Malvern Shade Tree Commission
Minutes for Monthly Meeting, 7/15/19
Present: Linda Burton, Joe Bones, Bobbi Tower, Chris Bashore

1. Draft of ST Ordinance as per Chris Bashore’s email with input from Wendy McLean, attorney for Borough
   - Joe will send to Chris appropriate arborists’ definitions for “dangerous tree” and risk assessment
   - Chris will ask Wendy to add provisions for a permitting process

2. Trees on Warren Avenue
   - Tony Dufour will move the two trees next week

3. Selection of tree species for Quann Park
   - On May 7th Borough Council approved a small parking area behind right field. Parking area is asphalt, not semi-permeable.
   - 4 trees will be lost along First Avenue when a sidewalk is installed
   - In addition, a 5’ wide asphalt path will be installed along Warren Avenue from Malvern Prep to Quann Park. The Borough will need to connect to it.
   - STC to do a site visit on July 23rd to assess where replacement trees may be sited; and where any additional trees may be placed

4. Borough Broadcaster
   - STC reviewed the article
   - Bobbi will email to Chris for inclusion in the Forecaster

5. Assessment of King Street trees and sidewalks
   - Chris will check in with Dan and Tony to establish a timeline

6. Update on St. Pat’s Landscape Plan
   - STC approved the latest Plan

Note: Right of way is generally 50’ (25’ each side from the center line of the street); Alleys are generally 16’; and occasionally the right of way is 60’ (King Street around Griffith Street)

In legal documents, “shall” = “must” versus “may” which allows flexibility

Note: Chris’s follow-up to the meeting follows:
Good afternoon,

As follow-up to the discussion at Monday’s meeting, please see the following items below:

- **Draft Shade Tree Ordinance**: I will send the comments from the STC to Wendy for updating the ordinance. A revised ordinance will be provided for the August meeting.

- **Borough Broadcaster**: Bobbi provided the article and I was able to turn the map into a picture. Everything fit well in the newsletter.

- **King St. Trees**: Please see the information from Dan Daley, P.E., below:

  Chris
  
  I apologize for not assembling the cost proposal / scope of work as requested. It was still on my to do list but I just did not get to it yet.
  
  I have spoken to Tony Dufour again and he is on vacation this week. Upon his return, we will schedule a time to meet and review.

  My plan of action was to be as follows:

  - Meet with Tony Dufour and determine the scope of work and professional services cost for the Borough’s review and approval.
  - In general, we were going to evaluate the existing conditions of the street trees along King Street and prepare recommendations for replacement / new tree placement along with estimated construction costs.
  - Deliverable will be an overall Borough location plan, and construction costs associated with each location.

Please let me know if you have any questions. Thank you.