Minutes
Malvern Historical Commission
8/23/2016

Members Present: Cathy Raymond, Barbara Rutz, Lynne Hockenbury, Kelly Schmitt, Joan Zimnoch

Members Absent: Helen McDonnell, Zeyn Uzman

Volunteers Absent: Alicia Marziani

Barb called the meeting to order at 7:40pm.

I. Opening Remarks

II. Approve Minutes from previous meeting
   A. Lynne moved, Kelly seconded. Passed. Cathy abstained.

III. Reports
   A. Finance
      b. Borough budget: $1055.58 left out of $3000 for the 2016 year. $91 paid to Alicia for Printer Ink.
      c. Savings: $2976.22. $3303.14 was spent on the display case. 15 cents in interest accrued.
   B. Alicia’s report, as read by Barb
      a. 8 files updated and ready for import (assumed property files)
      b. PastPerfect:
         i. 19 Monument
         ii. 19 E King
         iii. 22 E King
         iv. 113 Green
         v. 111 Green
         vi. 192 W King
         vii. 12 W King updated
         viii. 21 Channing updated
         ix. 23 Channing
         x. 117 E Broad (in process)
xi. 119 E Broad (in process)

c. Three property requests from Malvernites in process

d. Dave Campoli has the photos for Anthony’s. Alicia will write the information for under the photos displayed at the restaurant.

C. Display Committee (Lynne, Barbara, Kelly)

a. Kelly reports that along with Lynne and Barb, the 3 of them chose items of interest to display in the case in the common area of Borough Hall’s 2nd floor. There is a list of these items, their original locations in the History Center, and the date they went into the case taped to the back of the display case.

b. The Borough has minutes going back to 1889; Mr. Bashore would not like us to display them in the case so they can remain publicly accessible.

D. Events Committee (Kelly, Lynne, Joan)

a. Upcoming events

i. September 17th: Malvern Yard Sale, Burke Park. Kelly, Lynne, and Barb

ii. September 18th: Flea Market at Philadelphia Memorial Park. Deadline 9/9 if we choose to sign up.

iii. September 24th: Paoli Battlefield Heritage Day. Joan may be able to set up. Will determine official list of helpers at September 13th meeting.

iv. September 25th: Malvern’s Fall Harvest. Will determine official list of helpers at September 13th meeting.


b. Donation to the PMA/PBPF combined dinner fundraiser on October 13th: set of books

E. History Center Committee (Kelly, Zeyn, Lynne)

a. Have not yet met

F. Ordinance Properties Committee (Lynne, Barbara, Cathy)

a. Have not yet met

b. One property is ready to go on the list as a Tier 3, aiming for October to present to BC

G. Preservation Awards Committee (Barbara, Zeyn, Helen)

a. Contacting 2016 winners - Zeyn was to contact

b. Presenters - TBD on 9/13

c. Date for BC - September 20th (who will give to BC?)

d. Willistown Country Day School contact information

i. Kelly offered to look

ii. Lynne will look in Borough offices
H. Publication Committee (Kelly, Cathy, Helen)
   a. Excellent InGV article written by Cathy for this month
   b. Brief Malvern history requested by MPBA and provided to them by Kelly
   c. Facebook posting report
I. Which report on which week?
   a. Financial - 2nd Tues of month
   b. Alicia - 4th Tues
   c. Display - 2nd
   d. Events - 4th
   e. History Center Committee - 2nd
   f. Ordinance - as needed
   g. Preservation - as needed
   h. Publication - 4th
J. “Deadline” for agendas (to facilitate getting agendas online and emailed by Borough)
   a. Barb and Lynne will write up after the BC meeting one week before our HC meeting
   b. HC members respond to Barb’s email by Thursday
   c. Final draft sent by Barb to Neil for Friday distribution
   d. Anything further that arises beyond the Thursday prior to the HC meeting would be added under New Business, time permitting

IV. Old Business
   A. Walking Tour Brochure dropoff update
      a. Actual copies to places - need to check around to locations that have them
      b. QR codes - Alicia asked Kelly for the download link this week; assuming in process
   B. Annual Calendar (2018)
      a. Zazzle / CafePress costs - expensive
      b. National Bank of Malvern calendar KELLY
      c. Kelly suggests a single-page deal year-long calendar, like East Whiteland Fire Company did for 2016 as a free handout; Kelly will get publication info and report back
      d. Contacting Ari regarding using photos of people’s homes - Zeyn was to ask him
   C. Two meetings per month schedule
      a. Aug 23
      b. Sep 13**
c. Sep 27  
d. Oct 11**  
e. Oct 25  
f. Nov 8**  
g. Nov 22  
h. ADD DEC 13 - let Mr. Bashore know we need to advertise this date  

D. HR plaques - will go to Ordinance Committee and under their report when they next have one  
E. Zeyn: picnic table/bench (no report), presentation plaques (said last meeting he had these in storage)  

V. New Business  
A. MHC 2017 budget  
   a. Nameplates cost about $15 each. Four persons would need nameplates.  
   b. Barb will check with Zeyn on what information we had from 2015 going into 2016  
   c. Lynne will check her records from years previous  
B. Ancestry.com membership?  
   a. Cost - $99 for 6 months for the US version  
   b. Tabled; waiting on further budget info from 2016 (as we end the year) and 2017  
C. Hosting lectures  
   a. Like East Brandywine HC  
   b. Potential topics  
      i. Historic ordinance / buildings in Malvern / buildings we lost before the HO  
      ii. Train / Main Line  
      iii. Businesses in Malvern (articles by NBS)  
      iv. Call them “Malvern Lyceum” nights like the nights of old at Malvern Hall  
   c. Potential dates  
      i. September / October / February / April  
      ii. In lieu of a meeting?  
         1. Suggested by Kelly on a Tuesday literally in lieu of  
         2. Joan suggested to hold on a weekend  
   d. This will become a part of the Events Committee  
D. Contacting Jerry Brown re: honoring Kathie  
   a. Kelly to draft a letter  
   b. To honor at Victorian Christmas?
c. Suggested ideas: bench a Burke Park, lit Victorian Christmas tree at Burke Park; Lynne to look at other suggestions

Joan motioned to adjourn at 9:25, seconded by Lynne

Next meeting scheduled for 9/13/2016

TUESDAY MEETING DATES
Sep 13**
Sep 27
Oct 11**
Oct 25
Nov 8**
Nov 22
Dec 13

Respectfully submitted by:
Kelly Schmitt,
Secretary, Malvern Historical Commission