

Borough of Malvern
Planning Commission Regular Meeting Minutes
August 21, 2008
Approved Minutes

A regular meeting of the Planning Commission was held on Thursday, August 21, 2008 at the Malvern Municipal Building. Members present included: Christopher Mongeau, David Knies, Diantha Stevens and Cecelia Oswald.

CALL TO ORDER

Chairman Mongeau called the meeting to order at 7:44 p.m.

APPROVAL OF THE MINUTES

Motion made by Chairman Mongeau and seconded by Ms. Stevens to approve the minutes of August 7, 2008. The motion was approved with one abstention.

CHAIRMAN'S REPORT/OLD BUSINESS

Chairman Mongeau is going to consult the Borough Solicitor on the need for the Planning Commission to take any action on the LaGrie SALDO application..

Dr. Knies attended the Task Force Meeting for the East King Street development on August 20, 2008 and gave a brief overview. East King Street Development provided a transportation study and a financial analysis regarding potential financial impact of the development on the surrounding communities as well as some useful elevation diagrams showing the proposed height of the buildings.

OLD BUSINESS

Chairman Mongeau commented that the sidewalk surveys are complete. The next step is for the Planning Commission to evaluate data. Chairman Mongeau asked for suggestions from the members on how to best evaluate the data.

Ms. Stevens suggested a complete set of printouts with a discussion note on each and strongly recommended getting a grant to do a full-scale pedestrian circulation/bicycle pathway.

Dr. Knies recommended that one central person should take ownership of the spreadsheet and consolidating the data. This would be achieved by analyzing the data in comparison to a map of the Borough and giving the Borough Council the spreadsheet, a marked map showing the sidewalks with recommendations as to which sidewalks are priorities.

Ms. Oswald suggested that rather than doing excessive data manipulation that each person take the top one or two priorities from his or her own surveys and then bring them together at the start of the next meeting. Ms. Oswald agreed to take ownership of the spreadsheet as long as she could get support from other council members.

Chairman Mongeau suggested meeting again on September 18, 2008 with the surveys and the maps.

NEW BUSINESS

Chairman Mongeau stated that the Comprehensive Plan needs to be updated. The current plan is 10 years old. Dr. Knies said the following items should be updated as a prelude to creating a new Comprehensive Plan.

- Demographic analysis
- Facilities and services inventory
- Financial analysis
- Existing land use inventory
- Transportation inventory

Chairman Mongeau asked members for input for the 2009 budget which is due on August 28, 2008. The ideas discussed were:

Comprehensive Plan	Unknown
Pedestrian Circulation	Unknown
Advertising Budget	\$ 1,000.00
Large-scale maps	\$ 1,500.00
General operating budget	\$ 2,000.00
Training/ CCPC newsletter subscription for council members	\$ 1,000.00
Marketing consultant/Green planning/lighting	\$ 2,000.00

Chairman Mongeau was going to consult with the Borough Manager on some of the budget items and to the possibility that some of these budgetary line items may already be included in other parts of the Borough budget.

The motion to adjourn the meeting was made by Ms. Stevens. Dr. Knies seconded the motion. The vote was unanimous. The meeting was adjourned at 9:40 p.m.

Minutes taken by Janeen Paida