

Malvern Historical Commission  
Minutes  
August 27, 2019

ATTENDANCE

Lynne Frederick, chair  
Barbara Rutz, vice chair  
Catherine Raymond, treasurer  
Kelly Schmitt, secretary  
Barbara Stergiades, member, ABSENT  
Zeyn Uzman, member  
VACANT, member

- I. Opening Remarks
  - A. Lynne called the meeting to order at 7:35pm
  - B. Lynne and Barb presented the Commissioners with notepads and small flashlights as souvenirs from their trip to Wales, which included Malvern, England where they met up with Bruce and Cora from Malverns Worldwide.
- II. Public Comment
  - A. Joe Ranaudo said he was very excited for Summerfest coming up on 9/8/19.
- III. Approve Minutes from June 25, 2019
  - A. After a minor corrections, Cathy motioned to accept the minutes and Lynne seconded.
- IV. Reports
  - A. Events
    1. Town Tour report
      - a) Around 200 persons attended the event, which was stopped early by the Chester County Planning Commission due to rain
      - b) Suggestions for the future
        - (1) Perhaps better quality (better colors) of stickers to denote the different groups; the stickers were provided by the CCPC
        - (2) One of the tour nomads, Nicole from the PBPF, suggested that we notify the houses that are along the tour route
        - (3) Several people said the timing was very good, including Bart from the PBPF who was at stop 5 at King and Church
      - c) Time was spent rehashing what we liked and didn't like
      - d) Since the interest is there for another tour, perhaps we could do them during a Farmers Market Saturday?
      - e) Chair Lynne gave thanks to all involved in writing and walking this tour. Our next Town Tour will be in 2024 for the Borough's 135th.
  - B. Financial Report

1. See attached for the July and August reports; Cathy may check the numbers and make a slight adjustment to the interest listed on the August report.
  2. Zeyn and Kel motioned to accept the financial reports; the motion passed.
- C. Publications Report
1. Walking Tour Brochures are from 2015. We still have quite a few left. Once we're out, we'll need to make a slight adjustment for our emails and social media.
  2. Facebook: 1106 likes (the rubric for which prizes are awarded) and 1164 follows
    - a) Cathy will post on our Preservation Award winners after the awards are given out at Borough Council on 9/18.
  3. Instagram: 163 followers
  4. Borough Broadcaster should next be in October
    - a) We'll report on Lynne and Barb's visit to Malvern, England, as well as things like Christmas on King.
- D. Electronic Communication Report
1. Yahoo email - junk mail
  2. The library was looking for a photograph of the Borough Building as per a request made by the Chester County Library System; Kel printed out 2 sizes of photo and dropped off at the library.
  3. Summerfest registration emails.
- V. Old Business
- A. Preservation Awards
1. Cathy's still trying to reach Mr. Fillipo for a prior award and discussion ensued on what to do if that cannot be resolved. The suggestion was made to present the award directly to Pete at Pete's Auto.
  2. One of our awardees for 2019 has declined acceptance of their award. Discussion ensued and we have chosen to rescind the award.
  3. Kel is to ask the Borough Manager if the correct owner of 138 Church was notified.
  4. Zeyn to order more plaques from Limelight.
- VI. New Business
- A. Endless Summerfest Schedule for 9/8/2019
1. Kel is available at 10 and later
  2. Cathy is up in the air due to work
  3. Lynne and Barb are available
  4. Zeyn is a maybe
  5. With Lynne and Barb out of town, perhaps Kel will ask Ian and Meg (regular visitors to our meetings) to help load up the event stuff on Saturday, 9/7? Cathy can help, too. Kel is available after 1:30pm on 9/7.
- VII. Adjournment
- A. Zeyn motioned to adjourn at 8:41pm. Barb seconded.

Next Meeting: September 10, 2019

Respectfully submitted,

Kel Schmitt, Secretary

**MALVERN HISTORICAL COMMISSION  
FINANCIAL REPORT  
JULY 2019**

**BANK ACCOUNT--National Bank of Malvern:**

Balance as of May 21, 2019:		\$ 4,655.12
Interest (paid June 21, 2019):	+	\$ <u>1.98</u>

**TOTAL as of July 9, 2019:** **\$ 4,657.10**

**BOROUGH BUDGET CONTRIBUTION**

--(value as of last report): **\$2,795.26**

**DEBITS since last Financial Report:**

6/13/2019 Chester County Historical Preservation Network--  
Admission Price to Annual Awards Banquet  
for Malvern Historical Commission members.     -     \$ 175.00

**Unused portion of Borough Budget Contribution**  
**as of July 9, 2019 (87.3% of \$3,000.00 unused).** **+ \$ 2,620.26**

**TOTAL PURCHASING POWER as of July 9, 2019:** **\$7,277.36**  
**(both accounts total).**

**MALVERN HISTORICAL COMMISSION  
FINANCIAL REPORT  
AUGUST 2019**

**BANK ACCOUNT--National Bank of Malvern:**

Balance as of June 21, 2019: \$ 4,657.10

Interest (paid July 22, 2019): + \$ 1.98

**TOTAL as of August 13, 2019: \$ 4,659.08**

**BOROUGH BUDGET CONTRIBUTION**

--(value as of last report): \$2,620.26

**DEBITS since last Financial Report: NONE**

**Unused portion of Borough Budget Contribution  
as of August 13, 2019 (87.3% of \$3,000.00 unused). + \$ 2,620.26**

**TOTAL PURCHASING POWER as of August 13, 2019:  
(both accounts total). \$7,279.34**