

Malvern Historical Commission

Meeting November 23, 2009

Minutes

Members Present: Lynne Hockenbury, Joan Stackhouse, Tina England, Barb Leighton, Deb Collins

Members Absent: Kristen Thomas, Barb Rutz

Guests Present: Nancy Schmitt

The Meeting was called to order at 7:40pm.

Approval of Minutes: There are no minutes for October 26 (The Open House was held rather than the monthly meeting.) Minutes from the September 28 meeting were approved by members of the MHC at the Open House on October 26.

Nancy Schmitt suggested the following edits for September minutes:

UNDER NEW BUSINESS, ITEM C: Add clarification that Robert Pattison, Jr., son of a former governor, and former County Commissioner and State Senator, Earl Baker, used to live in that home.

UNDER NEW BUSINESS, ITEM E: Victorian Christmas – add that Kathy Brown should be notified of any MHC participation in Victorian Christmas by the first week of October in order to be included in all publicity.

UNDER UPDATES, ITEM C: Add clarification that Nancy has over 700 index cards of information on women in Malvern.

UNDER OLD BUSINESS, ITEM I: Add that before taking down the Bank of Malvern display, first make a list of bank display items and then take a picture.

New Business:

- A. Nancy Schmitt handed out an article from the Daily Local News, Women's News/Living Nov 22, 2009. This article was titled, "The Keepers of History: Trio of Chester County Women Work to Preserve Area Treasures". Nancy also shared a second article from the Trend November 8, 2009 titled "Book Records Family History, Recipes and was about Sofia McNellis of Malvern.
- B. Schedule for Dec 4 Malvern's Victorian Christmas at the National Bank of Malvern: (Books and magnets will be available for sale that evening.)
 - a. 5:30pm – 7pm Deb Collins
 - b. 5:30pm – 7:30pm Tina England
 - c. 7pm - 8:30pm Joan Stackhouse
 - d. 7pm – 8pm Barb Leighton
 - e. 8pm – close Lynne Hockenbury
- C. Direction of MHC for 2010 – Lynne Hockenbury and Joan Stackhouse will be stepping down as co-chairs of the commission for 2010. No other commission members present offered to take on the role of Chair. The responsibilities that usually fall under the Chair position will be delegated to members. Nancy suggested that we limit 2010's plans to just the three basic celebrations in Malvern: Malvern Blooms, Fall Festival for the Arts and Malvern's Victorian Christmas. The commission members agreed with Nancy's suggestion to keep plans limited for 2010. Routine duties have been delegated as follows:
 - a. Borough Point of Contact and writing articles for the Malvern Newsletter each quarter - Tina
 - b. Budget – All commission members will work together on the budget

- c. Thank you notes, keeper of the key to the History Center - Deb
 - d. Website property articles – Deb will work with Nancy. Deb will type up and email to Dave for posting
 - e. Agenda, lead meetings – Lynne will ask Barb R. if she is willing to take this responsibility
 - f. Email – Lynne will continue to manage MHC email.
 - g. Other responsibilities – will be delegated as they arise
- D. New Computer donated – a newer, used computer was donated to the commission by a local business, Carebridge Corporation. Deb will set it up by January 2010.
- E. The commission is interested in creating a video for the MHC webpage on the Borough's website. Deb will email Dave to find out what is needed.

Updates:

- A. Malvern Historical Commission Open House – small showing of interested people attended. Most stayed for the slide show, asked many questions about Malvern and seemed to enjoy the display of items on women in Malvern.
- B. There is a pile of items that come in each month that need to be cataloged. The MHC will make cataloging of such items part of the agenda for each meeting.
- C. Walking Tour Brochures – We may need to order more! Nancy Schmitt estimates that approximately 690 brochures have been placed in the hands of the community. Barb L. will order a new batch of brochures and bring them to Victorian Christmas. Lynn will check on money remaining in budget for this purpose.

Old Business:

- A. Collection Management – Tina had nothing to report
- B. 125th Anniversary – nothing new to report
- C. Historic Ordinances – Lynne is still working on this for presentation to PC and BC
- D. Historic Property Inventory Files – Files have all been checked, next step is to get information onto the computer and set a date to add missing items to the files such as pictures and deed research.
- E. Historic Resources Map – Descriptions typed into the computer are done. Lynne is reviewing for details and hopes to have completed this by the end of 2009.
- F. Creation of Displays – Display was changed in October to reflect Women in Malvern and women's roles over the past 100 years.
- G. Reviewed other items on the Action log. Updates were made on items completed and adjustments to target due dates. Joan Stackhouse has completed more interviews and is writing down the script from taped interviews. It was suggested that Betty Burke be interviewed soon. Nancy has 1000 cards with information on Women in Malvern.

Meeting adjourned at 9:10pm.

Reminder: There will not be a meeting in December.

2010 Meeting Dates:

Jan 25, Feb 22, Mar 22, Apr 26, May 17, June 28, July 26, Aug 23, Sept 27, Oct 25, Nov 22, Dec – no meeting

Respectfully submitted by:

Deb Collins

Secretary Malvern Historic Commission