

Malvern Historical Commission
Agenda
April 11, 2017

ATTENDANCE

Lynne Hockenbury, chair
Barbara Rutz, vice chair
Catherine Raymond, treasurer
Kelly Schmitt, secretary
Helen McDonnell, member (absent)
Zeyn Uzman, member
VACANT, member

Lynne called the meeting to order at 7:39pm.

I. Opening Remarks

Lynne had no remarks to open the meeting.

II. Public Comment

There was no public to comment tonight.

III. Approve Minutes from March 28

Zeyn motioned to accept the minutes as presented; Barbara seconded. Cathy abstained, noting she was absent last meeting.

IV. Reports

A. Financial report

- a. As of March 21, there was \$3716.98 in savings. This figure includes a \$54 photo reimbursement deposit (photos sold by Campli) on February 28, and interest payments of 99 cents (March) and \$1.09 (February).
- b. As of April 10, there was \$2813.42 left from the annual budget. On April 10, Cathy submitted a check request for \$113.10 for Lynne (\$90 - CCHPN program attended by Barbara, Cathy, and Kelly; and two eBay purchases for \$11.22 and \$11.88).
- c. Kelly to check around for pricing for a Zazzle ad to hand out at festivals and similar events. Kelly to check if Chris Bashore has made a borough email (“@malvern.org”), as this would affect the wording of the ads. Suggestions to

look for postcards, or perhaps to print stickers for the reverse of the magnets to hand out gratis as we have a large supply of the magnets, which are slow sellers.

- d. Zeyn ordered candy to give out at festivals, with any overage to be used at the Memorial Parade in June.
 - e. Zeyn to order 4 more preservation plaques, per our annual budget.
- B. Preservation Awards
- a. Assignment for all commissioners: to look at the matrix and be ready to nominate and discuss buildings at the May 9th meeting.
- C. Publications (Kelly, Cathy)
- a. Cathy has already submitted the Borough Broadcaster that is due on 4/13/2017
 - b. Cathy's Facebook posts continue to be well received. We have 763 Facebook likes.
 - c. Kelly to write the next InGV article, due sometime in April of May. Kelly to check with Chris Bashore on due date.

V. Old Business

- A. Lyceum
- a. To advertise once we have confirmation of who on which dates
- B. Century in Malvern - order more
- a. Kelly to contact Clair Leaman
- C. Tour in August with PBPF, August 10.
- a. Kelly and Lynne to work on the tour script, 5-8 minutes about the creation of Malvern since September 22, 1777.
 - b. Photos or Maps enlarged to show the tour participants? Maps from different eras?

VI. New Business

- A. Malvern Blooms schedule for May 7th
- a. 9am-1pm: Lynne, Barb, Kelly
 - b. 1pm-5pm - Cathy, Lynne, Barb, Kelly
 - c. Zeyn - checking his schedule
 - d. Barb to pick up computer and accouterments from Borough Office on 5/5
- B. Cancel next meeting - we will have no quorum
- C. Malvern, England people visiting
- a. May 2nd (Borough Council; presenting them a set of our history books) and May 3rd (MHC tour)

- b. Lynne to check with Chris Bashore on the timing for 5/3. Barbara said she is available at any time this date. We are thinking of driving them around the town for the tour.
- D. Memorial Parade
 - a. We would need Zeyn's convertible. He will check his car to see if we can use it.
- E. Commissioners in the making
 - a. Barbara (Lynne's neighbor) is submitting an application
 - b. Matt Radano - Cathy to remind him of the next meeting
 - c. Dana - Lynne to reach out to her

VII. Adjournment

Zeyn moved to adjourn at 8:23; Cathy seconded.

Next meeting: May 9, 2017