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TIMELINE FOR ISSUANCE OF PERMITS:

15 Business Days to review and approve Residential & Sign Permits.

30 Business Days to review and approve Commercial Permits & Zoning Applications.

To ensure a timely approval process, make sure applications are complete.
Anything that exceeds 400 square feet is required to have Stormwater Management

GENERATOR PERMIT

Permit(s) Required:

- 1) Zoning Permit Application (if pre-fabricated)
- 2) Electrical Permit
- 3) Mechanical Permit

Required Fee: \$75.00 (Check made payable to "Borough of Malvern")

Breakdown of fees:

\$75 for Generator Permit

Building Permit to be paid at the Time of Issuance

Required Documents:

2 copies of site plan and specifications of generator

Zoning Information:

§ 220-2401 Accessory uses, buildings, and structures. [Amended 8-21-2007 by Ord. No. 2007-4] The following may be permitted as accessory uses in addition to a permitted principal use in a district, but must always be incidental and subordinate to the principal use. The accessory use shall be located in the rear or side yard of the lot and shall be located no further forward than the front line of the principal building. The minimum setback for an accessory use in the R3a, R3b, R4, R5 and R6 Zoning Districts shall not be less than five feet from the side lot lines and not less than seven feet from the rear lot lines. In all other zoning districts, the minimum setback for an accessory use shall be not less than seven feet from the lot lines. Accessory uses shall have a maximum height of 15 feet and shall specifically be deemed accessory in accordance with the following terms:

A. Residential accessory uses, buildings, or structures. Only when noncommercial and only for the use of residents of the dwelling, accessory uses to residential uses include, but are not limited to:

(1) Garage or parking area for the parking of passenger automobiles including noncommercial trucks and vans, and driveways in accordance with this chapter and the Borough Subdivision and Land Development Ordinance. [1 Editor's Note: See Ch. 181, Subdivision and Land Development.]

(2) Structures such as, but not limited to, shelter for household pets, storage sheds, bathhouses, gazebos, decks, patios, tennis courts and noncommercial greenhouses. Utility structures such as ***generators*** and storage tanks shall be screened from view on all sides to the greatest extent feasible and, if located in areas subject to traffic, shall be protected against physical damage. [Amended 5-17-2011 by Ord. No. 2011-2]

ZONING PERMIT APPLICATION

ZONING PERMIT #: _____

REQUIRED DOCUMENTATION:

FEE: \$75.00

Site plans must accompany application or it will not be accepted.

Lot Coverage is Total of Building Coverage plus all other cover, such as driveways, parking lots, decks, patios, uncovered porches, walkways, etc. An increase of 400 sf of impervious coverage (whether Building or Lot) requires Stormwater Management.

I. PROPERTY INFORMATION

Applicant/Owner Name: _____
First Last

Contact Information: _____
Business Phone Home or Mobile (Circle) Email

Mailing Address: _____
Street City Zip Code

Property Address (If different): _____

Tax Parcel Number: _____ **Zoning District:** _____ **Corner Lot:** ___ Yes ___ No

II. USE DETAILS (Check all that apply)

Applicant is applying for: Construct: ___ Alter: ___ Demolish: ___ Addition: ___ Use or Change of Use: ___
 Description: _____

Current Use: Residential: ___ Commercial: ___ Industrial: ___ Nonconforming: ___

Proposed Use: Residential: ___ Commercial: ___ Industrial: ___ Nonconforming: ___

Type of Occupancy: Single-Family Residential: ___ Multi-Family Residential: ___ Commercial: ___
 Institutional: ___ Industrial: ___ Nonconforming: ___

III. ZONING REGULATIONS (All Fields must be completed)

	REQUIRED	EXISTING	PROPOSED
Lot Area (sq. ft.)	_____	_____	_____
Min. Lot Width (ft.)	_____	_____	_____
Min. Front Yard Setback (ft.)	_____	_____	_____
Min. Side Yard Setback (ft.)	_____	_____	_____
Min. Rear Yard Setback (ft.)	_____	_____	_____
Max. Bldg. Coverage (%)	_____	_____	_____
Max. Lot Coverage (%)	_____	_____	_____
Max. Bldg. Height (ft.)	_____	_____	_____
Parking Spaces (#)	_____	_____	_____
Accessory Structure Floor Area (sq. ft.)	Not Applicable	_____	_____

****SEE REVERSE SIDE FOR SIGNATURE****

IV. APPLICANT SIGNATURE

The information provided by the applicant named on this document is true and correct to the best of his/her knowledge. Falsified information may result in the revocation of the Zoning Permit and appropriate legal action as is provided by Commonwealth Law.

Applicant Signature: _____ **Date:** _____

Property Owner Signature (if different): _____ **Date:** _____

V. BOROUGH REVIEW

Amt. Paid: \$ _____ **Check #:** _____ **Dated:** _____

Approved: ___Yes ___No **Zoning Permit #:** _____ **Building Permit #:** _____

Zoning Officer's Signature: _____ **Date:** _____

Planning Commission Approval Required: ___Yes ___No

If Not approved, was a Zoning Hearing Board Application and Zoning Plan Review Notes provided: ___Yes ___No

Borough of Malvern
1 E. First Ave. Ste 3
Malvern, PA 19355

ELECTRICAL PERMIT

DATE _____
 PERMIT NUMBER _____
 BLDG. PERMIT NO. _____

CONTRACTORS LICENSE NO. _____
 LOCATION _____
 OWNER _____

KIND OF BUILDING _____ USED AS _____

TO BE COMPLETED ABOUT _____ ESTIMATED COST \$ _____

NEW - ALTERATION - REPAIR - ADDITION (Circle One)

ITEM	NUMBER	FEE
CEILING OUTLETS		
SWITCHES		
PLUG RECEPTACLES		
TOTAL OUTLETS		
AIR HEATERS		
RANGES		
SIGNS		
WATER HEATER		
LIGHTING CIRC.		
OTHER CIR.		
TOTAL CIRCUITS		
MOTORS		
PANEL SIZE		
RANGE COND.		
SUB FEEDER SIZE		
Third Party Inspection:		
	PA State	4.50
TOTAL FEE		

TREASURER'S VALIDATION OF FEE PAID

CONTRACTOR'S NAME AND ADDRESS _____
 CITY _____ STATE _____ ZIP CODE _____

READY FOR INSPECTION ON _____ (date) OR WILL CONTACT PERMIT CLERK LATER _____

APPLICANT CERTIFIES THAT ALL INFORMATION GIVEN IS CORRECT AND THAT ALL PERTINENT ELECTRICAL ORDINANCES WILL BE COMPLIED WITH IN PERFORMING THE WORK FOR WHICH THIS PERMIT IS ISSUED.

Signature of Contractor or his Authorized Representative Making Application _____
 Signature of Permit Clerk _____

APPLICANT'S COPY

