

Malvern Shade Tree Commission

Minutes for Monthly Meeting, 7/15/19

Present: Linda Burton, Joe Bones, Bobbi Tower, Chris Bashore

1. Draft of ST Ordinance as per Chris Bashore's email with input from Wendy McLean , attorney for Borough
 - Joe will send to Chris appropriate arborists' definitions for "dangerous tree" and risk assessment
 - Chris will ask Wendy to add provisions for a permitting process
2. Trees on Warren Avenue
 - Tony Dufour will move the two trees next week
3. Selection of tree species for Quann Park
 - On May 7th Borough Council approved a small parking area behind right field. Parking area is asphalt, not semi-permeable.
 - 4 trees will be lost along First Avenue when a sidewalk is installed
 - In addition, a 5' wide asphalt path will be installed along Warren Avenue from Malvern Prep to Quann Park. The Borough will need to connect to it.
 - STC to do a site visit on July 23rd to assess where replacement trees may be sited; and where any additional trees may be placed
4. Borough Broadcaster
 - STC reviewed the article
 - Bobbi will email to Chris for inclusion in the Forecaster
5. Assessment of King Street trees and sidewalks
 - Chris will check in with Dan and Tony to establish a timeline
6. Update on St. Pat's Landscape Plan
 - STC approved the latest Plan

Note: Right of way is generally 50' (25' each side from the center line of the street); Alleys are generally 16'; and occasionally the right of way is 60' (King Street around Griffith Street)

In legal documents, "shall" = "must" versus "may" which allows flexibility

Note: Chris's follow-up to the meeting follows:

Good afternoon,

As follow-up to the discussion at Monday's meeting, please see the following items below:

- **Draft Shade Tree Ordinance:** I will send the comments from the STC to Wendy for updating the ordinance. A revised ordinance will be provided for the August meeting.
- **Borough Broadcaster:** Bobbi provided the article and I was able to turn the map into a picture. Everything fit well in the newsletter.
- **King St. Trees:** Please see the information from Dan Daley, P.E., below:

Chris

I apologize for not assembling the cost proposal / scope of work as requested. It was still on my to do list but I just did not get to it yet.

I have spoken to Tony Dufour again and he is on vacation this week. Upon his return, we will schedule a time to meet and review.

My plan of action was to be as follows:

- *Meet with Tony Dufour and determine the scope of work and professional services cost for the Borough's review and approval.*
- *In general, we were going to evaluate the existing conditions of the street trees along King Street and prepare recommendations for replacement / new tree placement along with estimated construction costs.*
- *Deliverable will be an overall Borough location plan, and construction costs associated with each location.*

Please let me know if you have any questions. Thank you.