

AGENDA

REGULAR MEETING
BOROUGH COUNCIL
MALVERN BOROUGH

April 21, 2020
7:30 P.M.

Borough Council Meeting Dial-In Information: 1-929-205-6099

When prompted, enter the following meeting ID, followed by the “#” symbol: 936 5070 1209

This evening’s Borough Council meeting is being conducted via teleconference. During this meeting, public comment will be handled as follows:

- **Participants will be asked to identify themselves when being accepted into the meeting.**
- **The public will be muted during the meeting when the members of Borough Council are speaking.**
- **For each agenda item, the public will be unmuted and given an opportunity to comment and ask questions.**
- **Public Comment received via email will be read by the Borough Manager either during the topic on the agenda or the general “Public Forum” period.**
- **Participants wishing to comment must state their name and must speak one at a time.**

PRESIDING: Amy Finkbiner, Ph.D., President

INVOCATION: David B. Burton, Mayor

1. ROLL CALL: Council President Finkbiner
Council Vice-President Grossman
Council Member Bones
Council Member Laney
Council Member Meisel
Council Member Phillips
Council Member Raynor
Mayor Burton

2. APPROVAL OF AGENDA:

MOTION: To approve the agenda for the April 21, 2020 meeting of Borough Council as presented.

3. ANNOUNCEMENTS

a. RECORDING OF MEETING

Anyone present who is recording the meeting shall announce so at this time, in accordance with Resolution No. 787.

- b. Executive Session held on April 2, 2020 in order to discuss emergency preparedness and personnel
- c. Awarding of Vision Partnership Program Grant from the Chester County Planning Commission for update to Malvern Borough Comprehensive Plan and Preservation Partnership Program Grant from the Chester County Commissioners for improvements to Quann Park
- d. Introduction – Assistant Borough Manager/Zoning Officer – Tiffany Loomis
- e. Please watch the Malvern Borough website for updates pertaining to COVID-19 (e.g., community events, meetings, etc.)

4. MINUTES & REPORTS

a. APPROVAL OF MINUTES

MOTION: To approve the minutes of the meeting held on Tuesday, March 17, 2020 as presented.

b. APPROVAL OF REPORTS:

MOTION: To approve the Treasurer’s Report, the Committee Reports for Finance and Administration, Public Safety, Public Works, the Chief of Police Report, the Code Enforcement Department Reports (Building Inspector’s Report, Housing and Property Maintenance Report, and Zoning Report), the Superintendent of Public Works Report and the Manager’s Report for the month of March 2020, as submitted.

c. BOROUGH COUNCIL COMMITTEE REPORTS

- Finance & Administration
- Public Safety
- Public Works

5. SPECIAL BUSINESS

a. RESOLUTION NO. 810: EXTENDING THE DEADLINE FOR 2020 REAL ESTATE TAX PAYMENTS PURSUANT TO ACT NO. ____ / SB 841 OF 2020

MOTION: To adopt Resolution No. 810, extending the deadline for 2020 Real Estate Tax payments to August 31, 2020 for the discount period and December 31, 2020 for the face period pursuant to Act No. ____/SB 841 of 2020. All penalties are waived.

On April ____, 2020, Governor Tom Wolf signed into law Act No. ____ of 2020. This Act authorizes municipalities to extend the deadline for the payment of 2020 Real Estate Taxes, which must be done by resolution.

b. RESOLUTION NO 811: AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE PARKS REHABILITATION AND DEVELOPMENT PROGRAM OVERSEEN BY THE PA DEPARTMENT OF CONSERVATION & NATURAL RESOURCES

MOTION: To adopt Resolution No. 811, authorizing the submission of an application to the PA Department of Conservation & Natural Resources' Parks Rehabilitation and Development Program to fund certain improvements to Horace J. Quann Memorial Park in the Borough of Malvern.

These funds are being sought to supplement the funding awarded by the Chester County Commissioners for this project. Improvements include sidewalk, curbing, stormwater management, planting of additional trees, replacement of the steps, and replacement of the fencing around the baseball field.

c. Ratification of Police Service Mutual Aid Agreements

- Malvern Police Department and Willistown Township Police Department Mutual Aid Agreement

MOTION: To approve the Mutual Aid Agreement between the Malvern Police Department and the Willistown Township Police Department dated March 30, 2020.

- Chester County District Attorney's Office County-wide Mutual Aid Agreement

MOTION: To approve the Mutual Aid Agreement prepared by the Chester County District Attorney's Office dated April 2, 2020.

These mutual aid agreements are being established due to the continuing COVID-19/Coronavirus pandemic to ensure continued support and ensure police coverage throughout the County. Both agreements have been reviewed by the Borough Solicitor.

d. Ratification of Agreement between the Borough of Malvern and the Malvern Borough Police Officers' Association for unused 2019 Chart Time

MOTION: To approve the side agreement between the Borough of Malvern and the Malvern Borough Police Officers' Association for unused 2019 Chart Time.

Pursuant to the current Collective Bargaining Agreement, officers had until April 1, 2020 to utilize unused Chart Time from 2019. Due to the COVID-19/Coronavirus pandemic, certain officers had time that could not be used. This agreement permits either an extension of time to use or payment to the officer for unused Chart Time.

6. UNFINISHED BUSINESS

7. NEW BUSINESS

a. 2020 Paving Projects – Awarding of Bids

- E. King Street (from Warren Avenue to Bridge Street)

MOTION: To award the contract for the paving of E. King Street from Warren Avenue to Bridge Street to John A. DiRocco Contractors based on their bid dated April 2, 2020 in the amount of \$27,341.84 based on the recommendation of the Borough Engineer.

This project involves the mill and overlay of E. King Street from Warren Avenue to Bridge Street. Costs for this project were allocated in the 2020 budget in the General Fund.

- N. Warren Avenue (from Pennsylvania Avenue to the Borough boundary)

MOTION: To award the contract for the paving of N. Warren Avenue from Pennsylvania Avenue to the Borough boundary to John A. DiRocco Contractors based on their bid dated April 16, 2020 in the amount of \$28,217.16 based on the recommendation of the Borough Engineer.

This project involves the mill and overlay of N. Warren Avenue from Pennsylvania Avenue to the Borough boundary. Costs for this project were allocated in the 2020 budget in the Highway Aid Fund.

b. Zoning Hearing Board

There is one (1) application before the Zoning Hearing Board for 418 E. King Street. The applicant desires to convert an existing auto repair facility into an office and is seeking a variance from section 220-2501.B.(5) of the Malvern Borough Zoning Ordinance.

c. Discussion – Format and schedule of upcoming meetings

8. PUBLIC FORUM

Citizens/taxpayers are invited to bring before Borough Council any item not on the agenda.

9. ADJOURNMENT