

Borough of Malvern
Planning Commission Regular Meeting Minutes
September 4, 2008
Approved Minutes

A regular meeting of the Planning Commission was held on Thursday, September 4, 2008 at the Malvern Municipal Building. Members present included: Christopher Mongeau, David Knies, Diantha Stevens, Cecelia Oswald, William Coffey and Vicki Sharpless.

CALL TO ORDER

Chairman Mongeau called the meeting to order at 7:35 p.m.

APPROVAL OF THE MINUTES

Motion made by Dr. Knies and seconded by Ms. Stevens to approve the minutes from the meeting August 21, 2008 as corrected. The motion was approved unanimously.

CHAIRMAN'S REPORT

Chairman Mongeau clarified the General Operating Budget with Ms. Kelley who was in agreement with two exceptions. The Comprehensive Plan and Pedestrian Circulation Plan should be included in the Borough Council budget. The remainder of the items will be discussed at the next Budget meeting.

Ms. Kelley agreed that the advertising portion for 2009 budget should include the creation of a theme for Malvern.

Chairman Mongeau suggested having a Q&A session by the end of the last quarter with a member of the Chester County Planning Commission to discuss grant application writing and other "how to" questions with Council Members and Ms. Kelley.

TREASURER'S REPORT

Ms. Stevens said there is no change in spending since last meeting (\$1504.74).

NEW BUSINESS

Dr. Knies suggested that we need to have a Planning Commission member present at Borough Council meetings in case planning issues are discussed. Chairman Mongeau suggested attendance should be on a rotating basis and will be sending out a schedule detailing which meeting is to be attended by each Planning Commission member.

A response to a letter received by Ms. Joyce Petty will be drafted by Chairman Mongeau and approved by the Planning Commission.

OLD BUSINESS

Sidewalk improvements will be set up in the following manner: high priority, medium priority and low priority for new sidewalks and existing pathways that need improvement.

- Safety/High Traffic areas (high priority)
- Critical Pathways (medium priority)
- Completing Connections (low priority)

Each Council member will divide his or her sidewalk survey into a table under two groups, New and Existing (in need of repair/upgrade). Under each group will be the street, address/block and the repair and/or upgrade that are recommended. Then a priority will be assigned to each address as well as a sub category in the comments section of the table.

- S =School
- A=ADA
- P=Park
- A=Arterial/Church/Municipal Center/Town Center/High Traffic
- Painting pedestrian crossing lanes/bike lanes

The motion to adjourn the meeting was raised by Ms. Stevens. Dr. Knies seconded the motion. The vote was unanimous. The meeting was adjourned at 9:40 p.m.

Minutes taken by Janeen Paidá