

AGENDA
(Following the Reorganization Meeting)

REGULAR MEETING
BOROUGH COUNCIL
MALVERN BOROUGH

January 6, 2020
7:30 P.M.

PRESIDING: Council President

INVOCATION: David B. Burton, Mayor

PLEDGE OF ALLEGIANCE TO THE FLAG

1. ROLL CALL:
 - Council Member Bones
 - Council Member Finkbiner
 - Council Member Grossman
 - Council Member Laney
 - Council Member Meisel
 - Council Member Phillips
 - Council Member Raynor
 - Mayor Burton

2. APPROVAL OF AGENDA:

MOTION: To approve the agenda for the January 6, 2020 meeting of Borough Council as presented.

3. ANNOUNCEMENTS

- a. RECORDING OF MEETING

Anyone present who is recording the meeting shall announce so at this time, in accordance with Resolution No. 787.

- b. BOARD & COMMITTEE RESIGNATION – PARKS & RECREATION COMMITTEE

Michael Panuschka of the Parks & Recreation Committee has submitted his resignation in an email dated December 28, 2019 as he has moved out of the Borough. The vacancy shall be advertised on the Malvern Borough website and the individual appointed shall fill a term set to expire on January 1, 2021.

4. MINUTES & REPORTS

- a. APPROVAL OF MINUTES

MOTION: To approve the minutes of the meeting held on Tuesday, December 17, 2019 as presented.

5. SPECIAL BUSINESS

- a. RESOLUTION NO. 798 – CHESTER COUNTY TAX COLLECTION COMMITTEE

MOTION: To adopt Resolution No. 798, a Resolution appointing a primary delegate and two alternate delegates to the Tax Collection Committee for Act 32, the collection of local earned income tax and possibly other taxes.

b. RESOLUTION NO. 799 – CHECK SIGNING REQUIREMENTS ON ALL ACCOUNTS FOR THE BOROUGH OF MALVERN

MOTION: To adopt Resolution No. 799, establishing four (4) authorized signers on all bank accounts of the Borough of Malvern and requiring three (3) signatures on all checks on Borough accounts. The three (3) signatures will consist of one (1) member of Borough Council, the Borough Secretary/Manager, and the Borough Treasurer.

c. RESOLUTION NO. 800 – SCHEDULE OF FEES

MOTION: To adopt Resolution No. 800, establishing fees for services of the Building/Zoning/Administration Departments of the Borough of Malvern.

The proposed fee schedule is the same as 2019, except for the addition of fees for a Shade Tree Removal Permit, Special Event Permit, and Special Duty Police Officers.

d. RESOLUTION NO. 801 – POLICE PENSION PLAN OFFICERS

MOTION: To adopt Resolution No. 801, authorizing officers of the Borough of Malvern to act on behalf of the Borough of Malvern Police Pension Fund in connection with InR Advisory Services, LLC.

e. RESOLUTION NO. 802 – NON-UNIFORMED PENSION PLAN OFFICERS

MOTION: To adopt Resolution No. 802, authorizing officers of the Borough of Malvern to act on behalf of the Borough of Malvern Non-Uniformed Pension Fund in connection with InR Advisory Services, LLC.

6. UNFINISHED BUSINESS

7. NEW BUSINESS

a. Borough Council Committee Assignments

- Finance & Administration
- Public Safety
- Public Works

Section 25-11 of the Malvern Borough Administrative Code authorizes the President of Borough Council to establish standing and ad hoc committees. Borough Council traditionally organizes three (3) standing committees consisting of three (3) members each.

b. Presentation – Nora LoGiudice (Emergency Management Coordinator) – Malvern Borough Emergency Operations Plan

Nora LoGiudice, Malvern Borough's Emergency Management Coordinator, will provide an overview of the updated Emergency Operations Plan for Malvern Borough. Borough Council will need to adopt the updated plan by February 2020.

c. Discussion – Environmental Advisory Council

Malvern Borough Council established an Environmental Advisory Council through the adoption of Ordinance No. 2019 – 10. Borough Council should discuss the appointment of the inaugural members of this new body (e.g., appointing certain members from the ad hoc committee or advertising for applications).

d. Escrow Release Request – 13 Lovers Lane – Release Request #1

MOTION: To approve Escrow Release Request #1 for the approved subdivision and land development project under construction at 13 Lovers Lane in the amount of \$13,912.00 based on the recommendation of the Borough Engineer dated December 30, 2019.

This is the first escrow release request for this project. The amount requested for release is \$13,912.00. A recommendation for release from the Borough Engineer is before Borough Council for consideration.

e. Proposed amendments to Chapters 25 and 48 of the Malvern Borough Code of Ordinances

MOTION: To authorize the advertisement of proposed Ordinance No. 2020 – 1 for a public hearing and possible adoption.

The proposed ordinance would amend chapters 25 (Administrative Code) and 48 (Shade Tree Commission) in order to address inconsistencies between these two (2) sections. The proposed ordinance has been reviewed by the Shade Tree Commission.

f. Zoning Hearing Board

There are no new applications. A hearing was conducted on December 23, 2019 for a request for a Special Exception for a Major Home Occupation at 33 Daisey Lane.

8. **PUBLIC FORUM:**

Citizens/taxpayers are invited to bring before Borough Council any item not on the agenda.

9. **ADJOURNMENT**