

AGENDA

REGULAR MEETING
BOROUGH COUNCIL
MALVERN BOROUGH

April 6, 2021
7:30 P.M.

Borough Council Meeting Dial-In Information: 1-877-853-5247 (toll-free)

Meeting link: <https://us02web.zoom.us/j/85378507778>

When prompted, enter the following meeting ID, followed by the “#” symbol: 853 7850 7778. You will be placed in the waiting room and admitted by the host.

This evening’s Borough Council meeting is being conducted via virtual conferencing methods. The public is invited to participate via telephone or video conferencing. Malvern Borough is not liable for any computer security problems that participants may experience.

To unmute if using audio via telephone, please enter *6.

During this meeting, public comment will be handled as follows:

- **Participants will be asked to identify themselves when being accepted into the meeting.**
- **The public will be muted during the meeting when the members of Borough Council are speaking.**
- **For each agenda item, the public will be unmuted and given an opportunity to comment and ask questions.**
- **Public Comment received via email will be read by the Borough Manager either during the topic on the agenda or the general “Public Forum” period.**
- **Participants wishing to comment must state their name and must speak one at a time.**

PRESIDING: Amy Finkbiner, Ph.D., President

INVOCATION: David B. Burton, Mayor

1. **ROLL CALL:** Council President Finkbiner
Council Vice-President Grossman
Council Member Bones
Council Member Laney
Council Member Meisel
Council Member Phillips
Council Member Raynor
Mayor Burton

2. APPROVAL OF AGENDA:

MOTION: To approve the agenda for the April 6, 2021 meeting of Borough Council as presented.

3. ANNOUNCEMENTS

a. RECORDING OF MEETING

Anyone present who is recording the meeting shall announce so at this time, in accordance with Resolution No. 787.

b. Borough Council met in Executive Session on Tuesday, April 6, 2021 prior to this evening's meeting in order to discuss personnel matters.

c. Erin Sheffield and Lloyd Stackhouse have announced their resignation from the Parks & Recreation Committee and Zoning Hearing Board, respectively. Borough Council would like to thank them for their service to the community. Information on how to apply for these vacancies will be posted on the Borough website.

d. Malvern Borough will host a Community Visioning Session in May as part of the update currently underway to the Comprehensive Plan. Information on the date, time, and location will be announced on the Borough's website.

e. Chester County will host a Household Hazardous Waste Collection Event on April 10, 2021 at the Government Services Center (601 Westtown Road, West Chester, PA 19380). Pre-registration is required. Information is available on the Borough website.

f. The Malvern Public Library will host a book sale on Friday, April 30, 2021 and Saturday, May 1, 2021. Information on the date and time will be posted on the Borough website.

4. MINUTES & REPORTS

a. APPROVAL OF MINUTES

MOTION: To approve the minutes of the meeting held on Tuesday, March 16, 2021 as presented.

5. SPECIAL BUSINESS

a. Retirement Agreement and General Release between the Borough of Malvern and Sgt. Lloyd Douglas

MOTION: To approve the Retirement Agreement and General Release between the Borough of Malvern and Sgt. Lloyd Douglas.

Sgt. Lloyd Douglas has retired from the Malvern Borough Police Department effective April 1, 2021 after 34 years of service. Borough Council would like to thank Sgt. Douglas for his service to Malvern Borough during his tenure and wish him luck in his future endeavors.

b. 2021 Cub Scout Day Camp

The Chester County Council of the Boy Scouts of America are requesting to host day camp at the Malvern Memorial Scout Cabin from June 21, 2021 to June 25, 2021. This event would include BB shooting and archery. Pursuant Chapter 104 of the Borough's Code of Ordinances, approval by Borough Council is required. Borough Council had previously approved this event for 2020; however, it was cancelled due to the COVID-19 pandemic.

c. Chester-Ridley-Crum Watersheds Association – Riparian Planting Habitat Restoration Agreement

MOTION: To approve the Riparian Planting Habitat Restoration Agreement between the Borough of Malvern and the Chester-Ridley-Crum Watershed Association.

