

REGULAR MEETING
BOROUGH COUNCIL
MALVERN BOROUGH

January 15, 2013
7:30 P.M.

PRESIDING: Woody J. Van Sciver, President

INVOCATION: Gerard J. McGlone, Mayor

PLEDGE OF ALLEGIANCE TO THE FLAG

1. ROLL CALL:
 - Council President Van Sciver
 - Council Vice President Raymond
 - Council Member Giandonato - ABSENT
 - Council Member Macaleer
 - Council Member McCrory - ABSENT
 - Council Member Sponenbergh - ABSENT
 - Council Member Uzman
 - Mayor McGlone

2. PUBLIC FORUM:

Council President informs all present that copies of the agenda are available at the front desk. This is a Public Session of Council. Should any citizen/taxpayer wish to offer comments on any item on the agenda, now is the time to bring those comments before Council. Are there any citizens/taxpayers who wish to bring before Council any item not on the agenda?

- a. John Buckley, 165 Church Street, commented on the following: (a) On December 24th he had eggs thrown at his house. He contacted the Police Department and asked that the Officer make a report. The Officer told him that he couldn't make a report because the Police Secretary was away; (b) One night last week his uncle called the Fire Department and the Police Department because he was sick. He reported that his uncle has a long driveway at his house and that Sgt. Douglas and the fire company people made his uncle walk out from his long driveway to get to the ambulance. Council President Van Sciver responded that he would guess the medical personnel made that decision. (c) the construction workers throw their trash out and it all blows down the street and into his yard; and, (d) there is dog feces all over the sidewalks on E. King Street.

3. APPROVAL OF MINUTES:

A motion was made by Council Vice President Raymond and seconded by Council Member Uzman, to approve the minutes of the Regular Meeting held on Tuesday, December 18, 2012. Council Vice President Raymond requested a correction to the minutes, Item 4, Approval of Reports. There was no motion or second indicated for this approval. The Manager will refer to her minutes from December 18th and make this correction. The motion was unanimously approved, as amended, by a vote of 4-0.

4. APPROVAL OF REPORTS:

A motion was made by Council Member Uzman, seconded by Council Vice President Raymond and unanimously carried by a vote of 4-0 to approve the Treasurer's Report, the Committee Reports for Finance and Administration, Public Safety, Public Works and the Chief of Police Report, the Code Enforcement Officer's Reports (Building Inspector's Report, Housing and Property Maintenance Report and Zoning Report), the Superintendent of Public Works Report and the Manager's Report for the month of December 2012, as submitted.

5. ANNUAL REPORTS FROM MALVERN BOROUGH'S BOARDS & COMMISSIONS:

a. Historical Commission – Lynne Hockenbury, a member of the Historical Commission, reported that the Historical Commission has had a busy year with some things that have been our typical jobs which are now streamlined and flow easily, and others which have been more difficult.

The books have been an issue for us this year. Besides not selling very many and not knowing what else to do to encourage more sales, we have had some difficulty in keeping track of those books that do sell, since so many people have a part in the process. We worked with the Borough to develop a way for any sales that happen when none of us are in the building to be tracked, and it is also a place for us to keep track of all sales from the festivals and other outlets.

We also had issues early in the year with the A Century in Malvern reprints, which were falling apart when people opened them to read. A few came back to the office after people had purchased them. The printer agreed to take them back and re-cut and re-glue them at no cost to the Commission. The books that were sent back were returned fixed, and we have thankfully had no problems since.

There was much work done by the Historical Commission and Planning Commission subcommittee, with help from Borough resident, and expert in the field, Tom Schofield. 3 public meetings were held (the last at the Borough Council meeting in November) in order to get some input from the residents. We will continue our work on it this coming year.

But the year has not been totally difficult! Here are some of the donations received this year:

RSVPs from a school function in 1929
2 child sized little league shirts with local businesses on the back
2 paintings
Cash

We also hosted 2 requested tours of the History Center:

-approximately 20 2nd and 3rd graders from St. Pats in late January
-approximately 6 ladies from the Paoli United Methodist church in November

The Commission attended and displayed at Malvern Blooms and Malvern Victorian Christmas. Unfortunately, we had to miss the Fall Festival as none of the HC members were able

REGULAR MEETING

January 15, 2013

Page 3

to go. While our sales at Malvern Blooms were good, we know at least 1 Malvern Items book was taken from the table during the day, but we don't believe it was a malicious act. We were in a section with other vendors giving items away, and people were just helping themselves. We feel that new signs might be helpful, and although we didn't attend the Fall Festival, we requested to not be in the "give-away" section again.

