

## Malvern Historic Commission

Meeting July 23, 2007

### Minutes

**Members Present:** Lynne Hockenbury, Barbara Leighton

**Members Absent:** Betty Burke, Sofia McNellis, Joan Stackhouse, Kristen Thomas

**Invited Guests:** Nancy Schmitt

**The meeting was called to order at 7:45 pm.**

#### **Old Business:**

The projects that are currently in process were reviewed:

- A. **Historical Resources Map** – Jane Davidson’s descriptions are currently being typed into the computer. Lynne will call Pat Gallagher to find out where she is with what was left. Nancy asked for copies of the completed ones that Joan Stackhouse did before leaving on vacation so that she can use them for the Historic Property Evaluation forms.
- B. **Book** – Nancy stated that she should have a quote from the printer for the cost of reprinting the 1989 book. She will have amounts for printing 100, 200, and 500 copies for us at the next meeting. We hope to make a decision regarding the amount of books to reprint soon so that the printer can have them completed for us by the Malvern Victorian Christmas event. Nancy also stated that there were a total of 6 or 7 entries for the contest, so we will give each entrant their choice of either a book or a map. Nancy will contact them in the next month.
- C. **Cataloging Historical Items** – Work dates TBD in the fall. The commission decided to put this on hold until the fall due to other items taking precedence at the moment.
- D. **Front Room / Borough Hall** – The cabinets were hand labeled by Nancy last week because the Borough office staff was in need of something and couldn’t find it. Lynne will create computer-printed versions of these labels and exchange them. Lynne will also make contact with Sandy regarding getting the Borough crew to hang pictures throughout the upstairs. Nancy and Lynne both have diagrams for the items to be hung.
- E. **Historic Property Inventory Files** – It had been determined that the commission should develop a list of what exactly needs to be done prior to recruiting volunteers to do the job. Nancy has started a list of missing items, so that should help in generating a list. It seems that photographs are a high priority, so Lynne will check with Sandy regarding what needs to be done to be allowed to take pictures. Nancy suggested a letter written by the Borough stating that the photographs will only be used for the Historic Commission’s purposes that anyone taking the pictures could produce for someone questioning them about what they are doing.
- F. **Historic Ordinances** – Nancy has been hard at work with the new form we developed, and has discovered that the commission has many holes in its research. Lynne has tried to make contact with Chris Mongeau, the new chair of the Planning Commission, but has

not heard back from him yet. We are hoping to get on the Planning Commission agenda on the 3<sup>rd</sup> week in August or early September. Once we have a confirmed date, we will gather together everything we need for a presentation.

- G. **Malvern Borough Web Site** – Although Lynne has heard nothing official, Nancy stated that Sandy needs a paragraph about what the Historic Commission does for the web site by August.

**New Business:**

- A. **Book Sales** – Nancy stated that according to her records, we have sold about 307 books. Lynne stated that with the deposits that have been made, we are close to paying back the money that was paid to the publisher. Book sales have slowed dramatically, and there was discussion about new marketing ideas. Barb will contact Paoli Pharmacy this week to see about getting books to them. There was also discussion about some kind of open house event, but it may be difficult to connect it with any of the current events in the Borough. We will talk to the library about co-sponsoring something before the end of this year. It was suggested that we send out invitations, particularly to past Historical Commission members, and serve some kind of food. The months suggested were October, November, or December.
- B. **Walking Tour** – We need to plan a walking tour for next summer. Some thoughts about the theme were the dispelling of rumors that have become fact. We will keep talking about this and planning for it for next summer's County Town Tours.

The meeting was adjourned at 9:20 pm.

Our next meeting will be held on **Monday, August 27, 2007 at 7:30pm.**

Respectfully submitted by:

Lynne Hockenbury  
Co-Chair Malvern Historic Commission