The Chester-Ridley-Crum Watersheds Association recently completed an invasive species removal project along Massacre Run in the woods of the Paoli Battlefield. As follow-up, they have outlined a plan to replant the riparian buffer. The proposed plan was reviewed by the Shade Tree Commission and the Environmental Advisory Council.

d. Proposed resolutions authorizing the submission of grant applications to fund certain improvements to the Randolph Woods Nature Preserve

- Resolution No. 822: Authorizing the submission of a grant application to the PA Department of Conservation & Natural Resources (DCNR) to fund improvements to the Randolph Woods Nature Preserve

MOTION: To approve Resolution No. 822, authorizing the submission of a grant application to the PA Department of Conservation & Natural Resources to fund improvements to the Randolph Woods Nature Preserve.

Borough Council authorized Simone-Collins Landscape Architecture to prepare a grant application to DCNR in order fund certain improvements outlined in the Randolph Woods Master Plan. This application would seek funding for the completion of trail improvements, the installation of boardwalks, and improvements to the foot bridges in the park. The requested funding amount is \$250,000.

- Resolution No. 823: Authorizing the submission of a grant application to the PA Department of Community & Economic Development (DCED) to fund improvements to the Randolph Woods Nature Preserve

MOTION: To approve Resolution No. 823, authorizing the submission of a Greenways, Trails, and Recreation Program grant application to the PA Department of Community & Economic Development to fund improvements to the Randolph Woods Nature Preserve.

Borough Council authorized Simone-Collins Landscape Architecture to prepare a grant application to DCED in order fund certain improvements outlined in the Randolph Woods Master Plan. This application would seek funding for the completion of trail improvements, the installation of boardwalks, and improvements to the foot bridges in the park. The requested funding amount is \$250,000 and is intended to provide the match to the application being submitted to DCNR.

e. RESOLUTION NO. 824: DISPOSITION OF PUBLIC RECORDS

MOTION: To adopt Resolution No. 824, authorizing the disposition of records of the Borough of Malvern Pursuant to the Municipal Records Manual.

Pursuant to the PA Municipal Records Manual, which has been adopted by the Borough of Malvern, a resolution is required to dispose of certain Borough records. This manual sets forth the time period for which the Borough must maintain certain records.

f. EXPANDED OUTDOOR DINING FORBEARANCE AGREEMENTS

- The Flying Pig Saloon

The Flying Pig Saloon is requesting a 60-day extension of their existing agreement for outdoor dining during the COVID-19 pandemic. All existing conditions are proposed to remain in place. The extension would expire on June 5, 2021.

6. UNFINISHED BUSINESS

7. NEW BUSINESS

- a. Travelers Insurance – Enhanced Cybersecurity Insurance Coverage

Malvern Borough added enhanced cybersecurity coverage as part of its liability insurance in 2020. The premium through the PA Intergovernmental Risk Management Association (PIRMA) has increased significantly and the policy was marketed. Travelers Insurance provided a premium quote of \$4,900.00 for the coverage. This would provide the Borough with increased coverage in the event of a breach. The proposal has been reviewed and recommended by the Finance & Administration Committee.

- b. Proposed Ordinance Amendment – Chapter 200 (Vehicles & Traffic) – Authorization to Advertise

An ordinance is before Borough Council this evening to amend Chapter 200 of the Borough's Code of Ordinances. This ordinance is being recommended by the Public Safety Committee. The proposed ordinance would amend the Borough's loading/unloading regulations on Bridge Street and prohibit parking on the west side of Channing Avenue between First Avenue and the driveway to the Malvern Police Department. If authorized for advertisement, a public hearing on the proposed ordinance would be held at the April 20, 2021 meeting of Borough Council.

- c. Zoning Hearing Board

There are no new applications before the Zoning Hearing Board.

8. PUBLIC FORUM

Citizens/taxpayers are invited to bring before Borough Council any item not on the agenda.

9. ADJOURNMENT