Nancy Schmitt has been working on some shorter writings on the Fisher family and Fisher Feed, the Evans family, and the Hires factory. We are not sure how these writings will eventually be made public, but at the moment, the thought is that they may become a short, "self-published" book for the 125th Anniversary in 2014.

And speaking of the 125th Anniversary, we would like to remind the Borough Council that it is coming quickly and ask that some money be set aside in next year's budget to help fund some events. What those might be, we do not know, but the Historical Commission will be working to get the community involved in some planning during this year, and we hope to hold some historically significant, fun for the family, inexpensive events that will help to mark the occasion!

Ms. Hockenbury also reported that the Commission is scheduled to run one of the Town Tours in 2014 and is already on the list.

b. Shade Tree Commission – Linda Burton, Chair of the Shade Tree Commission, responded to inquiries regarding diseased trees and questions on tree removal along easement areas. Joe Bones, another member of the Commission, made several visits to check on these concerns.

The Commission reviewed and made suggestions regarding eight trees for a Preliminary Subdivision Plan on Church Street and offered assistance in placement of trees for the Powelton Avenue streetscape project.

Sixteen bare root trees were purchased from the PA Horticultural Society under the Tree Vitalize program and these trees were planted in November at Randolph Woods. Fourteen volunteers participated in planting of the trees.

Trees in Burke Park, the Paoli Memorial Association and along King Street were surveyed and pruned this winter.

c. Paoli Battlefield Preservation Fund – Bruce Knapp, President of the Fund, presented his Annual Report. A copy of his Report has been included as an attachment to the Minutes.

6. CITIZEN COMMITTEE – APPOINTMENTS & REAPPOINTMENTS:

A motion was made by Council Member Macaleer, seconded by Council Member Uzman and unanimously carried by a vote of 4-0 to reappoint the following citizens to the positions indicated:

REGULAR MEETING

January 15, 2013

Page 4

Elizabeth Deal, as a member of the Zoning Hearing Board. Term to expire 1/1/2016.

Michael Salek, as a member of the Parks & Recreation Committee. Term to expire 1/1/2018.

Lynne Hockenbury, as a member of the Historical Commission. Term to expire 1/1/2018.

Barbara Rutz, as a member of the Historical Commission. Term to expire 1/1/2018.

Neil Vaughn, as Fire Marshall for the year 2013.

ANNOUNCE VACANCIES – One Member for the Shade Tree Commission for a term to expire 1/1/2018 and two Members for the Historical Commission with one term to expire 1/1/16 and one term to expire 1/1/17. Interested parties should send a resume or letter of interest to the Borough Manager.

7. RESOLUTION NO. 662 – AGENCIES FULFILLING THE PUBLIC SAFETY NEEDS:

A motion was made by Council Vice President Raymond, seconded by Council Member Uzman and unanimously carried by a vote of 4-0 to adopt Resolution No. 662, a Resolution outlining the methods and agencies chosen to fulfill the public safety needs of the Borough of Malvern for the efficient administration of the emergency communications system of the Chester County Department of Emergency Services.

8. OTHER BUSINESS:

a. Reallocation of Capital Reserve Fund expenses in 2013 Budget – the Manager explained that the expenses for the Pole Barn, Salt Shed and HVAC system were duplicated in the expenditures in the Capital Reserve Fund as they were listed as expenditures individually and were also included in the Debt Service Principal and Interest. She requested that the individual expenditures be removed from the budget, thereby increasing the balance in the Capital Reserve Fund from \$153,084 to \$453,084. Council unanimously agreed to accept this change to the budget. As this change does not affect the approved 2013 millage, nothing further is required.

Council President Van Sciver reported that the federal government established centers around the country to promote energy efficiencies in building. They had issued an invitation for facility owners to review their buildings to initiate these advanced energy retrofits into the buildings. We think we have a boiler that will die in two years and that is older than our building renovation project and uses an excessive amount of oil. We have a scheduled conference call on February 1st with the providers of the grant. The Borough has indicated that we would come up with more money if it could be determined that we could save this additional money within 5-7 years.

9. ADJOURNMENT:

All business having been discussed, a motion was made and seconded to adjourn the meeting at 8:02 p.m.

COUNCIL PRESIDENT VAN SCIVER ANNOUNCED THAT COUNCIL WOULD
ADJOURN TO EXECUTIVE SESSION TO DISCUSS A PERSONNEL MATTER.

Respectfully submitted,

Sandra L. Kelley
Secretary/Manager