

Malvern Historical Commission
Minutes
February 11, 2020

ATTENDANCE

Lynne Frederick, chair
Barbara Rutz, vice chair
Catherine Raymond, treasurer
Kelly Schmitt, secretary
Zeyn Uzman, member ABSENT
Barbara Stergiades, member ABSENT
Ian Duncan, member

Lynne called the meeting to order at 7:33pm.

- I. Opening Remarks
 - A. Display case should be picked up tomorrow, 2/12/2020, to be repaired per Lynne.
- II. Public Comment
 - A. None
- III. Approve Minutes from previous meeting
 - A. Cathy motioned to accept the minutes from 1/28/2020 as presented, Ian seconded. Motion passed.
- IV. Reports
 - A. Financial report - see attached
 1. Barb motioned to accept the report as presented. Ian seconded. Motion passed.
 2. Lynne asked the admin office when receipts need to be in to be credited to the current fiscal year. We will need to plan better for the end of 2020.
 - B. Preservation Awards Committee (Zeyn, Lynne, Barb R)
 1. Barb will count the number of plaques that are earmarked for previous awards.
 2. Scheduling the award choice timeline: we'll choose the winners in July.
 3. This will be on the agenda continuously until the end of July
 - C. History Center Committee (Ian, Kel, Zeyn)
 1. Nobody came other than commissioners Ian, Cathy, Kel, Lynne to the 2/8/2020 open house.
 2. Report
 - a) Kel worked on putting away photos
 - b) Cathy put away the items that had been in the display case, and other items on the table acting as our desk. She also consolidated the items for our events so they are ready to go, put the Walking Tour Brochures under the desk/table with our other publications, and removed the empty binders to put them with items we may try selling at the borough yard sale.

- c) Ian culled through the majority of the books in the cabinet with doors, removing books that do not focus on the county (let alone Malvern) and placing them in our stacks for our yard sale/to see if they can be sold. He then started to write down which property files had been pulled out and placed apart from the files so we may be able to return those files to the drawers and keep everything in order.
- d) Our plan is to be open again on April 11, 2020.

D. Electronic Communication report

1. Facebook

- a) 1,147 likes, 1,210 followers
- b) Question from Rowland Watson, asking how to send us information. Kel responded and suggested our email or in-person is best. See below.

2. Instagram: 222 followers

3. Malvern.org emails

- a) Rowland Watson (sending information which was passed along to Cathy).
- b) Chris Bashore forwarded on regrets from Brendan Phillips who knew he would miss our open house.
- c) Junk email from PennDOT.
- d) Chief Lou Marcelli's information on a police photo Kel requested assistance with.
- e) Tia Manon email regarding a store on OLH was responded to; we are waiting for her response.

4. Yahoo email: junk

V. Old Business

A. Events planning

- 1. March 7th is the CCHPN meeting (8:30-1). \$10/person. Topics include doors and historic preservation. We all would like to attend. Lynne will sign us up.
- 2. March 7th is also the P&R WinterCraft event at Borough Hall. (10-1) We can provide the coloring pages for P&R.
- 3. April 11 open house
- 4. MBPA - Thursday night strolls
 - a) Xmas on King - December 5th
 - b) Fall Event - up in the air
 - c) Malvern Blooms - may not happen
 - d) Strolls: April 16 (Spring Fashion), May 21 (art), June 18 (Alex's Lemonade), July 16 (sidewalk sale), August 20 (sweet stroll), September 27 ("sip 'n stroll"), October 15 (girls night out), November 19 (gratitude), December 17th (holiday stroll). May, June, July all seem to be good themes that match for us. If we

choose one of these dates, and include the Farmers Markets, this keeps us in the public eye.

- B. CCHPN leadership meeting report
 - 1. Lynne went to this historical commission-chair-only event, and got to sit with other leaders from commissions surrounding Malvern borough.
 - 2. CCHPN is looking for help to inspire individuals to join them who are interested in preserving history.
 - C. Lynne updates us on what we may need to do for the historical ordinance.
- VI. New Business
 - VII. Adjournment
 - A. Kel motions to adjourn at 9:02pm; Barb seconds.

Next Meeting: February 25, 2020

Respectfully submitted,
Kel Schmitt
Secretary