria next month, what awards to give out and what kind of award marker to possibly use.
- B) **Historic Ordinance update:** Kurt joined Barb R. Tom S. and Lynne H. There is nothing additional to report. Weekly meetings are still being held on Monday evenings. Barb R. went through newspaper property clippings (before 1889) at the Chester County Historical Society. It appears that records from 1929-1964 are missing (filed by street, not by year.)
- C) **125th Anniversary:** Lynne has a calendar to place community events. Suggestion: a banner contest. The dates for the anniversary are 1889-2014.
- D) **Festivals:** MHC's booth is in Burke Park near the Kid Zone for the Fall Festival. The Spring Festival is scheduled for May 4, 2014.

New Business:

- A) **Nancy's Talk:** October 16th from 7:30pm -8:30pm. Nancy will need a ride home.
- B) **Summer Intern Position:** The recent donation could be used to pay an intern. Suggestions for responsibilities for the intern include: scanning and organizing photos, taking pictures of items in the history center and scanning documents.

The meeting was adjourned at 9:35pm.
Next meeting: October 28 at 7:30pm

Respectfully Submitted by:
Deb Collins
Secretary, Malvern Historical Commissioner