

Borough of Malvern
Planning Commission Regular Meeting Minutes
April 3, 2008
Approved Minutes

A regular meeting of the Planning Commission was held on Thursday, April 3, 2008 at the Malvern Municipal Building. Members present included: Christopher Mongeau, David Knies, Vicki Sharpless, Cecelia Oswald, Diantha Stevens, and William Coffey

CALL TO ORDER

Chairman Mongeau called the meeting to order at 7:34 p.m.

APPROVAL OF MINUTES

Motion made by William Coffey and seconded by David Knies and carried unanimously to approve the minutes, as amended.

TREASURERS' REPORT

Year to date spending is \$439.60.

CHAIRMANS' REPORT

- Tag Builders will be on the agenda for the 4/17/08 meeting
- Some of the information that Planning Commission requested from Borough Management has not been received because the Borough Manager was on vacation and Code Enforcement Officer, Mr. Ed Tiernan, has resigned. Mr. Mongeau did receive a list of street addresses and will ask Borough Manager for a computer generated list upon her return.

OLD BUSINESS

- Dr. Knies distributed a draft of a Sidewalk Data Collection Instrument which ensued the following discussion items:
 1. Define arterial and secondary in regards to the borough sidewalks
 2. Create a database of the sidewalks
- Ms. Stevens suggested that we ask the Police Department about accident prone areas from a safety concern.
- Mr. Coffey asked whether other data is available regarding frontage of each property on the arterial streets.
- Dr. Knies will re-work the data collection spreadsheet by adding a column for comments and a column for ADA per Mrs. Oswalds' suggestion. He will also combine the Arterial/Secondary columns into one.

- In an effort to recruit resources there was a suggestion that possible interns could survey the sidewalks throughout the borough and report back to the Planning Commission.
- Mr. Mongeau will talk with Borough Manager, Mrs. Sandra Kelley, to obtain a contact person at the Chester County Planning Commission and pass it along to Mrs. Sharpless. Mrs. Sharpless will discuss with CCPC their data collection system. She will then e-mail her findings to the Malvern Planning Commission members. Dr. Knies feels that CCPC may have a methodology that we can follow.

NEW BUSINESS:

- Mrs. Sharpless will do a survey regarding residents interest in a dog park in the borough.
- Dr. Knies questioned whether there had been any new developments on the E. King St. project. Mr. Mongeau stated that, to the best of his knowledge, Eli Kahn has not contacted the borough since his presentations in January.

PUBLIC COMMENT

None

The meeting adjourned at 8:45 p.m.

Minutes taken by: Joan Fogarty

Minutes approved by the Chairperson on 4/17/08