

Malvern Parks & Recreation Committee

February 2, 2022 @ 7:03PM

<i>Present:</i>	Helise Bichefsky-Reilly, Chair, Tiffanie Quinn, Vice-Chair, John Finkbiner, Emalie Zinnie, Brendan Phillips, and Tiffany M. Loomis, Borough Manger
<i>Absent:</i>	Angela Riccetti, and Gail Newman
<i>Next meeting:</i>	March 2, 2022 @ 7:00PM

Meeting Minutes

A motion was made by Brendan Phillips, seconded by Angela Lewis and carried by a vote of 6-0, to approve the minutes for the January 5, 2022 meeting as presented.

New Business

Administrative Business – Helise Bichefsky-Reilly

The Borough Manager has hired a new office coordinator that will continue to work with P&R.

Vacancy

Angela Lewis has resigned from her seat as Vice Chair on the P&R Committee, and Tiffanie Quinn has been appointed as Vice Chair.

Valentine's Day Decorations

The Zinnie family hung silver garland and red hearts on two message boards and on the gazebo in Burke Park. P&R will set out the snoopy characters.

March Events

P&R will decorate on March 4, 2022 with assistance from the Public Works Department. Brendan Phillips will purchase garland and other waterproof items from the dollar store, and green lights for the gazebo.

S'mores in the park

P&R will consider S'mores in the park for March due to obstacles of holding the event in February such as, the weather and securing the Solo Stove. Helise Bichefsky-Reilly will lend fire protectant gloves for the event.

Winter Craft

Tiffanie Quinn will provide animal coloring pages for children available on the message boards in the Malvern Library. She will create a laminated 24 x 36 banner to be hung in 3 locations, to promote the event. Production of the materials will be coordinated with Staples. The banners and coloring pages will include the P&R logo as well as a short bio on each animal coloring page, written by Emalie Zinnie. Meghan, the Children's Librarian will provide books.

Volunteerism

The Borough will search for a list of volunteers from previous events. To gain volunteers P&R may set up a table at the Farmers Market, and an article in the Borough Broadcaster will be published, as well as a social media post request. All volunteers are required to have the proper security clearances through the Borough prior to events and interaction with children.

Park Announcement Board Ambassadors

Two P&R Committee members will be reassigned to oversee the park message boards. Tiffanie Quinn will decorate and continuously update the Randolph Woods board. The Rubino Park board will be assigned to a committee member during the next P&R meeting.

2021 Annual Report

Helise Bichefsky- Reilly will prepare the 2021 Annual Report to be presented to MBC in March 2021.

Budget Request- February

P&R has spent \$200 for the Winter Craft, \$300 for St. Patrick's Day decorations, and \$200 for the Winter Wonderland Event in Burke Park.

Old Business

Park Announcement Boards – Emalie Zinnie & Tiffanie Quinn

P&R wants to update the park message boards more frequently and possibly have them interactive.

ADA Complaint Park Equipment - Helise Bichefsky-Reilly & Emalie Zinnie

The Borough will aid P&R in seeking grant funding in the spring.

Permanent Recycling Bins- John Finkbiner & Brendan Phillips

John Finkbiner and Brendan Phillips are collaborating with Brian Walker from the EAC to construct a presentation to MBBC on February 15, 2022. Joe Bones, a MBBC Public Works Representative is in support of this project.

Food Drive

Residents of the Borough have continued to drop off food donations for the food drive in the Borough building lobby. The Public Works department will deliver the donations to the food bank on February 3, 2022.

Review of Completed Events

The Winter Wonderland in Burke Park event planned by Tiffanie Quinn and Angela Riccetti will proceed next year with additional snowmen, as well as the snowflakes. Helise Bichefsky- Reilly will purchase additional garland to be hung in Burke Park, Rubino Park, and Randolph Woods for next year.

The P&R Committee approved \$00 for February's and March's events, motioned by Brendan Phillips, seconded by John Finkbiner, voted unanimously in favor 6-0.

Future Events

Classic Cars- Brendan Phillips and Angela Riccetti

Quizzo- Brendan Phillips to be held in Spring 2022.

Game Night- Tiffanie Quinn to be held in May of 2022.

Garden Projects- Tiffanie Quinn to be completed in Spring 2022 with potential to craft paper with seeds for planting.

Art in the Park- Tiffanie Quinn

Food Drive- Angela Riccetti

Community Wide Yard Sale

Spaghetti Dinner

Social Media Report- Tiffanie Quinn

The social media accounts will be Borough run, managed by the Assistant Manager, Corinne Badman.

Public Comment

No public comments was made.

Next Meeting

The next meeting is scheduled for Wednesday, March 2, 2022.

P&R meeting adjourned at 8:16PM, motioned by John Finkbiner, seconded by Angela Riccetti, unanimously in favor 8-0.