

**Borough of Malvern  
Planning Commission Regular Meeting Minutes  
July 17, 2008  
Approved Minutes**

---

A regular meeting of the Planning Commission was held on Thursday, July 17, 2008 at the Malvern Municipal Building. Members present included: William Coffey, Vicki Sharpless, David Knies, Cecelia Oswald, Diantha Stevens

**CALL TO ORDER**

Vice-Chairman Coffey called the meeting to order at 7:37 p.m.

**APPROVAL OF MINUTES**

Motion made by Dr. Knies and seconded by Ms. Stevens to approve the minutes, as amended. There was 1 abstention.

**TREASURERS' REPORT**

- Ms. Stevens reported that year to date spending is \$942.34.

**OLD BUSINESS**

- **SEPTA Renovations**

Mr. Glen P. Morris, Senior Project Manager for SEPTA and Mr. John Grant, Senior Civil Engineer with Stantec Consulting, representing SEPTA, were present at this meeting to update the Planning Commission on this project and answer any questions that the members may have. Per Mr. Grant, the adjacent owners were sent a copy of the sketch plan and were asked for their feedback. To date SEPTA has not heard from any of the owners. Ms. Stevens questioned whether the property owners needed a more detailed explanation. Mr. Morris feels that the sketch plan is relatively easy to understand. Dr. Knies suggested that a copy of the communication that was sent to the owners should also be sent to Mrs. Kelly, the Borough Manager. There was a discussion regarding the size of the parking spaces. The current spaces are 8 ½' wide which precedes the code. The existing zoning ordinance requires spaces to be 9' x 18'. SEPTA is trying to maximize the parking spaces, currently there are 286, with the renovations there would be 323. Sheet 2 of the sketch plan lists the items that SEPTA needs to ask for relieve. It was noted that Mr. Dan Daley, the Borough Engineer, has not had an opportunity to review the sketch plan.

- the post office does not encroach on SEPTA property
- Frank Wiley – SEPTA would provide a curb cut to provide access for his business. At this time outside counsel is pursuing contact with him.

According to the plan, the entrance by the restaurant will be one way inbound and will be 21' wide and then widen to 28'. The entrance to the west will be 28' wide and will be both an inbound and outbound. It currently is a 3 way stop and it was suggested that there may have to be signage indicated a 3 way stop. Dr. Knies stressed how important it is to make contact with the owners. The Planning Commission will ask Borough Manager to intervene and call the property owners.

The next step for SEPTA is to receive input from the Borough Engineer and the Codes Enforcement Officer and then respond to those comments in writing.

Mr. Morris stated that the major portion of this project is the pedestrian underpass and that the parking is a clean up of an existing situation.

- **Sidewalk Survey**

- continue to gather data for the August 21<sup>st</sup> meeting
- discussed safety issues regarding cross walks, along with revitalization
- members should make comments during the survey regarding the style of the area, Victorian, colonial, etc.
- make notes regarding difference in curbing

- **Comprehensive Plan**

- Mr. Mongeau was planning on discussing with Borough Manager

## **PUBLIC COMMENT**

None

The meeting adjourned at 9:30 p.m.

Minutes taken by Joan Fogarty

Minutes approved per the Chairperson on 8-7-08