

Malvern Historical Commission  
Minutes  
11/27/2018

ATTENDANCE

Lynne Frederick, chair  
Barbara Rutz, vice chair  
Catherine Raymond, treasurer  
Kelly Schmitt, secretary  
Barbara Stergiades, member - absent  
Zeyn Uzman, member

Lynne called the meeting to order at 7:32pm

- I. Opening Remarks
  - A. Lynne will make sure we get the Hibberd room for the next 3 tour meetings.
  - B. Kel suggests that we ask Neil to email out these invites to the public as well.
  
- II. Public Comment
  - A. Joe Ranaudo is looking forward to Christmas on King on Saturday, 12/1.
  
- III. Approve Minutes from previous meeting
  - A. Lynne amended one date. Cathy amended some wording and motioned to accept the minutes as amended. Barb seconded. Motion passed.
  
- IV. Reports
  - A. Publication Committee (Kelly, Cathy)
    1. 1,013 likes on Facebook.
    2. Cathy is continuing to post on FB.
    3. Cathy will do the InGV which should be due the last week of January.
  - B. Events Committee
    1. See below for the Town Tour and the Christmas on King events below.
  - C. Preservation Awards Committee
    1. Lynne will ask Chris Bashore to invite the missing awardees to any of our town tour planning meetings in the first quarter of 2019.
  - D. Electronic communications report
    1. Malvern.org: A Meg asked to have the books mailed. We will offer to drop them off (if she's local) or she can pick them up.
    2. Facebook: Phil McDonough reached out to say he enjoys reading the updates we post. He grew up in Malvern before moving to Michigan in 1990. His parents owned the greenhouse on Ruthland.
    3. Facebook: Elizabeth Alfree asked us about a house on Whitehorse Road. We let her know to reach out to the Charlestown Historical Commission.
    4. Facebook: Keith Macon, our 1000th liker, communicated about picking up the copy of Malvern Items we offered him.
    5. Facebook: Robert Hardison messaged to ask if Burke Park was named after Betty Burke, and then let us know he knew the Burke boys and he grew up on Crest Avenue.

6. Nothing on Yahoo that's not junk emails.

V. Old Business

A. Town Tours

1. We spent time looking at old tour handouts from walking tours that Kel procured from our files.
2. We need to decide where we will start and what buildings to use.
  - a) Burke Park has been suggested as the start and end of the tour.
  - b) Parking issue
    - (1) Should we have police mark more handicapped spots (8?) in Burke Park?
    - (2) Parking should be directed towards the Burke Park lot, municipal lot by Wolf's Brass, and (if given permission) the Baptist Church Lot.
  - c) Locations
    - (1) SUGGESTION: Burke Park - Borough Hall - Malvern Bible Chapel - Pete's - Knots and Weaves - ESF/Scoops/322 E King - King & Bridge - Zeyn's Office (116 E King) - Temperance Hotel - Occasions - Bank & Inn - Burke Park
    - (2) We'll have to pick and choose spots (perhaps about 7) to speak about. Barb suggests we take "when" photos and have them blown up in front of buildings that we don't talk about but will pass by on the tour.
  - d) Roles
    - (1) Tour stop interpreters (If we have 7 stops, we'd have 7 interpreters)
    - (2) Guides to take them from stop to stop
    - (3) Snacks and drinks (under pavilion)
    - (4) Check-ins (under pavilion)
    - (5) Someone to ask for snack and drink freebies (Kel will ask Aubrey from the PBPf)
    - (6) Someone to sell stuff (which could and should be one of the MHC)
    - (7) Kel will write the tour stops

B. Any final requests for the funds we have left?

1. Easels - 7 or more
  - a) Zeyn sees something that could work on Amazon, for \$150 for 4 pairs of 2.
2. Tour stop signs
  - a) We have 3; it's suggested to have 5 more made, which Zeyn thinks will be around \$300. These are from Staples. Barb may take on this task.
3. Tent weights
  - a) Lynne will purchase the tent weights from Amazon and we'll get sand or kitty litter for them.

VI. New Business

A. Christmas on King Schedule

1. 12-8pm on 12/1
2. Cathy can do setup (11:30) until 3pm-ish
3. Kel can be there 12:30-8
4. Lynne is available the whole day, but does not wish to sit the whole day
5. Barb is available the whole day, but does not wish to sit the whole day
6. Zeyn is available later in the afternoon, like 3pm-8.
7. Zeyn can pick up the bins, table, and portfolio Friday night at 7pm and drop them off Saturday morning for Cathy and Barb to set up.
8. Lynne will pick up the hot spot for the weekend on Friday, after Kel confirms Lynne can pick it up.

VII. Adjournment

- A. Zeyn and Kel both motion to adjourn at 9pm. Cathy seconded. Motion passed.

Next Meeting: December 11, 2018

Respectfully submitted,  
Kel Schmitt  
Secretary