

REGULAR MEETING  
BOROUGH COUNCIL  
MALVERN BOROUGH  
1 East First Avenue  
Malvern, PA 19355

January 2, 2018  
7:30 P.M.

PRESIDING: Jamie Grossman, President

INVOCATION: David B. Burton, Mayor

PLEDGE OF ALLEGIANCE TO THE FLAG

1. ROLL CALL: Council President Grossman  
Council Vice-President Uzman  
Council Member Finkbiner  
Council Member Laney  
Council Member Meisel  
Council Member Raynor  
Council Member Siquett  
Mayor Burton

2. RECORDING OF MEETING:

Council President Grossman asked in accordance with Resolution No. 714 if any member of the audience was recording the meeting.

No member of the audience identified themselves as recording the meeting.

3. PUBLIC FORUM:

Council President Grossman informed all present that copies of the agenda are available at the front entrance. Citizens/taxpayers were advised that Public Forum is the time to offer comments on any item on the agenda to bring any issues/concerns before Council.

a) No audience member had any comments.

4. RESOLUTION NO. 755 – CHESTER COUNTY TAX COLLECTION COMMITTEE:

A motion was made by Council Vice-President Uzman, seconded by Council Member Siquett and carried by a vote of 7-0, to adopt Resolution No. 755, appointing a primary delegate and one alternate delegate to the Tax Collection Committee for Act 32, the collection of local earned income tax and possibly other taxes.

Primary Voting Delegate: Christopher C. Bashore

Alternate Voting Delegate: Neil G. Lovekin

5. RESOLUTION NO. 756 – CHECK SIGNING REQUIREMENTS ON ALL ACCOUNTS FOR THE BOROUGH OF MALVERN:

A motion was made by Council Vice-President Uzman, seconded by Council Member

REGULAR MEETING

January 2, 2018

Page 2

Sinquett and carried by a vote of 7-0, to adopt Resolution No. 756, establishing four (4) authorized signers on all bank accounts of the Borough of Malvern and requiring three (3) signatures on all checks on Borough accounts. The three (3) signatures will consist of one (1) member of Borough Council, the Borough Secretary/Manager, and the Borough Treasurer.

6. RESOLUTION NO. 757 – SCHEDULE OF FEES:

A motion was made by Council Vice-President Uzman, seconded by Council Member Sinquett and carried by a vote of 7-0, to adopt Resolution No. 757, establishing fees for services of the Building/Zoning/Administration Departments of the Borough of Malvern.

7. RESOLUTION NO. 758 – POLICE PENSION PLAN OFFICERS:

A motion was made by Council Vice-President Uzman, seconded by Council Member Sinquett and carried by a vote of 7-0, to adopt Resolution No. 758, authorizing officers of the Borough of Malvern to act on behalf of the Borough of Malvern Police Pension Fund in connection with InR Advisory Services, LLC.

8. RESOLUTION NO. 759 – NON-UNIFORMED PENSION PLAN OFFICERS:

A motion was made by Council Member Sinquett, seconded by Council Vice-President Uzman and carried by a vote of 7-0, to adopt Resolution No. 759, authorizing officers of the Borough of Malvern to act on behalf of the Borough of Malvern Non-Uniformed Pension Fund in connection with InR Advisory Services, LLC.

9. OLD BUSINESS:

- a. Borough Manager Bashore stated there was no agenda items for discussion.

10. NEW BUSINESS:

- a. Borough Council Committee Assignments

Borough Manager Bashore provided a summary of 2017 Committee Assignments.

Council President Grossman asked if Council Members that served in 2017 would like to retain their assignments. Council Members requested to remain assigned in their 2017 Committees. The Committees will appoint their own Chairman.

- i. Finance & Administration – Committee Assignments

Council Member Finkbiner  
Council Member Laney  
Council Vice-President Uzman

- ii. Public Safety – Committee Assignments

REGULAR MEETING

January 2, 2018

Page 3

Council President Grossman  
Council Member Meisel  
Council Member Raynor

iii. Public Works – Committee Assignments

Council Member Meisel  
Council Member Sinquett  
Council Vice-President Uzman

b. Zoning Hearing Board – Alternate(s)

Council Member Sinquett stated Joseph Rubino, Chair, Zoning Hearing Board request Council consider adding two alternates to the Zoning Hearing Board. Council Member Finkbiner stated having two alternates would ensure the Board would have a sufficient number of members in case one or two members have a conflict, such as living too close in proximity to an applicant seeking relief.

Council was in agreement to authorize Borough Manager Bashore to advertise for two (2) alternates for the Zoning Hearing Board.

c. Citizen Committee Reappointments

Council Member Finkbiner suggested the Administration & Finance Committee draft a policy and procedure for citizens that are up for reappointment to their boards, commissions, and/or committees. Borough Manager Bashore stated Borough Administration will research how other municipalities address reappointments and will create a draft policy and procedure for the Administration & Finance Committee to review and discuss with council.

11. ADJOURNMENT:

At 8:05 p.m. Council President Grossman stated that Council will adjourn to executive session to discuss personnel matters.

Council President Grossman reconvened the public meeting at 8:33 p.m.

All business having been discussed, a motion was made by Council Member Finkbiner, seconded by Council Vice-President Uzman and carried by a vote of 7-0, to adjourn the meeting at 8:35 p.m.

Respectfully submitted,

Neil G. Lovekin  
Assistant Secretary