

Malvern Historical Commission
Minutes
August 14, 2018

ATTENDANCE

Lynne Frederick, chair
Barbara Rutz, vice chair
Catherine Raymond, treasurer
Kelly Schmitt, secretary
Barbara Stergiades, member
Zeyn Uzman, member ABSENT
Vacant

Lynne called the meeting to order at 7:36pm.

I. Opening Remarks

Discussion about the conditional use request

II. Public Comment

III. Approve Minutes from the July 24th meeting

Lynne/ Barb R - passed (Barb S and Cathy abstained)

IV. Reports

1. Financial report (see attached)
 - a. Book stands from Michael's - Kel will get prior to September 9th
2. Preservation Awards Committee (Barbara, Zeyn)
 - a. Pete's Garage 2017 letter. Cathy does not have the certificate nor the medallion for their award. Are they lost in the History Center? Regardless, they are easily replaceable temporarily.
 - b. Did Chris do the other letters in 2017? Or did Zeyn? We need a copy to write the 2018 letters. Cathy will check on the above with Chris Bashore.
 - c. We'll discuss later who will present which award on 9/18.
 - d. Cathy or Kel will write up the properties for BC.
3. History Center Committee (Kelly, Lynne, Zeyn)
 - a. The room is a disaster at this time due to the HVAC work.
 - b. Suggestion: in lieu of the second Lyceum night this fall, perhaps we should have an organizing night. Perhaps the final meeting in November?

4. Ordinance Properties Committee (Barbara, Lynne, Cathy)
 - a. Barb R is still researching the proposed property, and Barb S offers to assist.
 - b. Barb S has been talking to homeowners on her street to get them interested.
 - c. Lynne would like to design and develop a plaque for these properties. Kel remarks on the potential wording, and what it should say. Potential wording: "Tier X Malvern Borough Historic Resource/Property/Building." Suggestions welcome.
5. Electronic communications report
 - a. Terri Lee re: Joshua H. King (Facebook). Mr. King (the 8/13 Malvernite Monday post) is her ancestor. Cathy will find other materials on the King family to share with her and Kel will forward.
 - b. Coloring Books - MCF - Decision to make when cleaning up the room: count the coloring books, and do we change the price on them?
 - c. Facebook liker #900 is Missy Pinola, who may pick up her postcards at an event

V. New Business

1. Review Conditional use application
 - a. Lynne: using 2 floors, instead of 1 floor - do they need an elevator, which may change the outside?
 - b. SEPTA parking and residential parking and election parking and farmers market and select BC meetings vs. their 33/66 spaces. What is the permitted occupancy rate for the building?
 - c. What part of the building is being used for theater? How will fire codes be impacted?
 - d. Define "professionals" and are your instructors paid?
 - e. Graveyard safety
 - f. Signage - attached to the building vs. freestanding
 - g. What will the church do with the money? We'd hope to maintain the building
 - h. Where is the Coatesville Cultural Society's theatre in Cville and when can it be visited?
 - i. How often are these 10 student / 1-2 teacher classes held?
 - j. How is this Cultural Center not also a Gallery/Museum?
 - k. Lynne is looking for A) they will NOT change the outside of the building (including signage) and B) that monies will go to maintaining and improving the building
 - l. We cannot make a recommendation because no one is here to discuss this topic. Agreed that as many of us as are able should go to the PC meeting on 9/6, when they will be present.

2. Lyceum presentation - 10/23
 - a. Bill Double - CE Hires author
 - b. Library involvement - can people register
 - c. We'll need to book both rooms upstairs

VI. Old Business

1. Town Tours in 2019
 - a. Lynne emailed Karen at CCHPN - "Villages Then and Now"
 - b. Dates will be official in October, but we may request a date now. Requesting August 8th or 15th (but the 15th is PC meeting)
 - c. We need to plan a meeting immediately for it.
 - d. Lyceum nights to plan! - One should be in the fall.
 - e. PBPF would love to be involved - tour guides? shuttle people? history center?
 - f. Potential stops: National Bank, Pisano's (will Mr. Pisano talk about his own house?), Montessori School / the various borough halls
2. Copies of A Century in Malvern for Dave Burton per Alicia? 15? 30? Cathy will check in with the borough, or else we will ask at the next BC meeting (8/21)
3. Events updates:
 - a. Farmers Market 8/25 - need to remind Lisa so she includes us in the email blasts
 - b. Oktoberfest 9/9
 - c. Volunteer Recognition lunch 9/16
 - d. PBPF Heritage Day 9/23
 - e. Malvern's Christmas event 12/1 - Lynne will check with the National Bank and report to the PBPF
 - f. Events kit update (see attached)
 - i. Quick lists of what can we display at events and where to find
 - ii. Lynne will let Chris know we have a broken table that needs to be replaced
 - iii. Question on purchasing tent will be resolved after the HVAC is resolved - we need storage room for it
 - iv. Nametags - Lynne will work on those
4. Map update - Barb R is working on
5. InGreat Valley: August 24 (10/1 - 12/31) When is it coming out?
 - a. Topics: Lyceum nights, Town tours help, preservation awards, Xmas event?
6. Nameplate for Barb: Barb Stergiades

7. CCHPN events and Facebook. Should they/could they be promoted on Facebook? Kel should contact CCHPN on this.

VII. Adjournment

Kel motioned to adjourn at 9:49. Seconded by the remaining members.

Next meeting: August 28, 2018

Respectfully submitted,
Kelly Schmitt
MHC Secretary

**MALVERN HISTORICAL COMMISSION
FINANCIAL REPORT
AUGUST 2018**

BANK ACCOUNT--National Bank of Malvern:

Balance as of July 20, 2018: \$ 4,431.62

Interest (paid July 20, 2018): + \$ 1.76

TOTAL as of May 21, 2018: \$ 4,433.38

BOROUGH BUDGET CONTRIBUTION

--(value as of July 16, 2018): \$ **1,719.20**

Subsequent debits: NONE TO DATE

Total new debits since last report: \$ 0.00

**Unused portion of Borough Budget Contribution
as of August 6, 2018 (57.2% of \$3,000.00 unused) + \$1,719.20**

TOTAL PURCHASING POWER: \$6,152.58
(both accounts total)

EVENT "KIT" IDEAS

Things to take:

Tables (1 or 2)
Tablecloth/s
Display case(s)?
Postcard holders/display frame
Sign for table front
Pouch for money and "seed money" for change
Receipt book
Tent?
Hangers (for t-shirt display)
Bungee cords
Zip-ties
Easel/s (for displaying poster, maps, postcards on display frame?)
Tape (scotch? masking?)
Scissors
Plastic bags
Candy and a bowl for same
Historical items to display in case (e.g., Hires Root Beer bottle, Fire Company memorabilia)

Things to Sell:

Books: Century in Malvern; Malvern Items; Malvern Treasures; coloring book
Walking tour brochures (price: Free!)
Map/s
Poster
T-shirts
Banner (from 125th Anniversary)
Postcards
Paperweight coin (the big one)
Other commemorative coins
Wooden coins
Magnets (new ones to sell, old to give away)

Things to Consider Buying:

Tent (of our own)
Display case (Buy Barb's sister's case? Get a new one for our own?)
Weights for tent
New table/s