

Malvern Historical Commission
Meeting of Tuesday, April 26, 2016
Minutes

Members Present: Kelly Schmitt, Barbara Rutz, Lynne Hockenbury, Helen McDonnell, Cathy Raymond

Members Absent: Joan Zimnoch, Zeyn Uzman

Guests: none

Barb called the meeting to order at 7:42pm.

I. Opening Remarks:

A. None

II. Approval of Minutes: The approval of the February minutes, with minor changes, was moved by Lynne and seconded by Cathy. Approved.

No meeting was held in March due to not having a quorum.

III. Financial Report:

Lynne noted these amounts for the savings account:

Feb 22: \$6146.19.

Mar 21: \$6195.43.

The 2016 borough budget balance is \$2744.36 (as of Apr 22), after receiving \$3000.00 from the Borough. Paid out for the year: \$255.64. There have been monies spent for various items in the last month, which will be presented next month. Motion to accept report by Cathy, seconded by Kelly.

IV. Old Business

A. Photo Policy: Discussion ensued regarding the policy, and its practical implications, now that the policy is being tested with a Malvern Borough entity (Anthony's Pizza) looking for photos. Result: Alicia will talk to an entity in Malvern (Campli) regarding setting up an agreement, whereby the photos would be handed off to them for printing. This would alter the photo policy we have set for ease and lower costs to us. We can ask them for advice on the policy and prices. Alicia has about 45 photos to submit for approval to the purchaser.

B. Historic Ordinance Properties: Lynne, Barb, and Alicia went to the Recorder of Deeds in April for full title searches. They will offer a full title search to those who may be interested in being added to the HO list.

C. Awards: Barb suggests that persons added to the HO receive a flat plaque to honor the members of the Historic Resource list. Perhaps the name of the original owner would be on the plaque. The wording of the plaques would be a joint venture between the Ordinance Properties and Preservation Awards Committees, and the plaques purchased by the HC to gift to the HOL members. Alicia, who spends time in West Chester, will research the wording they have. Lynne and Helen will look at their houses to suggest where to have the HOL members uniformly place their plaques. Barb (on both committees) will report back to us in May.

Historic Preservation awards. Barb will check with Lois or MaryLou in the office to locate the owner of the Montessori School to present them their 2015 award. Kelly will re-make the matrix.

D. CCHPN Workshop synopsis: Cathy, Alicia, and Kelly went. June Dinner: Kelly, Barb, Cathy, Alicia, Lynne would like to go. Dinner is on Wednesday, June 22, 2016. Lynne will submit the application after checking with Joan and Zeyn. Helen cannot go.

V. New Business

A. Having the committees meet:

1. Ordinance Properties Committee: Lynne, Barb, Cathy
2. Publication Committee: Kelly, Cathy, Helen
3. Display Committee: Lynne, Barb, Kelly
4. History Center Committee: Kelly, Zeyn, Lynne (Lynne will follow up with HPSCI)
5. Events Committee: Kelly, Lynne, Joan (Alicia will help set up for Malvern Blooms)
6. Preservation Awards Committee: Barb, Zeyn, Helen

B. Malvern Blooms: Lynne, Barb, Kelly, and Zeyn. Emmett Henry will volunteer to assist.

C. Credit cards: Only officers (per Chris Bashore) will be in charge of using MuniPay at events.

D. Farmer's Market participation, display at Malvern Pizza on random Saturdays, Thursday Night Strolls: Education is our focus. Printing a coloring page to offer to kids while their parents speak with us. Lynne will check with Lisa O'Neill regarding the Thursday Night Stroll (at National Bank of Malvern?) and then Farmer's Market. May 14th is the community Yard Sale, so we'll do it then between the tables for Lynne, Barb, and Kelly. Next Farmer's Market date to target: June 4th.

E. Facebook: Alicia profiling each member of the commission, and she will come up with questions to give us. Reverse scavenger hunt.

The next meeting to be held on Tuesday, May 24th, at 7:30pm.

Cathy moved to adjourn 9:28pm.

TUESDAY MEETING DATES

May 24

Jun 28

Jul 26

Aug 23

Sep 27

Oct 25

Nov 22

Respectfully submitted by:

Kelly Schmitt,
Secretary, Malvern Historical Commission