



1 E First Ave., Ste 3
Malvern, PA 19355

Request for Use & Occupancy Inspection – Residential
As required by the Code of the Borough of Malvern, Chapter 82, Section 82-1

Address: _____ Zoning District: _____ UPI #: _____

Type of Occupancy

___ Single Family Dwelling ___ Townhouse ___ Accessory Dwelling

___ Apartment ___ Condominium

Owner: _____ Phone No.: _____

Owner Address: _____

Buyer or Tenant: _____ Phone No.: _____

Previous Occupant: _____ Move-out Date: _____

Agent: _____ Phone No.: _____

Company: _____ Fax No.: _____

Address: _____

Scheduled Settlement / Move-in Date: _____

Residential Inspection Fee Schedule: ___ \$50.00 Existing Residential ___ \$75.00 New Residential

Note – The amounts listed above are for the successful passing of an inspection. Each reinspection requires another fee, as listed above.

Applications and associated fees shall be submitted to the Borough prior to the inspection. No applications or fees will be accepted at the inspection, no exceptions. The Owner or Agent is responsible to contact Malvern Borough to schedule an inspection. A Certificate of Occupancy will only be issued upon passing the inspection and with all fees paid up to date.

Signature of Owner or Agent: _____ Date: _____

Date Received: _____ Fee Paid: _____

Date of Scheduled Inspection: _____

This inspection is based on the 2003 International Property Maintenance Code. Please review the attached list to ensure that the items listed are compliant with the Code. The items listed represent the most common non-compliant items found during an inspection however property owners are required to maintain their properties in accordance with the entire Property Maintenance Code. Signature above acknowledges receipt of attached Inspection list.