

RESOLUTION NO. 595

**BOROUGH OF MALVERN
CHESTER COUNTY, PENNSYLVANIA**

A RESOLUTION APPOINTING AN OPEN RECORDS OFFICER AND DEPUTY OPEN RECORDS OFFICER, AND ADOPTING AN OPEN RECORDS POLICY AND FEE SCHEDULE.

WHEREAS, Act 3 of 2008 commonly known as the “Open Records Law”, effective January 1, 2009. substantially amended the Act of June 21, 1957 (P. L. 390, No. 212), and Act 2002-50 (P. L. 663, No. 50), 65 P. S. §§ 66.1-66.9, commonly referred to as the “Right-to-Know Law,” and therefore requires the Borough of Malvern to amend its open records policies and procedures and to appoint an Open Records Officer and Deputy Open Records Officer to allow implementation of the Open Records Law;

NOW, THEREFORE, BE IT RESOLVED that the “Borough of Malvern, Chester County, Pennsylvania Open Records Law Policies and Procedures” attached hereto is adopted; and

BE IT FURTHER RESOLVED that the Borough Manager is appointed as the Open Records Officer; and

BE IT FURTHER RESOLVED that the Borough Treasurer is appointed as the Deputy Open Records Officer; and

BE IT FURTHER RESOLVED that the attached Document Duplication Fee Schedule is hereby adopted.

RESOLVED by Borough Council this 18th day of November, 2008.

Woody J. Van Sciver
President

APPROVED by the Mayor this 18th day of November, 2008.

Gerard J. McGlone
Mayor

ENACTED this 18th day of November, 2008

Sandra L. Kelley
Borough Secretary