

Minutes
Malvern Historical Commission
8/23/2016

Members Present: Cathy Raymond, Barbara Rutz, Lynne Hockenbury, Kelly Schmitt, Joan Zimnoch

Members Absent: Helen McDonnell, Zeyn Uzman

Volunteers Absent: Alicia Marziani

Barb called the meeting to order at 7:40pm.

I. Opening Remarks

II. Approve Minutes from previous meeting

- A. Lynne moved, Kelly seconded. Passed. Cathy abstained.

III. Reports

A. Finance

- a. Report as of July 21.
- b. Borough budget: \$1055.58 left out of \$3000 for the 2016 year. \$91 paid to Alicia for Printer Ink.
- c. Savings: \$2976.22. \$3303.14 was spent on the display case. 15 cents in interest accrued.

B. Alicia's report, as read by Barb

- a. 8 files updated and ready for import (assumed property files)
- b. PastPerfect:
 - i. 19 Monument
 - ii. 19 E King
 - iii. 22 E King
 - iv. 113 Green
 - v. 111 Green
 - vi. 192 W King
 - vii. 12 W King updated
 - viii. 21 Channing updated
 - ix. 23 Channing
 - x. 117 E Broad (in process)

- xi. 119 E Broad (in process)
 - c. Three property requests from Malvernites in process
 - d. Dave Campi has the photos for Anthony's. Alicia will write the information for under the photos displayed at the restaurant.
- C. Display Committee (Lynne, Barbara, Kelly)
 - a. Kelly reports that along with Lynne and Barb, the 3 of them chose items of interest to display in the case in the common area of Borough Hall's 2nd floor. There is a list of these items, their original locations in the History Center, and the date they went into the case taped to the back of the display case.
 - b. The Borough has minutes going back to 1889; Mr. Bashore would not like us to display them in the case so they can remain publicly accessible.
- D. Events Committee (Kelly, Lynne, Joan)
 - a. Upcoming events
 - i. September 17th: Malvern Yard Sale, Burke Park. Kelly, Lynne, and Barb
 - ii. September 18th: Flea Market at Philadelphia Memorial Park. Deadline 9/9 if we choose to sign up..
 - iii. September 24th: Paoli Battlefield Heritage Day. Joan may be able to set up. Will determine official list of helpers at September 13th meeting.
 - iv. September 25th: Malvern's Fall Harvest. Will determine official list of helpers at September 13th meeting.
 - v. November 19th: Shoppes at Villa Maria. Kelly to look into.
 - b. Donation to the PMA/PBPF combined dinner fundraiser on October 13th: set of books
- E. History Center Committee (Kelly, Zeyn, Lynne)
 - a. Have not yet met
- F. Ordinance Properties Committee (Lynne, Barbara, Cathy)
 - a. Have not yet met
 - b. One property is ready to go on the list as a Tier 3, aiming for October to present to BC
- G. Preservation Awards Committee (Barbara, Zeyn, Helen)
 - a. Contacting 2016 winners - Zeyn was to contact
 - b. Presenters - TBD on 9/13
 - c. Date for BC - September 20th (who will give to BC?)
 - d. Willistown Country Day School contact information
 - i. Kelly offered to look
 - ii. Lynne will look in Borough offices

- H. Publication Committee (Kelly, Cathy, Helen)
 - a. Excellent InGV article written by Cathy for this month
 - b. Brief Malvern history requested by MPBA and provided to them by Kelly
 - c. Facebook posting report
- I. Which report on which week?
 - a. Financial - 2nd Tues of month
 - b. Alicia - 4th Tues
 - c. Display - 2nd
 - d. Events - 4th
 - e. History Center Committee - 2nd
 - f. Ordinance - as needed
 - g. Preservation - as needed
 - h. Publication - 4th
- J. "Deadline" for agendas (to facilitate getting agendas online and emailed by Borough)
 - a. Barb and Lynne will write up after the BC meeting one week before our HC meeting
 - b. HC members respond to Barb's email by Thursday
 - c. Final draft sent by Barb to Neil for Friday distribution
 - d. Anything further that arises beyond the Thursday prior to the HC meeting would be added under New Business, time permitting

IV. Old Business

- A. Walking Tour Brochure dropoff update
 - a. Actual copies to places - need to check around to locations that have them
 - b. QR codes - Alicia asked Kelly for the download link this week; assuming in process
- B. Annual Calendar (2018)
 - a. Zazzle / CafePress costs - expensive
 - b. National Bank of Malvern calendar KELLY
 - c. Kelly suggests a single-page deal year-long calendar, like East Whiteland Fire Company did for 2016 as a free handout; Kelly will get publication info and report back
 - d. Contacting Ari regarding using photos of people's homes - Zeyn was to ask him
- C. Two meetings per month schedule
 - a. Aug 23
 - b. Sep 13**

- c. Sep 27
 - d. Oct 11**
 - e. Oct 25
 - f. Nov 8**
 - g. Nov 22
 - h. ADD DEC 13 - let Mr. Bashore know we need to advertise this date
- D. HR plaques - will go to Ordinance Committee and under their report when they next have one
- E. Zeyn: picnic table/bench (no report), presentation plaques (said last meeting he had these in storage)

V. New Business

- A. MHC 2017 budget
 - a. Nameplates cost about \$15 each. Four persons would need nameplates.
 - b. Barb will check with Zeyn on what information we had from 2015 going into 2016
 - c. Lynne will check her records from years previous
- B. Ancestry.com membership?
 - a. Cost - \$99 for 6 months for the US version
 - b. Tabled; waiting on further budget info from 2016 (as we end the year) and 2017
- C. Hosting lectures
 - a. Like East Brandywine HC
 - b. Potential topics
 - i. Historic ordinance / buildings in Malvern / buildings we lost before the HO
 - ii. Train / Main Line
 - iii. Businesses in Malvern (articles by NBS)
 - iv. Call them "Malvern Lyceum" nights like the nights of old at Malvern Hall
 - c. Potential dates
 - i. September / October / February / April
 - ii. In lieu of a meeting?
 - 1. Suggested by Kelly on a Tuesday literally in lieu of
 - 2. Joan suggested to hold on a weekend
 - d. This will become a part of the Events Committee
- D. Contacting Jerry Brown re: honoring Kathie
 - a. Kelly to draft a letter
 - b. To honor at Victorian Christmas?

- c. Suggested ideas: bench a Burke Park, lit Victorian Christmas tree at Burke Park;
Lynne to look at other suggestions

Joan motioned to adjourn at 9:25, seconded by Lynne

Next meeting scheduled for 9/13/2016

TUESDAY MEETING DATES

Sep 13**

Sep 27

Oct 11**

Oct 25

Nov 8**

Nov 22

Dec 13

Respectfully submitted by:

Kelly Schmitt,

Secretary, Malvern Historical Commission